

From: [Smith, Randy](#)
To: [Wilkinson, Deanna](#)
Cc: [Sutherland, Sue](#); [Reed, Katie](#); [Smith, Randy](#); [Griffiths, Rob](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Porfeli, Erik](#); [Locascio, Pete](#); [Snyder, Anastasia](#); [Pope-Davis, Don](#); [Greenbaum, Rob](#)
Subject: Proposal to establish an online option for the Human Development and Family Science major leading to the Bachelor of Science in HDFS
Date: Thursday, March 20, 2025 3:26:01 PM
Attachments: [image001.png](#)

Deanna:

The proposal from the Department of Human Sciences to establish an online option for the Human Development and Family Science (HDFS) major leading to the Bachelor of Science in HDFS was approved by the Council on Academic Affairs at its meeting on March 19, 2025. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (July 2025).

The Office of the University Registrar will work you with any implementation issues.

I am asking that Sue Sutherland and Rob Griffiths now connect with you briefly to clarify comments made at the meeting relating to the audience for whom this proposal is designed.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland(.43), or me.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

Office of Academic Affairs

University Square South, 15 E. 15th Avenue, Columbus, OH 43201

614-292-5881 Office

smith.70@osu.edu

Assisted by:

Katie Reed

Executive Assistant

(614) 292-5672

Memo

March 6, 2025

To: W. Randy Smith, Vice Provost – Council on Academic Affairs

From: Pete Locascio, Executive Director of Undergraduate Education, EHE

RE: PROGRAM REVISION REQUEST: **Human Development and Family Science BS program**, Department of Human Sciences.

Please find materials included for a program revision request to establish the option for students to complete the Human Development and Family Science BS degree completely online. The department will continue to offer the major in-person as well.

If there are any questions, please contact me at Locascio.7@osu.edu



Office of Faculty Affairs
150 Arps Hall
1945 N. High Street
Columbus, OH 42310-1172
614-292-8862 Phone
ehe.osu.edu

February 26, 2025

Dr. W. Randy Smith, PhD
Vice Provost for Academic Programs
The Ohio State University

Dear Vice Provost Smith,

I am writing on behalf of the College of Education and Human Ecology's (EHE) Office of Academic Affairs. EHE supports the recent curricular change that was approved by the EHE Curriculum Committee on February 20, 2025:

- Add a distance learning modality to the BS program in Human Development and Family Sciences.

We anticipate that these changes will provide students with more options to complete the HDFS BS degree.

Sincerely yours,

Anastasia R. Snyder, PhD
Associate Dean for Faculty Affairs
College of Education and Human Ecology



February 12, 2025

Pete Locascio

Executive Director of Undergraduate Education

EHE Office of Undergraduate Education

Dear Pete:

I am writing to express my support for the following program revision, **effective Autumn 2025:**

1. HDFS, BS

Proposal: add distance learning modality to the degree

Attached you will find the necessary documentation outlining proposal details. This program revision has been approved by the Human Development and Family Sciences faculty. Review of and approval from members of the Department of Human Sciences Undergraduate Curriculum Committee has also been obtained. The HDFS faculty have also collaborated with Detra Price-Dennis and Ohio State Online (OSU) to work through the necessary requirements for an online-only degree program.

There are no negative budgetary implications and no additional funds necessary for the execution of this change, as all courses already exist and are taught in the HDFS, BS degree. There are still a few factors being worked out that may raise the need for additional human resources to navigate the online-only landscape, e.g. admission process, plan codes, academic advising, etc. Overall, I am in support of the of the program revision as outlined in the attached documents.

If you have any questions or need additional information, do not hesitate to contact me.

Sincerely,

Sue Sutherland, PhD

Pronouns: she/her/hers

Professor, Associate Department Chair

College of Education and Human Ecology



THE OHIO STATE UNIVERSITY
COLLEGE OF
EDUCATION AND HUMAN ECOLOGY

Department of Human Sciences

College of Education and Human Ecology

Human Development & Family Science
135 Campbell Hall
1787 Neil Avenue
Columbus, OH 43210

614-688-2290 Phone

<http://ehe.osu.edu/human-sciences/>

29 January 2025

Dr. Sue Sutherland
Vice Chair
Department of Human Sciences
Office of Academic Program Services and Innovation (OAPSI)

Dear Sue,

Deanna and I, on behalf of the HDFS faculty, are requesting approval for a change of delivery to the HDFS major, from in-person only to in-person and fully online. The HDFS faculty unanimously approved this change in April 2024.

A recent analysis by Ohio State Online identified a growing need for flexible learning options that cater to the diverse needs of our student population. The HDFS proposed online major is designed to meet this demand by offering a curriculum that can be accessed 100% remotely, allowing students to balance their academic pursuits with personal and professional responsibilities.

The online format of this program will leverage advanced educational technologies and pedagogical strategies to ensure that students receive the same rigorous and engaging learning experience as they would in a traditional classroom setting. Our faculty members have been and will continue to deliver high-quality instruction and support in an online environment.

We believe that offering this fully online undergraduate degree program will significantly enhance our ability to serve a broader and more diverse student body, including those who may not have the opportunity to attend on-campus classes due to geographical, financial, or personal constraints.

We kindly request your approval to proceed with the implementation of this program. Enclosed with this letter, you will find the proposal.

Please let us know if you have any questions about the proposal.

Sincerely,

Gene

H. Eugene Folden, Ph.D.
Associate Professor of Clinical Practice
Department of Human Sciences
HDFS Undergraduate Studies Co-Chair
STEP Faculty Mentor/FIT Faculty Mentor
Folden.1@osu.edu; 614-292-5676
College of Education and Human Ecology

Sincerely,

Deanna

Deanna Wilkinson, Ph.D.
Associate Professor
Department of Human Sciences
HDFS Undergraduate Studies Co-Chair
College of Education and Human Ecology
wilkinson.110@osu.edu; 614-247-4004

Bachelor of Science in Human Development and Family Science

Online Completion Proposal

Introduction

The HDFS major at The Ohio State University, a nationally ranked program, has existed at OSU for over 45 years. It is offered by the HDFS program area which is one of several program areas in the Department of Human Sciences, in the College of Education and Human Ecology.

The HDFS major is designed to help students learn how people and families develop and flourish, considering the complex and varied needs, challenges, and joys of individuals, families, and communities across diverse populations. This is a degree for people who care about people, who wish to explore the intricacies of human growth, relationships, education and family dynamics across the lifespan.

HDFS core courses cover a range of topics, including development during various life stages, family development generally and from specific topical areas, ethics and skills for working to support wellness, research methods and quantitative skills.

The program integrates psychology, sociology, public policy, and developmental science to prepare students for meaningful careers promoting health and wellness across the lifespan.

Graduates empower vulnerable populations and promote greater health and well-being by creating, spotlighting and delivering on initiatives that help people live fuller, happier lives.

Students with an HDFS degree often find jobs in the following fields: teaching, advocacy, policy making, communication, early child development and education, research, helping and human services, especially in the service management area which is in-demand.

Our BSHDFS degree is offered on the Columbus campus with 100% of coursework offered both in-person or online.

The College of Education and Human Ecology seeks a change of delivery approval to include the option for students to complete a fully online HDFS baccalaureate degree and extend its access to a differentiated population of qualified and diverse learners who may not have the physical or financial ability to attend in-person classes. The idea for the fully online baccalaureate degree came several years ago when athletes who hadn't completed their requirements for a BA or BS degree at OSU but who had left to pursue NFL, NHL, WGA, among other careers inquired if they could complete their degree, online if they changed their major to HDFS.

Furthermore, the HDFS major is uniquely positioned for an online mode of offering due to the *lower* number of major requirements (42 credits) allowing for plenty of free electives. The number of major requirements is lower because the faculty wanted transfer students (we are a receiver major) to enter the major without losing many or any of their previous major coursework. The faculty also wanted HDFS majors to have the opportunity to choose one or two minors, or double major, which expands and strengthens their opportunities in the workforce.

We anticipate interest from a wide range of learners, the adult learner with full-time employment, students with family obligations, students who have completed associate or applied degrees and desire an undergraduate degree, students from outside the Central Ohio region who cannot commit to full-time learning, and students from areas or backgrounds or with differently abled abilities who prefer online learning and instruction. The online option should also alleviate some of the financial barriers affecting students, such as travel to and from campus and/or housing in the Columbus area.

It is anticipated expanding access and pipelines to a transfer-friendly, online undergraduate degree will support increasing the population who will choose to continue with Ohio State and EHE for continued offerings—be it for post-baccalaureate degrees or certificates or continuing education.

The Online HDFS baccalaureate degree will offer an opportunity for students to complete their degree through online course work. There are no changes in the total required semester hours, course requirements, or prerequisites leading to the degree. Course and program learning outcomes remain the same regardless of modality. The only change requested is a change of delivery to the existing, approved program.

Planning Process

Members of the HDFS undergraduate studies committee collaborated with the EHE Center for Digital Learning and Innovation, as well as Ohio State Online to explore and plan for the development and implementation of a fully online completion program option.

The proposal has support from the Office of the Dean, the Chair and Vice Chair of Human Sciences, and the HDFS faculty. Each of these stakeholders have given invaluable input into the planning and goals for a fully online completion program.

The following items were addressed during the initial stages of planning for the major:

- Traditional and non-traditional student Interest in an online program

- Faculty commitment to teaching in an online program

- Faculty experience teaching online courses

- Creation of online teaching modalities in HDFS courses

- Academic advising of students in a virtual setting

- Availability of GE courses using an online modality

- HDFS enrollment trends in online and in-person courses

- Timeline to completion of the BS online degree

Examination of Supporting Data

A degree in Human Development and Family Sciences (HDFS) can prepare students for careers in counseling, family life education/early childhood education, community and social services,

healthcare, human services, government/policy, and business related to individual and family development over the lifespan. Many continue their education in graduate or professional school, earning credentials needed to become counselors, occupational therapists, marriage and family therapists, social workers, physicians, attorneys, and more.

The occupational outlook for these fields is quite positive. For instance, positions in the community and social services area and the social and human services area are both expected to grow 8% to 10% over the coming year; positions in the early childcare field to grow 4%; positions in the counseling and advising field to grow 4%; etc.

The Bureau of Labor Statistics:

<https://www.bls.gov/ooh/management/social-and-community-service-managers.htm>

<https://www.bls.gov/ooh/education-training-and-library/preschool-teachers.htm>

<https://www.bls.gov/ooh/community-and-social-service/school-and-career-counselors.htm>

Online Course Development and Online Program Design

The HDFS faculty began developing online courses in 2012 at the time the university moved from quarters to semesters. All of our faculty now teach in-person and online, and nearly all have experience creating courses and/or adding the online teaching modality to an existing course. Our department and our college are both committed to maintaining and enhancing online learning by offering course buy-outs and/or additional compensation to attend workshops and one-on-one guidance to ensure the highest quality of online learning. We are especially fortunate to have Dr. Detra Price, Executive Director of the EHE Center for Digital Learning and Innovation, to assist in the development of a variety and use of a variety of learning technologies, curriculum development, and equity-oriented pedagogies.

Online BS HDFS Program Overview

With few exceptions, HDFS courses will be offered asynchronously to allow for maximum flexibility for students to complete course requirements around their work and family responsibilities. Instructional designer, John Muir, who works in the Ohio State Online, states, “We know that students who are looking to take an entire program online are partially looking for that [asynchronous] flexibility.”

All course instructors offer online zoom office hours on specific days of the week but allow offer students opportunities to suggest other days and times convenient to their schedule.

Program Sheet

GE Requirements 32-39 hours
College Survey 1 hour
Supporting Coursework 9 hours
Major Coursework 42 hours
Free Electives 29-45 hours

General Education Requirements (32-39 Hours)		HOURS
Bookends (2 Hours)		
Launch Seminar		1
Reflection Seminar		1
Foundations (22-25 Hours)		
Writing & Information Literacy		3
Mathematical & Quantitative Reasoning or Data Analysis		3-5
Literary, Visual & Performing Arts		3
Historical & Cultural Studies		3
Natural Science		4-5
Social & Behavioral Sciences		3
Race, Ethnic & Gender Diversity		3
Thematic Pathways (8-12 Hours)		
Take 4-6 hours from Citizenship for a Diverse & Just World and 4-6 hours from another Thematic Pathway of choice.		
Citizenship for a Diverse & Just World		4-6
Choice of 4-6 hours from one Thematic Pathway: additional T Lived Environments Sustainability Health & Wellbeing Origins & Evolution Traditions, Cultures, & Transformations Nature, Mind Migration, Mobility, & Immobility Number,		4-6
EHE 1100 College Survey		1

Effective for students admitted to the College of Education and Human Ecology beginning Autumn 2024

Supporting Course Requirements (9 Hours)	HOURS
PSYCH 1100 Introduction to Psychology (can overlap with GE Social & Behavioral Sciences)	3
SOCIOL 1101 Introductory Sociology, or SOCIOL 1102 Social Found. of Race, Ethnicity, Gender, and Social Class (can overlap with GE Race, Ethnicity, & Gender Div.)	3
STAT 1350.xx Elementary Statistics, or STAT 1450.xx Introduction to the Practice of Statistics (either can overlap with GE Mathematical & Quantitative Reasoning or Data Analysis)	3
Major Requirements (42 Hours)	HOURS
Major Core	24
HDFS 2101 LIVES AND RELATIONSHIPS: An Introduction to Human Development and Family Science	3
HDFS 2200 Family Development	3
HDFS 2400 Life Span Human Development	3
HDFS 2410 Child Development, or HDFS 2420 Adolescence and Emerging Adult Development	3
HDFS 2210 Helping Skills in Context	3
HDFS 2367 American Family Issues	3
HDFS 2900 Methods in Human Ecology Research	3
HDFS 3200 Foundations of Family Science	3
HDFS 3440 Human Sexuality and Intersectionality Across the Lifespan	3
Group A Choose 6 hours from the following:	6
HDFS 4370 Families and Stress	3
HDFS 5200 Foundations of Couple and Family Therapy	3
HDFS 5340 Intimate Relationships	3
HDFS 5350 Families with Adolescents	3
HDFS 5410 Infant-Toddler Development: Current Research and Controversies	3
HDFS 5430 Adult Development & Aging	3
HDFS 5440 Human Sexuality in Context	3

HDFS 5560 Advanced Family Development	3
HDFS 5890 Special Topics in Family Development	3
Group B Choose at least 9 hours from the following:	9
Any Group A courses not used toward fulfilling the Group A requirement	
HDFS 2189 Introduction to Field Work	4
HDFS 2350 Parenting	3
HDFS 2410 or HDFS 2420 (whichever not taken in Major Core)	3
HDFS 3189.xx Field Work with Targeted Populations	1-3
Continued on Page 3	

Human Development and Family Science

Page 3

Group B (continued from Page 2)	HOURS
HDFS 3193 Practicum in Human Development and Family Science Research	1-3
HDFS 3300 Promoting Early Language and Literacy in ECD&E	3
HDFS 3310 Developing Age Appropriate Curriculum for Infants and Toddlers	3
HDFS 3320 Development Age Appropriate Curriculum in Youth Programs	3
HDFS 3330 Service Learning and Positive Youth Development for School Age	3
HDFS 3450 Positive Guidance of Young Children in Group Contexts	3
HDFS 3620 Intervention and Prevention Practices: Development and Evaluation	3
HDFS 3800 Professional Development	1
HDFS 3850 Leading Early Childhood Education, Childcare, and School-Age Programs	3
HDFS 4998 Undergraduate Research in Human Development and Family Science	1-3
<p>Total Hours: 75-91</p> <p>Free Electives to reach 120 Hours: 29-45</p> <p>Minimum 120 credit hours required for degree completion. Total Hours based on requirement course choices and/or number of credits that overlap between requirement areas. Students encouraged to overlap as many credits as possible.</p>	

STAFFING AND STUDENT SUPPORT SERVICES

Administration

Both the HDFS program chair and the HDFS undergraduate studies chair, in collaboration with the HDFS faculty, designate the number of courses offered per semester to ensure students can graduate in a time manner. Student feedback regarding the timing and type of courses to be offered is included in the decisions regarding course offerings.

Academic Advising

The EHE Office of Undergraduate Education is responsible for assisting students in transferring into the major either from inside or outside the university. Academic advisors work with students to ensure they understand university rules regarding adding courses, dropping courses, seeking permission to add after the first week, etc. The EHE advisors offer online and in-person advising options.

Teaching

HDFS has sufficient faculty to support the addition of the online baccalaureate modality. There are currently 17 tenure-track faculty members and 1 clinical-track faculty member, with 239 majors and 145 minors. Students in the major can complete the degree in four years, depending on when they enter the major and the number of hours they transfer from another major.

Ohio State Online

Ohio State Online also provides support for the online program's student population. Ohio State Online will support generating and finding quality prospective online (ONL) program students, selling prospective students on the online (ONL) program and Ohio State, helping re-enroll online (ONL) program students each term to help them reach graduation, and supporting the college to achieve steady-state revenue streams.

Assessment of Competency-based Student Learning Outcomes

Student Learning Outcomes (SLOs)

SLO #1: (assessed through HDFS 2200)

Students will understand the conditions in the family, community, and society, as well as biological and cognitive changes, that enhance, support, and impede individual development and family well-being across time.

SLO #2: (assessed through HDFS 2420)

Students will understand human development across the various stages of the life-span.

SLO #3: (assessed through HDFS 3200 or 4370)

Students will understand how effective and ineffective family systems affect the health and well-being of the members of the system.

SLO #4: (assessed through HDFS 2900)

Students will understand issues and methods of inquiry in human development and family science research.

SLO #5: (assessed through HDFS 2367)

Embedded Writing Literacy -- Students develop advanced skills in inquiry, critical thinking, composing, and communicating for a specific purpose, context and audience using an appropriate genre and modality.

SLO #6 (assessed through HDFS 2900)

Embedded Data Analysis Literacy -- Students develop skills in drawing conclusions and critically evaluating results based on data.

Program Area: Human Development and Family Science				
Report to be Submitted by: Gene Folden and/or Deanna Wilkinson				
Submission Cycle: Yearly				
Program Learning Objective	Method of Measurement	Criteria or Threshold Level for Success	Data/Results Collected	Program Changes Based on Assessment Data
SLO #1	Mid-term and final examinations that involve essay questions related to family development. Written papers that require students to apply reasoning and/or HDFS methodology to a specific case study or fact pattern.	70% of students score 70% or better on the exams. 70% of students score 70% or better on the written papers	TBD	TBD
SLO #2	Mid-term and final examinations that involve essay questions related to life span development. Written papers that require	70% of students score 70% or better on the exams	TBD	TBD

	students to apply reasoning and/or HDFS methodology to a specific case study or fact pattern.	70% of students score 70% or better on the written papers		
SLO #3	Mid-term and final examinations that involve essay questions related to effective and/or ineffective family systems. Written papers that require students to apply reasoning and/or HDFS methodology to a specific case study or fact pattern.	70% of students score 70% or better on the exams 70% of students score 70% or better on the written papers	TBD	TBD
SLO #4	Presentations, Case Studies, Current Events to be discussed and debated both in class, on exams, and through research projects that allow students to apply research methods.	70% of students score 70% or better on the written papers in which case studies and current events are examined	TBD	TBD
SLO #5	Presentations, Case Studies and Current Events to be discussed and debated both in class and on exams that allow students to apply problem solving, critical thinking, and ethical decision making.	70% of students score 70% or better on the written papers in which presentations, case studies and current events are examined	TBD	TBD
SLO #6	Presentations, Case Studies, Current Events to be discussed and	70% of students score 70% or better on the written papers in	TBD	TBD

	debated both in class, on exams, and through research projects that allow students to apply data analysis tools.	which presentations, case studies and current events are examined.		
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Transferable skills that are tested within the SLOs include: Perspective Taking, Problem-Solving, Teamwork, Creative thinking, and Ethical Decision-Making.

Indirect Assessment Methods

1. **Student Surveys:** Gather feedback on students' learning experiences and perceived competency. Surveys to be administered via required core coursework.
2. **Focus Groups:** Conduct discussions with graduating seniors to obtain qualitative feedback. Focus groups to be conducted in the Spring Semester during the college event, "Experience EHE."
3. **Alumni Surveys:** Collect data on graduates' career outcomes and satisfaction with the program. Alumni Surveys to be administered by the Office of Academic Advising within three months of graduation.
4. **Employer Surveys:** Obtain feedback from employers on graduates' preparedness and performance. Employer surveys to be administered within one year of graduation.

Bachelor of Science in HDFS Course Work Online Sample Full-Time Curriculum Plan

Human Development and Family Science (GE-N curriculum)

This is not an individualized degree plan.

Please work with your academic advisor for specific planning for your degree. All degrees require minimum of 120 credit hours

AUTUMN _Year 1_	HRS
EHE 1100	1
HDFS 2200	3
GE Writing & Information Literacy (ENGL 1110.01 recommended)	3
PSYCH 1100 (can overlap with GE Social & Behavioral Science)	3
SOCIOL 1101	3
HDFS 2101	3
TOTAL HOURS	16

SPRING __Year 1__	HRS
Launch Seminar	1
HDFS 2400	3
STAT 1350 or 1450 (can overlap with GE Math & Quantitative Reasoning or Data Analysis)	3
GE Natural Science (HUMNNTR 2410 recommended)	4-5
Electives*	5-7
TOTAL HOURS	15

SUMMER ____	HRS
TOTAL HOURS	

AUTUMN _Year 2_	HRS
HDFS 2410 or 2420	3
GE Literary Visual & Performing Arts	3
GE Historical & Cultural Studies	3
Electives*	6
TOTAL HOURS	15

SPRING _Year 2_	HRS
HDFS 2210	3
HDFS 2367	3
GE Race, Ethnic & Gender Diversity	3
Electives*	6
TOTAL HOURS	15

SUMMER ____	HRS
TOTAL HOURS	

AUTUMN _Year 3__	HRS
HDFS 2900	3
Group A course	3
GE Thematic Pathway: Citizenship for a Diverse & Just World	3-4
Electives*	6
TOTAL HOURS	15-16

SPRING _Year 3_	HRS
HDFS 3200	3
Group A course	3
GE Thematic Pathway: Citizenship for a Diverse & Just World	3-4
Electives*	6
TOTAL HOURS	15-16

SUMMER ____	HRS
TOTAL HOURS	

AUTUMN _Year 4_	HRS
HDFS 3440	3
Group B course	3
GE Thematic Pathway choice	3-4
Electives*	3
TOTAL HOURS	12-13

SPRING _Year 4_	HRS
Reflection Seminar	1
Group B course	3
Group B course	3
GE Thematic Pathway choice	3-4
Electives*	2
TOTAL HOURS	12-13

SUMMER ____	HRS
TOTAL HOURS	

NOTES: * Completing a minor program is encouraged, but not required. To review available minors visit: <https://artsandsciences.osu.edu/academics/programs>

This is not an approved plan for graduation. You are responsible for developing your own plan for coursework. Because course availability is subject to change, this worksheet only serves as a guide to aid in your planning.

Checklist for Online Program Development

College of Education and Human Ecology

Online Bachelor of Science in Human Development and Family Science

Action	Dept. Assignee	EHE Assignee	University Assignee	Completed
Planning and Initiation				
Complete Intake form	Program Lead			AU 24
Meet for Intake	Program Lead	CDLI		AU 24
Market Analysis Report			Ohio State Online	AU 24
Meet to Review Market Analysis	Program Lead	CDLI	Ohio State Online	AU 24
Pro-Forma Projections		EHE CFO		AU 24
Pro-Forma Approval		EHE Admin		AU 24
Proposal Development	Program Lead			SP 25
MOU Completion	Program Lead			SP 25
MOU Signed			Ohio State Online	SP 25
Approval				
Department Curriculum Committee Approval	Program Lead / Department Chair			SP 25
College Curriculum Committee Approval	Program Lead	Associate Dean		
Graduate School Approval	Program Lead			
Council on Academic Affairs Approval	Program Lead			
University Senate			CAA Chair	N/A
Board of Trustees			Provost	N/A
Ohio Department of Higher Education			Associate Provost for Academic Programs	N/A
Specialized Accreditation Body	Program Lead			N/A
Program Design				
Ohio State Online Kick-Off Meeting Scheduled	Program Lead		Ohio State Online Team supporting the program	
Application Created			Ohio State Online	
Launch Preparation				
Cross Functional Team Finalized, Operations and tracking begin			Ohio State Online -AVPs	
Marketing Begins ~6 months before first enrollment term			Ohio State Online - AVP Online Enrollment	

Sent to Tackett on 2/11/25

Memorandum of Understanding

Online Program

Between

Bachelor of Science in Human Development and Family Science
College of Education and Human Ecology
The Ohio State University

And

Ohio State Online
The Ohio State University

Purpose

The purpose of this Memorandum of Understanding (MOU) is to acknowledge that **Bachelor of Science in Human Development and Family Science** has met or exceeded the modality substantive change threshold—making the program an online (ONL) program or is a new online (ONL) program for the university and will meet the requirements for an online program in partnership with Ohio State Online. This MOU also is to acknowledge any legacy online (ONL) program(s) listed will enter partnership with Ohio State Online via the service model described.

Term of MOU

This MOU will become effective upon obtaining all necessary signatures and will remain in effect for the life of the program.

Services Provided for Program Launch

As an online (ONL) program this program will receive Ohio State Online support, such as market research, student acquisition of online (ONL) program students, ongoing online (ONL) program student support, online (ONL) program and course design and development, and state authorization and licensure research and disclosures (if applicable). Per OAA funding guidelines for new online programs, there may be a separate funding request to support the start-up of these services until the revenue attribution is recognized via the Ohio State budget model.

Based on pre-approval planning conversations, this program may leverage the following Ohio State Online services:



Online Enrollment Services: Generating and finding quality prospective online (ONL) program students, selling prospective students on the online (ONL) program and Ohio State, helping re-enroll online (ONL) program students each term to help them reach graduation, and supporting the college to achieve steady-state revenue streams.

Online Instruction Services: Reviewing and recommending evidence-based online (ONL) program curricular design to best meet and support the intended audience and enrollment goals; providing and encouraging online (ONL) program instructor professional learning opportunities; and partnering with instructors for initial online (ONL) program course design, development, and ongoing course updates.

Ohio State Online and college program relationship contacts listed below will have ongoing check-ins and strategy sessions to evolve online (ONL) program services and programs to achieve shared goals. Service activities will be aligned for the online (ONL) program during these meetings.

Table of Program Relationship Contacts

Units	College / Department / Campus	Ohio State Online
Organization Oversight	Don Pope-Davis, Dean	Jason Lemon, Dean
Administrative Oversight	- Erik Porfeli, Human Sciences Chair - Sue Sutherland, Human Sciences Vice-Chair	- Rob Griffiths, AVP, Online Learning and Innovation - Brandi Bittner, AVP, Online Enrollment
Program Oversight	Beverly Vandiver, Professor, Chair of HDFS Program Area	- Rob Griffiths, AVP, Online Learning and Innovation - Brandi Bittner, AVP, Online Enrollment
Course Oversight	Gene Folden, Associate Professor and Deanna Wilkinson, Associate Professor, co-chairs of HDFS Undergraduate Studies	Assigned OSO program / course design director, assigned Instructional Designer
Student Support Oversight	Pete Locascio, Executive Director of EHE undergraduate education	Assigned Reenrollment Team
Marketing/Recruiting Oversight	Stacy Dorr, Director Strategic Marketing and Communication	Assigned Marketing Manager and Recruiting lead
Fiscal Oversight	Kelly Crawford, Chief Administrative Officer	Jon Rucker, Director Online Financial Strategy and Analysis



Signatories

By signing this MOU, all groups agree to be active partners and to abide by this agreement:

Beverly Vandiver, Program Director	<div>DocuSigned by: Beverly J Vandiver 4087EE1481...</div>	Date: 02/04/2025
Erik Porfeli, Department Chair	<div>DocuSigned by: Erik Porfeli 875ED8844A25806...</div>	Date: 02/04/2025
Kelly Crawford, College Fiscal Officer	<div>DocuSigned by: Kelly Crawford E9C8BB4AD84D479...</div>	Date: 02/05/2025
Don Pope-Davis, Dean	<div>DocuSigned by: Don Pope-Davis 6BB2DCC36A88404...</div>	Date: 02/05/2025
Jason Lemon, Vice Provost and Dean	<div>DocuSigned by: Jason Lemon 9C19184E034F41C...</div>	Date: 02/05/2025

Online Program Attributes

Program Working Title:	Bachelor of Science in Human Development and Family Science
Anticipated CAA approval date for ONL modality:	Spring Term 2025
Anticipated ODHE approval date for ONL modality:	N/A [change of delivery is approved by ODHE concurrently with CAA]

Program level:	<input type="checkbox"/> Associate	<input checked="" type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate	<input type="checkbox"/> Professional
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Approval type:	<input type="checkbox"/> New program	<input checked="" type="checkbox"/> Change of delivery	<input type="checkbox"/> Certificate Type:	<input type="checkbox"/> Stackable	<input type="checkbox"/> Other
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If applicable, will the program continue to offer an on-ground version? (Note, notification to CAA and Ohio State Online will be necessary if an approved program modality is no longer offered.)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Percentage of courses offered online for this program?	100%	

Anticipated term for first enrollment intake:	Spring 2026 [soft launch AU25]
(Note, marketing and recruitment will begin about 6 months prior to first enrollment term.)	

Will this program have a differential fee structure?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please explain justification:		
Note, submissions are due in December for Senate Fiscal review— Financial Planning and Analysis and Student Fee Review Committee review is necessary for differentiated tuition . Once Senate Fiscal Committee recommendations are finalized, the request goes to the President and Provost for review and then for the official Board of Trustees approval.		

Total credit hours for program: 120	
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Does this program have mandatory onsite training components? (e.g., practicum, residency, or internship)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please explain:		

Does this program have any non-mandatory onsite training components? (e.g., orientation)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please explain:		



Online Program Courses

The online program course delivery strategy at launch is outlined in the table below.

Note: the information in the first row of the table is included only to provide an example of how the information should be formatted.

Course Code and Name	Current Delivery Mode(s)* (how course has been offered previously: in person, hybrid, distance learning, N/A - new course)	Core or Elective	Asynchronous or Synchronous or Both	First Term and Session (if applicable) this Course will be Offered as part of this Online Program	Other terms and sessions (if applicable) this course be offered (None, AU25, SP25, SU25)
HDFS 2200 Family Development	Online	Core	Asynchronous	AU25	SP26, SU26, AU26
HDFS 2210 Helping Skills	2 sections: In-person and Online	Core	Asynchronous Online	AU25	SP26, AU26
HDFS 2350 Parenting	Online	Elective	Asynchronous	AU25	SP26, AU26
HDFS 2367 American Family Issues	Online	Core	Asynchronous	AU25	SP26, AU26
HDFS 2400 Life Span Analysis	2 sections: In-Person and Online	Core	Asynchronous	AU25	SP26, SU26, AU26
HDFS 2410 Child Development	Online	Core Choice	Asynchronous	AU25	SP26, AU26
HDFS 2420 Adolescent and Emerging Adulthood	Online	Core Choice	Asynchronous	AU25	SP26, SU26, AU26
HDFS 2900 Research Methods	Online	Core	Asynchronous	AU25	SP26, AU26
HDFS 3200 Family Theory	Online	Core	Asynchronous	AU25	SP26, AU26
HDFS 3300 Language and Literacy ECDE	Online	Elective	Asynchronous	AU25	AU26



HDFS 3310 Curriculum for ECDE	Online	Elective	Asynchronous	SP26	SP27
HDFS 3440 Human Sexuality	2 sections: In-Person and Online	Core	Asynchronous	AU25	SP26, AU26
HDFS 3450 Guidance of Young Children	Online	Elective	Asynchronous	AU25	AU26
HDFS 4340 Family and Stress	2 sections: In-Person and Online	Elective	Asynchronous	AU25	SP26, AU26
HDFS 5200 Foundations of CFT	Online	Elective	Asynchronous	AU25	SP26, AU26
HDFS 5340 Intimate Relations	Online	Elective	Asynchronous	AU25	AU26
HDFS 5350 Families with Adolescents	In-Person AU25 Online AU26	Elective	Asynchronous	AU25	AU26
HDFS 5440 Sexuality in Context	Online SP26 In-Person SP27	Elective	Asynchronous	SP26	SP27



State Authorization / Disclosure

Ohio State Online will support necessary steps for state authorization approvals and notifications, and the program will abide by state laws and disclosure requirements, for items selected yes.		
Will this program enroll students located outside Ohio?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this program potentially lead to a professional license or certification in any state?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will this program conduct on-ground supervised field experiences such as clinicals, practicums, student teaching or internships?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Certificate Of Completion

Envelope Id: A1FFFF46-9A2D-4A50-89CB-919FB8B8D37F

Status: Completed

Subject: Complete with Docusign: Bachelor of Science HDFS OSO MOU

Source Envelope:

Document Pages: 7

Signatures: 5

Envelope Originator:

Certificate Pages: 3

Initials: 0

Jonathan Mark Rucker

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Columbus, OH 43210

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rucker.78@osu.edu

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Beverly J Vandiver

vandiver.10@osu.edu

The Ohio State University

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Signature

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Beverly J Vandiver

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Erik Porfeli

porfeli.1@osu.edu

Department Chair

The Ohio State University

Security Level: Email, Account Authentication (None), Login with SSO

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Erik Porfeli

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Electronic Record and Signature Disclosure:

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Kelly Crawford

robinsoncrawford.1@osu.edu

CAO

The Ohio State University

Security Level: Email, Account Authentication (None)

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Kelly Crawford

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Don Pope-Davis

pope-davis.1@osu.edu

Dean

The Ohio State University

Security Level: Email, Account Authentication (None)

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Don Pope-Davis

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Signer Events	Signature	Timestamp
Jason Edward Lemon lemon.297@osu.edu Vice Provost and Dean The Ohio State University Security Level: Email, Account Authentication (None)	DocuSigned by:  9C19184E034F41C... Signature Adoption: Pre-selected Style Using IP Address: 128.146.235.4	Sent: 2/5/2025 4:01:35 PM Viewed: 2/5/2025 4:07:18 PM Signed: 2/5/2025 4:07:52 PM

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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Jonathan Mark Rucker rucker.78@osu.edu Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 2/5/2025 4:07:54 PM Resent: 2/5/2025 4:08:06 PM
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Jennifer L Simmons simmons.232@osu.edu df The Ohio State University Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/5/2025 4:07:58 PM
Jacob Harris Bane bane.17@osu.edu The Ohio State University Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/5/2025 4:07:59 PM Viewed: 2/6/2025 10:24:40 AM
Kathryn Marie Reed reed.901@osu.edu The Ohio State University Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/5/2025 4:08:00 PM Viewed: 2/14/2025 2:34:16 PM
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Manual R Vigil vigil.3@osu.edu Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/5/2025 4:08:02 PM
Hua Zhong zhong.74@osu.edu The Ohio State University Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/5/2025 4:08:03 PM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/31/2025 9:42:22 AM
Certified Delivered	Security Checked	2/5/2025 4:07:18 PM
Signing Complete	Security Checked	2/5/2025 4:07:52 PM
Completed	Security Checked	2/5/2025 4:08:03 PM
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