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University Community Newsletter - July, 2008



Welcome to the July University Community Newsletter. The goal of this newsletter is to provide the university community with project updates and information of interest regarding the SIS project. If you have questions about the project and/or are interested in receiving information about a particular topic, we want to hear from you! Please send your inquiries to: sis@osu.edu.

A MESSAGE FROM MARTHA GARLAND, VICE PROVOST AND DEAN OFFICE OF ENROLLMENT SERVICES AND UNDERGRADUATE EDUCATION AND SIS PROJECT SPONSOR

SIS REQUISITE ENTRY INITIATIVE IS COMPLETE

The Requisite Entry Initiative ended Tuesday, July 15th and was a huge success! The initiative required the help of many college and department personnel to manually enter existing course requisites (or what we used to call "prerequisites") into the new Student Information System. Several training sessions and labs were conducted between February and July, 2008 to assist those doing the entering. During that time, 5482 requisites were entered and attached to courses, far exceeding expectations! The SIS Student Records application team is currently reviewing entries and preparing to move them for the conversion to the new system at the end of September 2008. In the future, the Registrar's Scheduling Office will be responsible for entering requisites and will be doing dual maintenance until October, 2008. Many thanks are extended to those who participated in this effort. It could not have been accomplished without your help!

ADMISSIONS UPDATE

As of July 21, 658 Medical, Dental and Optometry applications and 2 freshman applications have been accepted into the new Student Information System (SIS). Additionally, 5000 ACT test scores have been successfully loaded into the new SIS.

APPLICANT SELF SERVICE BEGINS IN AUGUST

Starting in August, OSU applicants will have the ability to check the status of their application for SU09 or later online via the SIS Applicant Center. In addition to checking their status, applicants will be able to edit their personal contact information. Certain graduate and professional applicants will be able to accept or decline an admission offer if their program does not require a deposit or acceptance fee at the time of acceptance.

The primary point of entry to the Applicant Center will be the Future Students page, which is accessible from osu.edu by clicking the Future Students link on the top right of the web page. Buckeye Link (www.buckeyelink.osu.edu) is a secondary point of entry. Again, Future Students is the tab that all new applicants will use to gain access to the Applicant Center.

Featured below are two screen shots from the Applicant Center:



Martha Garland

CHECK US OUT

[SIS Public Website](#)

[OSU Calendar](#)

CONTACT INFO

[Contact us](#)

[Ask Us](#)

Holden's Applicant Center

Personal Information

[Emergency Contact](#)
[Names](#)
[User Preferences](#)
[Privacy Settings](#)

other personal... ▾ >>

Contact Information

Permanent Address	Current Address
123 N High St Columbus OH 43215 Franklin	None
Home Phone	Campus Email
614/555-6666	None

Holds
No Holds.

Undergraduate Admissions
[Future Students](#)
[Financial Aid Information](#)
[Regional Campus Information](#)

Graduate/Professional Admissions
[Graduate School](#)
[Graduate Admissions](#)
[Professional Admissions](#)

Financial Aid
View Financial Aid

Admissions

[Application Status](#)

i Click the [Application Status](#) link to view details about your admissions application(s).

*Text contained on screen shot may change

Once an applicant logs in, the main page of the Applicant Center will be displayed, which includes the applicant's personal information, as well as a link to view their application status and links to other OSU websites.

Holden Caulfield Applicant Center ▾ >>

Application Status

Term	Academic Career	Program	Plan	SubPlan	Campus	Status
Autumn 2009	Graduate	Graduate Architecture	Architecture		Columbus	Incomplete

[show more information on status](#)

*Text contained on screen shot may change

When the applicant clicks the Application Status link, they will receive confirmation of the term they are applying for, their *Academic Career, *Program, *Plan, Campus they plan to attend, etc. The applicant can then click "show status of required items" to see specific information about the items (test scores, transcripts, etc.) that are needed by the university to complete their application, and whether they have been received. Once all items have been received and an admission decision has been made, the decision will be posted.

*See terminology section below

For more information about the SIS Project or the Applicant Center, please send an email to: sis@osu.edu.

KNOW YOUR SIS TERMINOLOGY

Academic Career: A term used in PeopleSoft Campus Solutions to designate all course work undertaken by a student at an Academic Institution and grouped in a single record. For OSU, eight Careers have been identified and configured: these include Undergraduate, Graduate, and various professional careers (Law, for example). Transcripts are generated by career.

Academic Program: The program to which a student applies and is admitted and/or in which the student enrolls, and from which the student graduates. OSU Programs are configured for each college offering degrees. Sample of OSU Academic Programs: Undergraduate Business, Music, Graduate, Business, Dentistry, Graduate Dentistry and Law.

Academic Plan: Represents a degree or certificate and can be linked to either an Academic Program or an Academic Career. Each current Major-Degree combination is configured as an Academic Plan. Minors have been built as Plans. Additional Plans will need to be created to designate students who have chosen a college, but have not yet declared a major or been admitted into a given degree program.

COMMUNICATING UPDATES - EMAIL YOUR TOPIC IDEAS

Over the coming months, we will be communicating project updates to you primarily through this newsletter. What topics would you like to see featured in this newsletter? Do you have a question we can address? Please let us know your thoughts. We welcome your participation in helping to shape the content of this newsletter. Please send your ideas, comments and/or questions to the Change Management Team at sis@osu.edu.

For a more detailed overview about the SIS Project, visit the "Frequently Asked Questions" page on the SIS web site at:

<http://oaa.osu.edu/sis/faq.html>

THE SIS PROJECT: MOVING FORWARD TO MEET OUR FUTURE!