

COUNCIL ON ACADEMIC AFFAIRS

200 BRICKER HALL

April 2, 2008

3:00-5:00 PM

MINUTES

Professors: Sheryl Barringer, E. Kay Halasek (Chair), Michael Ibba, Lora G. Dobos, Daniel A. Mendelsohn, W. Randy Smith (Vice Chair), Brain L. Winer.

Student Members: Bradley Cromes (Inter-Professional Council); Rose Babington (Undergraduate Student Government)

Guests: Jed Dickhaut, Associate Registrar, Office of the University Registrar; David Roy, Senior Assistant Director, Enrollment Services; Dr. John Wanzer, Assistant Provost, Office of Enrollment Services; Professor Edward H. Adelson, Associate Executive Dean, and Dr. Kathleen Hallihan, Director, Curriculum and Assessment Office, Colleges of the Arts and Sciences; Professor Prabu David, Undergraduate Studies Chair, School of Communication; Professors Valarie Mockabee, Associate Dean, College of the Arts, and Amy Youngs, Department of Art; Professor Elliot Slotnick, Associate Dean, Graduate School

APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 5, 2008

Cromes moved approval of the minutes of the meeting of March 5, 2008 and it was seconded by Mendelsohn. The motion carried with two abstentions.

COMMENTS FROM THE CHAIR – PROFESOR E. KAY HALASEK

- Halasek informed the Council that if there is no quorum to approve Minutes and proposals, Smith will send a memo asking for e-mail ballots. The Council has faced serious attendance issues this calendar year.
- Halasek met with the Senate Rules Committee to present the proposed revision to the Centers Rule. They had a question about the nature of the review of the college centers. As the rule is written, the Council does not have a role in reviewing or approving the college process or revised Pattern of Administration for the establishment of their centers. Rules Committee is concerned that colleges in effect will create their own rules for establishment of centers without any oversight from the Council. They also suggested that a template be created as guidelines for colleges to create centers. Halasek had concerns about implementing into the rule any specific statement about the processes to establish centers, because the process for the development of centers does not belong in

the rules. The revised center rule will be on the Faculty Council agenda on April 3, 2008 and Smith will attend. If the Rules Committee wants to revise the proposal, then it will come back to Council with its suggestions before sending it to the Senate.

COMMENTS FROM THE VICE-CHAIR – PROFESSOR W. RANDY SMITH

On March 7, 2008, he and Halasek presented the center rule/guideline proposal to the Senate Steering Committee, and there was a good discussion with no major changes proposed. He had discussed it with the Council of Deans on March 25, 2008. The Deans suggested considering whether, from this point forward, to use either the term center or institute for a University-level center, and not use the terms interchangeably. Existing centers and institutes would not need to change unless they chose to do so. Smith will present an overview session on centers and institutes to the Board of Trustees on April 4, 2008. If the new Center Rule is approved by the Senate, it will go to the Board of Trustees for final action.

Winer asked if, under the new rule, the Board of Trustees will only be “informed” when a new center proposal is approved by the Council and the Senate, or will its “approval” still be required. Smith said that this has not been discussed with the Board of Trustees and would need to be brought forward by President Gee and Provost Alutto.

Ibba wanted consistency in renaming current centers and institutes. Smith did not think old centers and institutes would be forced to change their names unless they wanted to. Regional campuses Deans had asked if the new rule could use the terms college/campus, to reflect the fact regional campuses might be the location of new centers.

- The SEI Oversight Committee, a subcommittee of this Council, will be on April 16, 2008 meeting agenda. Vice Provost Martha Garland will present a topic currently under discussion within the Oversight Committee.
- At the last meeting, Smith brought forward two proposals requesting use of the term “center”. The Office of Faculty and TA Development (FTAD) wanted to change its name to Center for Teaching and Learning. Smith subsequently met with Professor Rebecca Kantor-Martin, Director, School of Teaching and Learning, Alan Kalish, Director, FTAD, and Vice Provost Mike Sherman, to whom FTAD reports, to discuss the proposal. Kalish is now discussing this proposal with the School of Teaching and Learning.

There was a request from Professor Tom Rosol, Dean, College of Veterinary Medicine, to use the term “center” for a proposed Center of Excellence in Food Animal Health Production and Well Being. Having the use of “center” will help them increase interdisciplinary work among several colleges and increase opportunities for external funding. If they want to establish an academic center after receiving funds, they have to submit a formal proposal to Council for approval, following the center guidelines. Smith will distribute this proposal for consideration at the April 16, 2008 meeting.

- Professors Matt Platz, Interim Dean, College of Mathematical and Physical Sciences, and Terry Walker, Department of Physics, met with Smith to request use of the term “center” for the Center for Cosmology and Astro-Particle Physics. This center is part of their Targeted Investment in Excellence (TIE) proposal. A formal proposal for center status will be forthcoming in the near future. Smith asked if there was any objection to their request to use the term “center” and there was none. It is likely that a few more center proposals, emerging from TIE, will be coming forward in the near future.
- The College of Education and Human Ecology has submitted a request from its School of Physical Activity and Educational Services to change the names of two of its administrative and program sections. They are proposing the following name changes:

Change Counselor Education, Rehabilitation Services and School Psychology to Counselor Education and School Psychology, because Rehabilitation Services was deactivated via the Graduate School in 2006. An e-mail concurrence from the Department of Psychology was received approving this change;

Change Sport and Exercise Education, Humanities, Management, and Sciences to Sport, Physical Education, and Exercise Science.

Along with this change, the following changes will also occur within the unit.

Sports and Exercise Education to Physical Education,
 Sport and Exercise Humanities to Sport Humanities,
 Sport and Exercise Management to Sport Management, and
 Sport and Exercise Sciences to Health and Exercise Science.

Section name changes do not need Council approval, but the Office of Academic Affairs needs to be informed of such changes, and send that information to this Council.

PROPOSALS FROM SUBCOMMITTEE D - PROFESSORS E. KAY HALASEK AND W. RANDY SMITH

- **Proposal for a Minor in Video Art, College of the Arts**

Halasek reviewed the proposal that was discussed at the last Council meeting. The proposed Video Arts Minor is a collaborative and cooperative undertaking. The proposed minor will require 25 credit hours constructed around an array of courses from the Departments of Art, Dance, History of Art, Theatre, and College courses. The minor requires taking courses in at least two of the disciplines in order to strengthen the student’s ability to collaborate, cross boundaries, and potentially find new synthesis. This minor requires a foundation course to be chosen from the list of 8 courses; for core courses, 5-10 credit hours are taken under Basic Tools and Concepts and Issues and Techniques. Students must enroll in classes in at least two of the co-sponsoring

departments: Art, Dance, Arts College/Design, History of Art and Theatre and no courses can be taken more than once. Courses taken in the minor cannot be counted in the major and internships and/or independent studies courses taken as electives can only count for maximum of 5 credit hours in the minor.

The central concerns had to do with whether the foundational course should be taken first as a prerequisite to other courses; why this minor is not an interdisciplinary minor; and why the minor is very broad, without a central focus.

Discussion with Professors Valarie Mockabee, Associate Dean, College of the Arts, and Amy Youngs, Department of Art.

Mockabee gave a summary of the minor. Five different units from the College of the Arts - Departments of Art, Dance, History of Art, Theatre – and the College have contributed to the Video Art minor to make it a cohesive minor. Video art occurs in various units. Youngs added that they have offered it as a personalized study program in video art in various units. This minor is a good way to make video art visible.

Halasek indicated that the central concern was whether the foundational course is required and whether it is prerequisite to other courses. Mockabee indicated that making the foundational course a prerequisite will cause a bottleneck and students will have difficulty completing the minor.

How does advising happen for this minor? Advisors have participated in the creation of this minor. Advisors are always brought in to be part of any discussion or revision to programs. Since advisors are always part of the curricular changes, advising will not be a problem.

The second concern of the Council is that the minor seems too broad and not focused. Mockabee added that the minor provides a coherent program. Students have a central focus, such as a video art perspective to dance, or use of technology in art. Students are looking at theory and actually making projects using video art.

Subcommittee D moved to approve the proposal. Seconded by Winer, the motion passed unanimously.

Proposals to Establish a Media and Society Minor, School of Communication

Halasek reviewed the concerns Council had about the 600-level course required as a foundational course for this minor. Although the foundation course, Communication 642, is required, it does not have to be taken first, but is strongly recommended. A concern was raised about the appropriateness of the 600-level course as a foundational course while all other courses are below 600-level. When Halasek contacted Professor Prabu David, Undergraduate Studies Chair, School of Communication, he informed Halasek that they were aware that a 600-level course may not be acceptable to Council.

Discussion with Professor Prabu David, Undergraduate Studies Chair, School of Communication

David indicated that the purpose of this minor is to encourage critical thinking. They knew that the 600-level course will be an issue. They contemplated changing it to a lower level course, but the faculty in the program was not in favor. He indicated that they will work on the course if that is the only option.

Will the course discourage students from taking the minor? The course might do so, but students can sample other courses in the minor and decide whether to choose it. Usually, 60 students are enrolled in 642, and the course is geared towards seniors and graduate students. Graduate students are required to do an additional paper to receive graduate credit. This minor is less career oriented. If enrollment is a problem they might adjust the course level.

Edward H. Adelson, Associate Executive Dean, Colleges of the Arts and Sciences, added that the minors in the School of Communication are aligned with their tracks. With regard to 600-level courses not having a prerequisite, Smith noted that it is not uncommon in the social science departments.

Subcommittee D moved approval. Seconded by Cromes, the motion passed unanimously.

- **Establish a Graduate Specialization in Education Technology and a Graduate Minor in Educational Technology, College of Education and Human Ecology**

Halasek gave an overview of the proposal. The proposal is to offer a graduate specialization in Educational Technology and also a graduate minor in Educational Technology. The two graduate programs have the same requirements except that the graduate specialization will be for students in the three Schools in the College of Education and Human Ecology and the minor will be for students outside the three Schools in the College. The graduate students in the minor or specialization must take at least 18 credit hours but no more than 23 credit hours. The program requires two courses Education Policy and Leadership 678 (Instructional Systems Development) and 823 (The Functions of the Computer in the Classroom) for six hours, take 12 hours in the two categories with at least 3 credits in each category of Theories and Concepts. Qualifying courses are listed in the proposal and most of them are from Policy and Leadership and Physical Activity and Educational Services. Offering a graduate specialization for graduate students in the three Schools in the college (Policy and Leadership, Teaching and Learning, and Physical Activity and Educational Services) and the graduate minor for students outside the Schools including the three departments (Human Development and Family Science, Human Nutrition, and Consumer Science) will allow transcript recognition for students preparing for careers that require teaching, knowledge and credentials in the area of educational technology.

Are there support letters included in the proposal? Smith indicated that because the Graduate School oversees all the graduate programs, we presume that concurrence or consultation has happened.

Discussion with Professor Elliot Slotnick, Associate Dean, Graduate School Administration

The question is about the degree to which consultation or concurrence were requested from the three schools and three departments in the College of Education and Human Ecology. Slotnick responded that there are couple of letters of support in the proposal. There was not much discussion about concurrence. The specialization and minor are self contained programs. The graduate specialization is for students in three schools and the graduate minor is for students outside the three Schools in the College, and the advisor is required to sign off on minor forms since students cannot do a minor in their own area.

Subcommittee D moved approval of the proposal. Seconded by Babington, the motion passed unanimously.

- **Establish an Interdisciplinary Specialization in Inter-Professional Studies, College of Education and Human Ecology**

The Graduate Interdisciplinary Specialization in Inter-Professional Studies is an interdisciplinary set of courses taken in conjunction with any graduate program within the following colleges/departments at The Ohio State University: Allied Medicine, Education, Law, Medicine, Nursing, Pharmacy, Public Health, and Social Work. Upon completion of the specified courses the student will receive an annotation on his/her transcript stating that s/he has completed the “Graduate Interdisciplinary Specialization in Inter-Professional Studies.” There are three core courses that students must complete and an extensive list of elective courses, of which students must choose three. Notation on the transcript for students in the College of Medicine and College of Law will be decided upon by the school. The student must complete a minimum of 18 credits and not exceed 23 credits to satisfy the requirements of the specialization. However, the Graduate School requires that the specialization requires 14 credits taken outside of the student’s home graduate program. These 14 hours can include cross-listed courses offered within the student’s home program. Elective courses may be replaced by other courses that are more advanced, pending approval of the advisor.

Subcommittee D moved approval of the proposal. It was seconded by Mendelsohn and passed unanimously.

GENERAL DISCUSSION OF UNDERGRADUATE MINORS

Halasek noted that, as information distributed prior to the meeting revealed, there are no university wide guidelines for minors. Smith added that minors began in the Arts and

Sciences, but in the 1990s this Council started accepting proposals for minors from other colleges, in a piece meal fashion. Now due to different guidelines and requirements for minors, transferability among colleges is difficult. The minimum point hour ratios in colleges outside Arts and Sciences can and do differ from Arts and Sciences requirements. Halasek suggested compiling a table of minor guidelines for various colleges and distribute it at the April 16, 2008 meeting for further discussion.

Smith noted that this might be a topic for a subcommittee to develop further, and that all colleges that currently have minors needed to be brought formally into the discussion.

The meeting was adjourned at 4:50pm

Respectfully submitted,

W. Randy Smith
Lakshmi Dutta