



EXECUTIVE VICE PRESIDENT AND PROVOST

DATE: May 10, 2007
TO: Deans of Colleges
SUBJECT: TIE Annual Updates Due May 30, 2007
FROM: Barbara R. Snyder, Executive Vice President and Provost
Robert T. McGrath, Senior Vice President of Research

Handwritten signatures of Barbara R. Snyder and Robert T. McGrath.

With the inaugural year of our Targeted Investments in Excellence (TIE) program coming to a close, we write to remind you that the first annual update on TIE initiatives is due this month.

We realize that the initiatives are in varied stages of implementation and that, as a result, many of you will have more to report in future years. We nonetheless are eager to learn about your progress to date.

As indicated in the TIE timeline you received last summer, **the deadline for updates on both locally and centrally funded initiatives is May 30, 2007**. Updates should contain the following elements:

1. **A narrative executive summary (250 to 350 words) describing how the TIE initiative is advancing the goals of the Academic Plan and contributing to our overarching goal of becoming one of the world's top public research and teaching universities.**
2. **A bullet-pointed overview of accomplishments to date demonstrating that the objectives of the TIE initiative are being achieved. All items included must be the direct result of or directly linked to the TIE initiative.**

Metrics used to gauge the success of the initiative will include those that the TIE teams have defined for themselves along with some or all of the following as applicable:

- a. peer-reviewed publications and papers in proceedings
 - b. professional presentations
 - c. faculty and staff honors and awards
 - d. notable accomplishments by graduate and undergraduate students
 - e. curriculum development
 - f. undergraduate research opportunities
 - g. proposals submitted and awards received
 - h. outreach and engagement activities
 - i. leveraging resources to advance other important college and / or university priorities
3. **A statement of any implementation issues that have emerged and the steps that have been taken to accommodate or remediate those issues.**

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Please plan to provide the above information in electronic form to Vice Provost Mike Sherman at sherman.4@osu.edu by May 30. Because portions of the updates may be used for publicity purposes, we ask that you submit your updates as **Word documents**.

If you did not provide a five-year plan at the time of the submission of your TIE proposal, submission of such will be required prior to release of year-two funding. Please forward your five-year plan, or any five-year plan modifications that TIE teams might wish to provide, along with your TIE annual update.

Though in future years we may request a budget summary, **in this inaugural year we are not asking for budgetary information**. Please be aware, however, that, based on information appearing in the financial system, you may be contacted for clarifying detail.

Thank you for your assistance with this process.

c: Karen A. Holbrook, President
Kevin King, Assistant Vice President for Fiscal and Human Resources
Jacqueline J. Royster, Executive Dean, Colleges of the Arts and Sciences
W. Michael Sherman, Vice Provost for Academic Administration
William J. Shkurti, Senior Vice President for Business and Finance