

Status: PENDING

PROGRAM REQUEST
Health Information Management and Systems

Last Updated: Soave, Melissa A
04/19/2011

Fiscal Unit/Academic Org	School of Allied Medical Prof - D2504
Administering College/Academic Group	The College of Medicine
Co-administering College/Academic Group	
Semester Conversion Designation	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name	Health Information Management and Systems
Proposed Program/Plan Name	Health Information Management and Systems
Program/Plan Code Abbreviation	HIMS-BS
Current Degree Title	Bachelor of Science in Allied Health Professions

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		180	120.0	130	10.0
Required credit hours offered by the unit	Minimum				
	Maximum	92	61.3	67	5.7
Required credit hours offered outside of the unit	Minimum				
	Maximum	88	58.7	63	4.3
Required prerequisite credit hours not included above	Minimum				
	Maximum	50	33.3	39	5.7

Explain any change in credit hours if the difference is more than 4 semester credit hours between the values listed in columns B and C for any row in the above table

• The required credit hours for the degree are 130. This is 10 over the minimum semester credit hours of 120. The increase is due to new accreditation standards requiring specific content to be included in the didactic curriculum. In addition, major changes occurring in healthcare reform and with government funding to implement electronic health records and health information technology in all provider settings by 2014 has required that additional course content related to this subject matter be incorporated into the curriculum where appropriate.

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

- Program Learning Goals**
- Goal 1: Communicate in a clear and effective manner with people from various socio-cultural backgrounds, both verbally and in writing
 - Goal 2: Demonstrate critical thinking, professional decision making, and/or psychomotor skills necessary for safe and competent practice in Health Information Management.
 - Goal 3: Integrate evidence-based practice and scholarship in making and prioritizing professional decisions in Health Information Management.

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

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Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? Yes

Summarize how the program's current quarter-based assessment practices will be modified, if necessary, to fit the semester calendar.

The assessment plan will not change with the semester conversion.

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? Yes

Program Prerequisites

Students who wish to apply to the Health Information Management and Systems program must have completed at least 60 semester credit hours including all of the following program prerequisite courses or their equivalent with a C- or better by the end of Summer Semester prior to enrollment in the professional program.

Prerequisites for sophomore level admission

Math 1148 or higher

English 1110

Three GEC Science courses including one sequence from:

Biology 1101-1102, 1113-1114 or Chemistry x121-x122

Psychology x100

Prerequisites for junior level admission:

Students should complete the courses listed in the sophomore level prerequisites and the following courses:

Statistics 1145

CS&E 1100

EEOB x232

Economics 2001

Anatomy 2199

Accounting & MIS x310

Attachments

- HIMS_Program_Proposal_10-14-10_revised_WORDUPGRADE[1]_DL.docx: READ ME FIRST

(Program Proposal. Owner: Robinson-Easter, Regina Marie)

- SAMP Cover Letter & Transition Plan.pdf: Unit Letter and Transitional Plan

(Letter from Program-offering Unit. Owner: Robinson-Easter, Regina Marie)

- %COM Semester Conversion Letter 12 10 10.pdf

(Letter from the College to OAA. Owner: Lucey, Catherine Reinis)

Comments

- May session course rationale per Associate Dean Deborah Larsen: This was placed there to manage the large number of credits required for accreditation of that program so as to not overload them during the other semesters.

(by Soave, Melissa A on 04/19/2011 02:29 PM)

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Brodnik, Melanie Susan	01/26/2011 11:18 AM	Submitted for Approval
Revision Requested	Robinson-Easter, Regina Marie	01/26/2011 04:25 PM	Unit Approval
Submitted	Robinson-Easter, Regina Marie	01/26/2011 04:31 PM	Submitted for Approval
Approved	Robinson-Easter, Regina Marie	01/26/2011 04:31 PM	Unit Approval
Approved	Larsen, Deborah Sue	02/04/2011 12:10 PM	SubCollege Approval
Approved	Lucey, Catherine Reinis	02/10/2011 02:09 PM	College Approval
Pending Approval	Soave, Melissa A	02/10/2011 02:09 PM	CAA Approval

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PROGRAM REQUEST
Health Information Management and Systems

Last Updated: Soave, Melissa A
04/19/2011



Office of the Dean
College of Medicine

254 Meiling Hall
370 West 9th Avenue
Columbus, OH 43210
Phone: 614.292.2600 / Fax: 614.292.4254

December 10, 2010

W. Randy Smith, PhD
Vice Provost, Curriculum & Institutional Relations
Office of Academic Affairs
203 Bricker Hall
190 North Oval Mall
CAMPUS

Dear Dr. Smith:

The College of Medicine submits for approval the following programs for semester conversion:

Baccalaureate Programs (School of Allied Medical Professions):

- 1) Athletic Training
- 2) Biomedical Sciences
- 3) Health Information and Management Systems
- 4) Health Sciences
- 5) Medical Dietetics
- 6) Medical Technology
- 7) Radiologic Sciences and Therapy with subprograms in Radiation Therapy, Radiography and Sonography
- 8) Respiratory Therapy

Minors:

- 1) Integrated Determinants of Health (School of Allied Medical Professions)
- 2) Anatomy (School of Biomedical Sciences, Dept. of Biomedical Informatics)

Masters Degree Programs:

- 1) Masters of Occupational Therapy (School of Allied Medical Professions)
- 2) MS in Health and Rehabilitation Sciences (School of Allied Medical Professions)
- 3) MS in Anatomy (School of Biomedical Sciences, Department of Biomedical Informatics)
- 4) MS in Medical Sciences (College of Medicine)
- 5) MS in Pathology (School of Biomedical Sciences, Dept of Pathology)
- 6) MS in Pharmacology (School of Biomedical Sciences, Dept. of Pharmacology)

Doctoral Degree Programs:

- 1) Doctor of Physical Therapy [DPT] (School of Allied Medical Professions)
- 2) Doctor of Medicine [MD] (College of Medicine)
- 3) PhD in Health and Rehabilitation Sciences (School of Allied Medical Professions)
- 4) PhD in Integrated Biomedical Sciences [IBGP] (School of Biomedical Sciences)
- 5) PhD in Anatomy (School of Biomedical Sciences, Dept. of Biomedical Informatics)


Each program proposal has been carefully developed with considerable curricular review and appropriate unit approval; letters delineating the process and approval accompany each template. At the College level, all proposals have been reviewed and approved through the College's Curriculum Review process. Accordingly, each program has developed a transition plan that will allow students that maintain good academic standing to complete their respective program without delay due to the semester conversion. These transition plans are included with each program template. The course templates for all courses have also been submitted for approval. Please contact me or Deborah S. Larsen, our semester conversion coordinator, with any questions; specific questions regarding individual templates may be directed through Dr. Larsen to the appropriate contact person. Contact information is as follows:

Catherine R. Lucey, MD
Phone: 292-2600
e-mail: Catherine.lucey@osumc.edu

Deborah S. Larsen, PhD
Phone: 292-5645
e-mail: Deborah.larsen@osumc.edu

Thank you for the review of these materials.

Sincerely,



Catherine R. Lucey, MD
Interim Dean and Vice Dean of Education
College of Medicine



January 25, 2011

Catherine R. Lucey, MD
Interim Dean and Vice Dean for Education
College of Medicine
260 Meiling Hall
CAMPUS

Dear Dr. Lucey:

On behalf of the School of Allied Medical Professions, I am pleased to submit the semester conversion plans for the following programs:

Certificates:

- 1) Health Information Management and Systems
- 2) Medical Technology – proposed name change to Medical Laboratory Sciences
- 3) Respiratory Therapy

Baccalaureate (BS in Allied Health)

- 1) Athletic Training – degree change to BS in Athletic Training
- 2) Biomedical Sciences
- 3) Health Information Management and Systems
- 4) Health Sciences
- 5) Medical Dietetics
- 6) Medical Technology – proposed name change to Medical Laboratory Sciences
- 7) Radiation Therapy
- 8) Radiography
- 9) Respiratory Therapy

Graduate

- 1) Masters of Occupational Therapy (MOT)
- 2) Masters of Science in Health and Rehabilitation Sciences (MS)
- 3) Doctor of Physical Therapy (DPT)
- 4) Doctor of Philosophy in Health and Rehabilitation Sciences (PhD)

Minor:

- 1) Integrated Determinants of Health

The conversion of each of these programs was initiated through two School-wide retreats, comprehensive curriculum mapping, conducted by our Executive Committee, and multiple working groups within and between programs. Each curriculum was reviewed and revised consistent with current healthcare practice and, for many, their accreditation criteria. For the undergraduate programs, working groups revised and amended our elective core courses; it was recommended that each program enroll students in the core courses rather than teach individual unit courses, which was done by all programs, consistent with content needs. Our entry-level graduate programs (Occupational Therapy and Physical Therapy), also developed a core evidence-based practice sequence to encourage collaborative problem-solving among students in those two programs. One course, AM 5000 “Strategies for Interprofessional Case Management”, is a new elective course that will provide interdisciplinary case management exposure to students from all of the programs in the School; due to the high number of credits within each curriculum, this course is recommended but not required. Each curriculum was approved by the faculty within the respective program and by the School’s curriculum committee on the following dates:

- 1) Respiratory Therapy – approved 7/14/2010
- 2) Medical Technology – approved 8/5/2010
- 3) Medical Dietetics – approved 8/11/2010
- 4) Radiologic Sciences & Therapy – approved 8/11/2010
- 5) Occupational Therapy – approved 8/11/2010
- 6) Biomedical Sciences – approved 8/18/2010
- 7) Physical Therapy – approved 8/19/2010
- 8) Athletic Training – approved 9/15/2010
- 9) MS in Allied Medicine – approved 9/15/2010
- 10) PhD in Health and Rehabilitation Sciences – approved 9/15/2010
- 11) Health Information Management and Systems – approved 9/22/2010

In reviewing the clinical experiences of students in each program, it was noted that there was no standard credit hour allocation for the full or part-time clinical experiences. Our Executive Committee voted unanimously to impose a consistent credit hour allocation, based on the following formula: Full-time (40hr/week, 14 weeks) = 12 credits for undergraduate and 8 for graduate programs; 20 hr/week = 6 credits for undergraduate, 4 for graduate; 10 hr/wk = 3 credits for undergraduate and 2 for graduate; and so on. Some programs have implemented 7 week clinical experiences that follow the same proportional allocation (i.e. 7 week, full time = 6 credits). This change often distorted the 2/3 conversion formula, since historically clinical experiences were under- credited; however, all programs were converted with minimal changes and have indicated such within their program templates.

In concert with the semester conversion, there are two program specific requests:

- 1) The Athletic Training program is requesting to change the degree awarded from Allied Health to Athletic Training to meet accreditation requirements;
- 2) The Medical Technology program is requesting to change the name of their program to Medical Laboratory Science, which is consistent with their licensure and accreditation recommendations.

These changes have been approved by the School's Executive Committee by unanimous vote on 12-7-10 and the Faculty Council on 1-21-11.

If you should have any questions or concerns, please feel free to contact me directly.

Sincerely,



Deborah S. Larsen, PhD
Director, School of Allied Medical Professions
Associate Dean, College of Medicine
614-292-5645
deborah.larsen@osumc.edu

**Semester Conversion
Transition Plan
School of Allied Medical Professions**

The School administration, advising staff, and each program have made considerable efforts to assure the timely progression of students enrolled during the semester transition so that students who maintain good academic standing and follow the outlined curricula will be held harmless.

Advising:

Our undergraduate programs admit students either for their sophomore year (Athletic Training, Health Sciences, Medical Dietetics, and Respiratory Therapy) or junior year (Health Information Management, Health Sciences, Medical Technology, Radiologic Sciences, Respiratory Therapy). Our pre-major advisors are providing information to our freshman and sophomores and providing curriculum plan drafts for respective programs. Proposed curriculum plans for each group of students are posted on the School's web site. For those sophomores that have been admitted to their respective programs, Division/Program Directors will meet with each cohort to explain proposed changes. All programs except Health Sciences are lock step, so individual advising should not be necessary once students are admitted to a program. Health Sciences students have a dedicated advisor that serves both pre-majors and matriculated students. We will hold group and individual advising sessions, as needed, for students in that program.

Our Doctor of Physical Therapy (DPT) is 3 1/4 years in duration, so students admitted for Summer 2010 will complete the program under semesters; further, students admitted in 2009 will need to complete their program 1 quarter early due to the implementation of semesters for summer quarter (typically the last quarter for that program). Orientation for the first year students and a class meeting for the 2nd year students have been held to outline the semester curriculum and impact on both groups of students. Our Director of Admissions is advising all potential applicants, both current OSU students and transfer students to both the DPT and MOT.

Graduate students within our MS and PhD programs will be provided individual advising to assure appropriate academic progress. Additionally, informational meetings have been held for advisors to outline changes in the curriculum, occurring with the transition. Some flexibility within both programs will be implemented with regard to program requirements for students in process during the transition. Students admitted for Autumns 2010 and 2011 will begin taking the quarter equivalent of the semester curriculum, for which courses have been submitted for approval.

All programs will continue to hold cohort meetings and provide appropriate advising to assure a smooth transition and timely program completion for all students that maintain appropriate progress within their respective programs.

Program Progression Issues:

1. Academic: Currently students must earn a C- (undergraduate) or C (graduate) to pass a class. For students that earn a grade lower than this, they must stop the program and rejoin the curriculum the next time the course is offered (typically the following year).

They are only required to repeat the course with the designated C- or C and then can continue on in the curriculum.

2. Leaves of Absence: currently students may request a LOA at anytime during the academic year and then rejoin the program at the same point in the curriculum one year later to complete the program (i.e. stop after Winter quarter, rejoin the following Spring quarter).
 - For students that fail to achieve the designated target grade in a given class, it won't be possible for them to just take that class when they resume the program because they would be missing at least $\frac{1}{4}$ of the content in the other semester courses. For LOA's, it will also be difficult to resume the curriculum at the "same" time point that they dropped out. Each case will, therefore, be handled individually. These situations may result in a longer time to graduation or the need to complete additional credit hours/courses. Every effort will be made by each program to avoid unnecessary requirements for students in these situations. Students requesting a LOA will also be counseled on the possible consequences of that decision. Fortunately, these issues occur rarely in the SAMP programs, so few students are expected to be impacted by either issue.
3. Program Specific Issues: Programs have highlighted specific transition issues within their program templates, including the use of bridge courses, double teaching of content, and progression differences from that stated in this document.

Quarter to Semester Conversion Template: Health Information Management & Systems Program Proposal

PROGRAM REQUIREMENTS*

List the semester courses (department, title, credit hours) that constitute the requirements and other components of the program.

Department	Title	Credit hrs
	GE Historical Study	3
	GE Culture & Idea or Historical Study	3
	GE Arts	3
	GE Literature	3
English 1110 & 1367	GE 1st and 2 nd writing	6
Psych 100	GE 1st Social	3
Economics 2001	GE 2nd social	3
Biology or Chem sequence	GE Natural Science : Bio1101-2 or 1113-4 or Chem x121- x 122 sequence	8-10
Biology or Chemistry	GE Natural Science : One Bio or Chem - not a sequence	4-5
EEOB x232	GE Biological Science	4
Math 1148	GE Math or Logical Skills	4
Statistics 1145	GE Data Analysis	3
Anatomy 2199	GE open option	4
Acct/MIS 310	GE open option	3
CS&E 1100	Introduction to Computer Technology	2
AM 1000	Allied Medical Professions Survey	1
AM 2500	Medical Terminology (Prerequisite)	3
AM 5370	US Healthcare Delivery System	3
AM 5510	Pharmacology (Prerequisite)	2
AM 5500	Introduction to Pathophysiology	4
AM 5900	Research Design in Biomedical Sciences	3
HIMS 2100	Careers in Health Information Management and Informatics	1
HIMS 3520	Fundamentals of Health Information Management	4
HIMS 4521	Information Management in Alternate Care Settings	2
HIMS 3589	Professional Practice Experience I and II	2
HIMS 4645	Management of Health Information Services and Technology	3
HIMS 4689	Professional Practice Internship in HIM II	6
HIMS 5193	Individual Studies	1-5
HIMS 5535	Clinical Classification Systems	4
HIMS 5536	Principles of CPT Coding	2
HIMS 5537	Revenue Cycle Management and Analysis in Healthcare	3
HIMS 5540	Healthcare Statistics and Data Analytics	3
HIMS 5545	Fundamentals of Law and Ethics in HIM and Informatics	3
HIMS 5620	Healthcare Reimbursement Systems	3
HIMS 5635	Quality Management and Performance Improvement in Healthcare	3
HIMS 5648	Microcomputer Applications in Health Sciences	2
HIMS 5650	Health Information Technology and Systems	3
HIMS 5654	Health Information Systems Analysis and Design	4

HIMS 5655	Healthcare Database Administration	12 of 183
HIMS 5660	Healthcare Financial Management	2
HIMS 5890	Seminar in Health Information Management and Informatics	2-4
BA/MHR x660	Managing Human Resources	3
		Total 130-35

Curriculum Map

Required Course # including GERS	Course Title or Category	Goal # 1 Communicat e	Goal #2 Prof D-M	Goal #3 EBP
	GE Historical Study	beginning		
	GE Culture & Idea or Historical Study	beginning		
	GE Arts	beginning		
	GE Literature	beginning		
English 1110	GE 1st writing	beginning		
English 1367	GE 2nd writing	intermediate		
Psych 100	GE 1st Social	beginning		
Economics 2001	GE 2nd social		beginning	
Biology or Chem sequence	GE Biological Science		beginning	
Biology or Chem 1 choice	GE Physical Science		beginning	
EEOB x232	GE Biological Science		beginning	
Math 1148	GE Math or Logical Skills		beginning	
Statistics 1145	GE Data Analysis		beginning	intermediate
Anatomy 2199	GE open option		beginning	
Acct/MIS 310	GE open option		beginning	
AM 1000	Allied Medical Professions Survey	beginning		
AM 2500	Medical Terminology (Prerequisite)	intermediate		
AM 5510	Pharmacology (Prerequisite)	beginning	intermediate	intermediate
AM 5500	Introduction to Pathophysiology		intermediate	intermediate
AM 5370	US Healthcare Delivery System	intermediate	advanced	advanced
AM 5900	Research Design in Biomedical Sciences		intermediate	intermediate
HIMS 2100	Careers in HIM and Informatics	beginning		
HIMS 3520	Fundamentals of Health Information Management	beginning	intermediate	
HIMS 3589	Professional Practice Experience I	beginning	intermediate	
HIMS 5648	Microcomputer Applications in Health Sciences	beginning	beginning	beginning
HIMS 5540	Healthcare Statistics and Data Analytics	intermediate	intermediate	intermediate
HIMS 5545	Fundamentals of Law and Ethics in HIM and Informatics	intermediate	intermediate	intermediate
HIMS 3589	Professional Practice Experience II	intermediate	intermediate	intermediate
HIMS 5535	Clinical Classification Systems	intermediate	intermediate	intermediate
HIMS 5620	Healthcare Reimbursement Systems	intermediate	intermediate	intermediate
HIMS 5650	Healthcare Information Technology and Systems	intermediate	intermediate	intermediate
HIMS 5536	Principles of CPT Coding	intermediate	intermediate	intermediate
HIMS 4521	Information Management in Alternate Care Settings	intermediate	intermediate	intermediate
HIMS 5635	Quality Management and Performance Improvement in Healthcare	advanced	advanced	advanced
HIMS 5537	Revenue Cycle Management and Analysis in Healthcare	advanced	advanced	advanced
HIMS 5654	Health Information Systems Analysis and Design	advanced	advanced	advanced
BA/MHR x660	Managing Human Resources	advanced	advanced	advanced
HIMS 4645	Management of Health Information Services and Technology	advanced	advanced	advanced
HIMS 5655	Healthcare Database Administration	advanced	advanced	advanced
HIMS 5660	Healthcare Financial Management	advanced	advanced	advanced
HIMS 4689	Professional Practice Internship in HIM	advanced	advanced	advanced
HIMS 5890	Seminar in HIM and Informatics	advanced	advanced	advanced
HIMS 5193	Individual Studies	advanced	advanced	advanced

Program Rationale:

- The Health Information Management and Systems (HIMS) curriculum conversion to semesters includes a repackaging of content to meet new accreditation standards and government mandated content for the implementation and management of electronic medical record systems. The program has received full accreditation since its inception in 1971 and is currently accredited by the Commission on Accreditation of Health Informatics and Information Management (CAHIIM). CAHIIM is the process of updating a new set of competency standards which will be published in 2011. The proposed program was repackaged with these standards in mind. In addition, major changes occurring in healthcare reform and with government funding to implement electronic health records and health information technology in all provider settings by 2014 has required that additional course content related to this subject matter be incorporated into the curriculum where appropriate.
- The last significant revision to the HIMS curriculum occurred in 2006 with revisions occurring in the following courses: HIMS 535, 536, 537, 650, 654, and 655.

TRANSITION POLICY

The School's transition policy applies to the HIMS program. In revising the HIMS curriculum, every effort was made to assure the timely progression of students enrolled during the semester transition so that students who maintain good academic standing and follow the outlined curricula will be held harmless. The HIMS curriculum was originally designed to enable conversion to semesters, if and when the situation occurred. We have no need to double teach content or move content from one year to the next. One course has been moved to the May session, but all others remain as first and second year professional course offerings as currently offered; the movement of the one course to the May term will not impact students enrolled prior to the conversion as they will have completed that content under quarters. The School's transition plan with respect to advising and progression issues will also apply to the HIMS program.

**HEALTH INFORMATION MANAGEMENT AND SYSTEMS (HIMS)
2010-2011**

The School of Allied Medical Professions (SAMP) is a school in The Ohio State University College of Medicine. SAMP is nationally recognized as a leader in practice-based healthcare education. For more than five decades, SAMP has prepared students to achieve personal and professional excellence, as they pursue an exciting career in healthcare.

PROGRAM OVERVIEW

Health information management (HIM) focuses on the business aspects of healthcare and health related services with in emphasis on healthcare information and management. Health information administrators manage the resources, people, and systems that support the administration, financing, and evaluation of services provided in health related environments. They also support and/or manage services related to electronic medical records, health information technology, reimbursement and revenue cycle, quality and patient safety, education, research, privacy and security of healthcare information and public health needs. The discipline prepares graduates for entry-level management and staff positions in all sectors of the healthcare industry and in a variety of healthcare organizations and commercial industry settings such as consulting firms and healthcare technology companies.

ADMISSION & APPLICATION PROCEDURES

Applicants must meet the following minimum requirements and submit requested materials to be considered for admission. The Application deadline for Autumn 2011 professional admission is **March 1, 2011**. Students who wish to apply for admission as a sophomore must have a 3.5 grade point or above and complete the prerequisites as noted below.

1. An electronic application is available online at <http://www.professional.osu.edu/alliedmed.asp> which should be completed and submitted with all required supplemental documents.
2. A minimum 2.5 cumulative GPA is required in all coursework taken at all accredited institutions. All post-secondary coursework is considered. Although a 2.5 GPA is the minimum the average GPA is typically higher than 3.0
3. Completion of prerequisite courses by the end of Summer quarter prior to enrollment in the professional program.
4. Informational interview with a HIMS professional of your choice. A list of opportunities at the Ohio State University Medical Center (OSUMC) can be found at the SAMP website.
5. A personal interview may be requested by the division for competitive applicants. Knowledge of the profession and personal career goals will be evaluated at this time.

DEGREE REQUIREMENTS

A minimum total of 182 quarter credit hours, including all general graduation requirements, General Education Curriculum, program prerequisites, and professional curriculum.

General Education Curriculum (79-80 hours)

Students must complete the General Education Curriculum (GEC) before graduating from the University.

Writing and Related Skills (10 hours)

Historical Study (10 hours)

Mathematical and Logical Analysis (9-10 hours)

Art and Humanities (10 hours)

Natural Sciences (20 hours)

Breadth Courses (10 hours)

Social Sciences (10 hours)

Diversity Courses (0-15 hours)

Program Prerequisites (42-48 hours)

Students who wish to apply to the Health Information Management and Systems program must have completed at least 90 quarter credit hours including all of the following program prerequisite courses or their equivalent with a C- or better by the end of Summer Quarter prior to enrollment in the professional program.

Prerequisites for sophomore level admission

Math 148 or higher

English 110

Psychology 100

Three GEC Science courses including one sequence from:

Biology 101-102, 113-114

Chemistry 101-102, 121-122

Prerequisites for junior level admission

Students should complete the courses listed in the sophomore level prerequisites and the following courses:
 Statistics 135 or 145 CS&E 100, 101, or 200
 EEOB 232 Economics 200
 Anatomy 199.04 Accounting & MIS 310

Professional Curriculum (92 hours)

The professional curriculum includes courses available to students who have been admitted to the professional program. There is no provision for online or evening only enrollment. Students who wish to complete the program on a part-time basis should consult with the division. The program includes five quarters of didactic coursework which culminates in an internship in the final quarter of enrollment. *Please be advised OSU will transition to a semester format by Summer 2012.*

SUGGESTED SCHEDULING PLAN

The following plan demonstrates how students may complete the HIMS program in 12 quarters. There is flexibility in when a student may take courses in Years 1 and 2. However, in Years 3 and 4 the curriculum plan is more structured with only limited ability for change. It is assumed that students following this plan who are admitted to the Professional Program will begin Professional coursework (Year 3) in Autumn 2011.

Year 1	Year 2	Year 3	Year 4
Autumn Allied Medicine 100 (1) Math 148 or higher (4-5) Psychology 100 (5) GEC (5) Total (14-15)	Autumn Anatomy 199.04 (5) Economics 200 (5) GEC (5) Total (15)	Autumn HIMS 500 (3) HIMS 520 (5) HIMS 648 (3) Allied Med 505 (3) Allied Med 591 (3) Total (17)	Autumn HIMS 537 (3) HIMS 635 (4) HIMS 654 (3) Allied Med 630 (3) Allied Med 680.01 (3) Total (16)
Winter Biology 101 or 113 or Chemistry 101 or 121 (5) GEC (5) GEC (5) Total (15)	Winter CS&E 100 (3) Statistics 135 or 145 (5) EEOB 232 (5) Total (13)	Winter HIMS 535 (5) HIMS 536 (3) Allied Med 506 (3) Allied Med 622 (3) Pubh-Epi 510 (3) Total (17)	Winter HIMS 645 (3) HIMS 655 (3) HIMS 660 (3) HIMS 687 (3) HIMS 695b (3) Total (15)
Spring Biology 102 or 114 or Chemistry 102 or 122 (5) English 110 (5) GEC (5) Total (15)	Spring Accounting & MIS 310 (5) GEC (5) GEC (5) Total (15)	Spring HIMS 540 (3) HIMS 545 (3) HIMS 695a (3) HIMS 620 (3) HIMS 650 (3) Total (15)	Spring HIMS 689 (10) HIMS 693 (2) Total (12)

ADDITIONAL INFORMATION

It is strongly recommended that prospective students attend an information session or schedule an appointment with an academic counselor in the Office of Student Affairs. Detailed information can be accessed online at www.amp.osu.edu. Baccalaureate degree holders, transfer, international, and student athletes are strongly encouraged to meet with a counselor in the Office of Student Affairs to discuss special circumstances which may apply.

Melanie S. Brodnik, Ph.D., RHIA
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HEALTH INFORMATION MANAGEMENT AND SYSTEMS (HIMS)

2012-2013

The School of Allied Medical Professions (SAMP) is a school in The Ohio State University College of Medicine. SAMP is nationally recognized as a leader in practice-based health care education. For more than five decades, SAMP has prepared students to achieve personal and professional excellence, as they pursue an exciting career in healthcare.

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ADMISSION & APPLICATION PROCEDURES

Applicants must meet the following minimum requirements and submit requested materials to be considered for admission. The Application deadline for Autumn 2012 professional admission is **March 1, 2012**. Students who wish to apply for admission as a sophomore must have a 3.0 grade point or above and complete the prerequisites as noted below.

6. An electronic application is available online at <http://www.professional.osu.edu/alliedmed.asp> which should be completed and submitted with all required supplemental documents.
7. A minimum 2.5 cumulative GPA is required in all coursework taken at all accredited institutions. All post-secondary coursework is considered. Although a 2.5 GPA is the minimum the average GPA is typically higher than 3.0
8. Completion of prerequisite courses by the end of Summer semester prior to enrollment in the professional program.
9. Informational interview with a HIMS professional of your choice. A list of opportunities at the Ohio State University Medical Center (OSUMC) can be found at the SAMP website.
10. A personal interview may be requested by the division for competitive applicants. Knowledge of the profession and personal career goals will be evaluated at this time.

DEGREE REQUIREMENTS

A minimum total of 120 semester credit hours, including all general graduation requirements, general education curriculum, program prerequisites, and professional curriculum.

General Education Curriculum (48 hours)

Students must complete the General Education Curriculum (GEC) before graduating from the University.

Writing (6 hours)	Historical Study (3 hours)
Math (3-5 hours)	Arts (3 hours)
Science (10 hours)	Literature (3 hours)
Social Sciences (6hours)	Data Analysis (3 hours)
Culture & Ideas or Historical Study (3 hours)	Open options (6)

Program Prerequisites

Students who wish to apply for *sophomore level admission* should plan to have a minimum of a **3.0** cumulative grade point average to be competitive for admission and complete all sophomore level prerequisites by end of Year 1. Students who wish to apply for *junior level admission* must have completed at least 60 credit hours including all of the following program prerequisite courses or their equivalent with a C or better by the end of Summer Quarter prior to enrollment in the professional program.

Prerequisites for sophomore level admission

Math 1148 or higher
 English 1110
 Psychology x100

Three GEC Science courses including one sequence from:
 Biology 1101-1102, 1113-1114
 or Chemistry x121-x122

Prerequisites for junior level admission including sophomore level prerequisites

Statistics 1145
 EEOB x232
 Anatomy 2199

CS&E 1100
 Economics 2001
 Accounting & MIS x310

Professional Curriculum (65 hours)

The professional curriculum includes courses available to students who have been admitted to the professional program. Students who wish to complete the program on a part-time basis should consult with the division since many courses are taught once per year. The program includes didactic coursework in addition to profession practice experience and culminates in an internship in the final quarter of enrollment.

SUGGESTED SCHEDULING PLAN

The following plan demonstrates how students may complete the Health Information Management and Systems program in 8 semesters beginning with Year 1. There is flexibility in when a student may take courses in Years 1 and 2. However, in Years 3 and 4 the curriculum is more structured with only limited ability for change. It is assumed that students following this plan who are admitted to the Professional Program will begin professional coursework in Year 3.

<i>Year 1</i>		<i>Year 2</i>		<i>Year 3</i>		<i>Year 4</i>	
Fall		Fall		Fall		Fall	
Allied Medicine 1000	(1)	Anatomy 2199	(4)	HIMS 3520	(4)	HIMS 4521	(2)
Math 1148 or higher	(4)	CS&E 1110	(2)	HIMS 3589	(1)	HIMS 5635	(3)
Bio 1101 or 1113	(4)	Statistics 1135 or 45	(3)	HIMS 5648	(2)	HIMS 5537	(3)
or Chemistry 121		GE (NS)	(4)	Allied Med 5500	(4)	HIMS 5654	(4)
English 1110	(3)	GE	(3)	Allied Med 5370	(3)	HIMS 5890	(2)
GE	(3)			Allied Med 5900	(3)	BAMHR x660	(3)
Total (15)		Total (16)		Total (17)		Total (17)	
Spring		Spring		Spring		Spring	
Biology 1102 or 1114	(4)	Acct/MIS 310	(3)	HIMS 5540	(3)	HIMS 4645	(3)
or Chemistry 122		EEOB x232	(4)	HIMS 5545	(3)	HIMS 5655	(3)
Psychology x100	(3)	AM 2500 Med Term	(3)	HIMS 3589	(1)	HIMS 5660	(2)
Economics 2001	(3)	AM 5510	(2)	HIMS 5535	(4)	HIMS 4689	(6)
English (writing)	(3)	GE	(3)	HIMS 5620	(3)		
GE	(3)	HIMS 2100	(1)	HIMS 5650	(3)		
Total (16)		Total (16)		Total (17)		Total (14)	
*HIMS 5193 1-5 cr (Independent Study)				May Term			
				HIMS 5536		(2)	

ADDITIONAL INFORMATION

It is strongly recommended that prospective students attend an information session or schedule an appointment with an academic counselor in the Office of Student Affairs. Detailed information can be accessed online at www.amp.osu.edu. Baccalaureate degree holders, transfer, international, and student athletes are strongly encouraged to meet with a counselor in the Office of Student Affairs to discuss special circumstances which may apply.

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