

From: [Smith, Randy](#)
To: [Gerber, Carri](#); [Osborne, Jeanne](#)
Cc: [Sutherland, Sue](#); [Smith, Randy](#); [Griffiths, Rob](#); [Reed, Katie](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Witter, Jon](#); [Kress, Cathann](#)
Subject: Proposal to deactivate the Hydraulic Service and Repair Certificate of Competency
Date: Friday, May 29, 2026 4:10:45 PM
Attachments: [image001.png](#)

Carri and Jeanne:

The proposal from Ohio State ATI to deactivate the Hydraulic Service and Repair Certificate of Competency was approved by the Council on Academic Affairs at its meeting on May 28, 2026. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (July 2026).

The Office of the University Registrar will work with you on any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland (.43), or me.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

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From: [Osborne, Jeanne](#)
To: [Smith, Randy](#)
Cc: [Reed, Katie](#); [Violet, Cynthia](#); [Gerber, Carri](#); [Lewandowski, Monica](#)
Subject: Proposed deactivation of the Feed Mill Operations and Hydraulic Service Repair certificates, Ohio State ATI Wooster
Date: Wednesday, April 1, 2026 8:27:07 AM
Attachments: [image001.png](#)
[FeedM1A-CR deactivation.pdf](#)
[HYDSERV-CR deactivation.pdf](#)

Dear Dr. Smith,

The College of Food, Agricultural, and Environmental Sciences (CFAES) is requesting Council on Academic Affairs approval of the attached proposals for a deactivation of the Feedmill Operations Certificate and the Hydraulic Service and Repair Certificate of competency at Ohio State ATI, Wooster campus.

The proposed deactivation of the certificates is due to lack of student interest – there has been no enrollment since inception of the Feed Mill Operations Certificate or in the last five years for the Hydraulic Service Repair Certificate. These deactivations are in alignment with the proactive program review by Ohio State ATI, Wooster in alignment with SB1.

The proposals to deactivate the certificate programs were approved by the Ohio State ATI Academic Affairs Committee and are approved by the CFAES Committee on Academic Affairs.

Please let me know if any additional information is needed in support of this request.

Thank you,

Jeanne



Jeanne M. Osborne

Assistant Dean for Academic Affairs
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'Unexpected kindness is the most powerful, least costly, and most underrated agent of human change' (Bob Kerrey)

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February 27, 2026

Jeanne Osborne
Assistant Dean for Academic Affairs
100E Agricultural Administration Building
2120 Fyffe Rd.
Columbus, OH 43210

Dear Ms. Osborne,

This letter is a request to deactivate the Hydraulic Service and Repair Certificate of Competency at Ohio State ATI.

Background

The Hydraulic Service and Repair Certificate of Competency has not generated student interest, with no enrollments or completions in the last 5 years. As part of Ohio State ATI's proactive SB 1-aligned program review process, the certificate was identified as a low-enrollment offering and evaluated alongside other programs requiring consolidation or deactivation. Given the ongoing lack of demand and its alignment with broader efforts to streamline and strengthen curricular offerings, deactivating the certificate is the appropriate next step.

Action Taken

The Plant Science and Engineering Technologies Division, Ohio State ATI Academic Affairs Committee and Ohio State ATI faculty voted in favor of deactivating the Hydraulic Service and Repair Certificate of Competency.

Plans Ahead

Therefore, we request the deactivation of the Hydraulic Service and Repair Certificate of Competency at Ohio State ATI effective Autumn 2026. Two certificate specific courses will be withdrawn after the certificate is deactivated. These courses are not a requirement in any other Ohio State ATI program.

The current Hydraulic Service and Repair Certificate of Competency curriculum is attached.

Please let me know if there are questions or additional information or documentation is required to accompany this submission. We look forward to hearing from the FAES Committee on Academic Affairs regarding next steps in the approval process.

Sincerely,

Carri A. Gerber
Associate Director, Academic Affairs
CFAES Wooster – Ohio State ATI



<u>Course</u>	<u>Title</u>	<u>Credits</u>
<u>1st Year – Autumn Semester</u>		
BUSTEC 1202T	Software Applications	1
ENGTECH 1201.01T	Exploring Engineering Technologies	.5
ENGTECH 2214T	Fundamentals of Fluid Power and Components	4
ENGTECH 2240T	Welding Technology	3
ENGTECH 2312T	Engineering Technology Fundamentals	3
ENGTECH 2336T	Methods of Power Transmission	2
GENSTDS 1201.01T	College Orientation	.5
Elective	Elective (free)	<u>3</u>
		17
<u>1st Year – Spring Semester</u>		
BUSTEC	Elective	3
ENGLISH 1110.01 or AGRCOMM 3130	First-Year Composition or Oral Expression in Agriculture	3
ENGTECH	Elective	2
ENGTECH 2221T	Component Rebuilding	2
ENGTECH 2224T	Fluids, Filtration, and Fluid Conveyance	2
ENGTECH 2322T	Basic Electricity and Electronics	<u>3</u>
		15
Total Credits		32

Students must be eligible to enroll in GENMATH 1141T or 1145T to complete the certificate requirements. If not eligible to enroll in GENMATH 1141T or 1145T, students will need to successfully complete remedial mathematics courses depending on placement levels.

BUSTEC Elective options – 3 credits required

BUSTEC 1151T	General Economics	3
BUSTEC 2231T	Fundamentals of Marketing	3
BUSTEC 2232T	Personal Selling	3
BUSTEC 2241T	Small Business Management	3
BUSTEC 2244T	Human Resource Management and Leadership	3
BUSTEC 2247T	Business Law	3

ENGTECH Elective options – 2 credits required

ENGTECH 2050T	Introduction to Geographic Information Systems	3
ENGTECH 2234T	Basic Pneumatic Systems	2
ENGTECH 2238T	Electrohydraulics and System Design	3
ENGTECH 2242T	Metals and Metal Manufacturing	2