

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

February 1, 2017

3-5 p.m.

DRAFT MINUTES

Attendance

Faculty:

- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
- ✓ Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- Dr. Debbie Guatelli-Steinberg (Anthropology)
- ✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Karen Irving (Teaching and Learning)
- ✓ Dr. Laurice Joseph (Educational Studies)
- Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- Dr. Susie Whittington (Agricultural Communication, Education and Leadership)
- ✓ Dr. Celia Wills (Nursing)

Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Ms. Emily Clark (USG, Public Affairs)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Jordan Vajda (IPC, Medicine)
- ✓ Mr. Alex Wesaw (CGS, City and Regional Planning)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Steve Fink (College of Arts and Sciences)
- Dr. Rob Griffiths (Distance Education and e-Learning)
- Jill Hampshire (Undergraduate Admissions)
- Dr. Scott Herness (Graduate School)
- Dr. Norman Jones (Mansfield Campus, ASC)
- Mr. Rand McGlaughlin (Office of University Registrar)
- Dr. Jen Schlueter (Arts and Sciences)
- Mr. Jordan Vajda (Student, Medicine)
- Mr. Andrew Zircher (Education and Human Ecology)

The meeting came to order at 3:00 P.M.

APPROVAL OF THE MINUTES OF THE MEETING of January 11, 2017

Buford moved approval of the Minutes of January 11, 2017. It was seconded by Bielefeld and approved.

APPROVAL OF THE MINUTES OF THE MEETING of January 18, 2017

Buford moved approval of the Minutes of January 18, 2017. It was seconded by Puthawala and approved.

COMMENTS FROM THE CHAIR – PROFESSOR JOHN BUFORD

Buford will be out of town for the next meeting on February 15, 2017 and Smith will chair.

Debbie Guatelli-Steinberg has stepped down as chair of Subcommittee B and Celia Wills has graciously accepted the Chair position. Education and Human Ecology asked if two of their proposals recently submitted could be fast tracked. The two proposals have been assigned to Subcommittee B.

Council meetings will be set up during the Sumer.

The status of clinical faculty in four colleges will be discussed at a forthcoming meeting.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

Smith informed the Council that the following two requests were submitted and he will be approving and sending notification to the two colleges.

- **Establishment of the Center for Soybean Research - College of Food, Agricultural, and Environmental Sciences**
- **Request approval to change two subject codes: ESEPHL to ESPHE and ESETEC to ESLTECH -College of Education and Human Ecology**

The re-affirmation of accreditation with the Higher Learning Commission (HLC) process is moving forward. He gave an overview to the Board of Trustees and the Senate's Faculty Council on January 26, 2017.

He has been asked to serve on a state -wide group to review k-12 social studies standards.

Next week the Ohio Department of Higher Education is holding a meeting here for faculty from around the state looking at alignments of 2- year and 4-year programs. The meeting will focus on Business programs.

Smith distributed the draft roster for the General Education Review Committee and asked for Council's endorsement. One undergraduate student from the College of Engineering was added.

Buford moved approval of the General Education Review Committee roster. It was seconded by Bielefeld and approved unanimously.

On February 10, 2017, the Annual University Conference on Assessment will be held at the Fawcett Center. About 200 individuals have registered. Guest speakers from the University of Wisconsin-Madison and the University of Minnesota will be attending.

PROPOSAL FROM SUBCOMMITTEE A – PROFESSORS LAURICE JOSEPH, ERIC BIELEFELD, JILL BYSTYDZIENSKI; MESSRS. JORDAN VAJDA AND ALEX WESAW

- **Proposal for a Global Option - College of Food, Agricultural, and Environmental Sciences**

Guests: Kelly Newlon, Education Abroad Director, College of Food, Agricultural, and Environmental Sciences; Dr. Linda Martin, Associate Dean, College of Food, Agricultural, and Environmental Sciences (FAES).

This new Global Option is a logical extension of the commitment FAES has for integrating international content in the curriculum and enriching the undergraduate academic experience. It is a curriculum enhancement program through which Ohio State students may acquire documented international expertise integrated into participating majors without additional time to graduation. The Global Option is a key component of our strategy for institutional internationalization as presented by the President's and Provost's Council on Strategic Internationalization.

The members of the FAES Education Abroad Advisory Committee, consisting of faculty and staff from each academic department and school, developed this proposal for the Global Option for FAES (GO CFAES). The final proposed program was vetted and approved by the FAES College Academic Affairs Committee. The basis for the structure of this curriculum enhancement, which will cluster the students' international learning experiences, is the global competencies.

The current proposal was developed based on the Office of International Affairs (OIA) description of the Global Option and incorporates the following five global competencies:

1. Students will be able to work effectively in international settings. This is not limited to being abroad geographically, but includes working with diverse populations from many cultures domestically.
2. Students will be aware and adapt to diverse cultures, perceptions and approaches.
3. Students will gain familiarity with the major currents of global change and the issues they raise.
4. Students will build capacity for effective communication across cultural and linguistic boundaries.
5. Students will comprehend the international dimension of one's field of study.

The goal of the GO CFAES is for students to enhance their global competencies and thereby become better prepared to work and live in a global environment.

The Committee brought up the conditions presently for study abroad. The Office of International Affairs and Student Financial Aids are overseeing all aspects of travel for students at this time.

Subcommittee A recommends approval. It was seconded by Wesaw and approved with all in favor.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS JOHN BUFORD AND W. RANDY SMITH

- **Revision of the Greenhouse and Nursery Management associate of applied science major - College of Food, Agricultural, and Environmental Sciences/Agricultural Technical Institute (ATI)**

Guest: Jeanne Osborne, Director, Agricultural Technical Institute

The ATI of FAES proposes a revision to the curriculum plan for the Associate of Applied Science degree in Greenhouse and Nursery Management major. Currently, the focus of the greenhouse program is on ornamental flowers, with limited exposure to crop production. The proposed change is designed to keep the program up to date with rapidly evolving changes in the industry, especially the rapid expansion of large-scale food crop production through hydroponics and a widespread emphasis on local sourcing.

Greenhouse Specialization:

- A 1 credit summer course, HORTTEC 2189.21T Practicum in Greenhouse Management, is removed in favor of other existing practicum courses.
- Course names and credits were changed and the material covered was rearranged to eliminate duplication for two courses, HORTTEC 2540T and HORTTEC 2740T.
- A new 3 credit course was added, HORTTEC 2560T Greenhouse Vegetable Production (new course) was added (+3 credit).
- Course sequences were changed to accommodate progress in the new program.
- Total credit hours changed from 63 to 64.

Greenhouse Engineering Technology Specialization:

- HORTTEC 2189.21T Practicum in Greenhouse Management was added.
- The new course named above, HORTTEC 2560T, is also part of this specialization.
- Total credit hours changed from 63 to 64.

Nursery Specialization:

- HORTTEC 2189.22T, Practicum in Nursery Management, was added.
- The revised HORTTEC 2740T course noted above is also part of this specialization.
- Total credit hours changed from 63 to 64.

Buford moved approval of the proposal; it was seconded by Belfiglio and it carried with all in favor.

- **Proposal to establish a new associate of applied science major in Bioenergy and Biological Waste Management - College of Food, Agricultural, and Environmental Sciences**

Guest: Jeanne Osborne Agricultural Technical Institute Assistant Director.

This proposal creates a new major designed to prepare students to work in the bioenergy and biological waste management industry. These industries harness biological decomposition processes to create resources such as methane, fertilizers, and other useful biological products. This is often required to mitigate pollutants from large scale agricultural operations and to reduce organic waste for water treatment, among other uses. Development of this major was recommended by an industry advisory committee at ATI. By leveraging existing industry partnerships and current courses, the new major required only one new course. All changes have been submitted and approved through the curriculum management process, and the program has been carefully reviewed by the relevant faculty and committees at ATI. A program assessment plan with goals, sample syllabi and advising sheets, and letters of support from relevant stakeholders were supplied.

Subcommittee D recommends approval of this new major.

Buford moved approval of the proposal; it was seconded by Bielefeld and it carried with all in favor.

- **Proposal for Revision to the Graduate Minor in Entomology - College of Food, Agricultural, and Environmental Sciences**

Guest: Celeste Welty, Chair, Department of Entomology Curriculum Committee, Extension Entomologist and Associate Professor of Entomology

The Department of Entomology proposes a change to the Graduate Minor in Entomology to provide better foundational knowledge preceding the advanced courses required for students with this minor. General Entomology, ENTMLGY 4000, will now be required. To complete the minor, students will now have three options to complete the critical thinking requirement, a special topics course, ENTMLGY 7890, in addition to ENTMLGY 5601 and ENTMLGY/ PLANT PATH 5604. Given that graduate minor courses can include courses at the 4000 level if those are not in the student's major, the minor now also adds all 4000 level ENTMLGY courses to the approved list, which continues to include appropriate 5000 and 6000 level courses. Finally, to ensure exposure to higher level courses, at least one course in the minor must be at the 6000 level or higher.

Questions raised included whether stakeholders had been consulted, how many students are in the minor, and if a plan had been developed to avoid detrimental effects to those in progress.

Council members the low enrollment and having no students enrolled currently.

Subcommittee D recommends approval of these revisions; it was seconded by Wesaw and it carried with all in favor.

- **Proposal for a new Graduate Minor in English - College of the Arts and Sciences**

Guest: Amanpal Garcha, Director of Graduate Studies, Associate Professor, Department of English.

The Department of English in the College of Arts and Sciences proposes a new Graduate Minor in English. Many graduate programs in the humanities employ methods of analysis, scholarship, and instruction that are at the core of English. A very wide range of graduate courses in English qualifies. To ensure a focus appropriate to a graduate minor, admission to the minor requires a written proposal including a tentative plan of study explaining how the minor creates a focus area that would extend the student's education in their major.

The proposal has already received a detailed review by the joint Council –Graduate School subcommittee and now comes forward for approval. Relevant stakeholders in other college department were consulted through the college's curriculum committee.

The Council did not see concurrence and consultation but assumed discussion took place at College level before submission to this Council. Professor Steve Fink (College of Arts and Sciences) verified that process.

Subcommittee D moved approval of this proposal. it was seconded by Puthawala and it carried with all in favor.

- **Revision of the Graduate Interdisciplinary Specialization (GIS) in Demography - College of the Arts and Sciences**

In this, the second year of this existing GIS, the proposal is to expand the list of qualifying courses. Letters of concurrence from the relevant course-offering units were provided.

The proposal has already received a detailed review by the joint Council – Graduate School subcommittee and now comes forward to Council for approval.

Subcommittee D moved approval; it was seconded by Bielefeld and it carried with all in favor.

DISTANCE EDUCATION REPORT– PROFESSOR W. RANDY SMITH; NORMAN JONES, ASSOCIATE DEAN, MANSFIELD

The Academic Program Advisory Committee (APAC) composed of all the curricular associate deans from the 15 colleges and the 4 regional campuses, has recommended that a University Distance Education Council be created as an advisory subcommittee of this Council.

Smith said Provost Steinmetz sent out a call for distance education plans from all colleges and campuses in 2014. There was not much follow-up. He and Rob Griffiths (Office of Distance Education and e-Learning – ODEE) asked to meet with the units for an update. Plans were not being developed as

expected. He then asked the curricular associate deans to review the situation and Jones led the group that produced the document.

One proposal is to establish a group of faculty who understand distance education to help develop relevant policies and look at each program in detail. That group would endorse the proposal before coming to this Council. Jones spoke of how this could benefit the university.

Among the comments/questions that arose in the meeting: Would Council approve the process or promote or evaluate the policy? Yes, this Council should look at policy and processes related to program not course development. ODEE is working with offices on roles and responsibilities and both ODEE have training and workshops. Jones said that the Provost had three reasons for enhanced distance education: new degree programs; access for students with disabilities and who are home bound; and opportunities for certificates. Students expect technology in classroom settings and we should expand upon such experiences for students. This new committee would not duplicate the existing Senate Committee.

Buford asked for support for this proposal and all agreed.

Smith and Jones will work on a charge for the group in consultation with Griffiths. Maybe one or two members of Council who use online courses would serve on the committee.

The meeting adjourned at 4:20 P.M.

Respectfully submitted,

W. Randy Smith
Ann Lawrence