

**From:** [Smith, Randy](#)  
**To:** [Romero, Eugenia](#)  
**Cc:** [Sutherland, Sue](#); [Smith, Randy](#); [Griffiths, Rob](#); [Reed, Katie](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Grinstead, John](#); [Vankeerbergen, Bernadette](#); [Martin, Andrew](#); [Renga, Dana](#)  
**Subject:** Proposal to revise the Spanish Minor  
**Date:** Wednesday, January 14, 2026 5:16:20 PM  
**Attachments:** [image001.png](#)

---

Eugenia:

The proposal from the Department of Spanish and Portuguese to revise the Spanish Minor was approved by the Council on Academic Affairs at its meeting on January 14, 2026. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next [Annual Activities Report](#) to the University Senate (July 2026).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland (.43), or me.

I wish you success with this important program development.

Randy



**W. Randy Smith, Ph.D.**

Vice Provost for Academic Programs

**Office of Academic Affairs**

University Square South, 15 E. 15<sup>th</sup> Avenue, Columbus, OH 43201

614-292-5881 Office

[smith.70@osu.edu](mailto:smith.70@osu.edu)

**Assisted by:**

**Katie Reed**

Executive Assistant

(614) 292-5672

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Smith, Randy](#); [Reed, Katie](#)  
**Cc:** [Martin, Andrew](#); [Nagar, Ila](#); [Steele, Rachel](#); [Jenkins, Mary Ellen](#)  
**Subject:** Revision to the Spanish Minor  
**Date:** Wednesday, November 26, 2025 3:52:48 PM  
**Attachments:** [Revision to Spanish Minor - revised proposal 11-6-25.pdf](#)  
[image001.png](#)  
[Revision Minor Spanish Letter of Motion 11-18-2025.doc](#)

---

Dear Randy and Katie,

Please find attached a proposal to revise the Spanish Minor. The revisions were approved on Friday, November 21, 2025 by the ASC Curriculum Committee (ASCC).

We are now advancing the proposal for review by CAA. The attached documents are: (1) the actual proposal and (2) the Arts and Humanities Subcommittee 1 cover letter to ASCC.

Please use this email as a cover letter indicating that the proposal has been duly reviewed and approved by the appropriate ASC curricular bodies (including the full ASC Curriculum Committee).

Please let me know if you have any questions.

Best regards,  
Bernadette



THE OHIO STATE UNIVERSITY

**Bernadette Vankeerbergen, Ph.D.**

Assistant Dean, Curriculum  
College of Arts and Sciences  
114F University Hall, 230 North Oval Mall  
Columbus, OH 43210  
Phone: 614-688-5679  
<http://asccas.osu.edu>



Chair, Arts and Sciences Curriculum Committee

November 16, 2025

Dear Chair and Members of the Arts and Sciences Curriculum Committee,

On November 4, the Arts and Sciences Subcommittee I reviewed a request from the Department of Spanish and Portuguese to approve changes to the existing Spanish minor to be effective August 2026. This revised minor (current title: Spanish Minor) will be more accessible to students seeking coursework outside of the Literature and Cultures pathway. As it exists, current requisites require students who wish to take coursework in Hispanic Linguistics to complete orientation courses plus two additional courses before they can enroll in 4xxx in Hispanic Linguistics, resulting in an imbalanced 18 hour minor. This results in students needing 18+ hours to complete the minor and creates an imbalance within the program and places students who wish to pursue Hispanic Linguistics as a disadvantage.

The proposed revision will create two pathways for the Spanish Minor:

Maintain the current requirement: Spanish 3401 + 3403 > 3450/H + 2 L&C courses at the 4000+ level.

Add the Hispanic Linguistics Pathway: Spanish 3401 + 3404 > 4430/H + 2 HL courses at the 4000+ level.

The department writes the current minor program has over 450 students enrolled, and these revisions will help maintain enrollments with better possibility for growth. In regard to a transition plan, students entering OSU on or after Au26 (1268) will follow the new 2-Pathway Minor program. Students entering prior to this term are welcome to stay under the previous minor, or choose to declare / switch to the 2-pathway Minor model.

The ASC A&HI Subcommittee voted unanimously to approve this request, with three contingencies. These contingencies have since been satisfied, and the proposal is now advanced to the ASCC with a motion to approve.

**David M. Hedgecoth, PhD**

Professor, Associate Director

Chair, Undergraduate Studies

School of Music

Affiliated Faculty, Center for Latin American Studies

College of Arts and Sciences

The Ohio State University

---

**From:** Sanabria, Rachel <sanabria.3@osu.edu>  
**Sent:** Thursday, November 6, 2025 11:44 AM  
**To:** Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Romero, Eugenia <romero.25@osu.edu>; Grinstead, John <grinstead.11@osu.edu>  
**Subject:** FW: Spanish Minor Revision

Dear Bernadette,  
Please see highlighted solutions below for each contingency:

---

**From:** Neff, Jennifer <[neff.363@osu.edu](mailto:neff.363@osu.edu)>  
**Date:** Tuesday, November 4, 2025 at 10:15 AM  
**To:** Romero, Eugenia <[romero.25@osu.edu](mailto:romero.25@osu.edu)>, Sanabria, Rachel <[sanabria.3@osu.edu](mailto:sanabria.3@osu.edu)>, Grinstead, John <[grinstead.11@osu.edu](mailto:grinstead.11@osu.edu)>  
**Cc:** Hedgecoth, David <[hedgecoth.1@osu.edu](mailto:hedgecoth.1@osu.edu)>, Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>, Steele, Rachel <[steele.682@osu.edu](mailto:steele.682@osu.edu)>  
**Subject:** Spanish Minor Revision

Good morning,

On Tuesday, October 21<sup>st</sup>, the Arts and Humanities Subcommittee 1 of the ASC Curriculum Committee reviewed a proposal to revise the Spanish minor.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee notes that p. 1 of the proposal mentions that both a

marked up and an original version of the ASC Spanish minor advising sheet are included. However, the proposal only contains the version with edits. The Subcommittee requests that either this information be corrected on p. 1 or the original version also be submitted.

- RS: I have attached the original as it was provided to me by Rachel Steele on 8/25/25 via email.
- **Contingency:** The Subcommittee notes that the list of elective courses on page 2 of the proposal includes Portuguese 5611: The Portuguese Language, which requires Portuguese 3401 or Portuguese 5502 and graduate standing as prerequisites. Since the course is taught in Portuguese, most Spanish students will not have the necessary background to enroll. The Subcommittee requests that the advising sheet make note that this course is taught in Portuguese, so student are aware.
  - RS: This addition has been made in the advising sheet in 1) the initial description, as well as 2) in a note following Pathway 2's list of courses (re-attached).
- **Contingency:** Course Spanish 4595.01 appears as an elective on the advising sheet but does not appear in the letter of the proposal. The Subcommittee requests that this mismatch be resolved and the department determine whether they want to include this course in the minor. Please also note that the course does not appear in the OSU course catalog, though it was taken out of limbo effective Autumn 2024. This should be resolved.

RS:

- I found updates of the Spanish Minor from 2015 and 2022 submitted to the College with Spanish 4595.01 included. I do think that it was removed from the Minor due to its limbo status. It should apply to the Spanish Minor in Pathway 2.
- 4595.01 is the Hispanic Linguistics version of Spanish 4595.02 (Iberian Literatures and Cultures) and 4595.03 (Latin American Literatures and Cultures) and is only given for pre-approved Global Study courses. Our Minors are expressing interest and going on abroad programs where we have this offering available as a pre-approved course.
- I have contacted Sarah Brower in the Registrar and the course will now appear in the Bulletin even though it was removed from limbo in Au24.
- See the re-attached letter / narrative from Dr. Romero, which includes Spanish 4595.01 among the course listings.
- **Recommendation:** The Subcommittee recommends that the name of each pathway be restated where the courses are listed in the advising sheet to make it more visible and clearer to students.
  - RS: This addition has been made in the tracked revisions in the advising sheet (re-attached)

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted to Bernadette Vankeerbergen.1 before this proposal can move forward in the approval process to the full Arts and Sciences Curriculum Committee.

Should you have any questions about the feedback, please do not hesitate to reach out to David Hedgecoth (faculty Chair of the A&H1 Subcommittee; cc'd on this email) or me.



**Revision to the Spanish Minor**

Dr. Ila Nagar  
Chair, Arts and Sciences Curriculum Committee

October 8, 2025

Dear Ila and ASC Committee Members:

The Department of Spanish and Portuguese wants to revise its existing Spanish Minor. For some background, the Spanish Minor (n = 540+) is highly pursued by undergraduate students in the Colleges of Arts and Sciences, Business, Engineering, Nursing, Education and Human Ecology, and the School of Health & Rehabilitation Sciences. However, as currently designed, the minor favors a Literatures and Cultures pathway. Our revision proposes an additional pathway that would allow students interested in Hispanic Linguistics to achieve the Spanish Minor without completing additional courses above and beyond the current minimum minor requirement of 3000+ level courses.

The existing minor design has the following course requirements: Spanish 3401 >3403/3413 > 3450/H at the orientation level as pre-requisites to the 4000+ level courses in Literatures and Cultures concentrations, for completion. However, students interested in Hispanic Linguistics would have to fulfill the above orientation requirements plus Span 3404 and 4430/H before being able to take any 4000-level courses in Hispanic Linguistics (the minor requires 2 courses beyond the orientation courses). As such, under the currently designed Spanish Minor, if students desire to take 4000+ level courses in Hispanic Linguistics, but would only like to achieve a Spanish Minor, they must take 18+ credit hours (e.g. Spanish 3401 > 3403/3413 > 3450/H > 3404 > 4430/H > 4536). This has created an imbalance between the depth and breadth students can achieve within the Spanish minor, and the Hispanic Linguistics 4000+ level concentration courses stand at a disadvantage in both offerings and enrollment in the Department.

This revision proposes 2 pathways to completion of the Spanish Minor (15 credit hours):

- 1) Maintain the current requirement: Spanish 3401 + 3403 > 3450/H + 2 L&C courses at the 4000+ level.
- 2) Add the Hispanic Linguistics Pathway: Spanish 3401 + 3404 > 4430/H + 2 HL courses at the 4000+ level.

**Notes:**

- Spanish 3406 and 4606 have been removed from the Literatures & Cultures Pathway of the Spanish Minor, as they comprise two core courses of the Spanish Minor for Business (Spanish 2506 + 3401 + 3403 + 3406 + 4606).
- By removing 3404 and 3406 from the Electives section in each pathway, all courses are at the 4000+ level, therefore, students would be required to take two 4000+ level courses beyond the orientation or pre-requisite courses.

**Curricular Requirements for new HL Pathway: 15cr hours as follows**

- See: ASC Spanish Minor Advising Sheet, 1) marked up and 2) original

**List of regularly offered courses that will be utilized as HL pathway requirements for the Spanish Minor:**

All courses listed as requirements or electives for the proposed HL Minor are currently offered by SPPO. The following courses are required for the proposed HL Pathway for the Spanish Minor:

1. Spanish 3401 Advanced Grammar (Pre-req: Spanish 2202/2213)
2. Spanish 3404 Spanish Phonetics (Pre-req: Spanish 2202/2213)
3. Spanish 4430/H Intro to Spanish Linguistics (Pre-req: Spanish 3401 and 3404)

The following courses have been identified as electives for the proposed HL Minor pathway:

4. Portuguese 5611 The Portuguese Language (Portuguese 3401, or Portuguese 5502 and Grad standing pre-req)
5. Spanish 4532 Modern Spanish Syntax (Spanish 4430/H pre-req)
6. Spanish 4534/E Spanish Phonology (Spanish 4430/H pre-req)
7. Spanish 4536 Language Change in Spanish (Spanish 4430/H pre-req)
8. Spanish 4537 Spanish Psycholinguistics (Spanish 4430/H pre-req)
9. Spanish 4538 Language Variation in Spanish (Spanish 4430/H pre-req)
10. Spanish 4595.01 Special Topics in Foreign Study (Spanish 4430/H pre-req)
11. Spanish 4610 Contrastive Structures of Spanish & English (Spanish 4430/H pre-req)
12. Spanish 4689S Translation and Interpreting in the Latino Community (Spanish 4430/H pre-req)
13. Spanish 5389 US Latino Languages and Communities (Spanish 5201 or Spanish 4430/H pre-req)
  - a. Note that this is the only course designed to fit in both, as the pre-requisites fall in both pathways, making it possible to complete the Minor within the 15 credit hour design:
    - i. L&C Pathway: Spanish 3401 > 3403 > 3450/H + 5201 + 5389
    - ii. HL Pathway: Spanish 3401 > 3404 > 4430/H + 5389 + 1 additional listed course.

### **Curriculum Map & Example HL Minor Trajectory**

Design of this trajectory assumes an initial placement of Spanish 1103/1113. Students wishing to declare the HL Minor may test lower or higher, choose to complete listed courses during a global study program, or take summer courses on campus or at another institution to complete this minor program:

AU-YR1: Spanish 1103/1113

AU-YR3: Spanish 4430/H

SP-YR1: Spanish 2202/2213

SP-YR3: 4000+ Elective course

AU-YR2: Spanish 3404

AU-YR4: 4000+ Elective course

SP-YR2: Spanish 3401

SP-YR4: n/a

Transition Plan: Students entering OSU on or after Au26 (1268) will follow the new 2-Pathway Minor program. Students entering prior to this term are welcome to stay under the previous minor, or choose to declare / switch to the 2-pathway Minor model.

Sincerely,



Dr. Eugenia R. Romero

Associate Professor of Iberian Studies

Vice-Chair and Director of Undergraduate Studies

Department of Spanish and Portuguese

**The Ohio State University**  
**College of Arts and Sciences**  
**Department of Spanish and Portuguese**  
**Spanish Minor (SPANISH-MN)**

Department of Spanish and Portuguese  
298 Hagerty Hall, 1775 S. College Rd  
Columbus, OH 43210-1340  
614-292-4958; <http://sppo.osu.edu/>  
Advisor: Brooklee Boots (boots.14@osu.edu)

The Spanish minor consists of a minimum of 15 credit hours in one of two pathways: in the the study of Iberian, Latinx or Latin American Literatures & -Cultures (Pathway 1), or Hispanic Linguistics (Pathway 2). The language of instruction in all Spanish classes leading to the minor will be in Spanish, with one exception of Portuguese 5611 in the Hispanic Linguistics Pathway. Students choosing to minor in Spanish are encouraged to take advantage of study abroad opportunities offered in cooperation with The Office of International Affairs (OIA).

**Language Prerequisites (0-4 courses, 0-15 CH)**

To complete the required minor coursework at the 3000 level and above (see required courses below), students must first demonstrate intermediate proficiency through Spanish 2202 or 2213. This proficiency can be demonstrated by:

- The Seal of Biliteracy
- Placement testing
- Credit by examination (AP/IB etc.)
- Course enrollment/completion
- A combination of testing and coursework

The beginning/intermediate course sequences for Spanish are as follows:

SPANISH 1101 > 1102 > 1103 or 1113 > 2202 or 2213

-OR-

SPANISH 1155 > 1103 or 1113 > 2202 or 2213

**Pathway 1: Iberian, Latinx or Latin American Literatures, Cultures**

**Required courses (3 courses, 9 CH)**

SPANISH 3401  
SPANISH 3403 or 3413  
SPANISH 3450(H)

**Elective courses (2 courses, 6 CH)**

Students choose two of the following courses, with at least one course at the 4000+ level:

SPANISH 3404, 3406, 4430(H), 4532, 4534(E), 4536, 4537, 4538, 4542, 4551(E), 4552(H), 4555(E), 4556, 4557.10, 4557.20, 4558, 4560(H), 4561(H), 4564, 4565H, 4567(H), 4568, 4570, 4580, 4581, 4595.02, 4595.03, 4606, 4610, 4689S, 5104, 5191, 5201, 5202, 5203, 5389, 5389, 5620, 5689S.

**Pathway 2: Hispanic Linguistics**

**Required courses (3 courses, 9 CH)**

SPANISH 3401  
SPANISH 3404  
SPANISH 4430(H)

**Elective courses (2 courses, 6 CH)**

Students choose two of the following courses:  
SPANISH 4532, 4534(E), 4536, 4537, 4538, 4595.01, 4610, 4689S, 5389, Portuguese 5611

Note: Portuguese 5611 is taught in Portuguese with a pre-requisite of Portuguese 3401, or Portuguese 5502 and graduate status.

With approval of the Department, the following courses may also count toward Minor requirements:

Spanish 4193, 4194, 4998(H), 4999(H), 5797

Formatted: Font: Not Bold, Font color: Auto

Formatted: Normal

**Spanish minor program guidelines:**

Credit hours required: A minimum of 15 credit hours. 1000-level courses shall not count in the minor. At least 6 CH must be upper-level courses as defined by the College of Arts and Sciences

Transfer and EM credit hours allowed:

A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination toward the minor.

Overlap with the GE: A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s):

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Formatted: Font: Bold

Formatted: Font: Arial, Not Bold, Font color: Auto

Formatted: Normal

Grades required:

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor coursework
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits: No more than 3 credit hours.

Declaring the minor

Students should see their assigned academic advisor to declare the minor prior to the filing of the graduation application. Students do not need the approval of the Dept. of Spanish and Portuguese to declare the minor.

Approval of Coursework

Initial approval of the minor coursework:

Formatted: Font color: Red, Strikethrough

Commented [RS1]: This is a new course cross-listed with the CLLC that was recently SPPO-approved for the Spanish Minor and Honors Minor elective options, pre-req = 3403/3413.

Formatted: Font color: Red, Strikethrough

Formatted: Font color: Black

Formatted: Font: Bold

Formatted: Font: Arial, Not Bold, Font color: Auto

Formatted: Normal

Formatted: Font: Times New Roman

Students who complete the minor following the guidelines on this sheet need only verify with their academic advisor that the minor appears complete on the degree auditing system. No approval from the Dept. of Spanish and Portuguese is required.

*Approval for courses not listed on this form to apply to the minor program:*

Students must obtain the approval of the Dept. of Spanish and Portuguese to apply courses not listed on this form toward the Spanish minor. Please email [spanport@osu.edu](mailto:spanport@osu.edu) to request approval.

College of Arts and Sciences Curriculum and Assessment Services  
306 Dulles Hall, 230 Annie and John Glenn Ave.  
<http://artsandsciences.osu.edu>

Updated 09-27-2024 RLS  
Updated 01-30-2025 RLS  
Updated 08-12-2025 RLS

**Formatted:** Font: 7.5 pt

**The Ohio State University**  
**College of Arts and Sciences**  
**Department of Spanish and Portuguese**  
**Spanish Minor (SPANISH-MN)**

Department of Spanish and Portuguese  
298 Hagerty Hall, 1775 S. College Rd  
Columbus, OH 43210-1340  
614-292-4958; <http://sppo.osu.edu/>  
Advisor: Brooklee Boots (boots.14@osu.edu)

The Spanish minor consists of a minimum of 15 credit hours in the study of Iberian, Latinx or Latin American Literatures, Cultures, or Hispanic Linguistics. The language of instruction in all Spanish classes leading to the minor will be in Spanish. Students choosing to minor in Spanish are encouraged to take advantage of study abroad opportunities offered in cooperation with The Office of International Affairs (OIA).

**Language Prerequisites (0-4 courses, 0-15 CH)**

To complete the required minor coursework at the 3000 level and above (see required courses below), students must first demonstrate intermediate proficiency through Spanish 2202 or 2213. This proficiency can be demonstrated by:

- The Seal of Biliteracy
- Placement testing
- Credit by examination (AP/IB etc.)
- Course enrollment/completion
- A combination of testing and coursework

The beginning/intermediate course sequences for Spanish are as follows:

SPANISH 1101 > 1102 > 1103 or 1113 > 2202 or 2213

-OR-

SPANISH 1155 > 1103 or 1113 > 2202 or 2213

**Required courses (3 courses, 9 CH)**

SPANISH 3401

SPANISH 3403 **or** 3413

SPANISH 3450(H)

**Elective courses (2 courses, 6 CH)**

Students choose two of the following courses, with at least one course at the 4000+ level:

SPANISH 3404, 3406, 4430(H), 4532, 4534(E), 4536, 4537, 4538, 4542, 4551(E), 4552(H), 4555(E), 4556, 4557.10, 4557.20, 4558, 4560(H), 4561(H), 4564, 4565H, 4567(H), 4568, 4570, 4580, 4581, 4595.02, 4595.03, 4606, 4610, 4689S, 5191, 5201, 5202, 5203, 5389, 5620, 5689S.

**With approval of the Department, the following courses may also count toward Minor requirements:**

Spanish 4193, 4194, 4998(H), 4999(H), 5797

**Spanish minor program guidelines:**

**Credit hours required:** A minimum of 15 credit hours. 1000-level courses shall not count in the minor. At least 6 CH must be upper-level courses as defined by the College of Arts and Sciences

**Transfer and EM credit hours allowed:**

A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination toward the minor.

**Overlap with the GE:** A student is permitted to overlap up to 6 credit hours between the GE and the minor.

**Overlap with the major and additional minor(s):**

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

**Grades required:**

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor coursework
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

**X193 credits:** No more than 3 credit hours.

**Declaring the minor**

Students should see their assigned academic advisor to declare the minor prior to the filing of the graduation application. Students do not need the approval of the Dept. of Spanish and Portuguese to declare the minor.

**Approval of Coursework**

*Initial approval of the minor coursework:*

Students who complete the minor following the guidelines on this sheet need only verify with their academic advisor that the minor appears complete on the degree auditing system. No approval from the Dept. of Spanish and Portuguese is required.

*Approval for courses not listed on this form to apply to the minor program:*

Students must obtain the approval of the Dept. of Spanish and Portuguese to apply courses not listed on this form toward the Spanish minor. Please email spanport@osu.edu to request approval.

College of Arts and Sciences Curriculum and Assessment Services  
306 Dulles Hall, 230 Annie and John Glenn Ave.

<http://artsandsciences.osu.edu>

Updated 09-27-2024 RLS

Updated 01-30-2025 RLS

Updated 08-12-2025 RLS