The following is text that was passed by the Senate and the Board of Trustees that will go into effect when Ohio State converts to the semester calendar in Summer 2012.

**Quarter to Semester Rule change:**

**3335-5-07 Term of Duty**

Regular full-time faculty members are expected to be on duty for an average of 19 working days a month, with working days defined as weekdays that are not designated as university holidays. Faculty members on nine-month appointments are commonly on duty for 19 working days a month averaged over a 9-month period. The most common pattern for a 9-month on-duty period under semesters includes the autumn and spring semesters and the May session.

Breaks within a given semester or session, as well as any days between the end of the exam period and the beginning of the next quarter, semester or session, will be considered off-duty days. Faculty on 12-month appointments are on duty on all working days except for the days they accrue and designate as vacation days. Terms of duty for full-time auxiliary faculty on 9- or 12-month appointments should parallel the terms for regular 9- and 12-month faculty unless otherwise specified in their annual letter of appointment; terms for shorter-term auxiliary faculty are specified in their annual letters of appointment.