

If you're having trouble viewing this page, please go to [Project Newsletter](#) online.

University Community Newsletter - October 2007



A Message from Martha Garland, Vice Provost and Dean Office of Enrollment Services and Undergraduate Education and SIS Project Sponsor

Welcome to the October University Community Newsletter. The goal of this newsletter is to provide the university community with project updates and information of interest regarding the SIS project. If you have questions about the project and/or are interested in receiving information about a particular topic, we want to hear from you! Please send your inquiries to: sis@osu.edu.

The SIS Project: 2-Factor authentication & Security for new SIS

In October, 2007, the university implemented a new Institutional Data Policy to help identify, locate and protect our most valuable information assets. This policy is an important step in preventing unauthorized access, damage, alteration or disclosure of university data including our student and employee data

The implementation of the new SIS will take our security efforts one step further as the delivered PeopleSoft 8.9 product will allow only designated job roles to view screens that contain restricted data. Individuals whose job roles require access to sensitive or personal data will be required to use a 2-Factor authentication process (BuckeyePass tokens) as an extra measure of security to gain access to the system.

The BuckeyePass tokens are small computer devices that use something you have - the token, and something you know - the PIN, to grant access to systems that require a higher level of security than a simple password provides. The tokens display a 6-digit code that changes every 60 seconds. Users enter the code along with a PIN that is made up of a combination of letters and numbers for authentication.

You will be hearing more about 2-Factor authentication as the new SIS is implemented, and as it is utilized campus-wide to help keep our entire data infrastructures secure.

For more detailed information about the SIS Project, visit:
<http://oaa.osu.edu/sis/>

A LOOK AT THE SIS FUNCTIONALITY FOR STUDENT FINANCIAL AID - COMING IN DECEMBER, 2008:



Martha Garland

CHECK US OUT

[SIS Project Team Website](#)

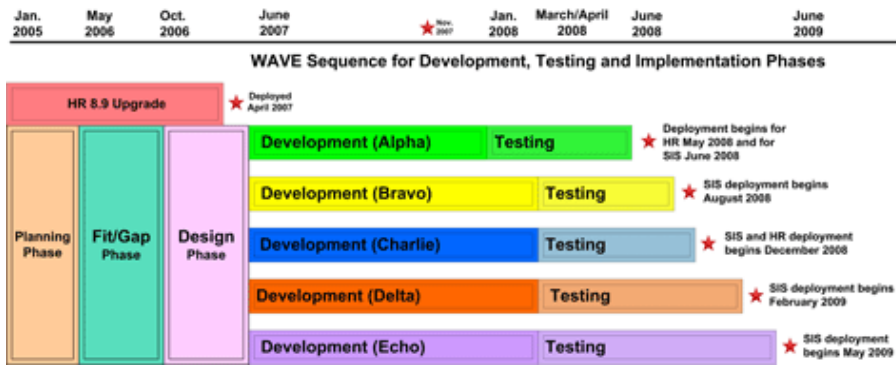
[SIS Public Website](#)

[OSU Calendar](#)

CONTACT INFO

[Contact us](#)

[Ask Us](#)



System functionality will be deployed in waves, following the lifecycle of an OSU student. Admissions and Student Record processes are scheduled first and were discussed in previous issues.

This month, our focus is on Student Financial Aid. New functionality for this module will begin in December, 2008 and continue through March of 2009.

Beginning in December, 2008:

- Student Financial Aid will begin aid year activation. This will include federal regulation updates and basic OSU financial aid setup. This will enable the SFA office to create budgets and create new awards for the 2009-2010 aid year.

Beginning in January, 2009:

- Scholarship Award Entry – SFA can begin awarding scholarships, including departmental awards that will be uploaded to the FA module.

Beginning in February, 2009:

- The Free Application for Federal Student Aid (FAFSA) results in the form of ISIR's (Institutional Student Information Report) will be Loaded into the system.

Beginning in March, 2009:

- As corrections are made to students FAFSA information based on verification of information ISIR Corrections will be sent processed out to CPS. The system will also begin calculating the student expected family contribution (EFC) using the INAS calculations. Need Analysis – SFA will begin sending ISIR correction files and running the Institutional Need Analysis System (INAS) calculation in PeopleSoft.

Beginning March, 2009:

- Run Budgeting and Packaging – SFA will begin utilizing batch budgeting process and packaging for students. This is the proposed final functionality roll-out for SFA; all remaining financial aid processing will be implemented at this time.

Significant Changes:

- Budgeting (cost of attendance) - Budgeting will now occur by term and will be capable of mixed careers and campuses. Staff will also be able to create budgets automatically in real time for individual students by completing budgets on-line.

- Information Verification - Requests for information verification for aid will be done via email. Forms needed to complete the verification item or items will be listed individually in student self service web pages with a direct link to the required form. Parents of Dependent Students will receive a letter notifying them that verification is needed.

- Aid Packaging - Packaging for students will be done via a batch process and can also be done online for individual students in real time. A custom component will be implemented to track student athletes. Departmental scholarships will be uploaded into PeopleSoft as well for tracking and packaging of the award.

- Award Notifications - Students will be notified via email to check self service web pages to accept or decline financial aid package. Students will be able to

print an official summary of their awards.

- Award Revisions - PeopleSofts delivered functionality will assist in completing many revisions online and automatically re-calculating award package.
- Loans – Private loan information will be imported into PeopleSoft and processed systematically
- Satisfactory Academic Progress - The system will automatically review appeal conditions and students will have the ability to see the conditions of their appeal via the student self service web pages.
- Federal Work Study - An interface will move Job descriptions from HR to Federal Work-Study Job Board. Monitoring of payroll for Work-Study students will occur during payroll processing. If student is not eligible for Work-Study payment, funding will automatically change to wage.
- Disbursement of Aid - Aid will be prorated based on students enrollment. Eligibility checks will be disbursed every time aid is prorated.

Next month, we'll take a look at the implementation schedule for Student Financials.

SIS TOWN HALL SCHEDULED FOR NOV. 27TH

Want to take a closer look at the new SIS? The SIS Change Management team will be presenting a Town Hall Information Session on Tuesday, November, 27th from 3:30 to 4:30 p.m. in the auditorium of Independence Hall. The session, designed for light system users and other interested university community members, will provide a general overview of the functionality of the new SIS.

COMMUNICATING UPDATES - EMAIL YOUR TOPIC IDEAS

Over the coming months and years, we will be communicating project updates to you primarily through this newsletter. What topics would you like to see featured in this newsletter? Do you have a question we can address? Please let us know your thoughts. We welcome your participation in helping to shape the content of this newsletter. Please send your ideas, comments and/or questions to the Change Management Team at sis@osu.edu.

For a more detailed overview about the SIS Project, visit the "Frequently Asked Questions" page on the SIS web site at:

<http://oaa.osu.edu/sis/faq.html>

THE SIS PROJECT: MOVING FORWARD TO MEET OUR FUTURE!