

COUNCIL ON ACADEMIC AFFAIRS

200 BRICKER HALL

April 18, 2007

3:00 – 5:00 pm

MINUTES

Present:

Professors: James J. Beatty, Daniel E. Collins, Lora Gingerich Dobos, Richard P. Gunther, Nancy Reynolds, W. Randy Smith (Vice Chair), George J. Valco, Brian L. Winer (Chair)

Student Members: Rose M. Babington (Undergraduate Student Government), Jane Evans (Council of Graduate Students), Sheila Rajashekara (Inter Professional Council)

Guests: Edward H. Adelson Associate Executive Dean, Jessica Mercerhill, Director, Curriculum Office, Colleges of the Arts and Sciences; Professor Anne Smith, Chair, Council on Enrollment and Student Progress; Professor Edna M. Menke, Undergraduate Studies Chair and Linda S. Daley, Assistant Dean, College of Nursing; Professor William Hayton, Associate Dean, College of Pharmacy; John A. Yutzey, Executive Director, Undergraduate Academic Programs and Professor Hunumantha R. Unnava, Department of Marketing, Fisher College of Business; Dr. Edward B. McCaul, Jr., Program Director, College of Engineering and Professor David Tomasko, Department of Chemical and Biomolecular Engineering; Jed Dickhaut, Associate Registrar, Office of the University Registrar; David Roy, Senior Assistant Director, Enrollment Services, Undergraduate Admissions; Professor Harald E. Vaessin, Department of Molecular Genetics, and Chair, University Senate Steering Committee; Professor Allan J. Silverman, Department of Philosophy, and Chair, Faculty Council; and Mary Dannemiller, Reporter, The Lantern

APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 4, 2007

Minutes of the Meetings of March 28 and April 4, 2007 will be reviewed and acted upon at a forthcoming meeting.

COMMENTS FROM CHAIR – PROFESSOR BRIAN L. WINER

At its April 12, 2007 meeting, the University Senate approved the Center for the Study of Religion. The Senate also approved the name changes for the undergraduate (B.S.) and graduate (M.Ed.; M.S.; Ph.D.) majors from Agricultural Education and Human and Community Resource Development respectively to Agricultural and Extension Education.

COMMENTS FROM VICE CHAIR - PROFESSOR W. RANDY SMITH

Smith introduced Mary Borne who is substituting for Lakshmi Dutta at this meeting.

A 10-member site review team for institutional re-accreditation from the Higher Learning Commission (HLC) was on campus this week. Smith had overseen this process for the past two years. The verbal report to the President's Cabinet earlier today had been very positive. A written report will be sent to us later in Spring Quarter and HLC action will occur later in the calendar year.

The College of Medicine is requesting use of the "center" for: the **Heart Center** and the **Center for Women's Health**. Smith asked the Council if there were any objections. There was none. The two proposals will go to the Board of Trustees' meeting on May 4, 2007 for action.

PROPOSAL TO CHANGE FACULTY RULE 3335-9-33, "STANDARDS FOR HONORS AT GRADUATION" and 3335-8-26.1, "RECALCULATION OF CUMULATIVE POINT-HOUR RATIO", PROFESSORS BRIAN L. WINER (CHAIR) AND W. RANDY SMITH (VICE CHAIR) – SUBOMMITTEE D

PROPOSAL TO CREATE A FACULTY RULE FOR AWARDING OF DEAN'S LIST – PROFESSORS BRIAN L. WINER (CHAIR) AND W. RANDY SMITH (VICE CHAIR) – SUBOMMITTEE D

Winer introduced the three proposals to the Council for discussion. The Council on Enrollment and Student Progress (CESP) seeks approval of the proposal for a change in Faculty Rule 3335-9-33, "Standards for Honors at Graduation" and Faculty Rule 3335-8-26.1, "Recalculation of Cumulative Point-Hour Ratio ('Fresh Start' Rule) before the proposal is submitted to the University Senate Rules Committee. The designations "summa cum laude" may be granted only for those students with a 3.90 cumulative point hour ratio (CPHR), "magna cum laude" for students with 3.70 CPHR, and "cum laude" for students with 3.50 CPHR as of the term penultimate to their graduation. Eligibility for these honors shall be based on ninety credit hours of enrollment at this university. The marks for all Ohio State coursework considered toward the degree will be included in calculating a student's eligibility for such honors. Credits in courses graded "S/U" earned in repeatable coursework will be considered as counting toward the 90 credit hours. Credits in courses graded "PA/NP" will not be considered towards the 90 credit hours. For a student who has completed 90 credit hours subsequent to application of a Fresh Start, only those marks received for coursework subsequent to fresh start will be considered toward calculating a student's eligibility of such honors.

CESP also seeks approval to create a Faculty Rule for Academic Standards for Awarding "Dean's List". In Autumn 2006, the CESP reviewed the current standards utilized by the various colleges to award Dean's List and found a number of inconsistencies among

enrollment units. There is some inconsistency among the colleges with regard to the minimum GPA, consideration of failing grades, inclusion of “S/U” and “P/NP” graded coursework. This proposal would provide a more consistent standard by which the “Dean’s List” is equitably measured across the institution.

Why are students with a petition for “Fresh Start” required to complete only a minimum of forty-five hours after re-enrollment when others are required to complete ninety hours of coursework for “Latin Honors” designation?

As to Faculty Rule 3335-8-26.1, there were some points of concern that need elaboration/clarification.

Regarding the proposal to create a faculty rule for awarding of Dean’s List, Rules 3 & 5 under ‘A’ there is a conflict between the criteria listed in the memorandum and the rule. We need clarification.

DISCUSSION WITH PROFESSOR ANNE SMITH, CHAIR, COUNCIL ON ENROLLMENT AND STUDENT PROGRESS

- Change to Faculty Rule 3335-9-33, “Standards for Honors at Graduation” and 3335-8-26-1, Recalculation of Cumulative Point-Hour-Ratio”

Professor Anne Smith, Chair, Council on Enrollment and Student Progress gave a summary of the three proposals. In Autumn 2003, the University implemented several policy and practice changes related to graduation and finals for graduating seniors. Those policy changes were not appropriately incorporated into the administrative rule. There are some inconsistencies among the colleges regarding inclusion of “S/U” and “P/NP” graded coursework. This proposal represents the approach taken by the overwhelming majority of the enrollment units and provides a more consistent standard by which the “Latin Honors” are measured across the institution. CESP also seeks approval of the proposal for a change in the Faculty Rule 3335-8-26.1, “Recalculation of Cumulative Point-Hour Ratio (“Fresh Start” Rule). Faculty Rule 3336-8-26.1 was amended in 2004 to accommodate a proposal regarding eligibility of graduation honors after applying a “Fresh Start” to a student’s record. Faculty Rule 3335-9-33 was not changed appropriately to accommodate the amendment.

What was the reason for using penultimate quarter grades rather than final quarter of graduation? Latin honors are awarded based on GPA in the penultimate quarter before graduation because two years ago the University decided to eliminate senior finals, but this rule did not trickle down to the Fresh Start rule. If a student does better in the final quarter, Latin honors will be awarded but will not appear in the graduation program.

What about students who plagiarize the last quarter and are receiving an ‘E’ in the final quarter? That is a Committee on Academic Misconduct issue. It was suggested to include a clause, “except if Academic Misconduct involved”.

There was a concern about graduation requirements for students under the Fresh Start rule. All grades of D or below are eliminated in courses taken prior to reinstatement while all grades in courses attempted are considered for those who do not leave. This does not seem fair. A. Smith added that the students are required to be away for five years and show clear motivation to succeed to qualify for Fresh Start. These students are advised and mentored to attempt a different major. They return more mature and motivated to succeed. To qualify for Latin honors, the marks for all Ohio State coursework considered toward the degree will be included in calculating a student's eligibility for such honors. A. Smith also added that it has been discussed in CESP to count earlier courses if a student that has less than 90 hours. The goal is to separate S/U courses from PA/NP courses.

Valco asked for clarification of wording in part C about courses grades S/U and P/NP. Smith noted that courses with S/U grades are offered with that grading option while courses with P/NP are usually letter graded and students choose to take them for P/NP. So, courses with S/U grading are counted toward 90 credit hours and credits taken for P/NP are not. There will not be double counting for 90 hours.

Subcommittee D moved to approve change to Faculty Rule 3335-9-33, "Standards for Honors at Graduation". The motion passed unanimously.

Subcommittee D moved to table approval of changes to Faculty Rule 3335-8-26-1, "Recalculation of Cumulative Point-Hour-Ratio" until additional information was received. The motion passed unanimously.

- Proposal to Create a Faculty Rule for Awarding of Dean's

Item 3A on "Incompletes" is unclear in the Rule but clear in the memo. A. Smith added that the wording is to match up with Student Information System.

Subcommittee D moved to approve a Faculty Rule for Awarding of "Dean's List". The motion passed unanimously.

DISCUSSION OF THE REPORT OF THE COMMITTEE ON THE UNIVERSITY-WIDE REVIEW OF UNDERGRADUATE EDUCATION – PROFESSORS BRIAN L. WINER AND W. RANDY SMITH, SUBCOMMITTEE D

- **B.S. Templates from Other Colleges**

Winer introduced the B.S. templates submitted by four Colleges, Nursing, Pharmacy, Business, and Engineering. He added that he also received a comparison table from the College of Business to clarify the difference between current and proposed. There will not be any voting on these templates, but the Council will vote as a block after reviewing

templates from all the eight professional colleges. R. Smith added that he and Edward Adelson, Associate Executive Dean, Colleges of the Arts and Sciences have met with these colleges regularly over the past year providing them with updates and working to help them align with the Arts and Sciences model.

- **Nursing B.S. Template**

Professor Edna Menke gave a summary of the proposal. She noted that there has been no change in the general education curriculum(GEC) requirements. However, Microbiology 509 was moved from the major requirement to the 'Student Selected' breadth area. They also reduced the electives by one course thus arriving at ten hours reduction in their credit hours to graduate. With the reduction, Nursing will require 185-186 hours to graduate.

There are ~600 undergraduate students in the college.

There were no additional questions/concerns. Subcommittee D moved to end further discussion on the Nursing B.S. template. The motion passed unanimously.

- **Pharmacy B.S. Template**

Professor William Hayton gave a summary of the proposal. They dropped one course each under Social Sciences, Arts and Humanities, Social Diversity, and reduced elective hours, and added 20 hours of Foreign Language requirement, with a net reduction of 13 hours. The total hours to graduate has been reduced by 13 hours from 199 to 182. If a student has completed 182 hours without free electives, no additional electives will be required. There is full support from the College of Pharmacy.

There are ~500 undergraduate students in the college.

There were no additional questions/concerns. Subcommittee D moved to end further discussion on the Pharmaceutical Science B.S. template. The motion passed unanimously.

- **Business B.S. Template**

Jay Yutzey gave a summary of the proposal. This proposal was discussed with the College Undergraduate Program Committee, Undergraduate Business Council, and others. They reduced 10 hours from the GEC and 5 hours from electives to come down to 181 hours. They reduced 5 hours from Social Sciences, 1 course from Historical Studies and would like to use a course in foreign language under arts and humanities. The

specialization or major in International Business will need four courses in foreign languages and many students do a minor in a foreign language. If they reduce 5 hours from the elective, students in International Business track will be unable to complete their program. They no longer require Issues of Contemporary World. With a reduction of 10 hours from the GEC and 5 hours from elective, they propose to come down 15 hours thus arriving at 181 hours to graduate from 196.

Council wanted to know if they have considered coming down only 10 hours, 5 hours from GEC and 5 hours from electives? No. Their goal was to arrive at 181 hours for graduation. Can a GEC course be double counted to meet both GEC and major requirement? No. Due to strict accreditation standards they have very little flexibility.

There are ~4800 undergraduate students in the college.

R. Smith indicated that he has made it clear to all undergraduate colleges that the expectation was for all the colleges to reduce the GEC by 5 hours only with 5 hours from elsewhere. This Council has to take a stand on that issue. Business will need to resubmit a proposal with those characteristics.

Subcommittee D moved to end discussion of the BS template in Business pending receipt of a revised proposal. The motion passed unanimously.

- **Engineering B.S. Template**

Ed McCaul and Professor David Tomasko gave a summary of the proposal. Five credits hours will be reduced in both the Engineering GEC and credits to degree for all programs by requiring a minimum of 25 hours taken within the three categories of Social Sciences, Arts and Humanities, and History. They would want to use foreign language 104 for an Arts and Humanities course. The goal is to encourage students to do a foreign language minor. The current hours to graduate in the College of Engineering is 190-200 hours. The Computer Science and Engineering major will be unable to reduce their hours in the GEC due to accreditation restrictions.

At this time, it was not possible to reduce 5 hours within all its majors given accreditation requirements and the timeline provided.

There are ~5000 undergraduate students in the college.

The Council liked the idea of using foreign language 104 for an Arts and Humanities course, but would like to review this option.

Subcommittee D moved to end discussion on Engineering B.S. template. pending follow-up discussions with the College. The motion passed unanimously.

Winer added that there will be two more Council meetings (April 25 and May 2, 2007) to review BS templates from the College of Food, Agricultural, and Environmental Sciences, the division of Dental Hygiene, the College of Education and Human Ecology, and the School of Allied Medical Professions.

There were no further discussions.

Meeting Adjourned at 5:00pm.

Respectfully submitted,

W. Randy Smith
Mary Borne
Lakshmi Dutta