

Please note that this form must be printed, signed, and dated prior to submission.

(TO MOVE BETWEEN FIELDS, "CLICK" ON THE APPROPRIATE FIELD OR <TAB> TO MOVE FORWARD AND <SHIFT+TAB> TO MOVE BACKWARD).

To: Committee on Academic Misconduct
The Ohio State University
Room 107, 33 W. 11th Avenue
Columbus, OH 43201-2013

Today's date (mm/dd/yyyy): 05/16/2004

CONTACT INFORMATION

From (press "F1" for details and the "Instructions"): [Melissa Ortez](#)

Mailing address: [Department of Physical Chemistry](#)
[443 Chemistry Building](#)
[91 Orten Avenue](#)
[Campus](#)

Phone: [2-9999](#)

e-mail: ortez.999@osu.edu

Send copies of letter to (see the "Instructions"):

[Dr. Felix Martinez \(course instructor\), same address.](#)

STUDENT INFORMATION

Student's name: [Sam Williams](#)

(If more than one student is involved, please complete a separate form for each student. See the "Instructions" for a simply way to do this.)

Student's Social Security Number (XXX-XX-XXXX): [012-34-5678](#)

COURSE INFORMATION

Course (Department) name and number (e.g., History 151; press "F1" for additional help): [Physical Chemistry 690](#)

Quarter and Year (e.g., Autumn, 2004): [Winter, 2004](#)

Campus (press "F1" for help): Columbus

ALLEGATIONS

What was the nature of the assignment “in question”? (press “F1” for examples and see the “Instructions”):

Final Examination (take home)

What were the guidelines or policies for completing this assignment, and how were students made aware of these (press “F1” for brief explanation, and see the “Instructions” for detailed information)?

Students knew that this was the final examination for the course, and I assumed that students would treat this exam as any other they would take.

What is the basis for the allegations of academic misconduct? What do you believe the student did to violate the Code of Student Conduct, and what evidence do you have to support your allegation (press “F1” for a brief explanation, and see the “Instructions” for more detailed information)?

As I graded the final exams, I noted that two exams (Mr. Williams' and Ms. Sorento's) were quite similar. Upon closer examination, I noted that the two examinations are virtually identical. The answers on the two exams are verbatim copies in many instances, including formatting, and the answers to questions #2 and #13 are uniquely incorrect. Thus, I suspect that one student copied the other student's exam or the two students colluded while preparing the exam. Since I cannot determine who did what, I have reported both students to the Committee. I have included the original copies of both students exams.

How much of the student's final grade was determined by this assignment (press “F1” for brief explanation)?

75%

STUDENT NOTIFICATION

If you notified the student of your suspicions, please provide the date on which you notified the student and how the student was notified (e.g., private meeting, e-mail, etc.) If the student made any comments regarding the allegations of academic misconduct, please include them here (see the "Instructions for more detailed information).

Since this was the final exam, I did not contact either student in person. However, I sent each student an e-mail on April 2, 2004, informing him/her of my suspicions (copying and/or collusion; copies attached). Mr. Williams replied almost immediately (copy of his message is attached), stating that this was a "coincidence." Ms. Sorento never replied to my e-mail.

When submitting this information to the Committee on Academic Misconduct, please remember to include the following:

A copy of the course syllabus

******* and *******

A letter from the department Chairperson (or other administrative officer as appropriate) indicating that he/she is aware of the allegations of academic misconduct.

Signature

Date