

**From:** [Smith, Randy](#)  
**To:** [Ferketich, Amy](#)  
**Cc:** [Sutherland, Sue](#); [Smith, Randy](#); [Griffiths, Rob](#); [Reed, Katie](#); [Miriti, Maria](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Song, Paula](#)  
**Subject:** Proposal to establish a Graduate Minor in Foundations in Public Health  
**Date:** Friday, June 12, 2026 2:47:54 PM  
**Attachments:** [image001.png](#)

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Amy:

The proposal from the College of Public Health to establish a Graduate Minor in Foundations in Public Health was approved by the Council on Academic Affairs at its meeting on June 11, 2026. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next [Annual Activities Report](#) to the University Senate (July 2026).

The Office of the University Registrar will work with you on any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland (.43), or me.

I wish you success with this important program development.

Randy



**W. Randy Smith, Ph.D.**

Vice Provost for Academic Programs

**Office of Academic Affairs**

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[smith.70@osu.edu](mailto:smith.70@osu.edu)

**Assisted by:**

**Katie Reed**

Executive Assistant

(614) 292-5672

TO: Randy Smith, Vice Provost for Academic Programs

FROM: Graduate School Curriculum Services

DATE: **4/9/2026**

RE: Proposal to **Establish a Graduate Minor in Foundations in Public Health** in **The College of Public Health**

The **College of Public Health** is proposing a **Graduate Minor in Foundations in Public Health**.

The proposal was received by the Graduate School on **3/02/2026**. The combined GS/CAA subcommittee first reviewed the proposal on **4/01/2026** and requested revisions. Revisions were received on **4/08/2026**. It is supported for review by the Council on Academic Affairs.



April 8, 2026

Dr. Maria Miriti  
Associate Dean of Academic Affairs  
The Ohio State University Graduate School

Dear Dean Miriti and members of the Graduate School – Council on Academic Affairs:

Thank you for your review of the Graduate Certificate and Graduate Minor in Foundations in Public Health that the College of Public Health is proposing. Below is a summary of the concerns, our revisions, and where the updates can be located in the two proposals.

1. Concern about why MPH students cannot complete the Certificate:

*Students enrolled in a Master of Public Health degree program in the Ohio State College of Public Health cannot concurrently receive this certificate. There is nearly 100% overlap between the certificate and the MPH given that all MPH students must complete the core classes that make up 5 of the 6 classes in this certificate. The elective for the certificate is also likely a course that MPH students will take as part of their MPH degree. Thus, we would be awarding a certificate to every MPH student if they requested it. (Page 3).*

2. The subcommittee had a hard time separating the minor program from the certificate. Separating the two programs into separate proposals is requested.

*We have separated the proposal into two separate proposals.*

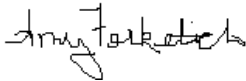
3. The ODHE form on pg. 9 did not indicate that the certificate is stackable. Given the concerns stated above, separating the programs will help. Otherwise, the proposal suggests that there should be one form for certificate, one for the stackable certificate, and one for minor. If this understanding is incorrect, please advise.

*The certificate is being proposed to be stackable into one of our online MPH programs (Biostatistics, Biomedical Informatics, or the Program for Experienced Professionals. (Page 3).*

4. For the stackable certificate, please include:
  - a. How students will be advised of the need to be admitted into the graduate program.
  - b. That students will be informed of the need to be registered for 3 semester hours in the semester in which they plan to receive the degree.
  - c. Any advising that students will receive to support their successful admission into the graduate program.

*Certificate Advising: Dawnne Wise, of the Office of Academic Programs and Student Services in the college, will be the advisor to all certificate students. She will work closely with them each semester to help them work through their curriculum plan and inform them of college and university policies, such as the need to be registered for 3 graduate credit hours in the semester in which they plan to receive the certificate. She will also provide information about our graduate programs, including the details on how to apply to one of our online MPH programs and how to count certificate classes towards the degree. Dawnne is currently the program manager for our online MPH - PEP program. Thus, she is well-informed of admissions criteria and how online programs work at Ohio State. (Page 3).*

Sincerely,



Amy K. Ferketich, PhD



April 8, 2026

Dr. Maria Miriti  
Associate Dean of Academic Affairs  
The Ohio State University Graduate School

Dear Dr. Miriti,

Please accept this proposal for a graduate minor in *Foundations in Public Health*. The Academic Studies Governance Committee in the College of Public Health approved this proposal at their February 20, 2026 meeting.

The proposal outlines the need for such a graduate minor. It also includes details about the required and elective courses. The proposed minor will have no adverse impact on current students at Ohio State.

Sincerely,

A handwritten signature in black ink that reads "Amy Ferketich".

Amy K. Ferketich, PhD

**Combined Proposal for a 13-credit  
Graduate Minor in Foundations of Public Health  
4/8/2026**

**Purpose and Rationale**

This proposal outlines a graduate minor designed to address a critical and growing need for a skilled public health workforce in Ohio and beyond. The COVID-19 pandemic and ongoing public health challenges have underscored the importance of a robust, well-trained public health infrastructure capable of responding to complex health issues across diverse communities and multiple sectors. Despite this need, many regions in Ohio—particularly rural and underserved urban areas—continue to face shortages in qualified public health professionals.

The College of Public Health is proposing a distance learning 13-credit hour graduate minor in *Foundations of Public Health*. Courses from all five divisions from the college will include content covering the spectrum of public health practice, including biostatistics, epidemiology, health behavior and health promotion, health and public health systems, and environmental health sciences. These courses will cover the 22 foundational competencies established for accredited public health graduate programs by Council on Education for Public Health (CEPH). Students will also be required to choose one of several selective courses to go deeper in within a particular subject.

The graduate minor will be an option for graduate students looking to incorporate the foundational public health knowledge into their existing degree program. We anticipate interest from graduate students from public affairs, education, social work, and many of the health science programs. Public health practice involves nearly every sector, and this graduate minor will equip the emerging workforce with the skills to participate as part of their community's public health system.

This graduate minor will be fully distance learning, with all required courses offered asynchronously. There will be no in-person requirements. The curriculum emphasizes the following areas: applied quantitative methods, the environmental impact on human health, epidemiology and its use in disease investigations, program planning and evaluation and the organization of public health and healthcare systems.

The college currently oversees delivery of content and curricula via specializations under the BSPH degree/major, an MHA degree, MS degrees, MPH degrees, and PhD degree programs. In alignment with our strengths and key areas for growth, the college is expanding effort and scope of focus to develop and deliver online professional development programs. The college already has one fully distance learning certificate in Biostatistics, and two fully online MPH programs (and three additional online graduate programs under review).

**Estimated Enrollment**

Enrolled students will likely be graduate and professional degree students at Ohio State. The proposed graduate minor will be marketed broadly through internal and external networks and practices.

During the initial stages of program implementation, enrollment of Ohio State students pursuing graduate or professional degree programs into the proposed graduate minor program is anticipated at 10 new students per year.

**Learning Outcomes**

Students completing the proposed minor will demonstrate proficiency in the following expected learning outcomes:

1. Interpret public health information using epidemiologic, qualitative and quantitative methods
2. Compare the impact of systems, structural biases and social inequities on health outcomes

3. Plan and evaluate public health interventions using population health needs and values
4. Plan and evaluate health-related policies
5. Apply leadership skills to address, advocate and negotiate for a public health issue
6. Communicate public health information effectively to academic and non-academic audiences

### **Proposed Curriculum**

The curriculum will require completion of a minimum of 13 credit hours, including five distance-learning, required courses (10 credit hours) and one elective course (3 credit hours) to be chosen from a pre-approved list of courses. Students choosing PUBHBIO 6210 will complete a total of 14 credits hours (11 credits of required courses and up to three additional credits for PUBHBIO 6211). The required courses cover the breadth of disciplines in the college and will cover the required foundational competencies for a CEPH-accredited public health graduate program, giving students an introduction to the full spectrum of public health education. Elective course options are all available online and were specifically chosen to augment the foundational knowledge and enhance the practical application of foundational material, while allowing students to tailor their education to meet their professional needs. Students will progress through the program at their own pace, and the required foundational courses can be taken in any order.

| <b>Required Courses (10-11 credit hours):</b>  |                         |
|--|-------------------------|
| PUBHLTH 6012 Applied Quantitative Methods in Population Health, <i>or</i><br>PUBHBIO 6210 Applied Biostatistics I* | 2 credits/<br>3 credits |
| PUBHLTH 6013 Current Topics in Environmental Public Health   | 2 credits               |
| PUBHLTH 6014 Epidemiology through Disease Investigation  | 2 credits               |
| PUBHLTH 6015 Program Planning and Evaluation   | 2 credits               |
| PUBHLTH 6016 Public Health and Health Care Systems   | 2 credits               |
| <b>Electives: <i>Students must choose one of the following courses (3 credit hours)</i></b>                        |                         |
| PUBHEPI 7411 Epidemiology in Environmental Health  | 3 credits               |
| PUBHBIO 6211 Applied Biostatistics II**  | 3 credits               |
| PUBHHBP 6535 Community Engagement and Collaborative Community Problem-Solving                                      | 3 credits               |
| PUBBHMP 6615 Leadership and Org Behavior   | 3 credits               |
| PUBHHMP 6630 Project Management  | 3 credits               |
| PUBHEHS 5325 Principles of Occupational Health Science   | 3 credits               |
| PUBHEHS 6390 Major Human Diseases in Global Public Health  | 3 credits               |
| PUBHLTH/BMI 5760 Public Health Informatics   | 3 credits               |
| PUBHLTH 5558 Policy as a Prevention Strategy   | 3 credits               |
| VETPREV 7721 Epidemiology of Zoonotic Disease  | 3 Credits               |

\* *Students can choose to take PUBHBIO 6210 Applied Biostatistics I (3 Credits), increasing the total credits required to 14.*

\*\* *Only students completing 6210 will be allowed to enroll in PUBHBIO 6211 as an elective*

### **Admissions and Graduation**

Completion of the minor requires an average of 3.0 or higher for the required curriculum.

## Assessment

The overall assessment plan will use specific evaluation tools to collect both direct and indirect measures of several components. The overall process will collect, organize, interpret, summarize, and report quantitative and qualitative outcome measurement data for continuous quality improvement. The program assessment plan consists of two parts. Part 1 is focused on overall program evaluations and measures relative to admissions through program completion. Part 2 involves direct assessment of each program's learning outcome via alignment with course assignments.

### Part 1: Indirect Measures

- Number of enrollees
- Survey of Student Learning Experience (Course Satisfaction)
- Retention (% Retained) and Graduation Rates (Cumulative GPA  $\geq 3.0/4.0$ %)

### Part 2: Direct Measures

Assessment of program learning outcomes will occur using the same process as is currently used in the college to track learning outcomes for all undergraduate and graduate degree programs. One or more of the program's learning outcomes is aligned with assessments within each of the five required foundational courses (see table below).

A robust process for collecting assessment data exists in the college, thus it will be easy to incorporate assessment of the graduate minor. At the end of each semester, instructors of courses that align with program outcomes are asked to submit gradebooks to a central, secured location, along with information on what assignments and corresponding score(s) indicate mastery of the aligned learning outcomes. The CPH Academic Affairs team (Associate Deans) then extracts the student-level data and creates aggregate reports for each outcome. These are shared with other college leaders (e.g., Division Chairs, the Dean) on an annual basis.

| Outcome Number | Courses      | Student Evaluation Modes   |
|----------------|--------------|--|
| 1              | PUBHLTH 6012 | Graded homework assignments, two exams and a final project involving journal methods/results review and interpretation   |
|                | PUBHLTH 6014 | Two graded case studies, three quizzes, two exams and a final presentation to assess students' competency in synthesis and application of the course material to a disease not previously covered. |
|                | PUBHLTH 6015 | Individual assignments and quizzes will assess students' abilities to collect and interpret qualitative materials.   |
| 2              | PUBHLTH 6014 | Graded case studies, exams and a final project to assess and describe disease burden across different populations  |
|                | PUBHLTH 6015 | Discussion based assignments will assess students' abilities to develop a social ecological model to describe prevention strategies  |
|                | PUBHLTH 6016 | Causal loop diagram creation to describe the interrelations of public health and healthcare systems and their impact on health outcomes  |
| 3              | PUBHLTH 6015 | Individual assignments and discussion-based assignments will assess students' abilities to assess community health needs and develop and evaluate programs to meet those needs                     |
| 4              | PUBHLTH 6014 | Graded case studies and final presentation to evaluate students' competency in evaluating policies   |

| Outcome Number | Courses      | Student Evaluation Modes   |
|----------------|--------------|--|
|                | PUBHLTH 6016 | Comparative systems analysis to assess the differences between the US's and other countries' health systems and how the similarities and differences impact outcomes.    |
| 5              | PUBHLTH 6016 | Individual graded assignments to create, advocate and negotiate a policy for healthcare change and present a vision for community health to justify the proposed policy. |
| 6              | PUBHLTH 6013 | Project involving student research of environmental contaminant or related disease with development of both academic and community-oriented print and video materials.   |
|                | PUBHLTH 6014 | Recorded final presentation to assess students' competency in communicating information related to disease burden.   |
|                | PUBHLTH 6016 | Video presentation of a vision for community health  |

# Memorandum of Understanding

## Online Program

Between

**Foundations of Public Health Grad Minor and Certificate**  
**College of Public Health**  
The Ohio State University

**And**

Ohio State Online  
The Ohio State University

## Purpose

The purpose of this Memorandum of Understanding (MOU) is to acknowledge that **Foundations of Public Health Certificate** has met or exceeded the modality substantive change threshold—making the program an online (ONL) program or is a new online (ONL) program for the university and will meet the requirements for an online program in partnership with Ohio State Online.

## Term of MOU

This MOU will become effective upon obtaining all necessary signatures and will remain in effect for the life of the program.

## Services Provided for Program Launch

As an online (ONL) program this program will receive Ohio State Online support, such as market research, student acquisition of online (ONL) program students, ongoing online (ONL) program student support, online (ONL) program and course design and development, and state authorization and licensure research and disclosures (if applicable).

Based on pre-approval planning conversations, this program may leverage the following Ohio State Online services:



**Online Enrollment Services:** Generating and finding quality prospective online (ONL) program students dependent on initial funding, selling prospective students on the online (ONL) program and Ohio State, helping re-enroll and retain online (ONL) program students each term to help them reach graduation, and supporting the college to achieve steady-state revenue streams.

**Online Instruction Services:** Reviewing and recommending evidence-based online (ONL) program curricular design to best meet and support the intended audience and enrollment goals; providing and encouraging online (ONL) program instructor professional learning opportunities; and partnering with instructors for initial online (ONL) program course design, development, and ongoing course updates.

Ohio State Online and college program relationship contacts listed below will have ongoing check-ins and strategy sessions to evolve online (ONL) program services and programs to achieve shared goals. Service activities will be aligned for the online (ONL) program during these meetings.

## Table of Program Relationship Contacts

| Units                          | College / Department / Campus            | Ohio State Online   |
|--------------------------------|--|---|
| Organization Oversight         | Paula Song, Dean                         | Jason Lemon, Dean   |
| Administrative Oversight       | Amy Ferketich, PhD                       | - John Muir, Director, Online Learning and Innovation<br>- Brandi Bittner, AVP, Online Enrollment |
| Program Oversight              | College Program Director                 | - John Muir, Director, Online Learning and Innovation<br>- Brandi Bittner, AVP, Online Enrollment |
| Course Oversight               | College Program / Faculty Director – TBN | Assigned OSO program / course design director, assigned Instructional Designer                    |
| Student Support Oversight      | Dawne Wise                               | Assigned Reenrollment Team  |
| Marketing/Recruiting Oversight | Misti Crane                              | Assigned Marketing Manager and Recruiting lead  |
| Fiscal Oversight               | Steven Edwards, Asst. Dean               | Jon Rucker, Director, Online Financial Strategy and Analysis                                      |

# Signatories

By signing this MOU, all groups agree to be active partners and to abide by this agreement:

|   |                     |
|---|---------------------|
| Department Chair<br><small>DocuSigned by:</small><br><i>Amy Perketich</i><br><small>EA9913EG3BA2496...</small>                              | Date:<br>03/17/2026 |
| College Fiscal Officer<br><small>DocuSigned by:</small><br><i>Stephen Thomas Edwards</i><br><small>FA206DC878AA453...</small>               | Date:<br>03/18/2026 |
| Dean<br><small>Signed by:</small><br><i>Paula Song</i><br><small>847496EE9322485...</small>   | Date:<br>03/18/2026 |
| Vice Provost and Dean of Online Learning<br><small>DocuSigned by:</small><br><i>Jason Edward Lemon</i><br><small>9C19184E034F41C...</small> | Date:<br>03/18/2026 |

# Online Program Attributes

|  |                              |
|--|------------------------------|
| Program Working Title:                           | Foundations of Public Health |
| Anticipated CAA approval date for ONL modality:  | May 2026                     |
| Anticipated ODHE approval date for ONL modality: | May 2026                     |

|                |                                    |  |  |                                       |
|----------------|------------------------------------|--|--|---------------------------------------|
| Program level: | <input type="checkbox"/> Associate | <input type="checkbox"/> Undergraduate | <input checked="" type="checkbox"/> Graduate | <input type="checkbox"/> Professional |
|----------------|------------------------------------|--|--|---------------------------------------|

|                |                                      |   |   |                                    |                                |
|----------------|--------------------------------------|---|---|------------------------------------|--------------------------------|
| Approval type: | <input type="checkbox"/> New program | <input type="checkbox"/> Change of delivery | <input checked="" type="checkbox"/> Certificate Type: | <input type="checkbox"/> Stackable | <input type="checkbox"/> Other |
|----------------|--------------------------------------|---|---|------------------------------------|--------------------------------|

|   |                              |  |
|---|------------------------------|--|
| If applicable, will the program continue to offer an on-ground version? (Note, notification to CAA and Ohio State Online will be necessary if an approved program modality is no longer offered.) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Percentage of courses offered online for this program?  | 100%                         |  |
| If other, please explain:   |                              |  |

|   |         |
|---|---------|
| Anticipated term for first enrollment intake:   | AU 2026 |
| (Note, marketing and recruitment will begin about 6 months prior to first enrollment term.) |         |

|  |                              |  |
|--|------------------------------|--|
| Will this program have a differential fee structure? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If yes, please explain justification:                |                              |  |

|                                 |    |
|---------------------------------|----|
| Total credit hours for program: | 13 |
|---------------------------------|----|

|  |                              |  |
|--|------------------------------|--|
| Does this program have mandatory onsite training components? (e.g., practicum, residency, or internship) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If yes, please explain:  |                              |  |

|  |                              |  |
|--|------------------------------|--|
| Does this program have any non-mandatory onsite training components? (e.g., orientation) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If yes, please explain:  |                              |  |

|  |     |  |
|--|-----|--|
| Has the funding MOU for this program been signed?  | N/A |  |
| Funding level provided by the college:<br>Launch funding accelerates enrollment growth and ROI. Without it, ramp-up slows and financial sustainability is uncertain. |     |  |

# Online Program Courses

The online program course delivery strategy at launch is outlined in the table below.

*Note: the information in the first row of the table is included only to provide an example of how the information should be formatted.*

| <b>Course Code and Name</b>   | <b>Current Delivery Mode(s)* (how course has been offered previously: in person, hybrid, distance learning, N/A - new course)</b> | <b>Core or Elective</b> | <b>Asynchronous or Synchronous or Both</b> | <b>First Term and Session (if applicable) this Course will be Offered as part of this Online Program</b> | <b>Other terms and sessions (if applicable) this course be offered (None, AU25, SP25, SU25)</b> |
|---|---|-------------------------|--|--|---|
| PUBHLTH 6012: Applied Quantitative Methods in Population                      | Distance Learning   | Core                    | Asynchronous                               | SP27   |   |
| PUBHLTH 6013: Current Topics in Environmental Public Health                   | Distance Learning   | Core                    | Asynchronous                               | AU26   |   |
| PUBHLTH 6014: Epidemiology through Disease Investigation                      | Distance Learning   | Core                    | Asynchronous                               | AU26   |   |
| PUBHLTH 6015: Program Planning and Evaluation                                 | Distance Learning   | Core                    | Asynchronous                               | SP27   |   |
| PUBHLTH 6016: Public Health and Health Care Systems                           | Distance Learning   | Core                    | Asynchronous                               | AU26   |   |
| PUBHEPI 7411: Epidemiology in Environmental Health                            | Distance Learning   | Elective                | Asynchronous                               |  |   |
| PUBHBIO 6211 Applied Biostatistics II**                                       | Distance Learning   | Elective                | Asynchronous                               |  |   |
| PUBHHBP 6535 Community Engagement and Collaborative Community Problem-Solving | Distance Learning   | Elective                | Asynchronous                               |  |   |
| PUBBHMP 6615 Leadership and Org Behavior                                      | Distance Learning   | Elective                | Asynchronous                               |  |   |
| PUBHHMP 6630 Project Management   | Distance Learning   | Elective                | Asynchronous                               |  |   |



# State Authorization

|   |   |  |
|---|---|--|
| Ohio State Online will support necessary steps for state authorization approvals and notifications, and the program will abide by federal and state laws and disclosure requirements, for items selected yes. |   |  |
| Will this program enroll students located outside Ohio?   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Is this program designed to lead to professional licensure or certification in any state?   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| If yes, what is the name of the professional licensure or certification?  |   |  |
| If yes, is professional licensure or certification required to obtain employment/advancement in the field?  | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |
| Will this program conduct on-ground supervised field experiences such as clinicals, practicums, student teaching or internships?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

## Certificate Of Completion

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Status: Completed

Subject: Complete with Docusign: Foundations of Public Health - OSO MOU.docx

Source Envelope:

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Jonathan Mark Rucker

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Columbus, OH 43210

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Amy Ferketich

ferketich.1@osu.edu

Professor

The Ohio State University

Security Level: Email, Account Authentication (None), Login with SSO

## Signature

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Stephen Thomas Edwards

edwards.347@osu.edu

Finance Director

The Ohio State University

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### Electronic Record and Signature Disclosure:

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Paula Song

song.263@osu.edu

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### Electronic Record and Signature Disclosure:

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Jason Edward Lemon

lemon.297@osu.edu

Vice Provost and Dean

The Ohio State University

Security Level: Email, Account Authentication (None)

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## Editor Delivery Events

## Status

## Timestamp

| Agent Delivery Events   | Status  | Timestamp  |
|---|---|--|
| <b>Intermediary Delivery Events</b><br><b>Status</b><br><b>Timestamp</b>  |   |  |
| <b>Certified Delivery Events</b><br><b>Status</b><br><b>Timestamp</b>   |   |  |
| <b>Carbon Copy Events</b><br><b>Status</b><br><b>Timestamp</b>  |   |  |
| Brandi N Bittner<br>bittner.102@osu.edu<br>Security Level: Email, Account Authentication (None), Login with SSO<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                           | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>COPIED</b> </div> | Sent: 3/18/2026 2:21:54 PM<br>Viewed: 3/18/2026 2:33:52 PM                                 |
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| Sarah Autumn Holt<br>holt.249@osu.edu<br>The Ohio State University<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>COPIED</b> </div> | Sent: 3/18/2026 2:21:57 PM   |
| Jacob Harris Bane<br>bane.17@osu.edu<br>The Ohio State University<br>Security Level: Email, Account Authentication (None), Login with SSO<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>COPIED</b> </div> | Sent: 3/18/2026 2:21:58 PM<br>Viewed: 3/18/2026 3:19:18 PM                                 |
| Kathryn Marie Reed<br>reed.901@osu.edu<br>The Ohio State University<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign               | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>COPIED</b> </div> | Sent: 3/18/2026 2:21:59 PM   |

| Carbon Copy Events | Status | Timestamp |
|--------------------|--------|-----------|
|--------------------|--------|-----------|

Lisa N Delaney  
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The Ohio State University  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
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Maria N. Miriti  
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Sent: 3/18/2026 2:22:00 PM  
Viewed: 3/19/2026 2:18:14 PM

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
|-------------------------|--------|------------|

|                     |                  |                      |
|---------------------|------------------|----------------------|
| Envelope Sent       | Hashed/Encrypted | 3/17/2026 9:46:58 AM |
| Certified Delivered | Security Checked | 3/18/2026 2:21:17 PM |
| Signing Complete    | Security Checked | 3/18/2026 2:21:53 PM |
| Completed           | Security Checked | 3/18/2026 2:22:00 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|