

Business and Finance

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To: Senior Management Council

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From: Joe Alutto, Executive Vice President and Provost
Bill Shkurti, Senior Vice President for Business and Finance
Jeff Kaplan, Senior Vice President and Special Assistant to the President
Steve Gabbe, Senior Vice President and Executive Dean Health Sciences

Date: January 14, 2009

Re: Integrated Physical Planning

Dear Colleagues:

President Gee has described his One University concept as a University that is centrally driven by a common vision, aligned by a strategic planning process, and trans-institutional in execution.

As our strategic planning process coalesces, we will implement an integrated planning process based on strategic goals and objectives that are cascaded throughout the organization so that we are One University that is aligned by shared priorities.

We must create and execute a Master Physical Plan that advances our strategies by providing a long-term vision for the campus and surrounding communities, incorporates a multi-biennium capital planning process, and addresses infrastructure, deferred maintenance, sustainability, and accessibility issues, as well as assures an engaging work and play environment within which productivity flourishes.

To assure we achieve these objectives we are forming the **Integrated Physical Planning Policy Group (IPPPG)**. Meeting monthly, the IPPPG will coordinate physical planning issues at the highest level, particularly related to those issues requiring Board of Trustees involvement. This group will include Jeff Kaplan (Chair), Joe Alutto, Bill Shkurti, and Steve Gabbe.

The IPPPG will be supported by the **Integrated Physical Planning Liaison Group** that will consist of four direct reports to the policy group membership. It will help prepare the agendas for IPPPG, give direction and supervision to Sasaki and other consultants working on the One University planning initiative, and be responsible for communication with the Implementation Group, described below. The Liaison Group will help assure the Master Physical Plan remains current and relevant and is executed in

a manner consistent with the IPPPG direction and with the One University vision. This group will include Mike Sherman (Convener), Julie Anstine, Kathy Dillow, and Eric Kunz.

The Integrated Physical Planning Liaison Group will replace the Space and Facilities Committee and will retain the budgetary authority of the Space and Facilities Committee. The Liaison Group will assure that timely advice and counsel is secured from the Design Review Board (DRB) and from the University Senate Committee on the Physical Environment (COPE). Other university senate committees may be consulted as appropriate.

The **Integrated Physical Planning Implementation Group** will make sure all approved projects and initiatives are executed consistent with the decisions of the Policy Group as advised by the Liaison Group. This group will interact with the Liaison Group to assure the outcomes are consistent with the directives of the Policy Group. This group will have a standing membership that, as appropriate, can and should include key stakeholders. This group will include Melissa Bellini (Convener), Mike Sherman, Julie Anstine, Kathy Dillow, Eric Kunz, Bernie Constantino, Doug Aschenbach, Karen Patterson Bill Schwartz/Molly Ranz, Ben Jay/Don Patko, Jay Kasey/Paul Lenz, and others as appropriate.

If you have any questions, please consult with Mike Sherman (sherman.4@osu.edu), Kathy Dillow (dillow.7@osu.edu) or Julie Anstine (anstine.6@osu.edu).

c: E. Gordon Gee
Julie Anstine
Melissa Bellini
Kathy Dillow
Eric Kunz
Mike Sherman
Council of the Deans