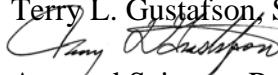




4120 Smith Laboratory
174 W. 18th Avenue
Columbus, OH 43210

Phone (614) 292-6736
Fax (614) 292-5678
artsandsciences.osu.edu

April 27, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion

Re: Arts and Sciences Program Proposals from the Social and Behavioral Sciences Division

Arts and Sciences is pleased to submit the following programs from the Social and Behavioral Sciences Division to the Office of Academic Affairs for conversion from quarters to semesters. The programs have been approved by the faculty members and chair of the originating unit, and reviewed and approved by the divisional advisory panel, a subcommittee of the ASC Committee on Curriculum and Instruction (CCI), and the full CCI. The vote for approval of all programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
Political Science BA	POLSCI-BA	Converted	4/18/2011	6/4/08
Sociology BA	SOCIOL-BA	Converted	3/6/2011	10/7/09
Criminology and Criminal Justice Studies BA	CRIMINO-BA	Converted	3/6/2011	5/21/08
Criminology and Criminal Justice Studies Minor	CRIMINO-MN	Converted	4/18/2011	10/7/09
Health and Society Minor	HLTHSOC-MN	Converted	4/18/2011	10/7/09
Inequality and Society Minor	SOCSTRA-MN	Converted	4/18/2011	10/7/09
Sociology Minor	SOCIOL-MN	Converted	4/18/2011	10/7/09

Arts and Sciences General Education (GE) Program: The GE program for untagged B.A. and B.S. degrees in Arts and Sciences was approved by the Council on Academic Affairs on May 26, 2010, after receiving approval from the Arts and Sciences Faculty Senate. All the programs presented here follow the approved GE program.

College of Arts and Sciences Transition Policy: The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

Status: PENDING

PROGRAM REQUEST
Sociology Minor

Last Updated: Mumy, Gene Elwood
04/07/2011

Fiscal Unit/Academic Org	Sociology - D0777
Administering College/Academic Group	Social And Behavioral Sciences
Co-administering College/Academic Group	
Semester Conversion Designation	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name	Sociology Minor
Proposed Program/Plan Name	Sociology Minor
Program/Plan Code Abbreviation	SOCIOL-MN
Current Degree Title	

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		25	16.7	18	1.3
Required credit hours offered by the unit	Minimum	25	16.7	18	1.3
	Maximum	25	16.7	18	1.3
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals •

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? No

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No

Attachments

- Sociology minor curricular map 9-29-10.pdf: curricular map
(Curricular Map(s). Owner: Bellair, Paul E)
- Subcommittee Chair Letter SocMinor.doc: CCI Subcommittee Chair Letter
(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)
- Division Cover Letter for Sociology.doc: Division Letter
(Letter from the College to OAA. Owner: Mumy, Gene Elwood)
- Sociology minor program conversion 4-7-11.pdf: proposal
(Program Proposal. Owner: Bellair, Paul E)

Comments

- The language on the semester version of the advising sheet needs to be clarified and the other common issues that were previously fixed on the other three minors per my email of 3/31/11. *(by Gustafson, Terry Lee on 03/31/2011 11:54 AM)*
- we made the requested change to the semester advising sheet. *(by Bellair, Paul E on 02/16/2011 10:35 AM)*

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Bellair, Paul E	10/18/2010 12:52 PM	Submitted for Approval
Approved	Qian, Zhenchao	10/18/2010 01:27 PM	Unit Approval
Approved	Mumy, Gene Elwood	01/18/2011 08:14 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	01/25/2011 08:55 AM	ASCCAO Approval
Submitted	Bellair, Paul E	02/01/2011 03:20 PM	Submitted for Approval
Approved	Bellair, Paul E	02/01/2011 03:21 PM	Unit Approval
Approved	Vanarsdale, Sonya Renee	02/03/2011 03:28 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	02/09/2011 11:38 AM	ASCCAO Approval
Submitted	Bellair, Paul E	02/09/2011 11:41 AM	Submitted for Approval
Approved	Bellair, Paul E	02/09/2011 11:41 AM	Unit Approval
Approved	Mumy, Gene Elwood	02/09/2011 12:26 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	02/15/2011 12:11 PM	ASCCAO Approval
Submitted	Bellair, Paul E	02/16/2011 10:35 AM	Submitted for Approval
Approved	Bellair, Paul E	02/16/2011 10:36 AM	Unit Approval
Approved	Mumy, Gene Elwood	02/17/2011 01:47 PM	College Approval
Approved	Vankeerbergen, Bernadette Chantal	02/18/2011 11:57 AM	ASCCAO Approval
Revision Requested	Gustafson, Terry Lee	03/31/2011 11:54 AM	ASC Approval
Submitted	Bellair, Paul E	04/07/2011 12:20 PM	Submitted for Approval
Approved	Bellair, Paul E	04/07/2011 12:23 PM	Unit Approval
Approved	Mumy, Gene Elwood	04/07/2011 07:43 PM	College Approval
Pending Approval	Nolen, Dawn Jenkins, Mary Ellen Bigler Meyers, Catherine Anne Vankeerbergen, Bernadette Chantal Hanlin, Deborah Kay	04/07/2011 07:43 PM	ASCCAO Approval



Department of English

421 Denney Hall
164 W. 17th St.
Columbus, OH 43210

Phone (614) 292-0695

To: Larry Krissek, Chair ASC Committee on Curriculum and Instruction

From: Jim Fredal, CCI Social, Behavioral, Biological, Mathematical and Physical Sciences Subcommittee

Re: Sociology Minor Semester Proposal

Date: Feb 7, 2011

Larry:

The Sciences subcommittee of the CCI considered and voted unanimously to approve the semester conversion proposal for the Sociology minor. The minors were revised in 2007 and received final approval in 2008, so the semester conversion involved no significant changes.

One minor error was noted. In the Associate Dean's letter, the last paragraph reads: "The first three were revised in 2009 and the fourth was proposed as a new major and approved at the same time." This should read "proposed as a new minor..."

This minor mistake shouldn't prevent the proposal from being approved by the full CCI, so I forward it to you with that recommendation.

Jim Fredal



College of Arts and Sciences

186 University Hall
230 North Oval Mall
Columbus, OH 43210

Phone (614) 292-1667
Fax (614) 292-8666

Web artsandsciences.osu.edu

November 22, 2010

Professor Larry Krissek
Chair, Arts and Sciences CCI

Dear Professor Krissek:

At the undergraduate level the Department of Sociology has two major programs:

The Bachelor of Arts Sociology major
The Bachelor of Arts Criminology and Criminal Justice Studies major.

Both of these majors were revised in 2007 and received OAA final approval in the Spring of 2008. Even though recently revised, Department Chair Zhenchao Qian has detailed the careful consideration given by the Department to the semester conversion plans for these two majors and the minimal changes made to the majors in the conversion. These conversion plans were reviewed by me and the Social Sciences Disciplinary Advisory Panel (SS DAP) and we found them to be well thought out.

The SS DAP and I support Sociology's conversion plans for its majors and submit them to you for CCI's consideration.

At the undergraduate level Sociology also has four minor programs: 1) Sociology; 2) Criminology and Criminal Justice Studies; 3) Inequality and Society; and 4) Health and Society. The first three were revised in 2009 and the fourth was proposed as a new minor and approved at the same time. Because of the recent revisions and introduction of the other minor all of them were converted to semesters with minimal changes. It was appropriate for the SS DAP and I to approve these straightforward conversions of the minors and pass them to you for CCI's consideration

Sincerely,

A handwritten signature in black ink that reads "Gene E. Mummy".

Gene E. Mummy
Associate Dean of Arts and Sciences/Social and Behavioral Sciences



Department of Sociology

College of Social & Behavioral Sciences
238 Townshend Hall
1885 Neil Avenue Mall
Columbus, OH 43210-1222

Phone (614) 292-6681
Fax (614) 292-6687

To: OAA

Date: November 8, 2010

RE: Cover Letter for Semester Conversion from the Department of Sociology

This cover letter reflects on the process by which the Sociology Department developed its proposals to convert major and minor programs from the quarter to semester academic calendar.

With respect to converting our undergraduate program, having recently revised all of major (effective SU '08) and minor programs (effective AU '09), Sociology was in a good position to begin the conversion process. The department began with a long series of meetings among the preceding Chair (Craig Jenkins), the Director of Undergraduate Studies (Paul Bellair), and the department's advising staff (Lindsey Chamberlain and Shannon Phlegar). Those meetings led to a finished proposal that was presented to and extensively discussed among our faculty during a faculty meeting in Winter and Spring 2010. On the basis of those discussions and a unanimous vote among faculty in favor of adopting the proposals the changes were finalized. In general, we propose minimal change to the content, names and descriptions of the required courses that comprise the majors/minors and no changes to the structure of the programs. In the case of course changes our goal was to make changes so that the content of courses will be more transparent to our students.

With respect to converting our graduate program, the Director of Graduate Studies (Claudia Buchmann), Chair of Sociology (Zhenchao Qian), and Graduate Studies Coordinator (Kelly Hopkins) have worked out a conversion plan after reviewing our department M.A. and Ph.D. requirements. The plan was carefully reviewed and discussed among the department's Graduate Studies Committee and the faculty, and subsequently approved by the faculty. In general, we propose minimal change to the content, names, and descriptions of the required courses and no changes to the structure of the program.

Overall, our program proposals are consistent with the structure of Sociology programs in OSU benchmark institutions. Our assessment data were also consulted throughout discussions. Although assessment data indicate that our programs are effective in achieving learning outcomes, our goal is improvement in rigor of major and minor programs and hence improved performance on our assessment instruments.

As chair of the department, I can attest that we undertake the conversion process with rigor and I approve of all of the proposed changes to our undergraduate and graduate programs.

1. Graduate Programs: The Department of Sociology has a Doctor of Philosophy (Ph.D.) program. Doctoral students in Sociology typically complete a Masters of Arts degree as part of the doctoral program but the department does not have a separate MA program track.

2. Undergraduate Programs: The Department of Sociology offers a Bachelor of Arts (BA) degree in Sociology and a Bachelor of Arts (BA) degree in Criminology and Criminal Justice Studies.

3. Undergraduate Minors: The Department of Sociology has four specialized minor programs: 1) Sociology, 2) Criminology and Criminal Justice Studies, 3) Inequality and Society, and 4) Health and Society.

All of these programs are proposed to continue under semesters. No program is being withdrawn. All necessary materials for the semester conversion are attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Zhenchao Qian". The signature is fluid and cursive, with a long horizontal stroke at the end.

Zhenchao Qian

Professor and Chair, Sociology Department

Program Rationale for the Sociology Minor

The Sociology minor program was recently revised and we have not had enough experience with those changes to evaluate whether additional revision is warranted. Therefore, we are converting to the semester calendar with a small number of changes. The required coursework in the minor will be identical. The introductory sociology, research methods, and sociological theory requirements remain intact. We propose a change in the course title of the research methods course (Soc 3487) to make it consistent with usage in the discipline and with how the course is described to students by advisors. The credit hour requirement does not convert to a whole number so we propose to slightly increase it, which will increase the breadth and rigor of the program. A final change is that students will take 1 additional elective course.

The minor program currently requires 25 credit hours and a total of 5 courses. Under the semester calendar that is equivalent to 16.67 credit hours ($25 \times .6666$) and roughly 5.5 courses. Given that we do not offer 1 or 2 credit hour courses we propose to change the minor program requirement to 18 hours and a total of 6 courses. The additional course students will take under semester conversion will be distributed into elective coursework.

List of Semester Courses – Sociology Minor

The Sociology minor requires 3 core courses and 3 elective courses:

Core

Soc 1101 – Introductory Sociology

Soc 3487 – Research Methods in Sociology

Soc 3488 – Introduction to Sociological Theory

Any Level Coursework:

Three 2000-5000 level courses

Sociology Minor (Sociology)

Department of Sociology, Undergraduate Student Services,
141 Townshend Hall, 1885 Neil Ave Mall, Columbus, OH
43210-1353; 614-292-1175; www.sociology.osu.edu/ug

The Sociology minor is designed to provide undergraduate students with a focused sequence of coursework in sociology that builds knowledge of pressing social issues, applies research methods to elucidate real world problems, and utilizes sociological theory to comprehend contemporary society. The sociology minor provides students with a strong foundation for a wide variety of career settings including federal, state, and local government, law, public policy, social work, and business.

Overview

Students must complete 3 required courses (9 hours) and 3 electives (9 hours) for a total of 18 hours of course work in Sociology. The required courses are: Sociology 1101 (Introduction to Sociology), Sociology 3487 (Research Methods in Sociology), and Sociology 3488 (Introduction to Sociological Theory). Students that have taken a course that is equivalent to 3487 as part of their major may substitute another course from the list of Sociology electives. For more information please consult with a Sociology academic counselor.

Students majoring in Criminology and Criminal Justice Studies are required to consult with a Sociology academic counselor to develop a curriculum plan.

Sociology 3191 does not count towards the minor.

Required Courses

Sociology 1101, Sociology 3487 (or equivalent), Sociology 3488

Elective Courses

Sociol 2202, 2210, 2309, 2310, 2320, 2330, 2345, H2345, H2367.01, 2367.02, H2367.03, 2370, 2380, 2382, 2391, 2640, 3302, 3306, 3407, 3430, 3434, 3435, 3460, 3463, 3464, 3467, 3549, 3597.01, 3597.02, 3630, 3655

Sociol 4508, 4509, 4606, 4608, 4610, 4623, 4635, 4666, 4670, 4671, 4672, 5450, 5601, 5605, 5629, 5680, 5694.01, 5694.02, 5694.03, 5694.05, 5694.06, 5694.07, 5694.08, 5694.09, 5694.10, 5694.11, 5694.12, 5694.13, 5694.14, 5694.15

Course	Semester	Grade
1101	_____	_____
3487 or equiv.	_____	_____
3488	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Sociology department minor program guidelines

The following guidelines govern this minor.

Required for graduation No

Credit hours required 18 hours

Transfer credit hours allowed A maximum of 6

Overlap with the GE Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between Sociology department minors Every minor in the Sociology department requires 18 hours of coursework. These minors can share 3 hours of coursework. However, each minor completed must contain 15 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office.

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

The Ohio State University
Colleges of the Arts and Sciences

Sociology Minor (SOCIO-MN)

Department of Sociology, Undergraduate Student Services,
141 Townshend Hall, 1885 Neil Ave Mail, Columbus, OH
43210-1353; 614-292-1175; www.sociology.osu.edu/ug

The Sociology minor is designed to provide undergraduate students with a focused sequence of coursework in sociology that builds knowledge of pressing social issues, applies research methods to elucidate real world problems, and utilizes sociological theory to comprehend contemporary society. The sociology minor provides students with a strong foundation for a wide variety of career settings including federal, state, and local government, law, public policy, social work, and business.

Overview

Students must complete 3 required courses (15 hours) and 2 electives (10 hours) for a total of 25 hours of course work in Sociology. The required courses are: Sociology 101 (Introduction to Sociology), Sociology 488 (Introduction to Sociological Theory), and Sociology 487 (Types of Sociological Inquiry).

Students that have taken a course that is equivalent to 487 as part of their major may substitute another course from the list of Sociology electives. For more information please consult with a Sociology academic counselor.

Students majoring in Criminology and Criminal Justice Studies are required to consult with a Sociology academic counselor to develop a curriculum plan.

Sociology 489 does not count towards the minor.

Required Courses

Sociology 101, Sociology 488, Sociology 487 (or equivalent)

Elective Courses

Sociol 202, 210, 302, 306, 309, 310, , 320, 330, 345, H345, H367.01, 367.02, H367.03, 370, 380, 382, 391, 407, 430, 434, 435, 450, 460, 463, 464, 467

Sociol, 508, 509, 549, 597.01, 597.02, 601, 605, 606, 608, 610, 623, 629, 630, 635, 640, 649, 652, 653, 655, 666, 670, 671, 672, 680, 694.01, 694.02, 694.03,, 694.05, 694.06, 694.07, 694.08, 694.09, 694.10, 694.11, 694.12, 694.13, 694.14, 694.15

Course	Quarter	Grade
101	_____	_____
488	_____	_____
487 or equiv.	_____	_____
_____	_____	_____
_____	_____	_____

Arts and Sciences minor program guidelines
The following guidelines govern this minor.

Required for graduation No

Credit hours required 25 hours

Transfer credit hours allowed A maximum of 10

Overlap with the GEC Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Permitted. However, each minor completed must contain 20 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

Arts and Sciences
Curriculum and Assessment Services
<http://artsandsciences.osu.edu>
The Ohio State University
4132 Smith Lab, 174 West 18th Avenue
Update 12/28/09

Transition policy

Required courses in the minor will not change during semester conversion. We therefore expect students to complete those 3 courses.

However, the number of elective courses needed to complete the minor program will increase and it is here that we will need to be flexible. Under the quarter system students are required to take a minimum of 5 courses in the minor, 2 of which are elective. Under semesters students will be required to take 6 courses, 3 of which are elective. We will advise students to complete 6 courses for graduation if it is possible, but we will be flexible with students that started their academic career at OSU under the quarter system if one course (core or elective) was completed under quarters. For those students we will accept no fewer than 5 courses in the minor including the 3 required courses listed above to satisfy minor program requirements.

Overall, we are committed to ensuring that students who began their degree under quarters will not be penalized under semesters, either in terms of progress towards their degree or their expected date of graduation.