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May 25, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion

Re: Arts and Sciences Program Proposals from the Arts and Humanities Division

Arts and Sciences is pleased to submit the following programs from the Arts and Humanities Division to the Office of Academic Affairs for conversion from quarters to semesters. The programs have been approved by the faculty members and chair of the originating unit, and reviewed and approved by the divisional advisory panel, a subcommittee of the ASC Committee on Curriculum and Instruction (CCI), and the full CCI. The vote for approval of all programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
African-American and African Studies BA	AFAMAST-BA	Re-envisioned	5/19/2011	12/6/2006
African-American and African Studies Minor	AFAMAST-MN	Converted	5/13/2011	12/6/2006
Comparative Studies BA	COMPSTD-BA	Converted	4/29/2011	Prior to 2006
Religious Studies BA	RELSTDS-BA	New	4/29/2011	N/A
American Studies Minor	AMERSTD-MN	Converted	4/29/2011	11/18/2009
Folklore Minor	FOLKLOR-MN	Converted	4/29/2011	6/2/2010
Religious Studies Minor	RELSTDS-MN	Converted	5/16/2011	10/8/2008
Disability Studies Minor	DSBLYST-MN	Converted	5/13/2011	Prior to 2006
Italian BA	ITALIAN-BA	Converted	5/16/2011	1/17/2007
Italian Minor	ITALIAN-MN	Converted	5/16/2011	1/17/2007
German Minor	GERMAN-MN	Converted	5/23/2011	9/2009
Scandinavian Minor	SCANDNA-MN	Re-envisioned	4/24/2011	Prior to 2006
Popular Culture Studies Minor	POPCTST-MN	Converted	5/20/2011	10/4/2006

Arts and Sciences General Education (GE) Program: The GE program for untagged B.A. and B.S. degrees in Arts and Sciences was approved by the Council on Academic Affairs on May 26, 2010, after receiving approval from the Arts and Sciences Faculty Senate. All the programs presented here follow the approved GE program.

College of Arts and Sciences Transition Policy: The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

Status: PENDING

PROGRAM REQUEST
Scandinavian Minor

Last Updated: Vankeerbergen, Bernadette
Chantal
04/25/2011

Fiscal Unit/Academic Org Germanic Languages & Lit - D0547
Administering College/Academic Group Humanities
Co-administering College/Academic Group
Semester Conversion Designation Re-envisioned with significant changes to program goals and/or curricular requirements (e.g., degree/major name changes, changes in program goals, changes in core requirements, structural changes to tracks/options/courses)
Current Program/Plan Name Scandinavian Minor
Proposed Program/Plan Name Scandinavian Minor
Program/Plan Code Abbreviation SCANDNA-MN
Current Degree Title

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		20	13.3	15	1.7
Required credit hours offered by the unit	Minimum	20	13.3	15	1.7
	Maximum	20	13.3	15	1.7
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	20	13.3	12	1.3
	Maximum	20	13.3	12	1.3

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? No

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No

Attachments

- Scandinaviancourses.docx: ScanSwedcourses
(List of Semester Courses. Owner: Grotans, Anna Anita)
- ScanTransition.doc: ScanTransition
(Transition Policy. Owner: Grotans, Anna Anita)
- GLLScanStminor.docx: ScanAdvise
(Semester Advising Sheet(s). Owner: Grotans, Anna Anita)
- ScanAdviseQuart.docx: ScanAdviseQuart
(Quarter Advising Sheet(s). Owner: Grotans, Anna Anita)
- Scandinavianminor.docx: ScanRationale
(Program Rationale Statement. Owner: Grotans, Anna Anita)
- ConversionCover.doc: Chair's Letter
(Letter from Program-offering Unit. Owner: Grotans, Anna Anita)
- A and H.CL.GLL.Undergrad.docx: A and H CL
(Letter from the College to OAA. Owner: Williams, Valarie Lucille)
- CCI Subcmte Chair Letter - Germanic Programs.doc: CCI Subcommittee Chair Letter
(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)

Comments

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Grotans, Anna Anita	02/02/2011 12:20 PM	Submitted for Approval
Revision Requested	Grotans, Anna Anita	03/10/2011 02:36 PM	Unit Approval
Submitted	Grotans, Anna Anita	03/10/2011 02:43 PM	Submitted for Approval
Approved	Grotans, Anna Anita	03/16/2011 12:02 PM	Unit Approval
Revision Requested	Williams, Valarie Lucille	04/01/2011 03:28 PM	College Approval
Submitted	Grotans, Anna Anita	04/15/2011 01:12 PM	Submitted for Approval
Approved	Grotans, Anna Anita	04/15/2011 01:13 PM	Unit Approval
Revision Requested	Williams, Valarie Lucille	04/18/2011 09:49 AM	College Approval
Submitted	Grotans, Anna Anita	04/18/2011 12:24 PM	Submitted for Approval
Approved	Grotans, Anna Anita	04/18/2011 12:25 PM	Unit Approval
Approved	Williams, Valarie Lucille	04/18/2011 01:47 PM	College Approval
Approved	Vankeerbergen, Bernadette Chantal	04/24/2011 12:43 PM	ASCCAO Approval
Pending Approval	Gustafson, Terry Lee Vankeerbergen, Bernadette Chantal Meyers, Catherine Anne	04/24/2011 12:43 PM	ASC Approval



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April 18, 2011

Professor Larry Krissek
Chair, Arts and Sciences CCI
Re: Programs in Germanic Languages and Literature

Dear Professor Krissek:

The CCI's Arts and Humanities 2 subcommittee met on March 30, 2011, and reviewed the semester conversion plans for three programs submitted by the Department of Germanic Languages and Literature:

German BA
German minor
Scandinavian minor

The German minor is a direct conversion from the quarter version. The Scandinavian minor is re-envisioned only in that one course (Scan 3350) was added to the core requirements. It is otherwise a direct conversion. The German BA has been re-envisioned in that it no longer has two tracks and has a slightly increased hours requirement. All three programs were approved unanimously by the committee, pending changes, for forwarding to the full CCI.

I have looked over the revised programs and noticed a few residual errors and/or points needing clarification that may need attention at the CCI level as follows:

German BA

- The track-change corrections on pages 8-11 of the pdf need to be removed.
- List of semester courses on pages 12 and 13:
 - GEC should be replaced by GE.
 - Courses 2650 and 3400 appear to be missing.
- On the second page of the semester advising sheet, electives d, e, and f, courses 4202, 4203, and 3191, should presumably be 4602, 4603, and 4191, respectively, as in the list of semester courses.
- Page 23 of the pdf, titled "German Minor Transition Plan," should be removed.
- Curriculum map:
 - The committee suggests relabeling "Advanced Required Courses" as "Advanced Required/Elective Courses" for clarity
 - Under this category, the following courses, which appear in the list of semester courses and apparently can be taken in the major, are not shown: 3252, 3253, 3351, 3600, 3602, 3603, 3999H, 4203, 4252, 4998/H, 4999/H.

- The committee suggests relabeling “Advanced Required Courses in English” as “Advanced Required/Elective Courses in English” and combining this category with the next one.

German Minor

- References to GEC on the semester advising sheet should be changed to GE.
- The advising sheet for quarters (as shown at http://ascnet.osu.edu/global/shared/major_minors/German%20Minor%20Update%208-30-10B.pdf) needs to be included.

Scandinavian Minor

- The program learning goals can be deleted from the PACER page.

Sincerely,



Wm. Mitchell Masters
A&H2 Subcommittee Chair
Associate Professor of Biology



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April 11, 2011

Lawrence Krissek, Professor of Earth Sciences
Faculty Chair, Committee on Curriculum and Instruction
College of Arts and Sciences

Dear Larry,

The Department of Germanic Languages and Literatures has completed its proposal for semester versions of its undergraduate programs:

Undergraduate Major:
BA in German

Minor Programs:
Minor in German
Minor in Scandinavian

The Arts and Humanities Disciplinary Advisory Panel for Curriculum within the College of Arts and Sciences reviewed and unanimously approved the undergraduate programs from Germanic Languages and Literatures during its February 4, 2011 meeting. The BA in German has an assessment plan on file with OAA, verified October 15, 2010.

Most specifically, I have highlighted the important changes for each program below:

Bachelor of Arts in German: The BA in German was last revised and approved by CAA previous to 2006. The Department took this opportunity to make changes in the undergraduate major and to implement suggestions from its recent 2009 program review. The undergraduate BA is changing with re-envisioned status. The quarter-based degree is a minimum of 44 credit hours with 25 credit hours in pre-requisites, and its semester-based version is 33 credit hours with 12 credit hours of pre-requisites. The department has deleted the previous two track option, and it is offering only one track. The department has provided a detailed transition plan for students beginning the pre-requisite course-work in German and for those in the major course-work.

Also note that the Learning Goals in PACER are shortened in order to accommodate the character limit in the computer program. The full Germanic learning goals are found within the body of the proposal.

Minor Programs:

- Minor in German: The Minor in German was last updated in September 2009. The quarter-based program is 25 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-

requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. The quarter based ASC Minor Advising Sheet highlighted different paths in the minor such as Language or Literature or a combined Language and Literature track. For semesters, the minor requires instead two core courses, and then provides a selection of three courses from a full list. Note: only one course taught in English may be taken to fulfill one of those courses, therefore the Minor in German fulfills the rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language.

- Minor in Scandinavian: The Minor in Scandinavian was last updated in 1984. The quarter-based program is 20 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. However it is listed as re-envisioned since two new courses are added to the minor. The two quarter-based core requirements remain the same and are increased by one course in the semester version. The electives available for student-choice include a new course. Note: The minor core is taught in the language, therefore it fulfills the ASC rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language.
- Minor in Yiddish: The Minor in Yiddish was last updated before 2006. The quarter-based program is 20 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. Note: The minor core is taught in the language, therefore it fulfills the ASC rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language. There is a typo on the Proposed Yiddish Minor Core Courses: 401, 402, 603 are 4401, 4402, and 5603.

We are sending these undergraduate programs forward for review and approval in the next stage of curricular review at the Arts and Sciences Committee on Curriculum and Instruction.

The courses that are specific to all of the programs are listed under multiple Book 3 Listings of Scandinavian, Swedish, German, Yiddish. The courses have been advanced in PACER. All programs from Germanic Languages and Literatures have the approval of Arts and Humanities. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or williams.1415@osu.edu.

Thank you for your consideration of these proposals,



Valarie Williams, Professor of Dance
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Anna Grotans, Chair and Associate Professor, Department of GLL
Mark Shanda, Dean, College of Arts and Sciences, Arts and Humanities
Carmen Taleghani-Nikazm, Associate Professor and Calendar Conversion Coordinator,
Department of GLL

April 16, 2011

To: Office of Academic Affairs
Re: Semester Conversion

The Department of Germanic Languages and Literatures (GLL) is pleased to present the following revisions and suggested implementation for conversion to the semester calendar of our degree granting programs. Our Department houses three separate programs; changes within these programs can be summarized as follows (cf. attached documentation):

A. German

1. Masters Degree and PhD in German: re-envisioned with significant changes.
2. Undergraduate Major in German: re-envisioned with significant changes.
3. Undergraduate Minor in German: converted with minimal changes.

B. Yiddish and Ashkenazic Studies

1. Masters Degree and PhD in Yiddish and Ashkenazic Studies: re-envisioned with significant changes; these degrees are sub-specializations of the Masters Degree and PhD in Germanic Languages and Literatures.
2. Undergraduate Yiddish minor: converted with minimal changes.

C. Scandinavian Studies

1. Undergraduate minor: re-envisioned with significant changes.

GLL took advantage of a recent program review in November 2009 to assess and as a result restructure its programs and curriculum. The Department conducted a self-study which was followed by an external evaluator review. Recommendations made by the external evaluators and points gleaned as a result of our own assessment were discussed and integrated into our conversion plans. The conversion tasks were divided among four departmental committees: 1) the German Undergraduate Studies Committee; 2) the German Graduate Advisory Committee with later input from the German Graduate Committee; 3) the Scandinavian Studies Committee; and 4) the Yiddish and Ashkenazic Studies Committee. In order to streamline the process, we focused on the following general principles: curricular coherence and achievement of learning goals, flexibility for students and faculty, adherence to a 2/3 reduction, and alignment with national trends in the respective fields. Major changes to the German graduate and undergraduate programs were discussed during several departmental council meetings and accepted by the voting members, consisting of the entire faculty, student representatives and a representative of lecturers in autumn 2010. The Scandinavian minor was re-envisioned by adding one

course to the core requirements (Scan 3350). Changes were presented to the faculty in January 2011; the relatively minor changes to the YASP program were presented to the faculty at our February 2011 departmental council meeting.

As chair of the Department, I can attest to the rigor with which the programmatic changes were undertaken and I approve all of the proposed changes to our undergraduate and graduate programs. Not only will the proposed changes better meet our students' needs, but they will also allow for more flexible scheduling and foster inter- and trans-disciplinary opportunities, e.g., make our courses more accessible to students from other programs, allow our students to undertake coursework in other programs, and facilitate team teaching.

All of the programs outlined above will continue after conversion to semesters has taken place. None of our programs are being withdrawn.

Sincerely,

Anna A. Grotans
Associate Professor of German and Chair

Germanic Languages and Literatures Scandinavian Studies Minor

Program Learning Goals

- Students gain proficiency in reading, writing, and/or speaking the Scandinavian Languages
- Students gain knowledge about and proficiency in analyzing and interpreting visual forms of expression
- Students gain knowledge about and proficiency in analyzing and interpreting textual forms of expression
- Students gain knowledge about the Scandinavian countries and their cultures and history and the social and symbolic structures thereof.

Program Rationale Statement

- The minor in Scandinavian Studies has not been revised since its inception in 1984. The minor was five courses under quarters and remains 5 courses under semesters.
- Required prerequisites remain Swedish 1101, Swedish 1101, Swedish 1103 (formerly Swedish 101, 102, 103 and 104).
- Due to a recent hire in the field of medieval Scandinavian, we have been able to add two new courses (SCAN 4251 “The Icelandic Saga” and SCAN 5150 “Old Norse”) to our offerings. These courses enrich our program by allowing students to explore Scandinavian Studies across virtually a millennium. Because these courses have already been approved by the CCI, they are not considered new for the purposes of this semester conversion.
- SCAN 3350 "Norse Mythology and Medieval Culture" has been added as requirement to provide students with a broad historical exposure to Scandinavian culture and to prepare them for eventual work in Scan 4251 or 5150.

Scandinavian Studies Courses [quarter equivalents in brackets]

Swedish

Swedish 1101	Swedish 1 (4 units) [Swedish 101/102]
Swedish 1102	Swedish 2 (4 units) [Swedish 102/103]
Swedish 1103	Swedish 3 (4 units) [Swedish 103/104]
Swedish 2101	Texts and Contexts: Contemporary Swedish Language, Culture, and Society (3 units) [Swedish 201]
Swedish 2193	Individual Studies (2-5 units) [Scan 293]

Scandinavian

Scandinavian 3350	Norse Mythology and Medieval Culture (3 units) [Scan 222]
Scandinavian 4150	Reading the Scandinavian Languages (3 units) [Scan 571]
Scandinavian 4250	Masterpieces of Scandinavian Literature (3 units) [Scan 500]
Scandinavian 4251	The Icelandic Saga (3 units) [Scan 513]
Scandinavian 4450	The Films of Ingmar Bergman (3 units) [Scan 520]
Scandinavian 5150	Old Norse (3 units) [Scan 710]
Scandinavian 5151	Variable Topics (1-3 units)
Scandinavian 5193	Individual Studies (1-3 units) [Scan 693]

**GLL Scandinavian Studies Minor
Advising Sheet (Semesters)**

A minor in Scandinavian Studies consists of 15 units of coursework beyond Swedish 1103. In addition to three required courses, students choose two electives in consultation with an advisor.

Prerequisites:

Swedish 1101 (4 units), 1102 (4 units), 1103 (4 units)

Core Requirements:

Swedish 2101	Texts and Contexts: Contemporary Swedish Language, Culture, and Society (3 units)
Scandinavian 3350	Norse Mythology and Medieval Culture (3 units)
Scandinavian 4250	Masterpieces of Scandinavian Literature (3 units)

Electives:

Swedish 2193	Individual Studies
Scandinavian 4150	Reading the Scandinavian Languages (3 units)
Scandinavian 4251	The Icelandic Saga (3 units)
Scandinavian 4450	The Films of Ingmar Bergman (3 units)
Scandinavian 5150	Old Norse (3 units)

**Minor in Scandinavian Studies
Advising Sheet (Quarters)**

A minor in Scandinavian Studies consists of a minimum of 20 quarter credits distributed as follows:

(Prerequisites (20 credits): Swedish 101, 102, 103 and 104)

Required Courses (10 credits):

SWED 201	Conversation & Composition (Contemporary Issues in Sweden)
SCAN 500	Masterpieces of Scandinavian Literature

Electives (10 credits):

SCAN 222	Nordic Mythology and Medieval Culture
SCAN 513	The Icelandic Saga
SCAN 520	The Films of Ingmar Bergman
SCAN 571	Reading the Scandinavian Languages
SWED 293	Independent Study
SWED 294	Group Study

Please note:

Students taking Scandinavian 500 as part of the minor will be required to do all the Swedish readings in the original language. A separate discussion section will meet once a week to discuss the texts in Swedish. Minors will also be required to write one of the three papers in Swedish.

No more than five credits of Swedish 293 may be counted toward the minor.

Germanic Languages and Literatures
Scandinavian Studies Minor

Transition Plan

GLL is committed to supporting its students' academic progress and will ensure that the shift from quarters to semesters does not disrupt their progress toward a Scandinavian Studies minor. Students will be asked to work out a clear plan of study with their major advisor in GLL. GLL, in turn, will maintain flexibility in working with students to devise a meaningful and feasible plan of study.

The Scandinavian minor in semesters remains for the most part unchanged; the only major change is that students are now required to complete Scan 3350 "Norse Mythology and Medieval Culture" (3 units; previously Scan 222).

Students are required to have completed or to have the equivalent of Swedish 1103 in order to begin a minor. Thereafter they will be asked to complete 15 units of coursework, 6 units of which must be at the 3000-level or above.

Swedish 1101 is offered only in the autumn, 1102 in the winter, and 1103 in the spring. In the 2012/13 academic year only, we will also offer Swedish 1103 in the autumn.

Possible Scenarios:

- 1) Students who complete Swedish 103 in spring 2012 will be asked to take Swedish 1103 in autumn 2012.
 - 2) Students who complete Swedish 102 in winter 2012 but did not take Swedish 103 in spring 2012, will be asked to take Swedish 1102 in spring 2013.
 - 3) Students who complete Swedish 101 in autumn 2011 but did not continue with Swedish 102 and 103 will be asked to take Swedish 1101 in autumn 2012.
- * The policies outlined above may effect a maximum of 5 students.

Students who completed courses toward the minor in the quarter system will be able to transfer those courses to the new Scandinavian Studies minor in semesters. A 5-credit quarter course will count as a 3-unit semester course, e.g., Swedish 201 = 2101, etc.