

Council of Deans

June, 2009

TOPIC: *College Annual Update*

CONTEXT: The initial college strategic plans have been discussed and “accepted.” Each college strategic plan addressed, at minimum, six primary areas including: a. people; b. financial; c. development; c. technology; d. capital; and e. facilities.

Before the plans were discussed and “accepted,” the dean and senior fiscal officer for each college interacted with the Office of Academic Affairs to review five-year projections of sources and uses and net marginal revenues. A standardized template for these projections will now be used. Program review action plans are considered appendices to the strategic plan and action steps will become incorporated into the strategic plan over time as appropriate.

Development and implementation of the strategic plan involved college leadership and faculty, staff, and students as appropriate. These groups and others will continue to be consulted about changes to or informed of progress related to the strategic plan.

NEXT

STEPS: Each dean will submit an *annual update* (status report) to the provost on the strategic plan. A format is not being prescribed to provide deans flexibility in reporting given the variances in the process amongst the colleges. A dean could choose to provide an update given the six primary areas of the plan, the bullets in the letter from the Provost “accepting” the plan, the time-line developed for implementing the plan, or another suitable approach for providing a status report. Please note where appropriate, the linkages to the Office of Academic Affairs goals and objectives (attached). Please keep in mind that the emphasis on areas of the plan will change across time and colleges will contribute to the OAA goals and objectives in various ways across time.

To maximize cross-communication and transparency, the provost will seek input from university leadership about the way in which each college’s annual update addresses the six primary content areas of its strategic plan. Input will be sought from the vice provosts, senior vice president for business and finance, vice president for research, vice president for student life, chief information officer, vice president for human resources, and senior vice president for outreach & engagement.

The dean will discuss progress on or needed adjustments to the strategic plan with the provost at least annually in the summer. This will contribute to the annual performance assessment of the dean and will be used in the review for reappointment of the dean as appropriate.

TIMELINE:

College	Dean submits annual update to OAA ( <a href="mailto:garrett.8@osu.edu">garrett.8@osu.edu</a> )
Law, JGSPA,	3 <sup>rd</sup> week of July
EHE, Eng, FAES, Bus, Social Work	4 <sup>th</sup> week of July
Med, Pharm, Dent, Nur, Vet Med	1 <sup>st</sup> week of August
Pub Hlth, Opt, Regionals	2 <sup>nd</sup> week of August

The Arts & Sciences update will be coordinated with the leadership transition.

The Provost will meet with each dean individually during August as schedules permit.

Please contact Mike Sherman if you have any questions or concerns ([Sherman.4@osu.edu](mailto:Sherman.4@osu.edu); 688-8414 direct; 314-2810 cell).