

COUNCIL ON ACADEMIC AFFAIRS

4140 University Square South

February 19, 2025

3-5 PM

MINUTES

Attendance

Faculty:

- ✓ Dr. Ann Allen (Department of Educational Studies)
- ✓ Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)
- ✓ Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)
- Mr. Mike Hogan (OSU Extension)
- ✓ Dr. Neal Hooker (John Glenn College of Public Affairs)
- Dr. Nicole Kwiek (College of Pharmacy)
- ✓ Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Thomas Nelson (Department of Political Science)
- ✓ Dr. Sue Sutherland (Department of Human Sciences)
- ✓ Dr. Valarie Williams (Department of Dance)

Staff:

- ✓ Ms. Margo Coates (College of Dentistry)

Students:

- ✓ Mr. Charlie Mace (CGS, Physics)
- Mr. Andrew Miles (CGS, Plant Pathology)
- ✓ Ms. Mykenna Roy (USG, Biology)
- ✓ Mr. Nathan Snizik (USG, International Studies)
- Ms. Emily Williams (IPC, Dentistry)

Administrator:

- ✓ Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

Guests:

Dr. Anika Anthony (Drake Institute for Teaching and Learning)
Dr. Noelle Arnold (College of Education and Human Ecology)
Dr. Meg Daly (Office of Undergraduate Education)
Ms. Lisa Duffy (Office of the University Registrar)

Mr. Cody Grabbe (Office of Undergraduate Admissions)
Dr. Rob Greenbaum (John Glenn College of Public Affairs)
Dr. Rob Griffiths (Ohio State Online)
Ms. Ericka Gunn (Office of University Exploration)
Mr. Ryan Hunt (Office of the University Registrar)
Ms. Lisa Kowalsky (Graduate School)
Dr. Kiryung Lee (Department of Electrical and Computer Engineering)
Dr. Tasha Lewis (Department of Human Sciences)
Dr. Azita Manouchehri (Department of Teaching and Learning)
Dr. Maria Miriti (Graduate School)
Ms. Rosie Quinzon-Bonello (College of Engineering)
Dr. Tasha Snyder (College of Education and Human Ecology)
Dr. Binaya Subedi (Department of Teaching and Learning)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Ms. Kristin Wickham-Saxon (Center for Languages, Literature, and Cultures)

The meeting came to order at 3:03 PM

COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND

Sutherland attended the Faculty Cabinet meeting on February 7, 2025. At the next meeting, the group will meet with Chris Kabourek, Senior Vice President for Administration and Planning, to discuss technology and equity needs across campus.

The University Senate has established a new committee on Government Affairs. The committee will review local, state, and federal legislation and regulatory changes that have potential to impact the work of university faculty, students, and staff.

Please contact Sutherland if you have any topics that you would like this Council to discuss. Topics must be relevant to the Council's charge.

COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

Smith will miss the Council meeting scheduled on March 5, 2025, as he will be at the University of Kansas for a Higher Learning Commission site visit.

The proposal to establish the Chase Center was not approved at the University Senate meeting on January 23, 2025. The negative vote means that the Senate—and therefore this body—will not be involved in any future reviews of the Center. The Center's status will be reviewed by the Provost. The Center will follow normal curricular procedures: courses will be reviewed by the Office of Academic Affairs and programs will be reviewed by this Council.

The following units have undergone an academic program review since our last meeting on January 22, 2025: Mechanical and Aerospace Engineering, Materials Science and Engineering, and Nursing.

The Sustainability Institute is working on a proposal to establish a master's program in sustainability. Several units are working on the establishment of an interdisciplinary major in game studies/esports. On February 17, 2025, Smith convened a conversation with the deans of several colleges to discuss the future of leadership programming.

Smith is working with the OPEEP (Ohio Prison Education Exchange Project) Program and Higher Learning Commission to schedule a site visit to the Ohio Reformatory for Women.

Several discussions have occurred since the review of the Criminal Justice Research Center was presented to this Council at its meeting on December 4, 2024. The College of Arts and Sciences is going to change its financial support of the Center, which impacts what is recommended in the center review. Next steps will be provided at an upcoming Council meeting.

Smith is attending several upcoming events: the annual Focusing on the First Year Conference is on February 24, 2025; and the first annual Transfer Conference is on February 28, 2025. The annual Assessment Conference is on September 26, 2025.

Smith and Jennifer Whetstone, COAM Coordinator, are meeting with the colleges to share COAM case data (typical classes, common misconduct types, typical sanctions). Smith and Whetstone started with the three colleges with the most cases: Arts and Sciences, Business, and Engineering.

Smith informed the Council that the Ohio Department of Higher Education (ODHE) is starting to review proposals more extensively with a particular expectation that they will address workforce development needs.

The Graduate School has been working with ODHE on their directive that PhD programs be 90-hours. Ohio State previously required 80-hours for PhD programs.

The Office of Academic Affairs is waiting for direction from University leadership on how to respond to Senate Bill 1.

Dan Clinchot, Vice Dean in the College of Medicine, is retiring at the end of February. Smith is serving on the search committee for his replacement.

INFORMATIONAL ITEM – PROFESSOR W. RANDY SMITH

- **Deactivation of the Theatre Program at Ohio State Lima – College of Arts and Sciences**

OSU Lima decided to discontinue offering the Theatre major leading to the Bachelor of Arts degree due to low enrollment. It is noted, however, that the undergraduate minor in Theatre will continue to be offered at the Lima campus.

The Ohio Department of Higher Education will need to be informed of this discontinuation.

The Council did not have any questions or concerns.

- **Update to the Translation and Interpretation Certificate – College of Arts and Sciences**

The Center for Languages, Literatures, and Cultures revised the undergraduate certificate in Translation and Interpreting, updating the course options to provide students with more flexibility.

The Council did not have any questions or concerns.

- **Modifications to Graduate Certificate Programs – Fisher College of Business**

The Fisher College of Business modified three of its graduate certificate programs with: JP Morgan Chase, Honda, and SAMBA-Mini Healthcare MBA. Updates to courses are being made to the JP Morgan Chase and Honda certificates based on feedback from faculty, staff, and corporate partners. The SAMBA certificate will now allow members from outside the SAMBA society based off feedback from Ohio State Online and the local healthcare community.

The Council did not have any questions or concerns.

- **Revision to the Human Nutrition Minor – College of Education and Human Ecology**

The Department of Human Sciences updated its undergraduate minor in Human Nutrition, adding KNHES 2995 as a course option in Part C. The Council did not have any questions or concerns. This change will give students more courses to choose from to meet the minor's requirements.

The Council did not have any questions or concerns.

- **Revision to the Dual License in Primary Education and Intervention Specialist BS Program – College of Education and Human Ecology**

The Department of Educational Studies and the Department of Teaching and Learning revised the Dual License in Primary Education and Intervention Specialist program leading to the Bachelor of Science in Education. The Departments will reduce the credit hours of EDUTL 5195.1 from 4 to 2 and increase the credit hours of ESSPED 4191.02 from 8 to 10.

The Council did not have any questions or concerns.

- **Revision to the Human Development and Family Science BS Program – College of Education and Human Ecology**

The Department of Human Sciences updated its Bachelor of Science in Human Development and Family Science. The program is adding a new course (HDFS 2101), increasing the major's overall credit hours by three.

The Council did not have any questions or concerns.

- **Revision to the Master of Science in Kinesiology – College of Education and Human Ecology**

The Department of Human Sciences updated its Master of Science in Kinesiology, adding two courses (KNHES 5500 and KNPE 5643) as elective options.

The Council did not have any questions or concerns.

- **Update to the FAES Analytics Undergraduate Minor – College of Food, Agricultural, and Environmental Sciences**

The College of Food, Agricultural, and Environmental Sciences updates its undergraduate minor in FAES Analytics. The following corrections were made to the advising sheet:

- Removal of the notation about the GE Data Analysis course
- Correction to the list of prerequisites for the minor

The Council did not have any questions or concerns.

- **Update to the total credit hours for the Master of Athletic Training program – College of Medicine**

The School of Health and Rehabilitation Sciences' updated its Master of Athletic Training program, correcting a credit hour discrepancy between the program and the Graduate School. The program was initially approved for 64 credit hours, but—due to some administrative errors and course changes—the program's credit hours are actually 60.

The Council did not have any questions or concerns.

- **Change to the MED 3 / MED 4 Grading Basis – College of Medicine**

The College of Medicine changed its grading bases for the MED Years 3 and 4, discontinuing Progress (P) grades for the MED 3 and 4 years. During MED 3 and 4, students will now be graded with Satisfactory/Unsatisfactory for individual semesters.

The Council did not have any questions or concerns.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH

- **Proposal to establish an Embedded Graduate Certificate (type 3b) in Foundations of Machine Learning – College of Engineering**

Guest: Kiryung Lee, Assistant Professor, Department of Electrical and Computer Engineering

The Department of Electrical and Computer Engineering proposes to establish an Embedded Graduate (type 3b) in Foundations of Machine Learning. This proposal has been reviewed by the Graduate School/Council on Academic Affairs (GS/CAA) Combined Curriculum Committee and Graduate Council.

The goal of the certificate is to provide a mechanism for graduate students to acquire competency in machine learning and computer vision, in addition to their major degree. Machine learning is becoming increasingly important in providing tools to solve problems in autonomous vehicles, robotics, radar, power distribution, circuit design, optics, medical imaging, biomedical sensing, and many other engineering fields.

The certificate is designed for graduate students in the College of Engineering and College of Arts and Sciences.

Participants will need to complete a minimum of 12 credit hours. Students will complete two required courses and two elective courses. Courses are offered in person.

The Department is unsure of potential enrollments but estimates a total of 20 students per year.

The desired effective term is Autumn 2025.

Lee noted that the certificate was originally entitled Machine Learning and Computer Vision, but the focus shifted predominantly to machine learning when a faculty member departed Ohio State.

The Council noted that many of the certificate's courses have prerequisites. Does the Department anticipate students having any issues completing the certificate because of the prerequisites? Lee responded that the Department does not anticipate any issues. Many students may have already completed the prerequisites, or the Department can waive the requirement. The Council responded that it may be helpful for the Department to circumvent the waiver process.

Lee confirmed that the certificate is not for an external audience.

Lee remarked that the Department is excited about the certificate as it will make participants more competitive in the job market.

Sutherland moved approval of the recommendation; it was approved unanimously.

- **Proposal to revise the American Sign Language Studies Minor – College of Arts and Sciences**

Guest: Kristin Wickham-Saxon, Assistant Professor-Clinical, Center for Languages, Literature, and Cultures

The Center for Languages, Literature, and Cultures proposes to revise the American Sign Language Studies minor.

The Center is updating the minor to accommodate the program's growth in enrollment, course offerings, and personnel. Changes include the following:

- Reduction of the required number of courses in the core from 9- to 6-credit hours
- Expansion of the number of elective courses taken by students from 3- to 6-credit hours
- Adding new courses to the electives category
- Deleting three courses from the elective category

Wickham-Saxon informed the Council about a new opportunity for students pursuing ASL. This summer, the first cohort of students will visit an Italian Sign Language (ISL) program in Italy. The focus of the study abroad opportunity is to learn Italian sign language, oral language, and culture. The Council asked if the introduction of ISL will confuse students' ASL skills. Wickham-Saxon responded that students have shown that learning different languages (oral or sign) help students.

The Council asked if the minor is negatively impacted by the removal of the three prerequisite courses. Wickham-Saxon responded that the courses were good courses but too broad for the program. All the newly added courses are taught in ASL.

The Council expressed concern that not all ASL courses are taught by deaf instructors.

Vankeerbergen noted that not all language minors have courses that are specifically about language. Some of the courses are about culture, literature, and history.

Sutherland moved approval of the recommendation; it was approved unanimously.

- **Proposal to revise the Fashion and Retail Studies M2 Program – College of Education and Human Ecology**

Guest: Tasha Lewis, Associate Professor-Clinical, Department of Human Sciences

The Department of Human Sciences proposes to revise the Fashion and Retail Studies M2 program.

The Department is updating the M2 program because of the changes in the overlap rule when the university moved to the new general education curriculum. Changes include the addition of a new course, new courses in the core requirements, and an update to the credit hours required for the undergraduate major. The program hours are increasing from 25 to 36 credit hours.

The Council asked how graduates of this program are doing in relation to their retail peers who did not pursue an undergraduate education. Lewis responded that these students often go into management and/or corporate. Students in this program have opportunities to network with professionals in the retail world as well as the hospitality and sports industries. Students are required to participate in an internship and have many mentorship opportunities. Sutherland added that the program's advisory board is unique and impressive.

Lewis informed the Council that most double-major students come from the Fisher College of Business and occasionally the College of Food, Agricultural, and Environmental Sciences. Smith added that the Department of Human Sciences and the Fisher College of Business have a good working relationship.

Sutherland moved approval of the recommendation; it was approved with one abstention.

- **Proposal to revise the STEM-Science Education BS Program – College of Education and Human Ecology**

Guest: Azita Manouchehri, Professor, Department of Teaching and Learning

The Department of Teaching and Learning proposes to revise the STEM-Science Education program leading to Bachelor of Science in Education.

The proposed changes will allow students to progress through the major without additional credits. To avoid extra courses, the proposed versions allow substitutions/alternatives for students. Currently, students are taking additional courses because of prerequisites for required courses. The proposed changes include the following:

- Adding PHYSICS 1200 and 1201 as options alongside PHYSICS 1250 and 1251 in Content Core
- Replacing BIOCHEM 4511 with BIOCHEM 2210 in Integrated Science Content Choice
- Removing PHYSICS 2300 from Integrated Science Content Choice
- Adding MATH 2153 to Physics Content Choice
- Updating ENR 2501 to 4 credits in Earth Science Content Choice

The overall changes mean students will take 119-147 hours instead of 120-145.

The Council asked why there is not more computer science content in the program. Manouchehri responded that students are exposed to computer science in two courses, but that it would be a good idea to add content on artificial intelligence. She added that the Department is working with the College of Engineering on a computer science endorsement.

Sutherland moved approval of the recommendation; it was approved with one abstention.

GENERAL EDUCATION UPDATE – ASSOCIATE DEAN MEG DALY

Daly presented a status update on the revised general education curriculum. Her presentation included information on key partners, the current GE focus, the GE's new webpage, enrollment data/trends on bookend and theme courses, transfer credit evaluation, the course approval process, and assessment.

Daly also provided a brief overview of the history of the GE revision and GE trends in higher education. Daly gave a brief overview of changes that the University-Level Advisory Council on the GE (ULAC) would like to make related to the Themes, World Languages, and Integrative Practice. Due to time constraints, she will bring this back to the Council at a future meeting.

Reed will send the presentation to the Council.

Sutherland thanked Daly for the presentation.

The Meeting adjourned at 5:01 pm

Respectfully submitted,

W. Randy Smith
Katie Reed