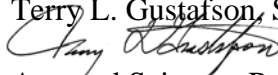




4120 Smith Laboratory  
174 W. 18<sup>th</sup> Avenue  
Columbus, OH 43210

Phone (614) 292-6736  
Fax (614) 292-5678  
[artsandsciences.osu.edu](http://artsandsciences.osu.edu)

April 27, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs  
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion  
  
Re: Arts and Sciences Program Proposals from the Social and Behavioral Sciences Division

Arts and Sciences is pleased to submit the following programs from the Social and Behavioral Sciences Division to the Office of Academic Affairs for conversion from quarters to semesters. The programs have been approved by the faculty members and chair of the originating unit, and reviewed and approved by the divisional advisory panel, a subcommittee of the ASC Committee on Curriculum and Instruction (CCI), and the full CCI. The vote for approval of all programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
Political Science BA	POLSCI-BA	Converted	4/18/2011	6/4/08
Sociology BA	SOCIOL-BA	Converted	3/6/2011	10/7/09
Criminology and Criminal Justice Studies BA	CRIMINO-BA	Converted	3/6/2011	5/21/08
Criminology and Criminal Justice Studies Minor	CRIMINO-MN	Converted	4/18/2011	10/7/09
Health and Society Minor	HLTHSOC-MN	Converted	4/18/2011	10/7/09
Inequality and Society Minor	SOCSTRA-MN	Converted	4/18/2011	10/7/09
Sociology Minor	SOCIOL-MN	Converted	4/18/2011	10/7/09

**Arts and Sciences General Education (GE) Program:** The GE program for untagged B.A. and B.S. degrees in Arts and Sciences was approved by the Council on Academic Affairs on May 26, 2010, after receiving approval from the Arts and Sciences Faculty Senate. All the programs presented here follow the approved GE program.

**College of Arts and Sciences Transition Policy:** The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

Status: PENDING

**PROGRAM REQUEST**  
Health and Society Minor

Last Updated: Mumy, Gene Elwood  
04/07/2011

<b>Fiscal Unit/Academic Org</b>	Sociology - D0777
<b>Administering College/Academic Group</b>	Social And Behavioral Sciences
<b>Co-administering College/Academic Group</b>	
<b>Semester Conversion Designation</b>	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
<b>Current Program/Plan Name</b>	Health and Society
<b>Proposed Program/Plan Name</b>	Health and Society Minor
<b>Program/Plan Code Abbreviation</b>	HLTHSOC-MN
<b>Current Degree Title</b>	

**Credit Hour Explanation**

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		25	16.7	18	1.3
Required credit hours offered by the unit	Minimum	25	16.7	18	1.3
	Maximum	25	16.7	18	1.3
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

**Program Learning Goals**

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

**Program Learning Goals**                      •

**Assessment**

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

**Is this a degree program (undergraduate, graduate, or professional) or major proposal?** No

**Program Specializations/Sub-Plans**

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

**Pre-Major**

**Does this Program have a Pre-Major?** No

**Attachments**

- Health and Society minor curricular map 9-29-10.pdf: map  
*(Curricular Map(s). Owner: Bellair, Paul E)*
- Division Cover Letter for Sociology.doc: Division Letter  
*(Letter from the College to OAA. Owner: Mumy, Gene Elwood)*
- CCI Subcommittee Chair Letter SocMinorsCCI.doc: CCI Subcommittee Chair Letter  
*(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)*
- Health and Society minor program conversion 4-7-11.pdf: proposal  
*(Program Proposal. Owner: Bellair, Paul E)*

**Comments**

- The language on the semester version of the advising sheet needs to be clarified per my email of 3/31/11. *(by Gustafson, Terry Lee on 03/31/2011 11:52 AM)*

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Bellair, Paul E	10/18/2010 01:06 PM	Submitted for Approval
Approved	Qian, Zhenchao	10/18/2010 01:25 PM	Unit Approval
Approved	Mumy, Gene Elwood	01/18/2011 08:09 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	01/25/2011 08:56 AM	ASCCAO Approval
Submitted	Bellair, Paul E	02/01/2011 03:18 PM	Submitted for Approval
Approved	Bellair, Paul E	02/01/2011 03:19 PM	Unit Approval
Approved	Mumy, Gene Elwood	02/16/2011 08:30 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	03/01/2011 04:43 PM	ASCCAO Approval
Submitted	Bellair, Paul E	03/15/2011 04:44 PM	Submitted for Approval
Approved	Bellair, Paul E	03/15/2011 04:46 PM	Unit Approval
Approved	Mumy, Gene Elwood	03/16/2011 10:00 PM	College Approval
Approved	Vankeerbergen, Bernadette Chantal	03/31/2011 11:10 AM	ASCCAO Approval
Revision Requested	Gustafson, Terry Lee	03/31/2011 11:52 AM	ASC Approval
Submitted	Bellair, Paul E	04/07/2011 12:28 PM	Submitted for Approval
Approved	Bellair, Paul E	04/07/2011 12:29 PM	Unit Approval
Approved	Mumy, Gene Elwood	04/07/2011 07:42 PM	College Approval
Pending Approval	Nolen, Dawn Jenkins, Mary Ellen Bigler Meyers, Catherine Anne Vankeerbergen, Bernadette Chantal Hanlin, Deborah Kay	04/07/2011 07:42 PM	ASCCAO Approval



**Department of English**

421 Denney Hall  
164 W. 17<sup>th</sup> St.  
Columbus, OH 43210

Phone (614) 292-0695

To: Larry Krissek, CCI Chair  
From: James Fredal, CCI Sciences Subcommittee Chair  
Re: Semester Conversion Proposal for Sociology Minors: Criminology and Criminal Justice, Inequality and Society, and Health and Society.

Date: Feb 21, 2011

Larry:

The Sciences subcommittee of the CCI met on January 24, 2011 to review and unanimously approve the semester conversion proposals for three Sociology minors, including Criminology and Criminal Justice, Inequality and Society, and Health and Society. These minors are structurally similar and are being proposed as a package. All were revised in 2009 and were therefore converted to semesters with no substantial changes. The five-course requirement for each minor under quarters was converted to a six-course requirement under semesters, with one additional elective course being added. A few minor errors were fixed, and so we forward the proposal to the full CCI with a recommendation for approval.

Thank you.

Jim

Cc: Bernadette Vankeerbergen



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November 22, 2010

Professor Larry Krissek  
Chair, Arts and Sciences CCI

Dear Professor Krissek:

At the undergraduate level the Department of Sociology has two major programs:

The Bachelor of Arts Sociology major  
The Bachelor of Arts Criminology and Criminal Justice Studies major.

Both of these majors were revised in 2007 and received OAA final approval in the Spring of 2008. Even though recently revised, Department Chair Zhenchao Qian has detailed the careful consideration given by the Department to the semester conversion plans for these two majors and the minimal changes made to the majors in the conversion. These conversion plans were reviewed by me and the Social Sciences Disciplinary Advisory Panel (SS DAP) and we found them to be well thought out.

The SS DAP and I support Sociology's conversion plans for its majors and submit them to you for CCI's consideration.

At the undergraduate level Sociology also has four minor programs: 1) Sociology; 2) Criminology and Criminal Justice Studies; 3) Inequality and Society; and 4) Health and Society. The first three were revised in 2009 and the fourth was proposed as a new minor and approved at the same time. Because of the recent revisions and introduction of the other minor all of them were converted to semesters with minimal changes. It was appropriate for the SS DAP and I to approve these straightforward conversions of the minors and pass them to you for CCI's consideration

Sincerely,

A handwritten signature in black ink that reads "Gene E. Mummy".

Gene E. Mummy  
Associate Dean of Arts and Sciences/Social and Behavioral Sciences



Department of Sociology

College of Social & Behavioral Sciences  
238 Townshend Hall  
1885 Neil Avenue Mall  
Columbus, OH 43210-1222

Phone (614) 292-6681  
Fax (614) 292-6687

To: OAA

Date: November 8, 2010

RE: Cover Letter for Semester Conversion from the Department of Sociology

This cover letter reflects on the process by which the Sociology Department developed its proposals to convert major and minor programs from the quarter to semester academic calendar.

With respect to converting our undergraduate program, having recently revised all of major (effective SU '08) and minor programs (effective AU '09), Sociology was in a good position to begin the conversion process. The department began with a long series of meetings among the preceding Chair (Craig Jenkins), the Director of Undergraduate Studies (Paul Bellair), and the department's advising staff (Lindsey Chamberlain and Shannon Phlegar). Those meetings led to a finished proposal that was presented to and extensively discussed among our faculty during a faculty meeting in Winter and Spring 2010. On the basis of those discussions and a unanimous vote among faculty in favor of adopting the proposals the changes were finalized. In general, we propose minimal change to the content, names and descriptions of the required courses that comprise the majors/minors and no changes to the structure of the programs. In the case of course changes our goal was to make changes so that the content of courses will be more transparent to our students.

With respect to converting our graduate program, the Director of Graduate Studies (Claudia Buchmann), Chair of Sociology (Zhenchao Qian), and Graduate Studies Coordinator (Kelly Hopkins) have worked out a conversion plan after reviewing our department M.A. and Ph.D. requirements. The plan was carefully reviewed and discussed among the department's Graduate Studies Committee and the faculty, and subsequently approved by the faculty. In general, we propose minimal change to the content, names, and descriptions of the required courses and no changes to the structure of the program.

Overall, our program proposals are consistent with the structure of Sociology programs in OSU benchmark institutions. Our assessment data were also consulted throughout discussions. Although assessment data indicate that our programs are effective in achieving learning outcomes, our goal is improvement in rigor of major and minor programs and hence improved performance on our assessment instruments.

As chair of the department, I can attest that we undertake the conversion process with rigor and I approve of all of the proposed changes to our undergraduate and graduate programs.

1. Graduate Programs: The Department of Sociology has a Doctor of Philosophy (Ph.D.) program. Doctoral students in Sociology typically complete a Masters of Arts degree as part of the doctoral program but the department does not have a separate MA program track.

2. Undergraduate Programs: The Department of Sociology offers a Bachelor of Arts (BA) degree in Sociology and a Bachelor of Arts (BA) degree in Criminology and Criminal Justice Studies.

3. Undergraduate Minors: The Department of Sociology has four specialized minor programs: 1) Sociology, 2) Criminology and Criminal Justice Studies, 3) Inequality and Society, and 4) Health and Society.

All of these programs are proposed to continue under semesters. No program is being withdrawn. All necessary materials for the semester conversion are attached.

Sincerely,



Zhenchao Qian  
Professor and Chair, Sociology Department

### **Program Rationale for the Health and Society Minor**

The Health and Society minor program was recently created and we have not had enough experience with it to evaluate whether additional revision is warranted. Therefore, we are converting to the semester calendar with a small number of changes. The required coursework in the minor will be identical. The core course requirements remain intact. However, we are re-titling two courses (Soc 450 and Soc 629) to make them more consistent with contemporary usage in the field. The credit hour requirement does not convert to a whole number so we propose to slightly increase it, which will increase the breadth and rigor of the program. A final change is that students will take 1 additional elective course.

The minor program currently requires 25 credit hours and a total of 5 courses. Under the semester calendar that is equivalent to 16.67 credit hours ( $25 \times .6666$ ) and roughly 5.5 courses. Given that we do not offer 1 or 2 credit hour courses we propose to change the minor program requirement to 18 hours and a total of 6 courses. The additional course students will take under semester conversion will be distributed into elective coursework.



**List of Semester Courses – Health and Society Minor**

The Health and Society minor requires 3 core courses and 3 elective courses:

Core

Soc 2290 – Sociology of Death and Dying

Soc 5450 – Sociology of Health, Illness, and Healthcare

Soc 5629 – Health Disparities in Social Context OR Soc 3630 – Medical Sociology

Any Level Coursework:

Three 2000-5000 level courses

The Ohio State University  
Colleges of the Arts and Sciences

Health and Society Minor (Sociology)

Department of Sociology, Undergraduate Student Services,  
141 Townshend Hall, 1885 Neil Ave Mall, Columbus, OH  
43210-1353; 614-292-1175; [sociology.osu.edu/ug](http://sociology.osu.edu/ug)

The Health and Society minor is designed to expose undergraduate students to sociological theory concerning the operation of the health care industry and social trends in health care phenomena. Coursework focuses on realities of an aging population including the demographics and meaning of death, social factors in disease and illness, the social distribution of physical and mental health, and social aspects of the health care industry and health care delivery. The minor provides students with an employment foundation in the social aspects of the health care industry.

**Overview:**

Students must complete 3 required courses (9 hours) and 3 electives (9 hours) for a total of 18 hours of course work in Sociology. The required courses are: Sociology 2290 (Sociology of Death and Dying), Sociology 5450 (The Sociology of Global Health and Illness), and either Sociology 3630 (Medical Sociology) or Sociology 5629 (Health Disparities in Social Context).

**Students majoring in Sociology or Criminology and Criminal Justice Studies are required to consult with a Sociology academic counselor to develop a curriculum plan.**

**Sociology 3191 does not count towards the minor.**

**3 Required courses:**

Sociology 2290 Sociology of Death and Dying  
Sociology 5450 The Sociology of Global Health and Illness  
*Choose one of the following courses:*  
Sociology 3630 Medical Sociology  
Sociology 5629 Health Disparities in Social Context

**Elective courses:**

SOCIOL 1101, 2202, 2210, 2294, 2309, 2310, 2320, 2330, 2340, 2345/H2345, H2367.01, 2367.02, H2367.03, 2370, 2380, 2382, 2391, 2640, 3302, 3306, 3315, 3407, 3410, 3430, 3434, 3435, 3460, 3463, 3464, 3467, 3487, 3488, 3549, 3597.01, 3597.02, 3630 or 5629, 3655, 4508, 4509, 4511, 4606, 4608, 4609, 4610, 4623, 4635, 4666, 4670, 4671, 4672, 5601, 5605, 5680, 5694.XX

Course	Semester	Grade
<u>SOC 2290</u>	_____	_____
<u>SOC 5450</u>	_____	_____
<u>SOC 3630/5629</u>	_____	_____
<u>SOC</u>	_____	_____
<u>SOC</u>	_____	_____
<u>SOC</u>	_____	_____

**Sociology department minor program guidelines**

The following guidelines govern this minor.

Required for graduation No

Credit hours required 18 hours

Transfer credit hours allowed A maximum of 6

Overlap with the GE Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between Sociology department minors Every minor in the Sociology department requires 18 hours of coursework. These minors can share 3 hours of coursework. However, each minor completed must contain 15 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office.

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

The Ohio State University  
College of Arts and Sciences

Health and Society Minor (HLTHSOC-MN)

Department of Sociology, Undergraduate Student Services,  
141 Townshend Hall, 1885 Neil Ave Mall, Columbus, OH  
43210-1353; 614-292-1175; [sociology.osu.edu/ug](http://sociology.osu.edu/ug)

The Health and Society minor is designed to expose undergraduate students to sociological theory concerning the operation of the health care industry and social trends in health care phenomena. Coursework focuses on realities of an aging population including the demographics and meaning of death, social factors in disease and illness, the social distribution of physical and mental health, and social aspects of the health care industry and health care delivery. The minor provides students with an employment foundation in the social aspects of the health care industry.

**Overview:**

Students must complete 3 required courses (15 hours) and 2 electives (10 hours) for a total of 25 hours of course work in Sociology. The required courses are: Sociology 290 (Sociology of Death and Dying), Sociology 450 (Illness and Social Behavior), and either Sociology 629 (Mental and Physical Dimensions of Health) or Sociology 630 (Medical Sociology).

If you are a Sociology or Criminology and Criminal Justice Studies major and are interested in this minor, you are required to consult with a counselor to develop a curriculum plan. Overlap with the major is not allowed.

**Sociology 489 does not count towards the minor.**

**3 Required courses:**

Sociology 290 Sociology of Death and Dying  
Sociology 450 Illness and Social Behavior  
*Choose one of the following courses:*  
Sociology 629 Mental and Physical Dimensions of Health  
Sociology 630 Medical Sociology

**Elective courses:**

SOCIOL 101, 202, , 210, 294, 302, 306, 309, 310, 315, 320, 330, 340, 345/345H, 367.01H, 367.02, 367.03H, 370, 380, 382, 391, 407, 410, 430, 434, 435, 460, 463, 464, 467, 487, 488, 508, 509, 511, 549, 597.01, 597.02, 601, 605, 606, 608, 609, 610, 623, 629 or 630, 635, 640, 648, 649, 651, 652, 653, 655, 662, 666, 670, 671, 672, 680, 694.XX

Course	Grade	Quarter
SOC 290 _____	_____	_____
SOC 450 _____	_____	_____
SOC 629/630 _____	_____	_____
SOC _____	_____	_____
SOC _____	_____	_____

**Arts and Sciences minor program guidelines**  
The following guidelines govern this minor.

Required for graduation No

Credit hours required 25 hours

Transfer credit hours allowed A maximum of 10

Overlap with the GEC Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Permitted. However, each minor completed must contain 20 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

College of Arts and Sciences  
Curriculum and Assessment Services  
154 Denney Hall, 164 W. 17<sup>th</sup> Ave.  
<http://artsandsciences.osu.edu>  
New 10/7/09  
Update 8/30/10 DH

### **Transition policy**

Required courses in the minor will not change during semester conversion. We therefore expect students to complete those 3 courses.

However, the number of elective courses needed to complete the minor program will increase and it is here that we will need to be flexible. Under the quarter system students are required to take a minimum of 5 courses in the minor, 2 of which are elective. Under semesters students will be required to take 6 courses, 3 of which are elective. We will advise students to complete 6 courses for graduation if it is possible, but we will be flexible with students that started their academic career at OSU under the quarter system if one course (core or elective) was completed under quarters. For those students we will accept no fewer than 5 courses in the minor including the 3 required courses listed above to satisfy minor program requirements.

Overall, we are committed to ensuring that students who began their degree under quarters will not be penalized under semesters, either in terms of progress towards their degree or their expected date of graduation.

Quarter to semester conversion of Health and Society minor program

<u>Segment of minor program</u>	<u>Quarter course #</u>	<u>Quarter course name</u>	<u>Credit hours</u>	<u>Segment of minor program</u>	<u>Semester course #</u>	<u>Semester course name</u>	<u>Units</u>
CAA of 13							
Prerequisites (may count in GEC)	none			Prerequisites (may count in GEC)	none		
Required course 1	Soc 290	Sociology of Death and Dying	5	Required course 1	Soc 2290	Sociology of Death and Dying	3
Required course 2	Soc 450	Illness and Social Behavior	5	Required course 2	Soc 5450	Sociology of Health, illness, and healthcare	3
Required course 3	Soc 629 or 630	Sociology of Health or Medical Sociology	5	Required course 3	Soc 5629 or 3630	Health Disparities in Social Context or Medical Sociology	3
Electives			10	Electives			9
Total credit hours required for minor including pre-requisites			25	Total credit hours required for minor including pre-requisites			18
Minor program proportion of minimum hours/units for degree (using 180 quarter credit hours and 120 semester units)			0.14				0.15