

From: [Smith, Randy](#)
To: [Wickham-Saxon, Kristin](#)
Cc: [Sutherland, Sue](#); [Reed, Katie](#); [Smith, Randy](#); [Greenbaum, Rob](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Aski, Janice](#); [Vankeerbergen, Bernadette](#); [Martin, Andrew](#); [Renga, Dana](#)
Subject: Proposal to revise the ASL Studies Minor
Date: Friday, February 21, 2025 12:40:53 PM
Attachments: [image001.png](#)

Kristin:

The proposal from the Center for Languages, Literatures, and Culture to revise the American Sign Language Studies minor was approved by the Council on Academic Affairs at its meeting on February 19, 2025. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (July 2025).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland (.43), or me.

I wish you success with this important program development.

Randy



THE OHIO STATE UNIVERSITY

W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

Office of Academic Affairs

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Assisted by:

Katie Reed

Executive Assistant

(614) 292-5672

From: [Vankeerbergen, Bernadette](#)
To: [Smith, Randy](#); [Reed, Katie](#)
Cc: [Martin, Andrew](#); [Nagar, Ila](#); [Steele, Rachel](#); [Jenkins, Mary Ellen](#)
Subject: Revision to the American Sign Language Studies Minor
Date: Wednesday, February 5, 2025 2:15:04 PM
Attachments: [image001.png](#)
[Revision Minor American Sign Language Studies.pdf](#)
[Revision Minor American Sign Language Studies Letter of Motion.pdf](#)

Dear Randy and Katie,

Please find attached a proposal to revise the American Sign Language Studies Minor. The revisions were approved on Friday, January 31, 2025 by the ASC Curriculum Committee (ASCC).

We are now advancing the proposal for review by CAA. The attached documents are: (1) the actual proposal and (2) the Arts and Humanities Subcommittee 2 cover letter to ASCC .

Please use this email as a cover letter indicating that the proposal has been duly reviewed and approved by the appropriate ASC curricular bodies (including the full ASC Curriculum Committee).

The contact for the proposal is Professor Kristin Wickham-Saxon.

Please let me know if you have any questions.

Best regards,
Bernadette



Bernadette Vankeerbergen, Ph.D.

Assistant Dean, Curriculum

College of Arts and Sciences

114F University Hall, 230 North Oval Mall

Columbus, OH 43210

Phone: 614-688-5679

<http://ascas.osu.edu>



January 29, 2025

Dear Chair and Members of the Arts and Sciences Curriculum Committee:

On January 10, 2025, the Arts and Humanities Subcommittee 2 reviewed a request from the American Sign Language (ASL) program to revise the ASL minor. As noted in the request, the program has grown exponentially and undergone significant expansion of curriculum and personnel since minor was first approved in 2020. Thus, the program wishes to recognize those changes by updating the minor in the following ways:

- Reduction of the required number of courses in the core (by 3 credit-hours, from 9 to 6 credit-hours)
- Expansion of the number of elective courses taken by students (by 3 credit-hours, from 3 to 6 credit-hours)
- Adding new courses to the electives category (including a study-abroad option up to 6 ch)
- Deleting 3 courses from the elective category

Students who have already declared the minor will not be affected negatively by these changes.

A&H Subcommittee 2 voted unanimously to approve the request with no contingencies and the proposal is now advanced to the ASCC with a motion to approve.

Sincerely,

Laura A. Podalsky
Professor
Department of Spanish and Portuguese
Chair, ASCC A&H Subcommittee 2

December 9, 2024

Dear ASC Curriculum Committee,

The American Sign Language Studies minor was first approved in 2020. Over the past couple years, the ASL Program has grown exponentially. The Arts and Sciences Curriculum Committee approved the ASL major, ASL Access, Equity, and Inclusion along with seven new courses. We established OSU's relationship with the Study Abroad for Deaf and Signers in Siena, Italy. Three additional courses were approved by the ASCC as part of the recently approved post-baccalaureate ASL Elementary-Level Teaching Certificate, run by the newly established Center for ASL and Deaf Equity. The instructional staff numbers have doubled, an Associate Professor (serving 50% in the ASL Program/Center for ASL and Deaf Equity and 50% in Women's, Gender, and Sexuality Studies) was hired, and three additional Lecturer hires are approved over the next two academic years. A Director of Undergraduate Studies, Language Director, and Assistant to the Language Director have been appointed within the ranks.

The increasingly rich experiences afforded by these new initiatives and courses, leads to today's revision request for the ASL Studies Minor Advising Sheet to reflect the new coordinating advisor contact information, new courses available to students and removal of courses no longer offered by the Center for Languages, Literatures, and Cultures.

Students who have already declared the minor will not be negatively impacted. By adding new elective options (ASL 3104, ASL 3650, ARTSSCI 5797), students have greater flexibility in completing the minor. Only one of three current required core courses is changing; ASL 3350 will now be an elective, allowing students to count it toward their minor. This is the only ASL listed course that is currently taught 100% in English. Students who choose not to take this course since it is now an elective will still be able to meet the stated goals of the minor which include "creating professionals who can utilize ASL relevant to their field, create direct interactions with local Deaf communities, as well as generate opportunities for research currently unexplored."

We appreciate the College and the Curriculum Committee for their ongoing support. The ASL Program is thrilled to continue the momentum and provide innovative programming for the university.

Sincerely,



Kristin N. Wickham-Saxon
ASL Director of Undergraduate Studies
Assistant Professor, Professional Practice
Assistant Director of the Center for ASL and Deaf Equity

The Ohio State University
Arts and sciences

American Sign Language (ASL) Studies Minor – CURRENT ADVISING SHEET

Coordinating advisor: Tia Jones, American Sign Language Program, 100 Hagerty Hall, 1775 College Rd, Columbus, Ohio 43210. <https://asl.osu.edu/>

The 12 credit hour American Sign Language (ASL) Studies Minor will add to undergraduates major field of study by creating professionals who can utilize ASL relevant to their field, create direct interactions with local Deaf communities, as well as generate opportunities for research currently unexplored.

The ASL Studies Minor consists of 12 hours of course work beyond 1103. All courses are three credits unless otherwise indicated. All students must take the three (3) required core courses and then select one (1) course from the list of elective courses.

Required core course (9 credits):

- **ASL 2104:** American Sign Language Conversational Discourse (3)
- **ASL 3105:** American Sign Language Literature (3)
- **ASL 3350:** American Deaf Arts and Literature (3)

Elective Courses (3 credits):

Students will choose one of the following courses:

- **ASL 4189S:** Intersection of American Sign Language, Deaf Culture, and the Deaf Community (3)
- **CLLC 3301.01S:** Intercultural Competence for Global Citizenship (2)*
- **CLLC 3301.02S:** Intercultural Competence for Global Citizenship Summer Camp (1)*
- **CLLC 3302S:** Intercultural Competence for Global Citizenship After School Program (3)
- **CLLC 5100:** Introduction to Community Interpreting (3)
- **ENGLISH 2277:** Introduction to Disability Studies (3)
- **LING 2000:** Introduction to Linguistics (3)
- **LING 2000H:** Introduction to Linguistics (3)

*CLLC 3301.01 and CLLC 3301.02 must be taken together to meet elective course requirements.

ASL Studies Minor Program Guidelines

The following guidelines govern the minor.

Credit hours required: A minimum of 12. 1000-level course work shall not count towards the minor.

Transfer and EM credit hours allowed: A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination.

Overlap with the GE: A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s):

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required:

- Minimum C- for a course to be counted towards the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits: No more than 3 credit hours.

Minor approval: Department approval is not required as long as student completes courses exactly as indicated on minor program description. Course substitutions are not permitted. Minor may be declared with student's assigned academic advisor

Filing the minor program form: The department does not require that a Minor Program Form be completed. The degree audit report (DAR) certifies the minor. If the minor is not complete on the DAR the student must consult with a the American Sign Language Program.

Changing the minor: Once the minor program is filed in the college office, any changes must be approved by ASL Studies Minor advisor.

College of Arts and Sciences
Curriculum and Assessment Services
306 Dulles Hall, 230 Annie and John Glenn Ave.
<http://artsandsciences.osu.edu>

Approved CAA 4-15-20
Update 10-19-20
Update 6-9-21 DH
Update 03-20-2023 RLS

The Ohio State University
Arts and Sciences

American Sign Language (ASL) Studies Minor – PROPOSED MINOR SHEET WITH CHANGES TRACKED

Coordinating advisor: [Kristin Wickham-Saxon](#), American Sign Language Program, 120W Hagerly Hall, 1775 College Rd, Columbus, Ohio 43210. <https://asl.osu.edu/>

The 12-credit hour American Sign Language (ASL) Studies Minor will add to the undergraduate major field of study by creating professionals who can utilize ASL relevant to their field, create direct interactions with local Deaf communities, as well as generate opportunities for research currently unexplored.

The ASL Studies Minor consists of 12 hours of course work beyond 1103. All courses are three credits unless otherwise indicated. All students must take the [two \(2\)](#) required core courses and then select [two \(2\)](#) courses from the list of elective courses.

Required core course (6 credits):

- **ASL 2104:** American Sign Language Conversational Discourse I (3)
- **ASL 3105:** American Sign Language Literature (3)

Elective Courses (6 credits):

Students will choose [two \(2\)](#) of the following courses. [At least one \(1\) of the elective courses must be taught in the ASL Program.](#)

- [ASL 3104: American Sign Language Conversational Discourse II \(3\)](#)
- [ASL 3350: American Deaf Arts and Literature \(3\)](#)
- [ASL 3650: American Deaf Culture and History \(3\)](#)
- **ASL 4189S:** Intersection of American Sign Language, Deaf Culture, and the Deaf Community (3)
- **ENGLISH 2277:** Introduction to Disability Studies (3)
- **LING 2000:** Introduction to Linguistics (3)
- **LING 2000H:** Introduction to Linguistics (3)
- [ARTSSCI 5797: Study Abroad* \(up to 6 credits\)](#)

[*Students who complete the Siena, Italy Study Abroad for Deaf and Signers may earn credit for ASL 3104 and ASL 3350 for a total of six \(6\) credit hours.](#)

ASL Studies Minor Program Guidelines

The following guidelines govern the minor.

Credit hours required: A minimum of 12, 1000-level course work shall not count towards the minor.

Transfer and EM credit hours allowed: A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination.

Overlap with the GE: A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s):

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required:

- Minimum C- for a course to be counted towards the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits: No more than 3 credit hours.

Minor approval: Department approval is not required as long as student completes courses exactly as indicated on minor program description. Course substitutions are not permitted. Minor may be declared with student's assigned academic advisor.

Filing the minor program form: The department does not require that a Minor Program Form be completed. The degree audit report (DAR) certifies the minor. If the minor is not complete on the DAR the student must consult with a the American Sign Language Program.

Changing the minor: Once the minor program is filed in the college office, any changes must be approved by ASL Studies Minor advisor.

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Approved CAA 4-15-20
Update 10-19-20
Update 6-9-21 DH
Update 03-20-2023 RLS
[Update 12-09-24](#)

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The Ohio State University
Arts and Sciences

American Sign Language (ASL) Studies Minor – PROPOSED MINOR SHEET

Coordinating advisor: Kristin Wickham-Saxon, American Sign Language Program, 120W Hagerty Hall, 1775 College Rd, Columbus, Ohio 43210. asl.osu.edu

The 12-credit hour American Sign Language (ASL) Studies Minor will add to the undergraduate major field of study by creating professionals who can utilize ASL relevant to their field, create direct interactions with local Deaf communities, as well as generate opportunities for research currently unexplored.

The ASL Studies Minor consists of 12 hours of course work beyond 1103. All courses are three credits unless otherwise indicated. All students must take the two (2) required core courses and then select two (2) courses from the list of elective courses.

Required core course (6 credits):

- **ASL 2104:** American Sign Language Conversational Discourse I (3)
- **ASL 3105:** American Sign Language Literature (3)

Elective Courses (6 credits):

Students will choose two (2) of the following courses. At least one (1) of the elective courses must be taught in the ASL Program.

- **ASL 3104:** American Sign Language Conversational Discourse II (3)
- **ASL 3350:** American Deaf Arts and Literature (3)
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- **ASL 4189S:** Intersection of American Sign Language, Deaf Culture, and the Deaf Community (3)
- **ENGLISH 2277:** Introduction to Disability Studies (3)
- **LING 2000:** Introduction to Linguistics (3)
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- **ARTSSCI 5797:** Study Abroad* (up to 6 credits)

*Students who complete the Siena, Italy Study Abroad for Deaf and Signers may earn credit for ASL 3104 and ASL 3350 for a total of six (6) credit hours.

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