




To: Robert W. Brueggemeier, Dean, College of Pharmacy
Joan M. Herbers, Dean, College of Biological Sciences
Stanley A. Lemeshow, Dean for Public Health
Bobby D. Moser, Vice President for Agricultural Administration, University Outreach, and Executive Dean, College of Food, Agricultural, and Environmental Sciences
Thomas J. Rosol, Dean, College of Veterinary Medicine
Fred Sanfilippo, Dean, College of Medicine, Senior Vice President and Executive Dean for Health Sciences, and Chief Executive Officer, The Ohio State University Medical Center

From: Barbara R. Snyder 
Executive Vice President and Provost

Date: June 29, 2006

Subject: Disbursement of Targeted Investments in Excellence Funds

I am pleased to provide central support for the Targeted Investments for Excellence (TIE) proposal on Interdisciplinary Public Health Preparedness Program for Emerging Infectious Disease Threats: From Discovery to Application submitted by the School of Public Health and the colleges of Biological Sciences; Food, Agricultural, and Environmental Sciences; Medicine; Pharmacy; and Veterinary Medicine. As specified in my memo to the Council of Deans on June 14, 2006, we have allocated central funds of \$3,331,112 in cash and \$1,457,835 in continuing funds to support this initiative between FY-2007 and FY-2011. The projected annual and five-year total distribution of central funds will be as shown on the enclosed table.

As you know, the total funds requested for TIE proposals vastly exceeded the available central funds. I attempted to provide central funds to each of the top-ranked proposals commensurate with each college's fiscal commitment to the plan. I will rely on your best judgments in adjusting the program activities and investment strategies within your colleges for optimal utilization of the central funds to complement and to strengthen the colleges' resources that you have committed to this effort.

Because strategies for achieving the objectives of the plan may be affected by the availability and use of the different fund types over time, it will be necessary to submit an implementation plan for the TIE by November 1, 2006, for the first year in particular and for future years if possible. If the five-year implementation plan is not submitted by November 1, then it must be submitted with the first-year report in May 2007 as described below.

The first-year plan should include the steps that will be taken to achieve objectives associated with the plan and should include a budget plan using college and central funds to implement the plan. The plan should also list the names and academic units of faculty members who are key to the success of the plan. The budget plan should indicate the same commitment of college funds as your TIE budget plan submitted to the Office of Academic Affairs. In your case, the five-year college commitments of continuing funds are \$250,000 from the School of Public Health; \$750,000 from the College of Veterinary Medicine; and \$3,630,055 from the College of Medicine. In addition, your commitments in cash are: \$355,112 from the School of Public Health; and \$1,890,000 and \$1,086,000 from the colleges of Veterinary Medicine and Medicine, respectively.

As you know, the first-year commitment of central funds will be available in early July. Kevin King and Mike Sherman will meet with your senior fiscal officers regarding how the central and college funds will be identified in the general ledger. Our intent is to provide flexibility but to use the general ledger to minimize the amount of time needed to compile future reports regarding the uses of the funds. This approach will facilitate linking the accomplishments of the plans to the use of funds to support those accomplishments.

Access to funds in future years will be available upon acceptance of the submitted annual update, which should be submitted to the Office of Academic Affairs by May 30 of each year. The update will be reviewed and upon acceptance of the update, the next year's funding will be available in early July.

Include the following information in the annual update:

- Provide an executive summary.
- Specify accomplishments to date.
- **Provide supporting evidence that the goals and objectives of the TIE plan are being achieved.** Examples include: peer-reviewed publications; professional presentations; honors and awards; graduate student and undergraduate student notable accomplishments, including grant funding, publications and presentations; additional funding through the OSURF or through contracts and grants; and outreach and engagement. The listed items should be the direct result of or directly linked to the TIE plan.
- Identify any implementation issues that have emerged and indicate the steps that have been taken to accommodate or remediate those issues.
- Indicate how implementation of the plan has supported the goals of the TIE plan, and provide data for the metrics proposed to gauge the success of the plan.
- Indicate that all faculty members who are key to the success of the plan have their profiles updated on OSU:Pro with TIE activities identified.

Enc.

C: Karen A. Holbrook, President
Robert T. McGrath, Senior Vice President for Research
Jacqueline J. Royster, Executive Dean, Colleges of the Arts and Sciences
W. Michael Sherman, Vice Provost for Academic Administration
William J. Shkurti, Senior Vice President for Business and Finance