

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

February 15, 2017

3-5 p.m.

MINUTES

Attendance

Faculty:

- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
Dr. John Buford (School of Health and Rehabilitation Sciences)
- ✓ Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- ✓ Dr. Debbie Guatelli-Steinberg (Anthropology)
- ✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Karen Irving (Teaching and Learning)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Susie Whittington (Agricultural Communication, Education and Leadership)
- ✓ Dr. Celia Wills (Nursing)

Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Ms. Emily Clark (USG, Public Affairs)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Jordan Vajda (IPC, Medicine)
- ✓ Mr. Alex Wesaw (CGS, City and Regional Planning)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

Michael Gable (Office of University Registrar)
Dr. Rob Griffiths (Distance Education)
Dr. Kate Hallihan (John Glenn College of Public Affairs)
Jill Hampshire (Undergraduate Admissions)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. Steven Neal (College of Food, Agricultural, and Environmental Sciences)
Dr. James Metzger (Department of Horticulture and Crop Science)
Dr. Emilie Regnier (Department of Horticulture and Crop Science)
Dr. David Barker (Department of Horticulture and Crop Science)

Dr. Tamara Davis (College of Social Work)
Jennie Babcock (College of Social Work)

The meeting came to order at 3:00 pm

APPROVAL OF THE MINUTES OF THE MEETING OF February 1, 2017

Smith moved approval of the Minutes of February 1, 2017 Council meeting. It was seconded by Belfiglio and approved unanimously.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

Last week there was a meeting on Undergraduate Co-curricular Competencies that included, Arts and Sciences, Engineering, Pharmacy and Food, Agricultural and Environmental Sciences. The discussion focused on implementation and around using the term co-curricular. The plan is to continue to meet on this topic.

In August 2016, Smith established the Institutional Record of Student Complaints Committee and it met on August 31, 2016. It met again last week and discussed the need to monitor the number of complaints and produce summaries of issues and the responses to them. Several offices are involved and they need/want to work closer together going forward.

The Annual University Conference on Assessment was held on February 10, 2017. More than 200 University colleagues attended. We had guests from the Universities of Wisconsin-Madison and Minnesota who led a panel discussion and offered a breakout session, and were very impressed with the turnout and what we are doing.

On February 20, 2017 our “Assurance” document will be submitted to the Higher Learning Commission for our reaffirmation of accreditation. A 7-member Site Review Team will visit campus March 20-21, 2017. The Team Chair will visit campus on February 22, 2017 to prepare for the March Site Visit.

REPORT FROM UNIVERSITY TEACHER EDUCATION COUNCIL (UTEC) – PROFESSORS CHERYL ACHTERBERG AND W. RANDY SMITH

Dr. Smith and Dr. Achterberg gave an overview of the University Teacher Education Council’s work.

Smith noted that in 2000 President Kirwan and Provost Ray established a university-wide council to oversee the teacher preparation programs at the University – offered across several colleges. At that time the beginning of a move of a few programs from graduate to undergraduate licensure was taking place and a specialized accreditation review was forthcoming.

The Council consists of approximately 20 members – including regional campus representation - who meet once a month, and it is co-chaired by Achterberg and Smith. UTEC was heavily involved when most of the remainder of the licensure programs returned to the undergraduate level during semester conversion. In effect, it reviews and endorses program proposals before they come this Council for formal action and acts on policies related to teacher preparation.

Achterberg distributed the membership of UTEC and a sampling of UTEC Agenda Items. Teacher education programs are heavily regulated, at the local, state and federal levels. There are many unfunded mandates and areas of compliance that must be met. The Council's work is very data driven with comparisons of how we are doing statewide and nationally, and attention to placement of our graduates.

UTEC has subcommittees and ad hoc committees. There is an Appeals Committee for students to make appeals if not accepted into the program selected. UTEC is also looking at a change in curriculum addressing the serious opioids addiction issue within the state and nationally. We produce approximately 400 licensed teachers per year. We are the only teacher preparation program within the Big Ten that has maintained stable enrollment. Others are declining.

Council members discussed student admission and progress through program pathways. Achterberg highlighted and discussed the high demand programs.

PROPOSAL FROM SUBCOMMITTEE C – PROFESSOR MARIA MIRITI, PROFESSOR KAREN IRVING, PROFESSOR M. SUSIE WHITTINGTON, EMILY CLARK, DANIEL PUTHAWALA

Guests: Professor Steven M. Neal, Assistant Dean for Academic Affairs, College of Food, Agricultural, and Environmental Sciences; Chair and Professor James David Metzger, Department of Horticulture and Crop Science; Associate Professor Emilie Regnier, Department of Horticulture and Crop Science; and Professor David Barker, Department of Horticulture and Crop Science

- **Proposal to revise the Sustainable Plant Systems and Professional Golf Management Majors – College of Food, Agricultural, and Environmental Sciences**

Considerations for revising the majors include: changes in enrollment across specializations; the need for a more rigorous undergraduate program; improved course sequencing; and a desire to broaden curricular offerings. Throughout the process of reconfiguring the majors, the Department of Horticulture and Crop Science (HCS) consulted with other academic units which would be potentially impacted by the changes. Several units have offered concurrence for the proposed changes to the majors and courses including: the School of Environment and Natural Resources; the Department of Entomology; the Department of Molecular Genetics; the Department of Evolution, Ecology and Organismal Biology; the Department of Food, Agricultural and Biological Engineering; and the Department of Plant Pathology. This proposal includes the development of seven new courses and revision of eight courses, all of which have been approved by the department and college and submitted in curriculum.osu.edu for approval, but are contingent on the approval of the changes to the majors.

The Sustainable Plant Systems major has undergone the most significant revisions. It is proposed

that the major will consist of five specializations to include: Agronomy; Horticulture; Turfgrass Science; Plant Biosciences (new); and Agroecology (new). A Minor will no longer be required and will be replaced with a requirement of a Minor Equivalent. This is being done to offer students within a specialization a broader selection of courses than is currently possible through the current structure. Specific capstone courses have been developed to better meet the needs of students in specializations, which will provide a greater opportunity for synthesis and application of knowledge gained across the curriculum.

This proposal and the corresponding course requests have been approved by the Department of Horticultural and Crop Science and by the College Academic Affairs Committee.

The Council discussed the revisions with the guests.

Subcommittee C moved approval. It was seconded by Haugtvedt and it carried with all in favor.

PROPOSAL FROM SUBCOMMITTEE B – PROFESSOR CELIA WILLS, PROFESSOR CURTIS HAUGTVEDT, PROFESSOR DEBBIE GUATELLI-STEINBERG, MARIO BELFIGLIO

Guests: Associate Professor Tamara Davis; College of Social Work; and Jennie Babcock, Director, Undergraduate Programs

- **Proposal to create an interdisciplinary UG minor in Child Abuse and Neglect – College of Social Work**

The proposed minor in Child Abuse and Neglect seeks to maximize existing curricular resources in undergraduate education related to child abuse and neglect and provide a new opportunity for students whose professional paths will be enhanced by this specialized area of learning. The curriculum plan assembled will teach students about how child abuse and neglect affect multiple levels of society, from individuals to entire systems of care. The minor will prepare a more expansive workforce needed to prevent and treat issues of child abuse and neglect. Moreover, the minor brings together Ohio State faculty and staff engaged in teaching, research and service related to child abuse and neglect in an effort to yield greater impact on students across disciplines.

The proposal was collaboratively prepared by representatives from the Colleges of Social Work, Education and Human Ecology, and Arts and Sciences (Sociology).

The Council discussed the proposal with the guests. When asked about getting all the courses online, it was noted that the goal is to have this fully accessible to all students and regional campuses.

Subcommittee B moved approval. It was seconded by Joseph and approved with all in favor.

OTHER BUSINESS

Smith noted that the Status of Clinical Faculty in colleges outside the health sciences discussion now will be occur at the April 5, 2017 Council meeting. Bystydzienski will lead that discussion

The Office of Academic Affairs has now completed its revision to its [Academic Organization and Curriculum Handbook](#). The link will be sent to all Council members. Smith thanked Professor Alexis Collier, and Melissa Newhouse, Katie Reed, and Ann Lawrence for their excellent work on the revision.

The meeting adjourned at 4:04 p.m.

Respectfully submitted,

W. Randy Smith
Ann Lawrence