



**Central Services Subcommittee
Meeting Notes
October 27, 2009**

Attendees:

Greg Rose, Co-Chair	X	Jay Johnson	X	Willa Young	X
Scott Sweetland, Co-Chair	X	Bobby Moser		Vernon Baisden (DPS)	X
Karen Miller (representing Susan Ballinger)	X	William Pease	X	Donna Smith (DPS)	X
Graeme Boone		Gursharan Reehal		Eric Busch (DPS)	X
John Casterline	X	Mike Sherman		Melissa Mayhan (DPS)	X
Tristan Davis	X	Karen Young			

- Handouts:**
- A Brief Overview of the OSU Department of Public Safety
 - Revised Budget Submission Document
 - E-mail response from COPE regarding issues in Public Safety
 - E-mail response from Council on Student Affairs regarding issues in Public safety and Legal Affairs
 - 2009-10 Annual Budget Report for Office of Legal Affairs

Agenda/Topics Covered:

General Information

- 1:30-2:00: Presentation by DPS about program (responsibilities, issues, etc.)
- 2:00-3:30 (if necessary)
- Review revised budget submission document
- For DPS review:
 - Review questions/issues submitted by COPE, Council on student Affairs (if any received) and other sources
 - Review survey questions
 - Review external review panelist list
- For Legal Affairs
 - Report on review orientation meeting
 - Review questions/issues submitted by Council on student Affairs (if any received) and other sources
 - Update re: survey questions and external review panelist list

Key Decisions Made

- DPS Presentation
 - Would like more specific documentation on the significant challenges and concerns
 - A capsule statement on each of the seven
- Revised Budget Submission Document
 - Update the years in Fees and Charges, Status Reports, and Fund Request and History sections

- Specify the year in the Request section title
 - External Reviewers
 - DPS is requesting five reviewers because of the diversity of the department
 - Should find out DPS' desired makeup of the five reviewers
 - Qualities the committee feels are important for potential reviewers:
 - A person with urban and specialized knowledge that is similar to OSU
 - Experience with diversity
 - Experience in terrorism/ biological concerns
 - Technology, communication knowledge
 - Direct experience with emergency management
 - Could be beneficial to talk to the Columbus police or more generally the Columbus Director of Public Safety
 - Legal Affairs
 - Currently subject of 4 or 5 other reviews simultaneously
 - Need ask how this review will work with their own internal review
- Other
- Next Meeting Legal Affairs will come to make their own presentation

Action Items

Item	Responsibility	Date Due
Look at current list of external reviewers to match them with the desired qualities derived from this meeting. If necessary, also see if there are any additional prospects to add that meet the criteria	Jay and Toycee	11/10/09
Update the years on the Budget Submission Document	Jay	11/10/09