

## COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

April 19, 2017

3-5 p.m.

### MINUTES

#### Attendance

##### Faculty:

- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
- ✓ Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)  
Dr. Debbie Guatelli-Steinberg (Anthropology)
- ✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Karen Irving (Teaching and Learning)
- ✓ Dr. Laurice Joseph (Educational Studies)  
Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Susie Whittington (Agricultural Communication, Education and Leadership)
- ✓ Dr. Celia Wills (Nursing)

##### Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Ms. Emily Clark (USG, Public Affairs)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Jordan Vajda (IPC, Medicine)  
Mr. Alex Wesaw (CGS, City and Regional Planning)

##### Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

##### Guests:

- Dr. Cindy Anderson (College of Nursing)
- Dr. Elliot Bendoly (Fisher College of Business)
- Dr. Michael Bisesi (College of Public Health)
- Ms. Danielle Brown (College of Education and Human Ecology)
- Dr. Rob Griffiths (Office of Distance Education and eLearning)
- Ms. Jill Hampshire (Office of Enrollment Services)
- Dr. Michael Hagenberger (Department of Civil, Environmental and Geodetic Engineering)
- Dr. Kate Hallihan (John Glenn College of Public Affairs)

Dr. Courtney Hebert (College of Public Health)  
Dr. Garrett Heysel (College of Arts and Sciences)  
Ms. Sarah Mangia (Fisher College of Business)  
Dr. Miranda Martinez (Department of Comparative Studies)  
Mr. Rand McGlaughlin (Office of University Registrar)  
Dr. Bernadette Minton (Department of Finance)  
Dr. Jan Nespor (Department of Educational Studies)  
Dr. Bennett Tepper (Department of Management and Human Resources)  
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)  
Dr. Bryan Warnick (College of Education and Human Ecology)  
Dr. Shirley Yu (Department of Educational Studies)  
Mr. Andy Zircher (College of Education and Human Ecology)

**The meeting came to order at 3:01 pm**

**COMMENTS FROM THE CHAIR—PROFESSOR JOHN BUFORD**

Buford thanked Council members for their hard work and acknowledged their accomplishments this year. He gave a special thanks to those who chaired a subcommittee or led a special review.

There are two meetings in summer: June 22, 2017 and July 27, 2017.

**COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH**

The Office of Academic Affairs is staffing the review of the University's General Education (GE) curriculum. The GE Review Coordinating Committee is co-chaired by Professors Larry Krissek, School of Earth Sciences, and Catherine Montalto, Department of Human Sciences. Krissek, Montalto, and Smith have met with all the undergraduate colleges. Future meetings include open sessions with faculty in the College of Arts and Sciences, and meetings with representatives from the regional campuses. The GE Review Coordinating Committee will meet weekly in May and bi-monthly in June and July. A website is being developed to track the committee's progress, and to allow for comments/suggestions. The general feeling is that there is strong interest in revising the GE.

The ongoing review of graduate education, led by Interim Vice Provost and Dean of the Graduate School Scott Herness, is coming to a close.

The proposal to create a Translational Data Analytics Institute was approved at the University Senate meeting on April 13, 2017.

The Board of Trustees approved the proposal to establish the Master of Arts degree in Contemporary Art and Curatorial Practice at its meeting on April 7, 2017.

Smith, along with several others from the University, attended the Central Ohio Compact Summit on April 10, 2017. The summit, hosted by Columbus State Community College, brings together universities, colleges, school districts in central Ohio. The goal of the Central Ohio Compact is to increase the number of central Ohioans with a postsecondary degree.

This Council will conduct reviews of at least three centers in 2017-18: Newark Earthworks Center, Center for Higher Education Enterprise, and the Center for Urban and Regional Analysis.

The term 'urban' is part of the University's new mission. Smith is meeting with various groups at the University and in Columbus to talk about the University's Urban Mission. Today, Dr. Richard Florida gave a lecture on The New Urban Crisis as part of the Discovery Themes Lecturer Program.

Professor Ryan Schmiesing is the new Vice Provost for Strategic Planning and Implementation.

Smith is leading the search process for the Vice Provost for Undergraduate Studies and Dean of Undergraduate Education.

**INFORMATIONAL ITEM: NAME CHANGE REQUEST FROM THE CENTER FOR MICROBIAL INTERFACE BIOLOGY (CIMB) – PROFESSOR W. RANDY SMITH**

The Center for Microbial Interface Biology (CMIB) requests to change its name to the Infectious Diseases Institute.

The CMIB received approval as a University-wide center in 2006 and has served as a unifying entity for faculty, staff, and students in the area of infectious disease research for the last decade or so. The name change stems from a desire to streamline and unify the members moving forward. There is a number of entities on campus—CMIB, the Center for Retrovirus Research, the Targeted Investment in Excellence program known as Public Health Preparedness in Infectious Disease, the Discovery Themes Program in Infectious Diseases as well as various departmental programs in the Colleges of Medicine and Arts and Sciences—who have worked together to present a simpler and more transparent picture of a single unifying institute both inside and outside the University. The name change will serve this growing group of investigators well and present a clearer picture to governmental and other funding agencies, foundations and philanthropic interests. The name change has also served as a unifying force inside the University.

Smith presented this request as an informational item. No concerns were expressed by Council members.

Smith noted that we have approved several center/institutes over the past few years. He is not aware, however, of any upcoming University-level center proposals.

**PROPOSAL FROM SUBCOMMITTEE A – PROFESSORS LAURICE JOSEPH, ERIC BIEFELD, JILL BYSTYDZIENSKI; MESSRS. JORDAN VAJDA AND ALEX WESAW**

- **Proposal for a new Undergraduate Minor in Insurance – Fisher College of Business**

Guests: Elliot Bendoly, Associate Dean, Fisher College of Business; Bernadette Minton, Chair, Department of Finance

The Fisher College of Business (FCOB) proposes the creation of an Undergraduate Minor in Insurance.

The objectives of the new minor are to provide students with an opportunity to complement their major studies with a specialization in Insurance; to engage students from a variety of departments to create an interdisciplinary classroom experience; and to prepare students for the various employment opportunities in the growing field of insurance.

The creation of the minor will help determine whether FCOB continues to offer the Undergraduate Major in Insurance. Enrollment in the major decreased when the university moved from the quarter system to the semester calendar. Under semesters, students found it difficult to pursue a double major. The majority of Insurance majors double-majored in Insurance and Finance. Interest in insurance has not decreased, however; hence, the creation of this minor.

The new undergraduate minor would draw on already existing classes within three entities: Fisher College of Business, the College of Arts and Sciences, and the College of Education and Human Ecology. The minor will be accessible to all students at the Columbus campus.

The minor consists of two required courses in business (BUSFIN 3300 and 4310) to be accompanied by three elective courses from the field of Business, Actuarial Science, Economics and Consumer Sciences.

The college anticipates an enrollment of approximately 80 students per year. In the initial year of offering (Fall 2017), the college proposes to admit 35 students to the minor.

No new staffing is needed for this minor.

Eventually, FCOB would like to offer the minor's content at the regional campuses via online courses.

Prior to this meeting, the College of Arts and Sciences raised a concern about prerequisites. BUSFIN 4310—one of the required courses—has a number of prerequisites that would limit the ability of non-FCOB students to participate in the minor. Minton explained that students can request that prerequisites be waived. This is a common occurrence in FCOB. Minton also noted that the department did seek input from other departments on the list of electives.

Buford moved approval of the proposal; it was seconded by Belfiglio and it carried in favor with one abstention.

## **PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS JOHN BUFORD AND RANDY SMITH**

- **Proposal to create a Leadership Certificate – Fisher College of Business**

Guests: Elliot Bendoly, Associate Dean, Fisher College of Business; Sarah Mangia, Senior Director, Fisher Leadership Initiative; Ben Tepper, Chair, Department of Management and Human Resources

The Fisher College of Business (FCOB) proposes the creation an undergraduate Certificate in Leadership as part of its Dean’s Leadership Academy program. This is a Type 1 certificate (undergraduate academic certificate).

The Dean’s Leadership Academy is designed to provide undergraduate students at The Ohio State University an understanding of essential leadership competencies and skills to address the needs of contemporary business environments. Academy participants cultivate self-awareness, hone their leadership effectiveness through practical experiences, and earn a Certificate in Leadership noted on their academic transcript upon successful completion of the coursework.

The leadership framework for the Dean’s Leadership Academy is grounded in the following key competencies and behavioral skills: results orientation; vision/strategic thinking; business acumen; personal influence/confidence; interpersonal skills; team player; personal values; other orientation, innovation/creativity.

The Dean’s Leadership Academy will be administered jointly by the Fisher College of Business’ Department of Management and Human Resources and the Fisher Leadership Initiative.

Students completing the academy may begin the coursework as early as their second semester and engage in the coursework until their graduation. To receive the Certificate in Leadership, students must maintain an in-academy GPA of 3.0+ throughout their coursework.

There are two required courses (BUSMHR 2210 and 3220), totaling six credit hours. Students choose a minimum of nine credit hours of elective courses.

FCOB is targeting a first-year enrollment of 100 students in the program. All UG students at Ohio State with a cumulative GPA of 3.0+ are eligible to enroll in the Dean’s Leadership Academy Certificate Program. To enroll, students must submit the Dean’s Leadership Academy intent form.

While the academy and certificate are open to all UG students, FCOB plans to focus its marketing on business majors. It was also noted that business majors would have to plan their participation very carefully; their major programs are already tight.

Other colleges may be interested in mimicking the program.

The Council asked why FCOB decided to offer a certificate rather than a minor. A leadership minor already exists on campus. The minor, housed in the College of Food, Agricultural and Environmental Sciences, focuses on leadership theory. The FCOB certificate will focus on skills and experimental learning. The creation of the certificate was also in response to industry/external demands. Many peer institutions offer certificates. Finally, the proposers thought that a certificate may be more appealing to students than a minor.

Belfiglio asked whether minors will be hurt by the introduction of certificates. Smith said the Council will continue to track the progress of certificates in 2017-18.

Buford moved approval of the proposal; it was seconded by Bystydzienski and it carried in favor with one abstention.

Smith noted that use of the term 'leadership' is problematic at the University. Many colleges teach some form of leadership, thus turf issues arise whenever 'leadership' is included in a course or program. Smith convenes a Leadership group on behalf of the Office of Academic Affairs. The group is trying to determine how to handle leadership education at Ohio State.

- **Proposal to revise the Master of Arts in Educational Studies and the Doctor of Philosophy in Education Studies, Educational Policy specialization – College of Education and Human Ecology**

Guests: Ann Allen, Associate Professor, Department of Educational Studies; Jan Nespor, Professor, Department of Educational Studies; Bryan Warnick, Associate Dean, College of Education and Human Ecology; Andy Zircher, Program Director, College of Education and Human Ecology

The College of Education and Human Ecology (EHE) proposes revisions to the Master of Arts in Educational Studies and Doctor of Philosophy in Educational Studies, Educational Policy specialization in the Department of Educational Studies. The proposal has been reviewed and approved by the joint committee of this Council and the Graduate School..

The following changes are being made to the PhD program:

1. For the "Research Core," students are now required to select one sequence (from qualitative or quantitative tracks) and one additional course from a list of six. The list of six reflects courses offered by a range of departments that would be pertinent for education policy analysis.
2. Courses no longer offered were removed from the advising sheets, and some course titles and names were corrected.

For the MA, a few course titles were corrected on the advising sheets, and a course that is not routinely offered (ESEADMXXX History of Educational Administration) was removed from the list.

These changes are part of the college's continued effort to update its curriculum and to make advising sheets accurately reflect what is being taught.

The Council did not have any questions or concerns.

Buford moved approval of the proposal; it was seconded by Haugtvedt and it carried in favor with two abstentions.

- **Proposal to revise the GIS Latina/o Studies program – College of Arts and Sciences**

Guests: Garrett Heysel, Assistant Dean, College of Arts and Sciences; Miranda Martinez, Associate Professor, Department of Comparative Studies

The College of Arts and Sciences proposes revisions to the GIS Latina/o Studies program. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The Latina/o Studies Program Faculty Council would like to include two new graduate courses as part of the Latina/o Studies GIS: Theatre 7899.04 and WGSS (Women's, Gender and Sexuality Studies) 8840. These courses will be part of the elective list and will denoted with an asterisk. An asterisk indicates that the course only counts for the GIS when the syllabus contains significant Latina/o Studies reading and content (30%).

There are several reasons why the program would like to include these two courses on the elective list. First, their inclusion will expand the range of course options for the students interested in their interdisciplinary specialization. Second, it will help recruit more students to the specialization, in particular those with a specific interest in visual culture and performance by Latina/os in the U.S., a key scholarly theme and which has produced a wealth of research in recent years. Third, adding a new department to the list of electives will increase the visibility of the GIS.

Buford noted that the proposal indicates that the courses would only count when taught by faculty in the Latina/o Studies program. It cannot be required that only certain instructors teach the course. Since the program sheet clarifies what makes a course eligible, the proposal can be supported with a revision.

Buford also noted that the proposal suggests there are only two additional courses, but the requirement is six credits. The proposer will need to submit a revision defining the elective component only in terms of credits needed—not the number of courses.

Smith asked that a revised proposal be sent to the Office of Academic Affairs.

Buford moved approval of the proposal with revisions; it was seconded by Belfiglio and it carried in favor by all.

- **Proposal for modifications to the Program of Study for the Bachelor of Science in Civil Engineering – College of Engineering**

Guest: Michael Hagenberger, Assistant Dean, College of Engineering

The Department of Civil, Environmental and Geodetic Engineering proposes revisions to the undergraduate curriculum of its Civil Engineering program of study.

There are three main proposed changes.

1. Revise the Civil Engineering Capstone courses. The department would like the course numbers for CIVILEN 4000.01 and CIVILEN 4000.02 be changed to CIVILEN 4001 and CIVILEN 4002, respectively. Additionally, the department proposes a change to the prerequisites and a course description modification. These changes will make a clear differentiation between the two courses, the sequence in which they should be taken, and their content. The changes are also expected to enhance the preparation of students for the Capstone Design course.
2. Create and add CIVILEN 2405 to the required curriculum for Civil Engineering students. The addition of this requirement is expected to prepare students with a basic understanding of computer graphics software, ultimately allowing faculty to integrate more advanced design and analysis in courses. In addition, it will give students a competitive advantage when applying for entry-level internships and will provide continuity with current industry expectations.
3. Remove current core elective options and replace with seven required core courses. This proposed change will ensure a basic level of skill in all areas of Civil Engineering, ultimately better preparing students for their Capstone Design courses.

These three changes increase the required Civil Engineering core by three credit hours, but the total hours to degree will remain at 131 hours. To balance the increase in the core, the department is decreasing the number of required technical electives. Buford noted that 131 required credit hours is on the high-end for an undergraduate major.

The proposed changes to the program are driven by the department's regular assessment process applied to evaluation of the Civil Engineering undergraduate courses and curricula. The goal is to clarify the path to the capstone and more consistently prepare students.

Buford noted that there was some concern about the removal of Physics 1251 as a requirement. Physics 1241 will be replaced with a four-credit science elective. The department feels this would better serve students who need more chemistry/biology/geography to prepare for certain types of civil engineering.



The proposal asserts that the knowledge from these courses is not prerequisite to the rest of the required courses, and is not a required content area from the specialty accreditation for civil engineering. The department, therefore, feels that Physics 1251 can be an elective. The Department of Physics was made aware of the change and did not necessarily support it. Engineering elected to move forward with the proposal despite the concerns about Physics 1251.

Hagenberger noted that the changes will not be implemented until Autumn 2018.

Buford moved approval of the proposal with revisions; it was seconded by Haugtvedt and it carried in favor by all.

- **Proposal to revise curricula for the Master of Public Health (MPH) and Master of Science (MS) degree specializations in Biomedical Informatics – College of Public Health**

Guests: Mike Bisesi, Associate Dean, College of Public Health; Courtney Hebert, Assistant Professor, College of Public Health

The College of Public Health proposes revisions to curricula for the MPH and MS degree specializations in Biomedical Informatics (BMI). The proposal has been reviewed and approved by the joint committee of this Council and the Graduate School.

There are three proposed changes.

1. Change the specialization course Advanced Biomedical Data Management (BMI 7840) requirement in the MS and MPH programs to be any advanced BMI coursework (BMI 7000+).
2. Add Public Health Informatics (BMI 5760) as a required course in the MS program.
3. Remove three elective credits for the MS program (move from 12 to 9 credit hours).

These changes will allow students to customize their academic training to what best fits their career and help students better appreciate the overlap between Public Health and Informatics.

Concurrence was provided by the Department of Biomedical Informatics in the College of Medicine.

Buford moved approval of the proposal with revisions; it was seconded by Whittington and it carried in favor by all.

- **Proposal to revise the Nursing Science Specialty Track of the Master of Science (MS) in Nursing – College of Nursing**

Guest: Cindy Anderson, Associate Dean, College of Nursing

The College of Nursing proposes a revision to the Nursing Science specialty track of the M.S. in Nursing program. The proposal has been reviewed and approved by the joint committee of this Council and the Graduate School.

The proposed changes include:

1. Nursing Science specialty track students will be required to take coursework that is consistent with meeting the American Association of Colleges of Nursing (AACN) Essentials for masters education in nursing.
2. The research coursework will be revised to strengthen the leveling and relevance of courses for post-baccalaureate Ph.D. students whose ultimate career goal is to become a research-intensive nurse scientist.
3. The Nursing Science specialty track will no longer be offered as an option for applicants who seek a masters degree as a terminal degree; instead, these applicants will be referred to other specialty tracks in the M.S. in Nursing program, or to the Master of Applied Clinical and Preclinical Research (MACPR) program (a professional/tagged masters degree program) if the primary goal is work as a masters-prepared nurse in a research support role.

The proposed changes are a result of a thorough curriculum assessment including data from national bodies and current students.

The Council did not have any questions or concerns.

Buford moved approval of the proposal; it was seconded by Joseph and it carried in favor with one abstention.

- **Proposal to create a School Nurse Wellness Coordinator Graduate Professional Certificate – College of Nursing**

Guest: Cindy Anderson, Associate Dean, College of Nursing

The College of Nursing proposes the creation of a School Nurse Wellness Coordinator certificate. This is a Category 5b Graduate Professional Certificate.

Legislative changes in Ohio regarding school nursing and the addition of the role of the school nurse wellness coordinator have created the need for a new program to prepare school nurse wellness coordinators. This program will help students to develop new skills as leaders in promoting school wellness consistent with Ohio standards. The certificate can help advance the career of school nurses while broadening their knowledge base.

The certificate is based on the foundation of the Ohio Pupil Services Personnel School Nurse License and may serve as an entry point to advanced graduate study. The is a free-standing program; students need not be simultaneously enrolled in a master's or doctoral program.

The certificate program will prepare students to:

1. Use a systems approach to provide leadership and coordination of the wellness of students and their families, school staff, and the community at-large.
2. Provide coordination of the school's health service delivery system.
3. Provide emergency preparedness programming.
4. Provide leadership with school staff, and collaboration with other leaders in pupil service personnel, and administrators.

The curriculum for the online certificate program includes 13 graduate credit hours of five courses: four existing online graduate core courses and one new course applying core content to the role of the school nurse wellness coordinator.

Admission to the program requires a baccalaureate degree, an Ohio license as a registered nurse, ODE (Ohio Department of Education) license as a school nurse, and three years of school nurse experience. Admitted students also must meet the minimum admission and academic requirements of the Graduate School.

The college anticipates that there will be 10 students enrolled part-time per year for the first two years with increasing enrollment thereafter.

No additional fiscal or faculty resources are needed to support this certificate program.

The program was designed in consultation with the Office of Distance Education and eLearning and an appropriate MOU was provided. The College of Education and Human Ecology provided the necessary concurrence.

Anderson noted that this will be the first Nurse Wellness Coordinator certificate in Ohio.

The Council did not have any questions or concerns.

Buford moved approval of the proposal; it was seconded by Puthawala and it carried in favor with one abstention.

- **Proposal to revise the Doctor of Philosophy in Educational Studies, Philosophy and History of Education Specialization – College of Education and Human Ecology**

Guests: Bryan Warnick, Associate Dean, College of Education and Human Ecology; Andy Zircher, Program Director, College of Education and Human Ecology

The College of Education and Human Ecology proposes revisions to the Philosophy and History of Education specialization for the PhD in Educational Studies in the Department of Educational Studies. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The changes are as follows:

1. Remove the Educational Psychology course requirement (three credit hours).
2. Increase research course requirements from nine credit hours to 12 credit hours.
3. Add a seminar in Philosophy and History of Education to students' options for their research core.

The changes will enable the program to provide a more focused curriculum.

Warnick noted that this Council has seen many proposals from the Department of Educational Studies. The department is cleaning up its programs after the semester conversion.

The Council did not have any questions or concerns.

Buford moved approval of the proposal; it was seconded by Puthawala and it carried in favor with two abstentions.

- **Proposal to revise the PhD program in Educational Psychology – College of Education and Human Ecology**

Guests: Bryan Warnick, Associate Dean, College of Education and Human Ecology; Shirley Yu, Associate Professor, Department of Educational Studies; Andy Zircher, Program Director, College of Education and Human Ecology

The College of Education and Human Ecology proposes revisions to the PhD program in Educational Psychology in the Department of Educational Studies. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The changes are as follows:

1. Simplify the language indicating that additional coursework in statistics may be required for students without adequate background, and limit stats requirements to one qualitative course plus either a two-course sequence in ANOVA OR a two-course sequence in Regression (drop the previous requirement for an unnamed “additional course” in each).
2. Limit the Educational Psychology core requirement to 12 credits (previously 15), remove two courses from the list, and add one.
3. Update the offerings for the Advanced Seminar series to have permanent titles.
4. Reduce the elective requirement from four courses (12 credits) to two courses (six credits) and add offerings for more choices.

The four new seminar courses are: ESEPSY 8405, Advanced Seminar in Classroom Learning and Instruction; ESEPSY 8406, Self-regulated Learning, ESEPSY 8407, Self-Efficacy, and; ESEPSY 8408, Race, Ethnicity, and Multiculturalism in Education and Psychology.

The purpose of the revisions is to better reflect the goals and objectives of the program, to allow for improved course sequence and scheduling and enrollment management, and to capitalize on current faculty expertise. Wu also noted that the department wants the advising sheets to match the existing program.

The Council did not have any questions or concerns.

Buford moved approval of the proposal; it was seconded by Bielefeld and it carried in favor with two abstentions.

#### **ELECTION FOR COUNCIL CHAIR 2017-18—PROFESSORS JOHN BUFORD**

Buford outlined how the Chair is typically selected. Buford nominated Maria Miriti, a third-year member of the Council, for chair during the 2017-18 academic year.

Buford moved approval of the proposal; it was seconded by Joseph and it carried in favor by all.

The Meeting adjourned at 4:39 p.m.

Respectfully submitted,

W. Randy Smith  
Katie Reed