

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

March 3, 2010

3:00 PM – 5:00 PM

MINUTES

ATTENDANCE

Faculty:

- | | |
|-----------------------------------------------------------------|---------------------------------------------------|
| Dr. Leslie Alexander (History) | ✓ Dr. Jay S. Hobgood (Geography) |
| ✓ Dr. Lawrence A. Baum (Political Science) | Dr. Daniel A. Mendelsohn (Mechanical Engineering) |
| ✓ Dr. Neelima M. Bendapudi (Marketing and Logistics) | Dr. Robert J. Ward (Music) |
| ✓ Dr. Marilyn J. Blackwell (Germanic Languages and Literatures) | ✓ Dr. John W. Wilkins (Physics) |
| ✓ Dr. James W. Cogdell (Mathematics) | Dr. Kay N. Wolf (Allied Medical Professions) |

Students:

- | | |
|----------------------------------------|------------------------------------------------|
| ✓ Ms. Sarah K. Douglas (CGS, History) | Ms. Meghan Offenberger (IPC, Pharmacy) |
| Ms. Olga A. Isenberg (CGS, Business) | ✓ Mr. John D. Tannous (UGS, Political Science) |
| ✓ Mr. Benjamin T. Reinke (USG, Physcs) | |

Administrators:

- ✓ Dr. W. Randy Smith, (Academic Affairs), Vice Chair

Guests:

- | | |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Dr. Ann Christy (Faculty Fellow, Academic Affairs) | Ms. Sarah Tokar-Lang (Academic Planning Specialist, College of Education and Human Ecology) |
| Dr. Alexis C. Collier (Associate Provost) | Dr. John Wanzer (Senior Assistant Vice Provost, Enrollment Services and Undergraduate Education) |
| Dr. Terry L. Gustafson (Associate Executive Dean, Arts and Sciences) | Professor Valarie Williams (Associate Curricular Dean, Arts and Humanities) |
| Dr. Kate Hallihan (Director, Arts and Sciences Curriculum and Assessment Office) | |
| Mr. Brad Myers (University Registrar) | |

—
The Council came to order at 3:12 PM

APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 17, 2010.

Action on the Minutes of the February 17, 2010 meeting will occur at the April 7, 2010 meeting.

COMMENTS FROM THE CHAIR—PROFESSOR JAY S. HOBGOOD

- At the last meeting of the Curricular Subcommittee on Semesters, Hobgood presented the motion that was passed at the February 17, 2010 CAA meeting. That motion was for the minimum number of semester hours of twelve at the 2000-level and above be required for a minor. All the Curricular Associate Deans at that meeting were in agreement with this standard.

Yesterday, at the Executive Coordinating Committee on Semesters, members also voted to endorse this motion.

COMMENTS FROM THE VICE CHAIR — PROFESSOR W. RANDY SMITH

- In terms of semester conversion, during the last few months, meetings with the colleges and their respective point people have been occurring and will continue through Spring.
- This week there will be two Semester Conversion Town Meetings: one for the Health Sciences Colleges and one for the Professional Colleges. The Arts and Sciences Town Meetings will be held in the first week of April.
- Semester Conversion Subcommittees are up and running. Smith and Vice Provost Wayne Carlson are working to form the Advising Subcommittee. They would like to hear from students who are interested in serving on this subcommittee.
- Ohio State was one of four universities chosen to participate in the Woodrow Wilson Ohio Teaching Fellows Program which identifies talented, committed individuals with backgrounds in the STEM fields (science, technology, engineering, and mathematics) for the teaching profession. The program provides considerable funding for the students.

This is particularly exciting for the College of Education and Human Ecology, Arts and Sciences, and the Office of Academic Affairs. Ohio State is joined in the program by the University of Akron, the University of Cincinnati, and John Carroll University.

- The proposal to merge the Departments of Mechanical Engineering and Aerospace Engineering will be discussed at Faculty Council tomorrow. This will then come back to this Council for a vote.

PROPOSALS FROM SUBCOMMITTEE D—PROFESSORS JAY S. HOBGOOD AND W. RANDY SMITH

- **New Interdisciplinary Minor in Andean and Amazonian Studies, Arts and Sciences**

The proposed minor requires the completion of 10 prerequisite hours in Portuguese, Spanish or Quechua at the 200-level and above (not taught in English) as well as 25 required hours for the minor: Ten hours are from two specific courses, ten hours are core course with at least 75% of the content in Andean and Amazonian region, and five hours from electives that have at least 25% content on the region. Professor April Trigo, from the Department of Spanish and Portuguese, was present to address questions.

Interest in the Andean and Amazonian region appears to be growing. For example, Quechua, the national language of Peru, has enrolled 21 students so far this year. The minor also takes advantage of the expertise of faculty and the Center for Latin American Studies has seen increased interest in the less commonly taught languages such as Quechua and Aymara.

The following concerns were shared and clarifications given during the meeting:

- In the current advising sheet, it appears that Quechua can be used as both a core class and as a prerequisite. To address this, the advising sheet will be modified to state that you cannot get credit for Quechua 501 and 502 as both a prerequisite and as a core course. They will also add the stipulation under prerequisites: Courses in this category cannot be “double-counted” for other requirements.
- The prerequisites appear difficult to enforce. It was clarified that they will be enforced by the advisor prior to graduation – the model for all of the other foreign language minors.

Hobgood moved approval; it was seconded by Douglas; and the motion carried with all in favor.

- **Revision to the French Minor, Arts and Humanities**

Hobgood provided an overview of the proposal which consists of very modest changes; primarily clarifications of the pre-requisites for the minor; the requirement of either French 201 or 206 depending on the choice of one of the five minor options; and revision of the French film sequence.

There were no concerns with the proposal.

Hobgood moved approval, it was seconded by Douglas and the motion carried with all in favor.

- **Revision to the Modern Greek Minor, Arts and Humanities**

Hobgood provided an overview of the proposal which consisted of very modest changes; primarily clarifications of the pre-requisites for the minor; the lowering of the total required hours to 20 credit hours, and the new courses added to the list of electives.

There were no concerns with the proposal.

Hobgood moved approval, it was seconded by Reinke and the motion carried with all in favor.

- **Creation of an Interdisciplinary Minor in Leadership Studies, College of Food, Agricultural and Environmental Studies**

Hobgood provided an overview of the proposal. Minor requirements are broken into four categories: Leadership Foundations, Team and Organizational Leadership, Community Leadership, and Leadership Ethics. Students are required to complete one course in each of the four categories with a total minimum of 24 credit hours with at least 20 credit hours at the 200-level and above. The minimum GPA for the entire minor is 2.0. The proposal sought and received concurrence from a number of units.

It was noted that Arts and Sciences endorsed the continuance of the process of developing such a minor, but has not yet approved it for Arts and Sciences students. The issue of minors needing to be approved by Arts and Sciences after it has been approved by the Council on Academic Affairs still needs to be addressed.

Jill Pfister, Assistant Dean, College of Food, Agricultural, and Environmental Sciences and Robert Birkenholz, Professor of Human and Community Resource Development were present.

The Development Committee for the proposal has worked with several different units to develop this new minor: Arts and Sciences, Business, Education and Human Ecology, Engineering, the John Glenn School of Public Affairs, and Military Science. The Department of Agricultural and Extension Education has been coordinating the minor and it has been through several iterations during what is now a four-year process. As it appears today, the minor is less skill-focused and more theoretically-based.

After completion of the courses in the four main categories, students will be required to complete a practicum; taking the concepts and principles they have learned and putting them into practice. The practicum could be put into the context in the discipline they are studying. For example, a Political Science student may decide to do an internship at the state legislature. Student Organizations and Service Learning may also provide opportunities for a practicum.

Students who successfully complete the undergraduate minor in leadership will be able to document their knowledge, skills, and dispositions related to: Core Leadership Knowledge (leadership theories, interpersonal communication, collaboration, cooperation, critical social analysis, systems thinking, leadership development of others, cultural competence); Personal Leadership (self-reflection, awareness, strengths, self-improvement, courage and ethical action, authenticity); Group Leadership (motivation, goal setting, power, decision-making, delegation, group dynamics, cultural differences, diversity, accountability, ethics); Organizational Leadership (authority, governance, strategic planning, implementation, communication, connections/networking/partnerships, sustainability, ethics); and Community Leadership (grassroots leadership, decision-making, social capital, leader development, civic participation, social change, mobilization/change movements)

There is hope that in time, additional courses will be brought to bear on the category of diversity and ethics.

Reinke noted that there had been a lot of student involvement in development of this minor; that students were eager for some type of leadership minor and that this proposal was a step in the right direction. Recently, the Undergraduate Student Government (USG) passed a resolution urging the Office of Academic Affairs to create a leadership minor. He also recommended that Council keep in mind that modifications/additions could be made at a later time.

Tannous noted that the confusion surrounding the definition of “leadership studies” may be unique to Ohio State; that many other institutions currently have major and minor programs in Leadership Studies.

Throughout the Council discussion, the following concerns were shared, many of which were resolved.:

- Appears to rely on non-faculty; but it was noted that it may appear that way due to the large variety of courses from which students choose.
- Concern about the overall academic quality. Need for a clear definition of “Leadership Studies” as an academic discipline.
- Some Arts and Sciences courses were accepted, many were not; the reason given is that some of these proposed courses offered one or two class sessions out of ten that addressed leadership, but the course was not sufficiently focused on leadership.
- Council would like more comparative data on where these programs are typically housed. It has traditionally been housed in Business and Public Policy, Agriculture, Student Life, Academic Affairs, but has expanded into other areas as well.
- It is difficult to compare to other Leadership Programs, just as in where they are housed, their structures also vary greatly. Other programs seemed to be focused on management and skills – this one is indeed more theoretical in terms of influence, for example, how ethics and personal values affect leadership theories.
- Names of programs also vary greatly – the distinction of this minor at Ohio State is that it is not simply a certification program, but is more oriented to the basic understanding of leadership as influence—both self and others—and influencing change through the process of understanding self and your own behavior.
- Leadership programs around the country appear not to be strongly academic and one question is whether this group has gone far enough to bring this program forward academically.

Council members would like to have a better sense of what the Development Team is drawing from in its development of this proposal. It was decided that action would be deferred and additional members of the develop team would be invited to a future meeting (i.e., Donald Stenta, Linda Martin, Trevor Brown, Jen Pelletier).

UPDATE ON HONORS—DR. LINDA HARLOW

Dr. Linda Harlow, Director of the University Honors Program, provided the annual report to the Council on Academic Affairs. She has done so since Honors and Scholars became an academic center in 2005. Important characteristics to highlight include:

- Raised the requirements in 2008 (30 ACT and 1340 SAT and 10% class rank) because the number of students was getting so large. Still expect to see growth next year.
- Holding course competitions for new honors courses to energize and enhance the program. Now asking for semester versions of the courses.
- The 2008-2009 End-of-year Honors Reports shows how well students do by college - did they keep their Honors status?
- Honors instruction should be conducted by honors faculty- we continue to monitor this and evaluate non-tenured faculty. One of the factors is the large numbers of Honors students.
- Current Honors Student Demographics show that there were 5,401 in the honors program in Autumn Quarter 2009 quarter. Diversity remains disappointing, but the numbers are up – we continue to work to increase this number.
- Undergraduate Research Forum participation continues to increase.
- In comparison to benchmark data – we have a large program – 26% of freshman this fall. It is hoped that over the next 8 years the percentage will go to 15%. Introducing an application process rather than the current automatic system should help.
- Ohio State continues to have great undergraduate success in terms of Collegium Scholarship/Fellowship winners.
- There are a number of University Honors and Scholars Advisory Groups across campus.
- Enrollment and graduation rates for New First Quarter Freshman demonstrate that Ohio State is doing a good job in terms of retention.
- A snapshot of who the Honors and Scholars students are by college and average GPA was shared.

The meeting adjourned at 5:02 PM.

Respectfully submitted,

W. Randy Smith
Melissa Soave