

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

April 6, 2011

3:00 PM – 5:00 PM

MINUTES

ATTENDANCE

Faculty:

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|--|---|
| ✓Dr. Leslie Alexander (History) | Dr. Ashok Krishnamurthy (Engineering) |
| ✓Dr. Marilyn J. Blackwell (Germanic Languages and Literatures) | Dr. Barbara Polivka (Nursing) |
| ✓Dr. James W. Cogdell (Mathematics) | ✓Dr. Robert J. Ward (Music) |
| ✓Dr. John Fellingham (Business) | ✓Dr. John W. Wilkins (Physics) |
| ✓Dr. Jay S. Hobgood (Geography) | ✓Dr. Kay N. Wolf (Allied Medical Professions) |

Students:

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| ✓Mr. Niraj Antani (USG, Political Science) | ✓Ms. Sarah K. Douglas (CGS, History) |
| Mr. Dheeraj Duggineni (USG, Biology) | ✓Ms. Sarah Lang (CGS, Education and Human Ecology) |

Administrators:

- ✓ Dr. W. Randy Smith, (Academic Affairs, Vice Chair)

Guests:

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| Dr. Jane Amidon (Knowlton School of Architecture) | Dr. Alan Kalish (University Center for Advancement of Teaching) |
| Dr. David Andereck (Arts and Sciences) | Dr. Michael Larimore (Veterinary Medicine) |
| Mr. Sean Bragg (College of Medicine) | Dr. Deborah Larsen (College of Medicine) |
| Dr. Ginny L. Bumgardner (College of Medicine) | Dr. Lisa Lee (College of Medicine) |
| Dr. Ann D. Christy (Food, Agricultural and Biological Engineering) | Dr. Stephen Mangum (Fisher College of Business) |
| Dr. Daniel M. Clinchot (College of Medicine) | Mr. Bradley Myers (University Registrar) |
| Dr. Alexis Collier (Associate Provost) | Dr. Lynne Olson (Veterinary Medicine) |
| Dr. Stephen DiBartola (Veterinary Medicine) | Dr. Elliot Slotnick (Graduate School) |
| Mr. Francisco Gomez-Bellenge (Fisher College of Business) | Dr. Peter Ward (Fisher College of Business) |
| Ms. Janelle Henderson (Veterinary Medicine) | Mr. Jay Yutzey (Fisher College of Business) |

The Council came to order at 3:05 PM.

APPROVAL OF THE MINUTES OF THE MEETINGS OF MARCH 9, 2011

Cogdell moved approval of the Minutes of the meeting of March 9, 2011. The motion was seconded by Antani and approved unanimously.

REPORTS FROM THE CO-CHAIRS – PROFESSORS JAY S. HOBGOOD, AND JAMES W. COGDELL

- Cogdell attended the Faculty Cabinet Meeting. Provost Alutto also attended and provided a short overview of his forthcoming testimony before the Ohio House, Higher Education Subcommittee, April 6, 2011. His testimony, primarily, will focus on two important issues; three year degree programs and increase in faculty load. Both issues are currently under discussion at the state level.

- During the approval process for changes in University rules, some of them were tabled and returned to the Council of Enrollment and Student Progress (CESP). The changed University rules related to academic conduct may return to this Council for approval.

REPORT FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

- Semester Conversion Coordinating Committee met this week: topics of discussion included updates on Communications from Student Life, Faculty Professional Leaves and Special Research Assignments, and student advising. There are central funds allocated for advising for semester conversion. The office of the Undergraduate Education will monitor the funds.

- The course review process is working according to schedule. So far, ~1700 courses have been reviewed.

- Marilyn Blackwell and two other former Council members; Kay Halasek and William (Ted) McDaniel, have been awarded the 2011 Faculty Award for Distinguished University Services.

SUBCOMMITTEE A – LESLIE ALEXANDER, ASHOK KRISHNAMURTHY, SARAH LANG, JOHN WILKINS

Semester Conversion Proposals: Fisher College of Business: Specialized Master in Business Finance (SMB-Finance); Master of Labor and Human Resources (MLHR); Master of Business – Operational Excellence (MBOE)

Alexander presented the proposals. These programs have been recently revised as a result of the constant rethinking and redesign of programs inside this college. Some strategic changes were done to the master's programs in Fisher College of Business in order to compete financially and academically with benchmark programs.

SMB-Finance is a new program and will start its first cohort in fall 2011 under quarters. Being a new program the conversion to semesters was straight forward. This program accepts students only in the fall of each year and takes advantages of the seven

weeks sessions included in each semester. In order to accommodate the session calendar, some of the courses will count for only 1.5 credit hours.

The MLHR program was redesigned to accommodate the semester based calendar and has been adjusted to more closely compete with similar programs from peer institutions. Some courses were condensed in seven weeks sessions. Course requirements were added to focus on strategic management and to better position graduates as business leaders in their new careers.

The MBOE program is adaptable to either a quarter or semester calendar, therefore the conversion was simple and easily manageable.

Alexander moved approval of these proposals; the motion was seconded by Wolf and carried with all in favor.

Smith acknowledged Jay Yutzey for his devotion and contributions, for many years, to curricular/programmatic changes developed inside the Fisher College of Business.

SUBCOMMITTEE B – NIRAJ ANTANI, MARILYN BLACKWELL, BARBARA POLIVKA, BOB WARD

Semester Conversion Proposals: College of Engineering: Knowlton School of Architecture: Bachelor of Science in Landscape Architecture; Master of Science in Landscape Architecture

Blackwell presented both proposals. Both degrees were reconfigured a few times since 2009 and re-written for semester conversion.

The proposals available online need a few editorials changes:

- Note D has been deleted, therefore no description is necessary;
- No appendix C is included

Even though the pre-2009 curriculum was not included with the proposal; detailed explanation is provided to explain the curriculum changes from pre-2009 through 2012. Under quarters, the General Education Curriculum (GEC) requirement in social diversity had a zero count and will not be carried forward to semesters. There is no requirement for international content included in the GEC, but students have an increased number of opportunities to gain international experience. Also, a design studio is available for students to present their projects and interact on diverse levels with local and national audiences.

Blackwell moved approval of these two proposals; the motion was seconded by Alexander and carried with all in favor.

SUBCOMMITTEE D – JIM COGDELL, JAY HOBGOOD, W. RANDY SMITH

Semester Conversion Proposals: College of Veterinary Medicine: Master of Science in Comparative and Veterinary Medicine; Doctor of Comparative and Veterinary Medicine

Hobgood presented both proposals. The new master's program will require thirty credit hours, twenty hours of formal course work and two hours of graduate level statistics. The doctoral program, under semesters will require, eighty credit hours, allowing thirty transfer credit hours, twenty hours of formal course work and two hours of graduate level statistics. Both programs are designed to be flexible in order for students to tailor their programs to their career goals. Students already receive extensive advising that will be maintained during the transition process. These graduate programs were thoroughly reviewed and customized in 2010 due to the merger of the three existing graduate programs (Veterinary Biosciences, Veterinary Clinical Sciences, and Veterinary Preventive Medicine) into a single program. Some courses have a variable number of credits due to the fact that parts of the course are specialized or focused on special topics (e.g. VBS Veterinary Surgical Pathology 3-5 credits, may include special topics in equine surgery).

Hobgood moved approval of these proposals; the motion was seconded by Blackwell and carried with ten in favor and one abstention.

Semester Conversion Proposals: College of Medicine: Graduate Minor in Anatomy

Hobgood presented the proposal. Changes to this program are major and results in an increase of credit hours to fourteen under semesters. The changed is proposed to ensure that sufficient anatomical knowledge is gained by students taking this graduate minor. Students will need to take at least three core courses in Anatomy, one of which will necessarily be Anatomy 6900.

Hobgood moved approval; the motion was seconded by Douglas and carried with all in favor.

- **Master of Science in Anatomy**
- **Doctor of Philosophy in Anatomy**

Hobgood presented both proposals. Both programs will be converted following the 2/3 guideline regarding credit hours. The master's program will convert from forty-five credit hours to thirty credit hours; the doctoral program will convert from one hundred and twenty credit hours to eighty credit hours. Transition plans include individual advising for all students.

Hobgood moved approval of these proposals; the motion was seconded by Wolf and carried with all in favor.

- **Bachelor of Science in Biomedical Sciences**

Hobgood presented the proposal. This program will have minimal changes in the quarter to semester conversion. Some of the changes include the reduction of BMS 4200 and BMS 4210 from three topics to two semester sequences combining all the topics. BMS 4810, 4820 and 4830 will be offered on a rotating basis and additional topics could be developed to match the student's career goals. BMS 2800, Laboratory Techniques, will be offered as an intensive spring session to provide longer class periods and allow the necessary time to conduct laboratory procedures. The semester advising sheet presents the total number of credit hours required in each year and semester. There will be a large variation in credit hours

(12 versus 18) and it is explained that many courses in this program require prerequisite courses. GEC requirements will be maintained from quarters to semesters. Additional foreign language requirements will not be added to the curriculum for the current plan, due to the fact that this program already requires a high number of credit hours. Students who get a C- grade must stop the program and rejoin when the respective course is offered. The same policy will carry over to semesters. Even though, the transition policy included in the proposal does not specify exactly that “no students will be harmed during the transition process”, this phrase is included in additional letters of support and it is known as a mandatory transition rule for all Colleges, Schools and Departments within the University.

Hobgood moved approval; the motion was seconded by Blackwell and carried with ten in favor and one abstention.

- **Doctor of Medicine (MD)**

Hobgood presented the proposal. This program is re-envisioned with major changes not to the credit hours but rather to the methods and means the students are being taught and instructed. Students are being introduced into practical clinical experiences from early stages of the program and they gain knowledge step by step during practical training. Over the four years of medical school, each student will participate in longitudinal projects that prepare them for a lifetime of contributions and learning. This represents of innovative educational approach to student learning methods in comparison to other benchmarks institutions. Students failing a year will have the option to start the year over in the new curriculum. Individual advising plans will be developed as needed.

Hobgood moved approval; the motion was seconded by Ward and carried with ten in favor and one abstention.

- **Bachelor of Science in Health Sciences**

Hobgood presented the proposal. This program was converted with minimal changes. Students who get a C- in a course will need to retake the course but not necessarily to step out of the program. In the suggested schedule plan, some of course numbers need to be corrected, because some have the old quarter numbering while some have the new semester numbering. The numbering will be corrected after the courses will be reviewed. GEC courses can be double counted as prerequisites. Advising will continue to be offered on individual basis to all students.

Hobgood moved approval; the motion was seconded by Ward and carried with ten in favor and one abstention.

- **Master of Science in Medical Science**

Hobgood presented the proposal. This program was converted with minimal changes to curriculum content. Students entering this program must already have a medical degree and be currently enrolled in a College of Medicine residency or fellowship training program.

Hobgood moved approval; the motion was seconded by Douglas and carried with ten in favor and one abstention.

- **Master of Science in Pharmacology**

Hobgood presented the proposal. This program was converted with minimal changes to the goals and curriculum requirements. The most important courses in the program are Pharmacology 825 (8250) and 826 (8260), and they will be expanded to include additional pertinent information on the Code of Federal Regulations, changing requirements for clinical trials, flawed designs for of clinical trials, and more details on a variety of aspects of the conduct of drug/device studies. In addition students will spend more time in the clinical pharmacology unit, assisting in the conduct of clinical trials.

Hobgood moved approval; the motion was seconded by Ward and carried with all in favor.

Smith will attend the Annual Meeting of the Higher Learning Commission in Chicago, April 8-9, 2011. He will learn about the new rules and federal regulations regarding higher education institutions, and will give an overview at a forthcoming Council meeting.

The meeting adjourned at 4:20 PM.

Respectfully submitted,

W. Randy Smith
Liana Crisan-Vandeborne