

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

April 13, 2011

3:00 PM – 5:00 PM

MINUTES

ATTENDANCE

Faculty:

- ✓Dr. Leslie Alexander (History)
- ✓Dr. Marilyn J. Blackwell (Germanic Languages and Literatures)
- ✓Dr. James W. Cogdell (Mathematics)
- ✓Dr. John Fellingham (Business)
- ✓Dr. Jay S. Hobgood (Geography)
- ✓Dr. Ashok Krishnamurthy (Engineering)
- ✓Dr. Barbara Polivka (Nursing)
- ✓Dr. Robert J. Ward (Music)
- ✓Dr. John W. Wilkins (Physics)
- ✓Dr. Kay N. Wolf (Allied Medical Professions)

Students:

- ✓Mr. Niraj Antani (USG, Political Science)
- ✓Mr. Dheeraj Duggineni (USG, Biology)
- Ms. Sarah K. Douglas (CGS, History)
- ✓Ms. Sarah Lang (CGS, Education and Human Ecology)

Administrators:

Dr. W. Randy Smith, (Academic Affairs, Vice Chair)

Guests:

- Dr. Anil Arya (Fisher College of Business)
- Dr. Tammy Bannerman (School of Allied Medical Professions)
- Ms. Andrea Bour (Office of the University Registrar)
- Dr. Mark Bullimore (College of Optometry)
- Dr. Wayne Carlson (Dean, Undergraduate Education)
- Dr. Ann D. Christy (Food, Agricultural and Biological Engineering)
- Dr. Jill Clutter (School of Allied Medical Professions)
- Dr. Alexis Collier (Associate Provost)
- Dr. Kevin Evans (School of Allied Medical Professions)
- Dr. Deborah Givens (School of Allied Medical Professions)
- Mr. Francisco Gomez-Bellenge (Fisher College of Business)
- Dr. Jay Jutzey (Fisher College of Business)
- Dr. Alison Lamp (School of Allied Medical Professions)
- Dr. Deborah Larsen (School of Allied Medical Professions)
- Dr. Steve Mangum (Fisher College of Business)
- Dr. Gerald Nelms (University Center for the Advancement of Teaching)
- Dr. Georgianna Sergakis (School of Allied Medical Professions)
- Dr. Elliot Slotnick (Graduate School)
- Mr. Andy Zirker (Education and Human Ecology)

The Council came to order at 3:05 PM.

APPROVAL OF THE MINUTES OF THE MEETINGS OF MARCH 9, 2011

Cogdell moved approval of the Minutes of the meeting of March 30, 2011. The motion was seconded by Antani and approved unanimously.

REPORTS FROM THE CO-CHAIRS – PROFESSORS JAY S. HOBGOOD, AND JAMES W. COGDELL

Hobgood meets monthly with Curriculum Subcommittee for Semester Conversion. This group is chaired by Professors Ann Christy and Terry Gustafson and includes most of the Curriculum Deans within the University. At its last meeting, Hobgood provided an update on the approval process of the Semester Conversion Programs within the Council. The individual degrees are being approved but there were questions about approving the dual degrees due to the fact that some of them will allow double counting of credits from different individual programs. It was decided that a simple document will be used for approval of the dual degrees. This could be a cover letter with the following specifications:

- Description of requirements of each individual degree;
- Summary of the overlapped or double counted courses;
- Changes from quarters to semesters for the dual degree;
- Brief rationale for recommended changes;
- Signatures of approval from each individual program coordinator.

These programs will probably be reviewed by Subcommittee D and the Graduate School, and will be brought in to the full Council for approval.

SUBCOMMITTEE D – PROFESSORS: JIM COGDELL, JAY HOBGOOD, W. RANDY SMITH

Semester Proposal: College of Optometry: Doctor of Optometry

Hobgood presented the proposal. This program was converted with minimal changes. The program will consist of 200.5 semester credit hours with a significant increase in credit hours as a result of accurate assignment of clinical credit hours. The course conversion was straight forward. The current policy, regarding failed courses will be implemented in the semester calendar too: in this program, if a student fails a course s/he must retake it the following year and must officially audit all the courses s/he passed in that specific academic period. During the transition, the academic term of Summer 2012 for this program will be shorter by four weeks. Additional classroom hours will be scheduled if necessary.

Bullimore provided a short explanation of the increase in clinical credit hours. The current program is a fourteen quarters program. First and second years are similar to other undergraduate programs with no academic activities required during the summer; a combination of lectures, laboratories, and pre-clinic courses. Starting with the third and fourth years, the students are fully engaged in academic and clinical activities all year long. Third year is a transition year to blend laboratories, lectures and clinical experiences, and the fourth year is entirely clinical. The new program will make use of the twelve weeks in the summer

term and will consider using them almost like a full semester. To maintain the integrity of the fourth year education, there will be four fourteen week rotations that will provide a blend of on campus experience and external community experience to students. This has been an academically-driven decision, in order to accommodate the clinical rotations for those students in the terminal year. May session could also be used at the end of the first year for some capstone courses, or they could be incorporated at the end of the spring semester. The summer of 2012 will be shorter by four weeks. This impact on the Class of 2014 will be compensated by additional classrooms hours when necessary or temporarily adjusting the credit hours where appropriate. A deviation in credit hours occurs in the third and the fourth years due to the rigorous calculation of the credit hours, which was not used previously under quarter system and which will add the credit to 200.5 for the complete program (57.5 credit hours for third year and respectively 60 credit hours for the fourth year).

Hobgood moved approval of the proposal; it was seconded by Wolf and carried with all in favor.

Semester Proposals: College of Medicine: Master of Science in Allied Medicine

Hobgood presented the proposal. This program was converted with minimal changes. The credit hours were converted directly using the 2/3 factor from 45 to 30 semester credit hours. The program comprises of three separate tracks:

- Medical Dietetics, Coordinated Graduate Track
- Radiologist Assistant Program
- Combined Masters/ Internship of Medical Dietetics

Individual advising will be provided before and during the conversion process. After the conversion in 2012, the advising will also be provided as a group meeting in one hour credit course: 7795 Intro to AM Grad Studies.

Hobgood moved approval of the proposal; it was seconded by Blackwell and carried with eleven in favor and one abstention.

- **Doctor of Physical Therapy**

Hobgood presented the proposal. The program was converted with minimal changes. Current courses: PT 785.01, 02, 03, 04, and 05 will be replaced by AMP 7900 and 7910 which will teach students about research and evidence based practice in an interdisciplinary course. The clinical hours have increased and were translated to comply with the School of Allied Medical Professions (SAMP). The transition policy has detailed explanations especially for the Graduating Class of 2013, which will need to gain back the four weeks of clinical education lost during the conversion calendar. Students in this class are already aware of this issue.

Hobgood moved approval of the proposal; it was seconded by Lang and carried with eleven in favor and one abstention.

- **Bachelor of Science in Medical Dietetics**

Hobgood presented the proposal. This program had minimal changes. The small increase in credit hours is due to the recalculation of the supervised portion of the program, while the

didactic component will be converted using the 2/3 factor. Each program in SAMP has individual accreditation rules with its own set of numerous learning goals. For the purpose of this proposal; the goals have been clustered in three overarching goals.

Hobgood moved approval of the proposal; it was seconded by Antani and carried with ten in favor and one abstention.

- **Bachelor of Science in Medical Technology**

Hobgood presented the proposal. This program has been re-envisioned with significant changes. The division decided to add management and research content to the curricula. This will provide the students with a better foundation for opportunities post graduation. The current division will maintain its four tracks under semester system too:

- Certification
- Medical Science
- Medical Laboratory Technology articulation
- Coordinated Graduate

Some graduate students would choose to take all the professional courses in the Coordinated Graduate track, to allow them to get certified as a MLT specialist. The MLT Articulation Track was developed to allow certified MLT/CLTs to become eligible for the MT certification exam.

Hobgood moved approval of the semester proposal; it was seconded by Antani and carried with ten in favor and one abstention.

Hobgood moved approval of the name change from Medical Technology Division to Medical Laboratory Science starting with Autumn, 2011. The motion was seconded by Antani and carried with ten in favor and one abstention.

- **Master of Occupational Therapy (MOT)**

Hobgood presented the proposal. This program was converted with minimal changes. The additional 8.3 credit hours reflect an increase in full-time field work credits. The students will enroll as full-time students while in full-time fieldwork, therefore the MOT students will be taking eight more semester credit hours during their two semesters of full-time fieldwork.

Hobgood moved approval of the proposal; it was seconded by Ward and carried with eleven in favor and one abstention.

- **Bachelor of Science in Radiologic Sciences Therapy**

Hobgood presented the proposal. This program has been converted with minimal changes. An extra 7.3 credit hours will be added to the program under semesters. Recent accreditation standards now require a formal course in pharmacology for Radiography and this was added to the curriculum. Due to program's heavy emphasis on ionizing and non-ionizing radiation, the prerequisite of general Physics must include the entire content of the course Physics 112. This program will now require two semesters of Physics instead of two quarters. As a result, the general chemistry, communications, and computer technology prerequisite courses were eliminated and the pertinent content specific to program

accreditation curricula requirements have been added to the introductory course offered by the unit. Radiologic Sciences and Therapy programs rely heavily on the mandated number of clinical hours and patient examination competencies. It was necessary to insure that clinical hours and associated credits were balanced between accreditation requirements and the need to standardize credit hour to clock hour ratios within SAMP. All three tracks: Radiography, Sonography and Radiation Therapy Program, will continue to exist under semesters.

Hobgood moved approval of the proposal; it was seconded by Krishnamurty and carried with eleven in favor and one abstention.

- **Bachelor of Science in Respiratory Therapy**

Hobgood presented the proposal. This program was converted with minimal changes. Prerequisite requirements for Physics were increased from a two quarter sequence to a two semester sequence. Clinical hours were translated to comply with the SAMP credit hours to clock hour ratios. These factors increased the overall credit hours for this program by 9.7 semester credit hours.

Hobgood moved approval of this proposal; it was seconded by Alexander and carried with eleven in favor and one abstention.

SUBCOMMITTEE A – LESLIE ALEXANDER, ASHOK KRISHNMURTHY, SARAH LANG, JOHN WILKINS

Semester Conversion Proposals: Fisher College of Business

- **Specialized Master's in Business Finance (SMB-Marketing)**

Alexander presented the proposal. This new professional program was recently approved by this Council. This program was converted with minimal changes. The original forty-eight credit hours will be translated into thirty-three credit hours. The degree is primarily composed of four core course and ten courses in marketing and logistics; four of which are required and six of them are elective. The current, inaugural class includes twenty students. The program is already putting in place methodologies for assessing student performance.

Mangum presented the differentiation between the “specialized” master’s and the MBA program. Besides the number of years of study and breadth and depth at which curricula are being used; the “specialized” master is targeted for students who would like to specialized and focus only on one path, rather than the MBA program which is relatively general and provide a broad knowledge of business. The word “specialized” was added to the title of relatively new programs (SMB- Finance, SMB - Marketing), while the existing programs kept their names (Master of Business: Accounting). The program will accept regular cohorts of students at the Columbus campus after the semester conversion.

Alexander moved approval of this proposal; it was seconded by Blackwell and carried with all in favor.

- **Master of Business – Accounting**

Alexander presented the proposal. This program was converted with minimal changes. Under semesters, the program will require:

- four core courses totaling nine credit hours;
- elective courses in Category 1: Accounting (minimum of 6 credit hours);
Category 2: Recommended Business Electives (3-5 credit hours)

This program has been in existence for more than a decade. Under semesters, it will make use of the seven week sessions, therefore the direct conversion of the credit hours for required courses is presented with two decimals. This issue, whether the system will allow implementation of programs with .25 credit hours is being researched by the Office of the University Registrar. In the event this proposed plan cannot be implemented, the College will be ready to provide alternate plans for counting the credit hours within the program.

Alexander moved approval of this proposal pending confirmation from the Registrar's Office if the current system can implement the 2.25 credit hours plan; the motion was seconded by Blackwell and carried with all in favor.

Other items

The Chairs of each Subcommittee provided a brief overview of forthcoming proposals. The issue of program deactivation was raised and briefly discussed. The programs in those specific cases will be fully evaluated. The Council will meet next on April 20, 2011.

The meeting adjourned at 4:20 PM.

Respectfully submitted,

W. Randy Smith
Liana Crisan-Vandeborne