



Faculty Fellow Office of Academic Affairs

Applies to: Tenure-track faculty

POLICY

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A faculty fellow appointment releases a tenure-track faculty member from 50% or more of regular duties for in-depth, time-limited administrative and/or other leadership projects in university support units or colleges. Colleges and administrative units that wish to appoint or sponsor faculty fellow appointments must establish procedures for soliciting nominations and for administering a fellow program. These units may also establish named faculty fellow appointments in support of particular programs and initiatives.

PROCEDURE

1.1 Purpose

A faculty fellow appointment is used to assist administrative units and colleges with specific, focused projects. It can also be used to support succession planning within units and as a professional development opportunity for senior faculty who are interested in pursuing leadership positions within the university. A faculty fellow appointment should not be used in lieu of a Special Assignment.

1.2 Required approvals

Columbus Campus: Academic or administrative appointing unit, tenure initiating unit (TIU) head, college dean, Office of Academic Affairs (OAA).

Regional Campus: Academic or administrative appointing unit, TIU head, regional campus dean, OAA.

Approval of a faculty fellow appointment is contingent on units having sufficient faculty available at all times to meet obligations to students and other constituencies and to conduct regular business. Before accepting an appointment, fellows must agree with their TIU heads on the terms of the appointment and, if the appointment is not full-time, on assigned duties within the TIU.

1.3 Timing

A faculty fellow appointment is normally granted for part or all of the 9-month academic year (September-May), but faculty on 12-month appointments may be granted a fellow appointment for the full year, and faculty on 9-month appointments may be appointed for projects in the summer (see below). Examples include 50% appointment for a year, 100% appointment for a semester, and 75% for a year.

1.4 Compensation

A faculty fellow appointment does not entail additional compensation. The sponsoring unit will transfer funds to the fellow's home unit to cover the fellow's compensation in proportion to the percent FTE that the appointing unit is obtaining for the fellow's time.

Compensation can include summer funding, not to exceed 2/9ths of the base salary, for a 9-month faculty member when a 12-month fellow appointment is offered.



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Resources

- Policy on Faculty Appointments, <http://oaa.osu.edu/assets/files/documents/facultyappointments.pdf>
- Policy on Faculty Special Assignment, <http://oaa.osu.edu/assests/files/documents/specialassignment.pdf>

Contacts

Subject	Office	Telephone	E-mail/URL
Faculty fellow	Office of Academic Affairs	614-292-5881	http://oaa.osu.edu
Special Assignment	Office of Academic Affairs	614-292-5881	http://oaa.osu.edu

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