

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

August 18, 2009

10:00 AM – 12:00 PM

MINUTES

ATTENDANCE

Faculty:

- ✓ Dr. Lawrence A. Baum (Political Science)
- Dr. Neelima M. Bendapudi (Marketing and Logistics)
- ✓ Dr. James W. Cogdell (Mathematics)
- Dr. Kathryn A. Corl, (Germanic Languages and Literatures)
- ✓ Dr. Marcia E. Farr (Teaching and Learning)
- ✓ Dr. Jay S. Hobgood (Geography)
- ✓ Dr. Michael Ibba (Microbiology)
- ✓ Dr. Daniel A. Mendelsohn (Mechanical Engineering)
- ✓ Dr. Robert J. Ward (Music)

Students:

- Mr. Robert D. Calhoun (CGS, History of Art)
- Ms. Sarah K. Douglas (CGS, History)
- ✓ Mr. Benjamin T. Reinke (USG, Physcs)

Administrators:

- ✓ Dr. W. Randy Smith, (Academic Affairs), Vice Chair

Guests:

- Dr. Alexis C. Collier (Associate Provost)
- Mr. John E. Dickhaut (Associate Registrar, Office of the University Registrar)
- Dr. Terry L. Gustafson (Associate Dean, Arts and Sciences)
- Dr. Kate Hallihan (Director, ASC Curriculum and Assessment Office)
- Dr. Elliot E. Slotnick (Associate Dean, Graduate School)
- Mr. John Tanous (USG-Elect)
- Dr. John Wanzer (Senior Assistant Vice Provost, Enrollment Services and Undergraduate Education)
- Dr. John Wilkins (Ohio Eminent Scholar and Professor of Physics)
- Valarie Williams (Associate Curricular Dean, Arts and Humanities)
- Jack Miner, Office of the Registrar

The Council came to order at 10:08 AM

APPROVAL OF THE MINUTES OF THE JULY 22, 2009 MEETING

The Minutes from the July 22 meeting will be voted upon at the next CAA meeting on August 25, 2009

COMMENTS FROM THE CHAIR—PROFESSOR DANIEL A. MENDELSON

As mentioned at the July 22, 2009 meeting, a proposal related to the restructuring of the Colleges of the Arts and Sciences has been submitted by Interim Executive Dean Joan Leitzel and there will be a supplement by the new Executive Dean of Arts and Sciences and Vice Provost, Joseph Steinmetz. The proposal seeks to abolish the five separate colleges that make up the Federation of the Arts and Sciences and create one College of the Arts and Sciences.

The Council on Academic Affairs will convene a special subcommittee devoted to this issue. Both Council members and non-members will serve and various constituents are to be represented. The composition of the committee will consist of a faculty member from each of the existing Arts and Sciences colleges and in those choices there may be representation of the existing Federation Executive Committee as well as the University Senate. Two staff members and two student members will also be included.

This ten- to eleven-member subcommittee will do due diligence by holding open forums, getting consensus, and providing a formal report.

COMMENTS FROM THE VICE CHAIR — PROFESSOR W. RANDY SMITH

- New faculty members joining Council for 2009-2010 will be: Stan Ahalt (Engineering), Marilyn Blackwell (Germanic Languages and Literatures), John Wilkins (Physics), and Kay Wolf (Allied Medical Professions). Neeli Bendapudi (Business) will be continuing on Council as a presidential appointee.
- Smith shared an overview of the proposal for the Deactivation of the Circulation Technology (CT) Major by the School of Allied Medical Professions:

The Executive Committee of the School of Allied Medical Professions, comprised of all Division Directors, approved the deactivation of the CT program beginning in fall 2010. The decision resulted from multiple factors, including financial considerations, limited staffing, and student enrollment. The remaining two tenured faculty members retired prior to 2008, leaving the program staffed with one instructor and several auxiliary teaching staff. The Ohio State CT program is one of only two in the state; the other resides at the Cleveland Clinic.

Clarification of dates within the proposal will be sought and when, and if, the program is reactivated, a new proposal will be required by Council.

Mendelsohn seconded the motion brought forth by Smith to approve the proposal. The motion carried with all in favor.

PROPOSALS FROM SUBCOMMITTEE B— MR. ROBERT CALHOUN AND PROFESSORS JAY HOBGOOD, MICHAEL IBBA, AND ROBERT WARD

- **New School Psychology Educational Specialist Degree (Ed.S.), College of Education and Human Ecology**

Hobgood presented a brief summary of the proposal to establish a New School Psychology Educational Specialist Degree. Two representatives of the College of Education and Human Ecology attended the meeting to respond to questions: Sandy Stroot, Senior Associate Dean, and Jackie Blount, Associate Dean.

Currently, to become a School Psychologist, students at Ohio State are required to take 90 hours of course work to receive an M.A. followed by nine hours of a supervised internship to become eligible for licensure.

Seven of the other nine universities in Ohio that offer similar training for School Psychology also award their students an Ed.S. Because school pay scales are based on terminal degree, Ohio State students are subsequently locked into lower pay although they graduate from a comparable program and perform the same job around the state.

The proposal will revamp the existing program allowing students to receive the M.A. after 45 hours by adding a four-hour comprehensive exam at the end. They will then complete the supervised internship, and then continue with 55 hours to earn an Ed.S. This will bring the program into alignment with the majority of institutions in Ohio.

The following clarifications were sought by Council members and addressed during the meeting:

- In the description of the capstone experience, the word “research” was inadvertently left out.
- It is expected that all students will go through to the Ed.S., but the M.A. alone is still a viable degree which will allow students to work in other capacities in school programs.
- An increase in enrollment is expected
- The uniqueness of the Ohio State program comes from its urban focus.

Mendelsohn moved approval of the proposal. It was seconded, and the motion was carried with all in favor.

PROPOSALS FROM SUBCOMMITTEE D—PROFESSORS DANIEL A. MENDELSON AND W. RANDY SMITH

- **New Music Media and Enterprise Minor, Colleges of the Arts and Sciences**

The discussion of the New Music Media and Enterprise Minor, which was tabled at the July 22 meeting, was continued. Valarie Williams, Associate Curricular Dean for Arts and Humanities, provided clarification on previous and current concerns:

- A letter of concurrence from S. Michael Camp, Director, Center for Entrepreneurship Fisher College of Business was added to the proposal.
- The minor's inclusion of a 100-level course (which appeared to violate an ASC policy on minors) was clarified by a review of the ASC Minor Guidelines which state:
 - Minor programs are not required for graduation. A minor should consist of a minimum of 20 and, in general, a maximum of 25 credit hours, with at least half of the hours at the upper-division level (300 level or above, Philosophy 250, all courses taught by the College of Mathematical and Physical Sciences at the 200 level, and foreign language courses taught in the language at the 200 level). No more than five hours of X93 (individual studies) course work may be included.
 - The inclusion of 100-level courses, X94 (group studies) courses, or introductory courses designed to meet the General Education Curriculum (GEC) is discouraged. For every five credit hours of 100-level course work on the minor, the minimum total (20) required for the minor is increased by five.
- The fact that there are prerequisites for the electives but not for the core courses could be problematic; steps should be taken to make this clear on the minor sheet.

Mendelsohn moved approval of the proposal. It was seconded, and the motion carried with all in favor.

- **New Clinical Investigations Graduate Specialization, College of Public Health**

Mendelsohn provided a brief overview of the College of Public Health's most recent graduate specialization which follows a trend of creating specializations that the College of Public Health began in 2007. It is a multidisciplinary program that will provide an additional option for clinical training among those affiliated with the newly formed Center for Clinical and Translational Science.

The following concerns were shared and clarifications given during the meeting:

- The electives are not specifically stated, and the College will be directed to do so.
- The large number of hours required (in relationship to specializations around the university), is due to the complexity and layers of the program: MPH core hours, specialization hours, and hours for labs. It does fall in line with the number of hours in Public Health's other specializations.

Mendelsohn brought forth a motion to approve the proposal, it was seconded, and the motion was carried with all in favor.

- **New Museum Education and Administration Graduate Specialization, Department of Art Education**

This specialization in Museum Education and Administration's overall goal is to provide a broad introduction to the museum as a social institution, an educational destination, a site of both cultural transformation and continuity, and as a professional career opportunity. It will be distinctive to Ohio State; its value has been affirmed, and there is an expectation of increase in the department's visibility/enrollment.

Mendelsohn moved approval of the proposal. It was seconded by Hobgood, and the motion was carried with all in favor.

- **Discontinuation of the Graduate Program in Comprehensive Vocational Education (CVE), Department of Human and Community Resource Development, College of Food, Agricultural, and Environmental Sciences**

This graduate program is a track to a degree that no longer exists and has no current students in the program and a small number of faculty members. Recent efforts to align the academic programs with the purpose, mission and vision of the department and college, have led to the conclusion that the CVE Program should no longer be supported.

This proposal grew out of recommendations following the recent Doctoral Program Review conducted by the Graduate School.

Mendelsohn brought forth a motion to approve the proposal, it was seconded by Ibba, and the motion was carried with all in favor.

- **Proposal for Dental Hygiene Honors, College of Dentistry**

This proposal was developed by working directly with the Honors Program and was endorsed by Linda Harlow, the Director. Mendelsohn reviewed the specific structure of requirements: Honors and Graduate Coursework; Research, Scholarship, and Teaching; Leadership and Service; and Honors Courses. Mendelsohn also noted the embedded courses, staffing, and resources.

Mendelsohn moved approval. It was seconded by Corl, and carried with all in favor.

SEMESTER CONVERSION UPDATE: W. RANDY SMITH, VICE PROVOST

Smith introduced Jay Johnson who joined Academic Affairs on May 1, 2009 to work on program review and to serve as project manager for semester conversion. Smith also shared a drafted definition of a credit hour prepared by the Board of Regents and brought Council up to date on activities surrounding semester conversion that have occurred since the semester calendar for 2012-13 was approved by the University Senate in June 2009.

- The University is already working with other Ohio institutions that are also converting. Smith, Johnson, and Alexis Collier, Associate Provost, met early in August with Wright State University's Steering Committee on Semesters. The University of Cincinnati also attended this meeting. They will visit Ohio University on August 26, 2009 for a similar meeting.
- As we move forward, the Office of Academic Affairs has been working more closely with the University Senate Leadership. Two senior faculty members will be appointed as Faculty Fellows for 3 years to work on the process.

Smith provided a schematic of the Implementation Coordination Committee that will watch over the process. This committee will meet once per month and will be co-chaired by Smith and a Faculty Fellow. Johnson will serve as the Program Manager, working with the co-chairs on a day-to-day basis.

Representation on this committee will include a student from each of the student governance groups, regional campus faculty, representatives from co-located campuses and partner colleges, faculty from key Senate committees (including this Council, and senior staff from academic support offices. A support team for the committee will include Julie Carpenter-Hubin, Director Institutional Research and Planning; Associate Provost, Alexis Collier; Alan Kalish, Director of the University Center for the Advancement of Teaching; and an additional Faculty Fellow. This team will be providing data and analytic support to the committee.

A set of subcommittees will focus on targeted issues of great impact including Advising, Information Technology (IT), Space, Curriculum, Communication, and Core Business Processes.

Smith and Johnson have been meeting with key academic support offices (the Office of the Chief Information Officer, the Registrar, the Office of Student Life, etc.) and have asked for a point person to be designated from each area. Smith, along with Martha Garland, Vice Provost and Dean for Undergraduate Studies, met with property and business owners east of High Street to discuss additional impacts of semester conversion (such as lease issues, traffic concerns). The meeting was organized by Campus Partners.

- Ongoing discussions during the Summer with Arts and Sciences and Senate Leadership have determined that this conversion is an opportunity to look at the structure of the General Education Curriculum. The existing University Level Advisory Committee on the General Education Curriculum (ULAC-GEC) will be supplemented with other members and charged with this task. ULAC-GEC is a subcommittee of this Council.
- Guiding principles for departments are being discussed and include: the definition of a credit-hour, length of class, class numbering changes, and the basic "shell" of the GEC – issues that affect all academic units as they plan for conversion. It is particularly

important to develop a transition plan for those students who will be transitioning from quarters to semesters.

- Smith noted the impact of articulation and transfer on semester credit hour definition that will need to hold throughout The University System of Ohio. Thousands of students are transferring within the system and bringing with them credits through Transfer Modules and Transfer Assurance Guides (TAGS). These courses are subject to Ohio Board of Regents' (OBOR) approval and the shift to semesters will require all such courses to pass through the OBOR approval. Smith shared with Council the definition of semester credit hour and length of semester term as drafted by an ad hoc group that included him and Brad Myers, University Registrar, that examined the OBOR's existing definition of the duration of a semester. This document is currently out for comment across the state. The proposal advocates for a 750 minute semester credit hour. Our Registrar's Office is modeling what the day would look like with 50-, 55-, and 60-minute class time, based on this 750 minute definition.

In summary, the credit-hour, the class times for the day, course numbering, and the shell for the GEC are what will assist departments in the conversion. Each academic unit has identified a contact person for semester conversion and meetings will be set with this group for early in Autumn Quarter.

NEXT MEETING

A meeting is scheduled for Tuesday, August 25, 2:30-4:30 p.m. The full meeting will be devoted to calendar conversion.

The meeting adjourned at 12:00 PM.

Respectfully submitted

W. Randy Smith
Melissa Soave