**COUNCIL ON ACADEMIC AFFAIRS**

**4140 University Square South**

**January 22, 2025**

**3-5 PM**

**MINUTES**

**Attendance**

**Faculty**:

**✓** Dr. Ann Allen (Department of Educational Studies)

**✓** Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)

**✓** Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)

**✓** Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)

**✓** Mr. Mike Hogan (OSU Extension)

**✓** Dr. Neal Hooker (John Glenn College of Public Affairs)

**✓** Dr. Nicole Kwiek (College of Pharmacy)

Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)

Dr. Thomas Nelson (Department of Political Science)

**✓** Dr. Sue Sutherland (Department of Human Sciences)

**✓** Dr. Valarie Williams (Department of Dance)

**Staff:**

**✓** Ms. Margo Coates (College of Dentistry)

**Students**:

Mr. Charlie Mace (CGS, Physics)

**✓** Mr. Andrew Miles (CGS, Plant Pathology)

**✓** Ms. Mykenna Roy (USG, Biology)

**✓** Mr. Nathan Snizik (USG, International Studies)

**✓** Ms. Emily Williams (IPC, Dentistry)

**Administrator**:

**✓** Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

**Guests**:

Dr. David Barker (Department of Horticulture and Crop Science)

Dr. Benn Coifman (Department of Civil, Environmental, and Geodetic Engineering)

Ms. Lisa Duffy (Office of the University Registrar)

Mr. Cody Grabbe (Office of Undergraduate Admissions)

Dr. Rob Greenbaum (John Glenn College of Public Affairs)

Mr. Ryan Hunt (Office of the University Registrar)

Dr. Jay Kandampully (Department of Human Sciences)

Ms. Lisa Kowalsky (Graduate School)

Dr. Sanjay Krishna (Department of Electrical and Computer Engineering)

Dr. John Lenhart (Department of Civil, Environmental, and Geodetic Engineering)

Ms. Jeanne Osborne (College of Food, Agricultural, and Environmental Sciences)

Ms. Rosie Quinzon-Bonello (College of Engineering)

Dr. Saideh Zia (Department of Electrical and Computer Engineering)

**The meeting came to order at 3:03 PM**

**COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND**

Meg Daly, Associate Dean in the Office of Undergraduate Education, will attend a Council meeting in February to give an update on the General Education revision.

**COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH**

Ravi Bellamkonda started as the new Executive Vice President and Provost on January 14, 2025. One of his goals is to align the Office of Academic Affairs with President Carter’s initiatives.

The proposal to establish a Master of Cybersecurity and Digital Trust is being reviewed by the Ohio Department of Higher Education.

The Ohio State University is going to offer an undergraduate degree to inmates at the Ohio Reformatory for Women. Since this is considered a new campus of offering, the Higher Learning Commission will need to do a site visit. Smith will work with HLC on identifying a site reviewer and scheduling a visit.

Ohio State is renewing its application for the Carnegie Classification. The classification is the leading framework for recognizing and describing institutional diversity in US higher education. Williams is working with the Office of Academic Affairs on the application.

The proposal to establish the Chase Center is on the agenda of tomorrow’s University Senate meeting (January 23, 2025). Smith thanked the Council for their feedback on the whereas statement revisions. Smith and Trevor Brown, Dean of the John Glenn College of Public Affairs, provided an update at today’s Council of Deans meeting (January 22, 2025),

**ADMINISTRATIVE STRUCTURE CHANGES – PROFESSOR W. RANDY SMITH**

* **Formation of a Division of Dental Public Health – College of Dentistry**

The College of Dentistry formed a new Division of Dental Public Health to enhance the college’s contributions to public health and dental education. Rationale for creating the new division includes the following:

* Increased focus on community health and outreach in clinical and didactic teaching
* Strengthened research capabilities in dental public health (DPH)
* Creation of a more efficient administrative structure for the Oral Health Improvement through Outreach (OHIO) Project
* Better competition for tenure-track faculty in DPH
* Facilitation of a DPH resident program and new graduate degree programs
* Enhanced opportunities for collaboration with other academic units at Ohio State
* More effective incorporation of DPH issues into the College’s decision-making process

Concurrence was received from the College of Public Health.

Smith noted that colleges without TIU-granting academic units often have divisions to organize their faculty, staff, and research. Divisions do not grant tenure.

The Council asked how many divisions are currently in the College of Dentistry. Smith replied that this will be the College of Dentistry’s 11th division.

The Council did not have any concerns.

* **Changes in Division Structure at ATI – College of Food, Agricultural, and Environmental Sciences**

Ohio State ATI changed the nomenclature for two of its administrative structures:

* Change the name from the Agricultural and Engineering Technologies Division to the Animal Sciences Technologies Division
* Change the name from the Horticultural Technologies Division to the Plant Sciences and Engineering Technologies

The Council did not have any questions or concerns.

**INFORMATIONAL ITEM – PROFESSOR ROB GREENBAUM**

* **Creation of a non-credit category 4 certificate, CATALYST Clinical Scholars Program – College of Medicine**

The College of Medicine created a non-credit, category 4 certificate, CATALYST Clinical Scholars Program.  The certificate program will target developing clinical researchers who want to learn and apply skills related to conducting health services research.

The College anticipates that it will take participants 1.5-2 years to complete the program.

The Council did not have any questions or concerns.

**PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH**

* **Proposal to renew the agreement for the combined BS/MS degree in Consumer Sciences between Shandong University and Ohio State – College of Education and Human Ecology**

Guest: Jay Kandampully, Professor, Department of Human Sciences

The Department of Human Sciences proposes to renew the agreement for the combined BS/MS (Bachelor of Science/Master of Science) degree in Consumer Sciences between Shandong University and Ohio State. This proposal has been reviewed by the Graduate School / Council on Academic Affairs (CAA) Combined Curriculum Committee and Graduate Council.

The 3+2 program allows students to earn their BS degree at Shandong University and their MS in Consumer Sciences (Hospitality Management) at Ohio State within 5 years. The Department would like to renew the current program with following changes:

* Increasing the core course requirement hours from 20 to 23 semester hours
* Increase in total credit hours from 50 to 53 hours
* Creation of a 2-year cohort model

The Department would like a new plan code to track students in this program.

Letters of support were received.

The desired effective term is Autumn 2025.

The Council asked what will happen to students in this program who might be impacted if Senate Bill 1 passes. Smith replied that he is not sure, but that the University is obligated to help any students in the program.

Sutherland moved approval of the recommendation; it was approved with one abstention.

* **Proposal to establish an Undergraduate Embedded Certificate in Tech Entrepreneurship – College of Engineering**

Guests: Saideh Zia, Assistant Professor-Clinical, Department of Electrical and Computer Engineering; Sanjay Krishna, Professor, Department of Electrical and Computer Engineering

The Department of Electrical and Computer Engineering (ECE) proposes to establish an undergraduate embedded certificate (category 1b) in Tech Entrepreneurship.

The certificate will meet a demand from students in exploring entrepreneurship within the technology sector. Students will have tailored opportunities to pursue their passions and realize their potential.

Participants will need to complete a minimum of 13-credit hours (10-hours of required courses and 3-hours of electives). The elective courses come from the Department of Electrical and Computer Engineering and the Fisher College of Business.

The Department anticipates an enrollment of approximately 10 students per year.

Letters of support were received.

The desired effective term is Autumn 2025.

Zia informed the Council that there has been interest and engagement from alumni on providing mentorship to current students. In addition to engaging with alumni, certificate participants will be able to engage with investors.

Krishna informed the Council that this certificate was inspired by his course on Empowering the Entrepreneurial Electrical and Computer Engineer (ECE 5078). He added that the certificate focuses on hardware development.

The Council asked if students outside ECE can participate in the certificate. Krishna responded that the certificate is mainly designed for ECE majors, but a non-major can petition to participate.

The Council asked if the capstone can be completed as an individual or group project. Krishna replied that students can choose either option.

Sutherland moved approval of the recommendation; it was approved unanimously.

Smith noted that this Council recently approved a revision, including a name change, to the Entrepreneurship Minor. So far, the revisions have received positive feedback from the colleges and regional campuses.

* **Proposal to revise the Master of Science in Civil Engineering – College of Engineering**

Guest: Benn Coifman, Professor, Department of Civil, Environmental, and Geodetic Engineering

The Department of Civil, Environmental, and Geodetic Engineering proposes to revise the Master of Science (MS) in Civil Engineering. This proposal has been reviewed by the Graduate School / Council on Academic Affairs (CAA) Combined Curriculum Committee and Graduate Council.

There are two proposed changes. First, the requirement formerly referred to as Math will be changed to Data Analysis to reflect an expanded definition of the types of courses that can meet the requirement. Second, students pursuing the MS thesis option will be required to take an additional seminar requirement. The additional seminar course is intended to support skill development aligned with proficiencies that students are expected to meet during their time in the program.

There is a transition plan for current students.

The desired effective term is Autumn 2025.

The Council asked about the differences between thesis and non-thesis requirements. Coifman responded that non-thesis students must complete extra coursework and take a research exam.

Sutherland moved approval of the recommendation; it was approved unanimously.

* **Proposal to revise the PhD in Civil Engineering – College of Engineering**

Guest: Benn Coifman, Professor, Department of Civil, Environmental, and Geodetic Engineering

The Department of Civil, Environmental, and Geodetic Engineering (CEGE) proposes to revise the PhD in Civil Engineering. This proposal has been reviewed by the Graduate School / Council on Academic Affairs (CAA) Combined Curriculum Committee and Graduate Council.

There are two proposed areas of change. The first change is to how graded course options are communicated to students. Currently, students select courses from ‘Table A’ and ‘Table B’. These tables failed to prove insight into why courses may be grouped into either table. Courses that were formerly in Table A and Table B will now be redistributed into four areas: CEGE Depth, CEGE Breadth, Cross-Disciplinary, and Data Analysis. This change will help formalize areas of focus for students.

The second change is to require two seminar courses: CEGE Seminar and a Writing Requirement. Both courses will help with student development in the program as well as connect students with their advisory committees earlier in their program.

There is a transition plan for current students.

The desired effective term is Autumn 2025.

The Council asked if there is any concern that students will not be able to register for either or the new seminar requirements. Coifman responded that the seminar courses already exist and are frequently offered, but the Department will certainly monitor for any bottlenecks. The Department of Engineering Education has expressed excitement about the new requirement, so Coifman expects any demand to be met.

Sutherland moved approval of the recommendation; it was approved unanimously.

**PROPOSAL FROM SUBCOMMITTEE B – PROFESSORS NICOLE KWIEK, SAMANTHA HERRMANN, AND MIKE HOGAN; MR. ANDREW MILES AND MS. ANGILMARIE RIVERA SANCHEZ**

* **Proposal to revise the Bachelor of Science in Civil Engineering – College of Engineering**

Guests: John Lenhart, Professor, Department of Civil, Environmental, and Geodetic Engineering; Andy May, Associate Professor, Department of Civil, Environmental, and Geodetic Engineering

The Department of Civil, Environmental, and Geodetic Engineering proposes to revise the Bachelor of Science in Civil Engineering.

The proposed revisions are the result of many conversations surrounding the future of Civil and Environmental Engineering. While Civil Engineering is a well-established field, tomorrow’s engineer will need to understand and leverage technology and data that differ from that used to create today’s infrastructure. They will also need to provide systems-based solutions that address a range of issues, both technical and non-technical.

The new curriculum will reorganize existing courses into different categories. Categories include the following: Math and Basic Science, Engineering Fundamentals, College Requirements, Computer Programming, Engineering Mechanics, Required Courses, Core Courses, Laboratory Courses, Design Courses, Civil Engineering Capstone, and Elective Courses, and General Education.

In addition to the modifications to existing courses, there was the creation of a new course: CIVILEN 2001.

There is no net change in overall credit hours.

There is a transition plan for current students.

The desired effective term is Autumn 2025.

The Council did not have any questions.

Sutherland moved approval of the recommendation; it was approved unanimously.

Smith remarked to the Council that the College of Engineering is very strong at Ohio State. It is always reviewing curriculum in efforts to improve.

**PROPOSALS FROM SUBCOMMITTEE C – PROFESSORS RUSSELL MARZETTE, ANN CHRISTY, NEAL HOOKER, AND TOM NELSON; MR. CHARLIE MACE**

* **Proposal to revise the Professional Golf management major leading to the Bachelor of Science in Agriculture degree program – College of Food, Agricultural, and Environmental Sciences**

Guest: David Barker, Professor, Department of Horticulture and Crop Science; Ms. Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The Department of Horticulture and Crop Science proposes to revise the Professional Golf Management major leading to the Bachelor of Science in Agriculture degree program.

Proposed changes include the following: removing a course that is no longer relevant to the major; adjusting for course changes since the last program revision; and making corresponding adjustments to increase open electives in the major. There is no overall change in credit hours for the major.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved with one abstention.

* **Proposal to establish an undergraduate minor in Food Supply Chains – College of Food, Agricultural, and Environmental Sciences**

Guest: David Barker, Professor, Department of Horticulture and Crop Science; Ms. Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The College of Food, Agricultural, and Environmental Sciences proposes to establish an undergraduate minor in Food Supply Chains. The interdisciplinary proposal was developed in collaboration between the Department of Agricultural, Environmental, and Development Economics; the Department of Food, Agricultural, and Biological Engineering; and the Department of Food Science and Technology.

The minor exposes students to the core knowledge concerning food supply chains and the myriad of challenges embedded in modern food supply chain operations. The minor is targeted for those students interested in careers with organizations that manage food supply chains or otherwise are affected by the functioning of food supply chains.

Participants must complete a minimum of 15-credit hours (four required core courses and one elective).

The desired effective term is Autumn 2025.

Concurrence was received.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved with one abstention.

**ADDITIONAL INFORMATION – PROFESSOR W. RANDY SMITH**

Smith is convening a Coordinating Committee to prepare for the University’s decennial accreditation site visit in March 2027. Contact him if you are interested in serving on this group.

Smith commented that this Council reviews over 100 proposals per year with most of those being program revisions. Many of the revisions are driven by new faculty joining the University.

Miles asked for additional information on why Senior Vice Provost Wendy Smooth is going back to the faculty. Smith responded that he would touch base with Miles after the meeting.

The Council expressed interest in learning the University’s approach/stance on AI. Smith responded that there are several groups looking into AI-related issues. He added that Norman Jones, Vice Provost for Undergraduate Education, could be invited to an upcoming meeting to discuss the work his office has done with AI.

The Meeting adjourned at 4:15 pm

Respectfully submitted,

W. Randy Smith

Katie Reed