

# **COUNCIL ON ACADEMIC AFFAIRS**

## **200 BRICKER HALL**

**December 6, 2006**

**3:00 – 5:00 pm**

### **MINUTES**

#### **Present:**

**Professors:** Lora Gingerich Dobos, Marcia Farr, Richard Gunther, Kay Halasek, Nancy Reynolds, W. Randy Smith (Vice-Chair), Brian Winer (Chair)

**Student Members:** Robert Calhoun and Jane Evans (Council of Graduate Students); Elaine Yeh and Rose Babington (Undergraduate Student Government); and Sheila Rajashekara (Inter- Professional Council)

**Guests:** Professor Deborah Larsen, Director and Dr. Maryanna Klatt, Lead Coordinator, Minor Program, School of Allied Medical Professions; Professor Ike Okafor-Newsum, Undergraduate Studies Chair, Department of African American and African Studies, and Jessica Mercerhill, Director of Curriculum, Colleges of the Arts and Sciences; David Roy, Senior Assistant Director, Enrollment Services, Undergraduate Admissions; and Jed Dickhaut, Associate Registrar, Office of the University Registrar

#### **APPROVAL OF THE MINUTES OF THE MEETINGS OF NOVEMBER 1 AND 15, 2006**

- Calhoun moved approval of the Minutes of the Meeting of November 1, 2006. Halasek seconded the motion and it carried unanimously.
- Dobos moved approval of the Minutes of the Meeting of November 15, 2006. Babington seconded the motion and it carried unanimously.

#### **COMMENTS FROM THE CHAIR – PROFESSOR BRIAN L. WINER**

- Winer was informed by the Chair of the Program Committee of the University Senate that the proposal for the School of Public Health to obtain college status will be on the agenda of the next Senate meeting on January 11, 2007.

## **COMMENTS FROM THE VICE-CHAIR – PROFESSOR W. RANDY SMITH**

- The proposals for the Newark Earthworks Center and the Center for Microbial Interface Biology, will be on the December 8, 2006 Board of Trustees' agenda for review and approval.
- The proposals for the Masters of Law (L.L.M) and the Ph.D. in Dance Studies programs were approved by the Regents Advisory Committee on Graduate Study (RACGS) on December 1, 2006, and will go the full Board of Regents for action early in 2007.
- Dinner for Council members with Barbara R. Snyder, Executive Vice President and Provost will be held following this meeting at the Faculty Club.
- A proposal from the Department of Art Education to change Mathematics 104 to Mathematics 116 for its major's Quantitative and Logical Analysis requirement of the General Education Curriculum (GEC) was approved by the Colleges of the Arts and Sciences Committee on Curriculum and Instruction (ASC CCI). This proposal will align with the Department of Art requirement and will enable students to pursue a Bachelor of Arts (B.A.) in Art if a student does not pass portfolio review in the first year for the Art Education's Bachelor of Art Education (B.A.E.) tagged degree.

Smith asked the Council if there were any objections. There was none. The Council unanimously approved the proposal.

## **PROPOSAL TO ESTABLISH A MINOR IN INTEGRATIVE APPROACHES TO HEALTH AND WELLNESS – PROFESSOR W. RANDY SMITH, SUBCOMMITTEE D**

Last year the proposal to establish a Minor in Integrative Approaches to Health and Wellness from the School of Allied Medical Professions was assigned to Subcommittee C. The Chair of Subcommittee C had some concerns and the proposal was revised responding to various questions of the Subcommittee. This minor would be available to all students in the University and capitalizes on interest among undergraduate students in complementary and alternative health care. This minor requires two core courses through the School of Allied Medical Professions, while selecting at least three additional courses from an approved list of courses throughout the University. A director of the program has been identified. Eighty other universities have courses specifically in Complementary and Alternative Medicine. At the undergraduate level, these universities include University of Wisconsin, Michigan State University, and The Pennsylvania State University.

Halasek indicated that she would like to receive the actual concurrence letters. Smith indicated that submission of syllabi from various departments signals concurrence. However, it is possible to receive actual concurrence letters.

It was suggested that the courses that require prerequisites should be denoted with an asterisk.

Smith informed the Council that if this proposal is approved, it has to go to the ASC CCI for review and approval for use by ASC students. He will be working with Professor Edward H. Adelson, Executive Associate Dean, Colleges of the Arts and Sciences, to realign this approval process.

### **DISCUSSION WITH GUESTS PROFESSOR DEBORAH LARSEN, DIRECTOR AND DR. MARYANNA KLATT, LEAD COORDINATOR, SCHOOL OF ALLIED MEDICAL PROFESSIONS**

Larsen gave a summary of the proposed minor. The Integrative Approaches to Health and Wellness Minor seeks to study the nature, meaning, and possibilities of integrating Complementary and Alternative Medicine (CAM) into traditional western approaches to health care. This undergraduate minor provides a focus on the scientific, cultural, social, economic, legal, medical, and experiential impact that Integrative Medicine is having on the American system of healthcare delivery. This minor is designed to provide a context for understanding this shift in healthcare for both the individual and larger society. They expect 25-50 students to be enrolled in the minor by the second year.

This minor consists of 21-25 credits hours of coursework. Two required courses (five hours each) are: Allied Medical Professions 307, The Evolving Arts and Science of Medicine (a GEC under Culture and Ideas) and 607, The Role of Integrative Medicine in Society. 11-15 hours are then selected with at least three courses from a list of courses in Alternative Health Systems, Mind Body Interventions, Biologically Based Therapies, Movement and Body-Based Methods, and Energy Therapies. Students must take at least five of these elective hours at the 300-level or above. Selection of coursework must be made in consultation with, and approval by, the Integrative Approaches to Health and Wellness Coordinator insuring that each student's sequence of minor courses covers the scope of at least three of the five research domains outlined by the National Institutes of Health (NIH) for CAM. The minor will be coordinated through the School of Allied Medical Professions. An Integrative Approaches to Health and Wellness Minor Faculty Advisory Committee has been formed to select courses from various departments on campus to augment the interdisciplinary nature of this minor. The Coordinator of the minor, Dr. Maryanna Klatt is part of the advisory committee.

How are elective courses with prerequisites handled? Klatt indicated that she has already communicated with course instructors about prerequisites and they have agreed to waive them. It was suggested that courses with prerequisites should be denoted by an 'asterisk'.

What is the difference between 307 and 607? 607 existed first. Students entering the minor did not have the scientific background to take the research-based 607, so, they created the course 307.

There were no further questions.

Subcommittee D moved approval of the proposal. It was seconded by Gunther. The motion passed unanimously.

**PROPOSAL TO REVISE THE MAJOR IN AFRICAN AMERICAN AND AFRICAN STUDIES, PROFESSOR E. KAY HALASEK, CHAIR, SUBCOMMITTEE B**

Halasek informed the Council that Subcommittee B met with the Professor Ike Horace-Newsom and members of the undergraduate studies committee and discussed questions related to the proposal. The discussion focused on the four alterations, namely a new set of common core courses, a more rigorous distribution requirement of no fewer than 25 hours at the 400 and/or 500 level courses, an area of concentration within the major, and an increase in the number of hours for the major. The Subcommittee asked the Department to prepare a slightly revised proposal, one that amplified and clarified the rationale and more clearly explained the distribution of requirements. The revised proposal meets the Subcommittee's expectation in increasing the rigor of the major including upper level courses. Subcommittee B unanimously recommends the approval of the proposal.

Smith indicated that Council needs to be concerned about increased hours in majors and to monitor, more systematically, such increases. He and Dutta have compiled a spreadsheet for all 170 majors in the University that contains information such as: pre-major hours, courses necessary prior to entering the major, quarter eligible to enter the major, pre-major Grade Point Average (GPA) to enter the major, special GEC requirements, major GPA to graduate, and total major hours and total hours to graduate. This document will be distributed to the Council members to help evaluate proposals. Smith said that the University expects this Council to watch what is happening inside a major.

**DISCUSSION WITH PROFESSOR IKE OKAFOR-NEWSUM, UNDERGRADUATE STUDIES CHAIR, DEPARTMENT OF AFRICAN AMERICAN AND AFRICAN STUDIES**

Professor Newsom gave an over view of the proposal to revise the major in African American and African Studies (AAAS). In order to strengthen the academic appeal and rigor of the major, they will require all students to take a minimum 25 hours of 400 and 500 level upper-division courses; require selection of one area of concentration; increase major hours from 45 to 55 hours; and change AAAS 101 to 201. The new common core

(AAAS 201, 310 and 545 or 595) is seen as the bedrock of the revised major. In these three courses students will develop a shared language and approach/perspectives to study the broad subject areas and seminal issues that define African American, African and African Diaspora Studies as an academic field of inquiry. The first theory course, AAAS 310 will acquaint students with concepts and skills they will need to pursue in-depth knowledge and begin to carry out simple research in their major field. The final theory course AAAS 545 or 595 will re-unite all majors who would have significant understanding of their chosen areas of concentration to acquire more advanced analytic and methodological tools. The increased credit hour requirement from 45 to 55 will accommodate the new common core, but will not extend their time to graduate. AAAS 201 will be waived for students with credit for AAAS 101. These students will have 50 hours instead of 55. The revised major will be effective winter 2007.

There were no further questions.

Subcommittee B moved approval of the proposal. Reynolds seconded the motion and it passed unanimously.

Gunther raised a concern that the materials on the departmental website are not clear and may be confusing to students with old and new versions. Jessica Mercerhill, Director of Curriculum, Colleges of the Arts and Sciences, indicated that her office will work with the Department on that issue.

**DISCUSSION OF THE FINAL REPORT OF THE COMMITTEE ON THE UNIVERSITY-WIDE REVIEW OF UNDERGRADUATE EDUCATION – PROFESSOR W. RANDY SMITH, VICE CHAIR**

- University-level GEC Advisory Committee

As discussed at the last Council meeting, it is being proposed that a University-level GEC Advisory Committee will consist of five faculty from the CCI's subcommittee that focuses on GEC assessment, five faculty from other colleges with undergraduate programs, one undergraduate student, perhaps from this Council, and one professional advisor. Smith indicated that it has been suggested that the Chair could be the current Chair of the CCI's Subcommittee – Professor Alexis Collier (Department of Psychology) whose work on assessment is widely known and respected within the University.

Smith indicated that the charge document has to be revised bundling together some categories following Valco's suggestion. The workload of the committee has to be carefully evaluated.

Gunther suggested that the Arts and Sciences (ASC) should have a nominal majority on the Advisory Committee given that ASC offers about 90% of the GEC courses. Following a suggestion that student and advisor members should be

ex officio without voting privileges, several Council members expressed strong sentiment that it was necessary for them to have voting roles.

Given that consideration, it was then suggested that there could be two students, one from ASC and one from non-ASC colleges, and/or that the advisor be from ASC. Smith noted that the actual composition of the Committee (balance between ASC and other colleges) would be confronted as the Committee is established, and that it was important to recognize that this Committee may not be involved in much formal voting and that its recommendations would need to come to this Council for action anyway. Should ASC/non-ASC issues be evident, this Council will need to confront them.

A final draft of the proposal for the University-level Advisory Committee charge will be sent to all the Council members for their feedback prior to the next Council meeting on January 3, 2007.

- 181 Hours

It was announced that the Colleges of the Arts and Sciences' Senate had, that day, approved the following resolution: ***Conditional upon compatibility of the Bachelor of Science degree with the 181 minimum, that the total hours to graduation for the Bachelor of Arts degree be established with a minimum of 181 hours. This represents a reduction of ten hours from the current prescribed minimum.*** The resolution passed by 34 in favor and 10 opposed with no abstentions. The Task Force on the Bachelor of Science degree will be forwarding its recommendations on changes related to the B.S. curricular requirement to the ASC Committee on Curriculum and Instruction in January 2007.

Related to this action, early in 2007, the ASC CCI will be addressing a wide range of current curricular requirements related to graduation.

Smith suggested that at the next Council meeting, January 3, 2007, we will discuss the University-level Advisory Committee's charge, clusters, and the 181-hour.

The meeting was adjourned at 5:25pm

Respectfully submitted,  
W. Randy Smith  
Lakshmi Dutta