**Approved Weekly Schedule**

**Time Blocks**

- 8:00 AM - 9:55 AM
- 10:00 AM - 11:55 AM
- 12:00 PM - 1:55 PM
- 2:00 PM - 3:55 PM
- 4:00 PM - 5:55 PM
- 6:00 PM - 8:00 PM
- 8:00 PM - 10:00 PM

**Guiding Principles**

1. All pre-assigned classes (those manually placed by the department) must follow an approved pattern.
2. Classes not following an approved pattern will be considered exceptions.
3. A department (or group of departments) may use a combination of approved patterns to accommodate faculty's teaching load and student access to courses as a priority.

**Space and Scheduling Guidelines**

- In order for a course to follow the pattern it must meet in the same space for each occurrence.
- Classes following an approved pattern will be scheduled before courses not following an approved pattern.
- Classes following an approved pattern will be scheduled before courses not following an approved pattern.
- Classes following an approved pattern will be scheduled before courses not following an approved pattern.
- Classes following an approved pattern will be scheduled before courses not following an approved pattern.
- Classes following an approved pattern will be scheduled before courses not following an approved pattern.

**Course Meeting Patterns**

- **1 semester hour:** 55 minutes per day, 1 day per week
- **2 semester hours:** 110 minutes per day, 1 day per week
- **3 semester hours:** 80 minutes per day, 2 days per week
- **4 semester hours:** 55 minutes per day, 3, 4, or 5 days per week
- **5 semester hours:** 55 minutes per day, 5 days per week

**Philosophy**

- Departments are required to spread their courses throughout the day so that no more than 11% of their class meetings occur at any one time of a single day.
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**Key**

- Space and Scheduling Guidelines
- Course Meeting Patterns
- Philosophy
- Key