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## University Community Newsletter - November 2007



### A Message from Martha Garland, Vice Provost and Dean Office of Enrollment Services and Undergraduate Education and SIS Project Sponsor

Welcome to the November University Community Newsletter. The goal of this newsletter is to provide the university community with project updates and information of interest regarding the SIS project. If you have questions about the project and/or are interested in receiving information about a particular topic, we want to hear from you! Please send your inquiries to: [sis@osu.edu](mailto:sis@osu.edu).

**University community invited to take a closer look at the new Student Information System (SIS) on Tuesday, November 27th from 3:30 to 4:30 p.m., Independence Hall Auditorium.**

Happy November to you all! It's hard to believe, but the first implementation of the SIS Project is just 6 months away. That's right, we will be "Going Live" with the PeopleSoft 8.9 functionality for the Graduate Admissions area in June of 2008. Since the Project Team is ramping up for this implementation, while working concurrently on the functionality for the other business modules, we feel this would be a good time to provide you with an overview and update of the new system. These system updates are designed to reach two very different university audiences. Therefore, our Business Area staff members and system users are attending sessions that provide detailed information about their specific areas, while our Town Hall meeting on November 27th is designed to provide a general overview to light system users and other interested university community members.

Here are some areas we plan to cover at the Town Hall meeting on November 27th:

- System Objectives - an overview by Martha Garland.
- Project Timeline - Where we are and where we're going.
- Self Service pages for Students, Advisors and Faculty
- Service Indicators
- To Do lists
- What is a CPP (Career/Program/Plan) stack?

I'd like to encourage you to attend the Town Hall meeting and take this opportunity to learn about the new SIS before the the first implementation begins in June, 2008.

For those of you who are unable to join us at Independence Hall, this presentation can be viewed on your desktop via a live stream at:

<http://streaming.osu.edu/live2.htm>. Email questions will be accepted during the live stream and can be sent to [sis@osu.edu](mailto:sis@osu.edu).

If you miss the live video stream, an archived video stream will be available by December 1st at: <http://oaa.osu.edu/sis/>.



Martha Garland

#### CHECK US OUT

[SIS Project Team Website](#)

[SIS Public Website](#)

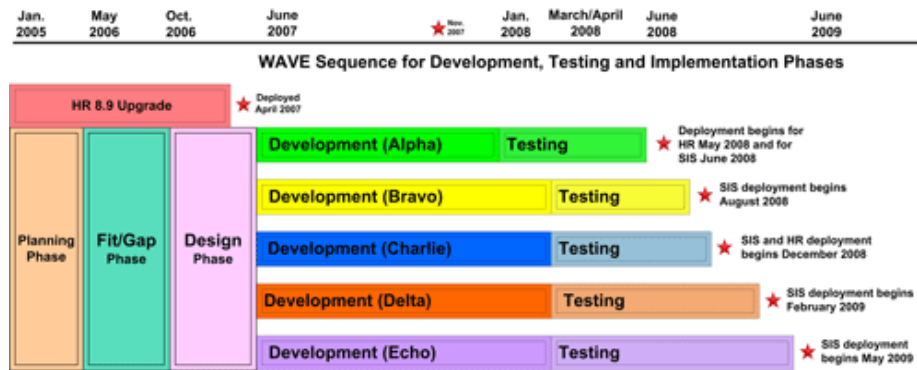
[OSU Calendar](#)

#### CONTACT INFO

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## A LOOK AT THE SIS FUNCTIONALITY FOR STUDENT FINANCIALS - COMING IN NOVEMBER, 2008:



System functionality will be deployed in waves, following the lifecycle of an OSU student. Admissions and Recruiting processes are scheduled first, followed by Student Records and Student Financial Aid. All have been discussed in previous newsletters, which can be found at [oaa.osu.edu/sis](http://oaa.osu.edu/sis). This month, our focus is on Student Financials, the last module scheduled for implementation. New functionality for this module will begin in November, 2008 and continue through July, 2009.

The business processes for Student Financials are under the direction of two university offices: The Office of the University Registrar, who handles fee assessment, and the newly formed Financial Services Dept., which falls under the Office of the Treasurer. The new Financial Services Dept. recently merged Fees & Deposits and Accounts Receivable into one unit. This change, along with the implementation of the new SIS, will streamline the university's fiscal processes for the following areas: Accounts Receivable, refunds, graduate fee authorizations, fee payment plans, student health insurance, third party contracts, taxes and general ledger reconciliation.

Beginning November, 2008:

- Acceptance fees and enrollment deposits for Professional Colleges will be processed using PeopleSoft 8.9.

Beginning April/May, 2009

- Tuition Calculation will be in place, in addition to cashiering, external file load processes, and the third-party ePayment (self-service) processing vendor interface to support Law registration.
- Refunding will begin in PeopleSoft for Law students enrolled in the SU09 term classes.
- The late fee assessment process for Law students will be functional on the following day.

Beginning July, 2009

- Open accounts in collections, currently housed in ARCS, will be moved into PeopleSoft.

System highlights:

- Each transaction will have a separate due date, thus providing improved customer service and more accurate aging of accounts.
- Graduate Fee Authorizations will be managed by Human Resources, thus requiring less manual intervention by Financial Services (Fees and Deposits) and improved General Ledger reconciliation.
- Students can request a portion of their refund go to their Buck ID.
- Payment Plans for Fees will be set up on a term by term basis.
- Student will continue to view their Statement of Account online.

Next month, we'll take a look at BuckeyeLink and the Self Service Pages for the new SIS.

## COMMUNICATING UPDATES - EMAIL YOUR TOPIC IDEAS

Over the coming months and years, we will be communicating project updates to

you primarily through this newsletter. What topics would you like to see featured in this newsletter? Do you have a question we can address? Please let us know your thoughts. We welcome your participation in helping to shape the content of this newsletter. Please send your ideas, comments and/or questions to the Change Management Team at [sis@osu.edu](mailto:sis@osu.edu).

**For a more detailed overview about the SIS Project, visit the "Frequently Asked Questions" page on the SIS web site at:**

<http://oaa.osu.edu/sis/faq.html>

**THE SIS PROJECT: MOVING FORWARD TO MEET OUR FUTURE!**