

From: [Osborne, Jeanne](#)
To: [Smith, Randy](#)
Cc: [Reed, Katie](#); [Vankeerbergen, Bernadette](#); [Martin, Andrew](#); [Lindsey, Alexander](#); [Washburn, Shannon](#)
Subject: CAA Information Item - Clarification on the CFAES Production Agriculture Minor as approved in September 2024, effective AU25
Date: Monday, July 6, 2026 7:47:43 AM
Attachments: [Production Ag Minor \(Eff AU25\) Combined Files.pdf](#)
[image001.png](#)

Dear Dr. Smith,

It has come to my attention that there is some confusion regarding the Production Agriculture minor as approved in September 2024 by the CAA and effective AU25. I have attached the original, approved proposal from 2024 to this message for reference.

This minor is unique in that students must select courses from ‘at least two of the [discipline] areas listed below **excluding those from the department in which the student’s major resides.**’ (Stated in the preamble of the approved minor). This results in no overlap permitted with the student’s major, and is why the footnote, ‘The minor must contain a minimum of 12 credit hours distinct from the major and/or additional minors. (i.e. if a minor requires more than 12 credit hours, a student is permitted to overlap those hours beyond 12 with the major or another minor)’ was struck from the list of footnotes, as seen on the track changes version of the original Production Agriculture minor.

We recognize that the norm as outlined in the revision to requirements for minors that occurred following the quarters-to-semester conversion, is that minors with greater than 12 credit hours usually allow overlap of the additional credit hours with another degree component (major, minor). However, this is a unique minor in that students are selecting from a suite of courses representing several discipline areas within the CFAES, and is designed to provide students the ‘opportunity to acquire skills and knowledge about production agriculture to complement knowledge and experiences provided within their major program of study and the general education program.’ (Stated in the preamble of the approved minor). Students meet individually with the minor coordinator to select courses that align with their career goals and customize their educational experience beyond their major curriculum. Once courses are selected in consult with the minor coordinator, they complete the Production Agriculture Minor Agreement, which is approved by the student, the minor coordinator, the student’s advisor, and by College of CFAES (i.e., the Assistant Dean for Academic Affairs who is currently, me).

To clarify that this minor is unique with regard to the overlap allowance provided for most minors, I am requesting that this clarification be shared with the Council on Academic Affairs as an information item since the minor has already been approved as written, and there is no request for a change in the minor from that approved version. I appreciate the input and guidance from Dr. Vankeerbergen and Dr. Martin (copied on this message) to bring this clarification forward.

Please let me know if you have any questions or if additional information is needed.

Thank you,

Jeanne



THE OHIO STATE UNIVERSITY

Jeanne M. Osborne

Assistant Dean for Academic Affairs
College of Food, Agricultural, and Environmental Sciences
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Columbus, OH 43210
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'Unexpected kindness is the most powerful, least costly, and most underrated agent of human change' (Bob Kerrey)



June 4, 2024

Vice Provost W. Randy Smith
Office of Academic Affairs
203 Bricker Hall
190 North Oval Mall

Dear Vice Provost Smith,

The College of Food, Agricultural, and Environmental Sciences is requesting Council on Academic Affairs approval for revision to the Production Agriculture Minor as outlined in the attached documents.

The proposal to revise the Production Agriculture Minor consists of the updating course options in the four areas of the minor to reflect course changes and course withdrawals. Also, courses that have been underutilized by students in this minor were removed and new courses that will support students pursuing this minor were added. In addition, clarifying language has been added, including to prompt students to plan the minor using courses from outside the department in which their major resides no later than the beginning of their junior year. Also, reference to specific majors has been removed so that students are not inadvertently discouraged from pursuing the minor.

The proposed changes will not impact students currently enrolled in this minor. Any issues will be managed by petition as needed.

This proposal has been approved by the College of Food, Agricultural, and Environmental Sciences Committee on Academic Affairs. Please let me know if any additional information is needed in support of this request.

Sincerely,

Jeanne Osborne
Assistant Dean for Academic Affairs
College of Food, Agricultural, and Environmental Sciences
Osborne.2@osu.edu
Tel: 614-292-2389

Cc: Dr. David Barker, Dr. Ann Christy

Name _____ Term Graduating _____

Email _____

Major _____

This minor is intended primarily for students whose career plans include farming and/or employment with large production units or front line companies and agencies providing goods and services to production agriculture. It provides the student with the opportunity to acquire skills and knowledge about production agriculture that complement those being acquired through majors such as Agribusiness and Applied Economics, Agricultural Systems Management, Animal Sciences, Sustainable Plant Systems, Agricultural Science and Extension Education who have an interest in production agriculture.

For this minor the student will select at least 15 credit hours of course work. These courses will be selected from at least two of the areas listed below excluding those from the department in which the student's major resides.

Course options			Credit Hours
<u>Agricultural Technology</u> (FABENG Dept)			
AGSYSMT	2240	Basic Metal Fabrication for Agriculture	3
AGSYSMT	2371	Land Surveying for Agricultural and Environmental Systems	2
AGSYSMT	3320	Facilities for Agricultural and Greenhouse Production	3
AGSYSMT	3360	Agricultural Machinery Management	3
AGSYSMT	3550	Animal and Rural Waste Management	2
AGSYSMT	4300	Engineering Applications in Agriculture	4
AGSYSMT	4575	Applied Agricultural Water Management	2
AGSYSMT	4580	Precision Agriculture	2
AGSYSMT	5600	Agricultural Safety and Health	3
<u>Animal Sciences</u> (Animal Science Dept)			
ANIMSCI	2200.01	Introductory Animal Sciences	3
ANIMSCI	3110	Introductory Meat Science	3
ANIMSCI	3130	Principles of Animal Nutrition	3
ANIMSCI	3140	Principles of Animal Systems Physiology	3
ANIMSCI	3150	Principles of Genetic Improvement	3
ANIMSCI	3170	Animal Health I	2
ANIMSCI	3270	Animal Health II	2
<u>Management Sciences</u> (AED Econ Dept)			
AEDECON	2105	Managerial Records and Analysis	3
AEDECON	3101	Principles of Agribusiness Management	3
AEDECON	3104	Farm Business Management	3
AEDECON	3113 or 3114	Commodity Futures and Options Markets	2-3
AEDECON	3123 or 3124	Grain Merchandising	2-3
AEDECON	3160	Human Resource Management in Small Businesses	3
AEDECON	3170	Agricultural Law	3
<u>Plant and Related Sciences</u> (HCS, ENR, Entomology and Plant Pathology Depts)			
ENR	3000	Soil Science	3
ENR	4260	Soil Resource Management	3
ENR	5263	Biology of Soil Ecosystems	3
ENTMLGY	4600	Introduction to Insect Science	1
ENTMLGY	4603	Agricultural Entomology	2
HCS	2200	The World of Plants	3
HCS	5411	Domestication and Utilization of Agronomic Crops	3
HCS	5412	Agroecology of Grasslands and Prairies	3
HCS	5422	Biology and Management of Weeds and Invasive Plants	3
Plant Path	3001	General Plant Pathology Lecture	3

Restrictions and General Information

1. A minor should be declared by the time a student accumulates 60 hours.
2. A minimum 2.00 cumulative point-hour ratio is required in the minor course work; and a minimum grade of a C- is required for each course used to complete the minor.
3. A student is permitted to overlap up to 6 credit hours between the GE and the minor.
4. The minor must contain a minimum of 12 credit hours distinct from the major and/or additional minors. (i.e. if a minor requires more than 12 credit hours, a student is permitted to overlap those hours beyond 12 with the major or another minor)
5. The minor must include at least 6 hours of upper-level or upper-division course work (3000 or above).
6. Course work graded Pass/Non-Pass cannot count in the minor, and no more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.
7. No more than 3 credit hours of xx93 may count toward the minor.
8. A student is permitted to count up to 6 total credit hours of transfer credit and/or credit by examination toward the minor.

Approval Signatures: _____ Date _____

Student _____

Minor Coordinator _____

Academic Advisor _____

College of FAES _____

Name _____ Term Graduating _____

Email _____

Major _____

This minor is intended primarily for students whose career plans include farming and/or employment with ~~large agricultural~~ production units or ~~front-line agribusiness~~ companies and agencies providing goods and services to production agriculture. ~~It provides the student with the opportunity to acquire skills and knowledge about production agriculture to complement knowledge and experiences provided within their major program of study and the general education program. It provides the student with the opportunity to acquire skills and knowledge about production agriculture that complement those being acquired through majors such as Agribusiness and Applied Economics, Agricultural Systems Management, Animal Sciences, Sustainable Plant Systems, Agricultural Science and Extension Education who have an interest in production agriculture.~~

For this minor the student will select at least 15 credit hours of course work. These courses will be selected from at least two of the areas listed below excluding those from the department in which the student's major resides. ~~The student should plan to meet with the Minor Coordinator no less than 4 semesters prior to graduation to develop their course plan to complete the Production Agriculture minor.~~

Course options **Credit Hours**

Agricultural Technology (FABENG-Food, Agricultural and Biological Engineering Dept)		
AGSYSMT	2240	Basic Metal Fabrication for Agriculture
AGSYSMT	2371	Land Surveying for Agricultural and Environmental Systems
AGSYSMT	3320	Facilities for Agricultural and Greenhouse Production
AGSYSMT	3330	Grain Handling, Drying, and Milling
AGSYSMT	3360	Agricultural Machinery Management
AGSYSMT	3550	Animal and Rural Waste Management
AGSYSMT	4300	Engineering Applications in Agriculture
AGSYSMT	4575	Applied Agricultural Water Management
AGSYSMT	4580	Precision Agriculture
AGSYSMT	5560	UAS and Remote Sensing in Agriculture
AGSYSMT	5580	Data Analytics in Production Agriculture
AGSYSMT	5600	Agricultural Safety and Health

Animal and Related Sciences (Animal Sciences and Entomology Depts)		
ANIMSCI	2200.01	Introductory Animal Sciences
ANIMSCI	2200.03	Animal Systems
ANIMSCI	3110	Introductory Meat Science
ANIMSCI	3130	Principles of Animal Nutrition
ANIMSCI	3140	Principles of Animal Systems Physiology
ANIMSCI	3150	Principles of Genetic Improvement
ANIMSCI	3170	Animal Health I
ANIMSCI	3180	Introduction to Animal Welfare
ANIMSCI	3270	Animal Health II
ENTMLGY	4607	Veterinary Entomology

Management Sciences (AED Econ Dept)		
AEDECON	2105	Managerial Records and Analysis
AEDECON	2400	Diversity in the Workplace: Challenges and Opportunities
AEDECON	3101	Principles of Agribusiness Management
AEDECON	3104	Farm Business Management
AEDECON	3105	Principles of Agribusiness and Food Supply Chains
AEDECON	3112 or 3114	Commodity Futures and Options Markets
AEDECON	3122 or 3124	Grain Merchandising
AEDECON	3160	Human Resource Management in Small Businesses
AEDECON	3170	Agricultural Law

Plant and Related Sciences (HCS, ENR, Entomology and Plant Pathology Depts)		
ENR	3000	Soil Science
ENR	4260	Soil Resource Management
ENR	5262	Biology of Soil Ecosystems
ENR	5270	Soil Fertility
ENTMLGY	4600	Introduction to Insect Science
ENTMLGY	4601	General Insect Pest Management
ENTMLGY	4603	Agricultural Entomology
ENTMLGY	5800	Pesticide Science
HCS	2200 or 2204	The World of Plants OR Ecology of Managed Plant Systems
HCS	3100 or 3200	Introduction to Agronomy OR Introduction to Horticulture
HCS	3521	OR Greenhouse Systems and Management
HCS	5411	Domestication and Utilization of Agronomic Crops
HCS	5412	Agroecology of Grasslands and Prairies
HCS	5422	Biology and Management of Weeds and Invasive Plants
HCS	5450	Vegetable Crop Production and Physiology
HCS	5460	Fruit Crop Physiology and Production
PLNTPTH	3001	General Plant Pathology Lecture
PLNTPTH	5140	Diseases of Field Crops

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 4. ~~The minor must contain a minimum of 12 credit hours distinct from the major and/or additional minors (i.e. if a minor requires more than 12 credit hours, a student is permitted to overlap those hours beyond 12 with the major or another minor)~~
- 5-4. The minor must include at least 6 hours of upper-level or upper-division course work (3000 or above).

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6.5. Course work graded Pass/Non-Pass cannot count in the minor, and no more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.
7.6. No more than 3 credit hours of xx93 may count toward the minor.
8.7. A student is permitted to count up to 6 total credit hours of transfer credit and/or credit by examination toward the minor.

Production Agriculture Minor – Agreement

- To be completed by the student in consultation with the Production Agriculture Minor Coordinator and signed by both the student and the Minor Coordinator
- Once completed, the student must obtain approval from their Academic Advisor and submit the signed form to CFAES-Academics@osu.edu or to Agricultural Administration Room 100 for approval by the Assistant Dean, Academic Affairs

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Courses selected to meet the requirements of the Production Agriculture Minor

Content Area 1:

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| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |

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Content Area 2:

- | | |
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| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |

Content Area 3:

- | | |
|-----------|----------|
| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |
| • Course: | Credits: |

Approval Signatures:

Date

Student	
Minor Coordinator	
Academic Advisor	
College of FAES	

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Name _____ Term Graduating _____

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Course options

Credit Hours

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AEDECON	3114	Commodity Futures and Options Markets	3
AEDECON	3124	Grain Merchandising	3
AEDECON	3160	Human Resource Management in Small Businesses	3
AEDECON	3170	Agricultural Law	3

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HCS	5460	Fruit Crop Physiology and Production	3
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Courses selected to meet the requirements of the Production Agriculture Minor

Content Area 1: _____

• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____

Content Area 2: _____

• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____

Content Area 3: _____

• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____
• Course: _____	Credits: _____

Approval Signatures:	Date
Student _____	_____
Minor Coordinator _____	_____
Academic Advisor _____	_____
College of FAES _____	_____