



4120 Smith Laboratory  
174 W. 18<sup>th</sup> Avenue  
Columbus, OH 43210

Phone (614) 292-6736  
Fax (614) 292-5678

[artsandsciences.osu.edu](http://artsandsciences.osu.edu)

June 17, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs  
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion

Re: Arts and Sciences Program Proposals from the Arts and Humanities Division

Arts and Sciences is pleased to submit the following programs from the Arts and Humanities Division to the Office of Academic Affairs for conversion from quarters to semesters. The programs have been approved by the faculty members and chair of the originating unit, and reviewed and approved by the divisional advisory panel, a subcommittee of the ASC Committee on Curriculum and Instruction (CCI), and the full CCI. The vote for approval of all programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
Asian American Studies Minor	ASIANAM-MN	Re-envisioned	6/17/2011	11/18/2009
South Asia Studies Minor	SASIAST-MN	Converted	6/16/2011	2/3/2010
Film Studies BA	FILMSTD-BA	Converted	6/15/2011	Prior to 2006
Film Studies Minor	FILMSTD-MN	Converted	6/15/2011	Prior to 2006
Romance Studies BA	?????-BA	New	6/15/2011	N/A

**Arts and Sciences General Education (GE) Program:** The GE program for untagged B.A. and B.S. degrees in Arts and Sciences was approved by the Council on Academic Affairs on May 26, 2010, after receiving approval from the Arts and Sciences Faculty Senate. All the programs presented here follow the approved GE program.

**College of Arts and Sciences Transition Policy:** The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

**Special Note for the Submitted Programs:**

There is currently no Academic Plan Code for the new Romance Studies major.

Status: PENDING

**PROGRAM REQUEST**  
Asian American Studies Minor

Last Updated: Williams, Valarie Lucille  
06/17/2011

<b>Fiscal Unit/Academic Org</b>	Arts & Sciences Administration - D4305
<b>Administering College/Academic Group</b>	Arts And Sciences
<b>Co-administering College/Academic Group</b>	
<b>Semester Conversion Designation</b>	Re-envisioned with significant changes to program goals and/or curricular requirements (e.g., degree/major name changes, changes in program goals, changes in core requirements, structural changes to tracks/options/courses)
<b>Current Program/Plan Name</b>	Asian American Studies Minor
<b>Proposed Program/Plan Name</b>	Asian American Studies Minor
<b>Program/Plan Code Abbreviation</b>	ASIANAM-MN
<b>Current Degree Title</b>	

**Credit Hour Explanation**

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		25	16.7	12	4.7
Required credit hours offered by the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

**Explain any change in credit hours if the difference is more than 4 semester credit hours between the values listed in columns B and C for any row in the above table**

The Minor in Asian American Studies will be revised to make it more feasible for students to complete the degree. The proposed change will require 4 courses (3 Asian American Studies courses + an additional Asian American Studies course, or an elective in either Asian studies or U.S. race/ethnicity studies), rather than 5. This revision is necessary in light of the scarcity of courses that the program currently offers due to the corresponding scarcity of faculty who teach in Asian American Studies. Furthermore, Psychology 646: Psychology of Asian Americans: Children, Youth & Families will not be converted.

**Program Learning Goals**

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

**Program Learning Goals** •

**Assessment**

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

**Is this a degree program (undergraduate, graduate, or professional) or major proposal?** No

**Program Specializations/Sub-Plans**

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Status: PENDING

**PROGRAM REQUEST**  
Asian American Studies Minor

Last Updated: Williams, Valarie Lucille  
06/17/2011

**Pre-Major**

Does this Program have a Pre-Major? No

**Attachments**

- AAS semester conversion.pdf: all required information  
*(Other Supporting Documentation. Owner: Ponce, Martin)*
- A and H CL.AsiamAmer.Minor.doc: A and H Cover Letter  
*(Letter from the College to OAA. Owner: Williams, Valarie Lucille)*
- CCI Subcmte Chair Letter - Minor in Asian American Studies.doc: CCI Subcommittee Chair Letter  
*(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)*
- AAS semester conversion revised.pdf: all required information  
*(Other Supporting Documentation. Owner: Ponce, Martin)*

**Comments**

- The new attachment includes the revised minor semester advising sheet. Everything else is the same as the original.  
*(by Ponce, Martin on 06/17/2011 07:00 AM)*

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Ponce, Martin	04/19/2011 10:55 AM	Submitted for Approval
Approved	Ponce, Martin	04/21/2011 01:09 PM	Unit Approval
Approved	Williams, Valarie Lucille	05/31/2011 03:04 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	06/13/2011 11:34 AM	ASCCAO Approval
Submitted	Ponce, Martin	06/17/2011 07:00 AM	Submitted for Approval
Approved	Ponce, Martin	06/17/2011 07:02 AM	Unit Approval
Approved	Williams, Valarie Lucille	06/17/2011 07:24 AM	College Approval
Pending Approval	Nolen, Dawn Jenkins, Mary Ellen Bigler Meyers, Catherine Anne Vankeerbergen, Bernadette Chantal Hanlin, Deborah Kay	06/17/2011 07:24 AM	ASCCAO Approval



Department of Evolution, Ecology, and Organismal Biology

College of Biological Sciences  
318 West 12th Avenue  
Columbus, OH 43210-1293

Phone (614) 292-8088  
Fax (614) 292-2030

May 23, 2011

Professor Larry Krissek  
Chair, Arts and Sciences CCI  
Re: Minor in Asian American Studies

Dear Professor Krissek:

The CCI's Arts and Humanities 2 subcommittee met on May 18, 2011, and reviewed the semester conversion programs for the minor in Asian American Studies. The committee noted only a few small problems and voted unanimously to send the program on to the full CCI for review without waiting for a revised proposal. The problems we noted were

- The proposal needs a letter from Dean Williams.
- The semester advising sheet still refers to 100-level courses and the GEC.
- The advising sheet should include the paragraph found in the rationale on the previous page about electives being approved by the coordinating advisor.

Sincerely,

A handwritten signature in black ink that reads "Mitch Masters".

Wm. Mitchell Masters  
A&H2 Subcommittee Chair  
Associate Professor of Biology



May 31, 2011

College of Arts and Sciences

186 University Hall  
230 North Oval Mall  
Columbus, OH 43210

Lawrence Krissek, Professor of Earth Sciences  
Faculty Chair, CCI  
College of Arts and Sciences

Phone (614) 292-1667  
Fax (614) 292-8666  
Web [artsandsciences.osu.edu](http://artsandsciences.osu.edu)

Dear Larry,

The Faculty Steering Committee has completed and submitted its proposal for a semester version of its interdisciplinary minor: Minor in Asian American Studies. The program was reviewed and unanimously approved by the Arts and Humanities Disciplinary Advisory Panel for Curriculum within the College of Arts and Sciences on May 11, 2011. Previously this minor was housed in ASC Interdisciplinary Programs Office, and with the re-structuring in Arts and Sciences has moved to be administratively housed in the Diversity and Identity Studies Collective (DISCO) within Arts and Humanities in the College of Arts and Sciences. Please note that since this program crosses multiple units, the first line only on the PACER chart has been completed.

Most specifically, I have highlighted the changes for the program below:

**Minor in Asian American Studies:** The Minor in Asian American Studies was last revised and approved by CAA on November 18, 2009. Since that last revision, the Oversight Committee has found that it is difficult for students to take a total of five courses under quarters. Under semesters they are revising the minor to require only four courses under semesters due to the scarcity of courses and due the fact that Psychology 646 will not be converted. The program converted from 25 quarter credit hours to 12 semester credit hours. They have narrowed the list of 3 required courses that they have listed as "Asian American Studies Courses," and then allow students to take an additional course from any unit offering a course that specifically addresses Asian American issues. No more than three hours of 2000-level course work may count toward the minor, thus fulfilling the ASC requirement of 6 credit hours at the 3000-level and above.

We are sending this undergraduate minor forward for review and approval in the next stage of curricular review at the Arts and Sciences Committee on Curriculum and Instruction. The courses that are specific to all of the programs are listed under multiple Book 3 Listings. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or [williams.1415@osu.edu](mailto:williams.1415@osu.edu).

Thank you for your consideration of these proposals,

A handwritten signature in cursive script that reads "Valarie Williams".

Valarie Williams, Professor of Dance  
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Martin Ponce, Director and Assistant Professor, Minor in Asian American Studies  
Mark Shanda, Dean, College of Arts and Sciences, Arts and Humanities

15 April 2011

Professor Mitch Masters  
Chair, Arts and Humanities 2 Subcommittee of CCI

Dear Professor Masters,

I am writing in support of the semester conversion plan for the interdisciplinary minor in Asian American Studies as submitted by Joe Ponce, Coordinator of the Asian American Studies Program. Asian American Studies has decided to make some significant changes to the minor. First, they are reducing the number of hours needed to complete the minor from 25 on the quarter system to 12 on the semester system. Second, they are eliminating a very long list of electives that might be used to complete the “one course in race/ethnicity or Asian studies” requirement on the minor. Instead, they will allow the Coordinator of the program to determine this elective in consultation with each student. I fully support both of these changes as they will make it easier for students to pursue the minor while still maintaining the purpose and rigor of the program.

Asian American Studies is part of the Diversity and Identity Studies Collective at OSU (DISCO), which is supported by the College of Arts and Sciences and reports to Arts and Humanities Divisional Dean, Mark Shanda. I am the Director of DISCO, which is why I am writing this letter of support. Please let me know if you need additional information.

Sincerely,

Debra A. Modellmog  
Professor of English  
Director, Diversity and Identity Studies Collective at OSU (DISCO)

Asian American Studies  
Semester conversion  
19 April 2011

## **Program Rationale Statement**

### Decrease in required credit hours

The Minor in Asian American Studies will be revised to make it more feasible for students to complete the degree. The proposed change will require 4 courses (3 Asian American Studies courses + an additional Asian American Studies course, or an elective in either Asian studies or U.S. race/ethnicity studies), rather than 5. This revision is necessary in light of the scarcity of courses that the program currently offers due to the corresponding scarcity of faculty who teach in Asian American Studies. Furthermore, Psychology 646: Psychology of Asian Americans: Children, Youth & Families will not be converted.

### Elective approved by coordinating adviser

There are innumerable courses across the university curriculum in Asian studies and U.S. race/ethnicity studies. Rather than attempt to list them all, the elective will be determined at the discretion of the Asian American Studies coordinating adviser in consultation with the student on a case-by-case basis. This will both streamline the advising process and maximize the flexibility of this requirement.

## **List of Semester Courses**

Comparative Studies 2321: Introduction to Asian American Studies (3)  
Comparative Studies 3604: Women in East Asian and Asian American Literature (3)  
Comparative Studies 3677: South Asian American Religion and Culture (3)  
Comparative Studies 4803: Studies in Asian American Literature and Culture (3)  
Comparative Studies 4921: Intersections: Approaches to Race, Gender, Class, and Sexuality (3)  
East Asian Languages and Literatures 3446: Asian American Film (3)  
English 4587: Studies in Asian American Literature and Culture (3)  
English 5681.01: Studies in Korean American Literature (3)  
English 5681.02: Studies in Japanese American Literature (3)  
English 5681.03: Studies in Chinese-American Literature (3)  
History 2079: Asian American History (3)  
History 3612: Asian American Women: Race, Sex, & Representations (3)  
Korean 6445: Studies in Korean American Literature (3)  
Political Science 4145: Asian American Politics (3)  
Sociology 2382: Sociology of Asian American Life (3)

Asian American Studies Minor (ASIANAM-MN)

**Asian American Studies Coordinating Adviser:**

Martin Joseph Ponce  
421 Denney Hall  
164 West 17th Avenue  
Columbus, OH 43210  
(614) 688-0513  
[ponce.8@osu.edu](mailto:ponce.8@osu.edu)

[asianamericanstudies.osu.edu](http://asianamericanstudies.osu.edu)

Asian American Studies is an interdisciplinary field of study that focuses on the histories, experiences, and cultures of people of Asian and Pacific Islander descent living in the United States. It seeks to broaden students' understanding of the diversity and complexity of Asian American identities and communities; to provide comparative and intersectional approaches to race, migration, ethnicity, class, gender, sexuality, and citizenship; and to encourage linking educational and research initiatives to community and political concerns.

The minor in Asian American Studies requires 12 credit hours of course work. Three courses (9 credit hours) must be taken in Asian American Studies. The remaining three credits may be fulfilled by taking: a) an additional Asian American Studies course; b) an elective in Asian studies; or c) an elective in U.S. race/ethnicity studies. Note that language courses (i.e., Chinese 101) may not count toward the elective.

No more than three hours of 2000-level course work may count toward the minor. Courses may overlap between the minor and the General Education (GE).

To enroll in the minor, schedule an appointment with the coordinating adviser, complete the minor program form, then file the form with your college or school counselor.

**Asian American Studies courses**

Comparative Studies 2321, 3604, 3677, 4803, 4921  
East Asian Languages and Literatures 3446  
English 4587, 5681.01, 5681.02, 5681.03  
History 2079, 3612  
Korean 6445  
Political Science 4145  
Sociology 2382

**Elective**

The elective in either Asian studies or U.S. race/ethnicity studies will be approved by the coordinating adviser in consultation with the student on a case-by-case basis.

Asian Studies electives (examples)

Anthropology 3417  
Chinese 2231, 2232, 2451, 4401, 4402, 4403, 4404, 4405, 4406, 4407, 5400  
Comparative Studies 3673  
East Asian Languages and Literatures 3223, 3241, 3299  
History 2390, 2391, 2392, 2393, 3376, 3401, 3402, 3403, 3404, 3405, 3410, 3411, 3425, 3426, 3430, 3580  
History of Art 2003, 4810, 4815, 4820, 5002, 5701, 5702, 5711, 5712, 5720, 5723, 5725, 5727, 5812, 5815, 5816, 5821, 5822  
International Studies 2050, 4539  
Japanese 2231, 2451, 2452, 4400, 4401, 5400, 5454, 5455, 5456  
Korean 2231, 2451, 5256, 5400, 5405, 5455

Philosophy 2100  
Political Science 4230, 4231, 4232, 4235, 4236

U.S. race/ethnicity electives (examples)

African American and African Studies 2080, 2081, 2367.01, 2367.02, 3089, 3361, 4378, 4504, 4582, 4921  
Anthropology 3420  
Communications 2668, 4445  
Comparative Studies 2105, 2322, 2360, 3623, 3672, 3689, 4804, 4822, 5871  
English 2281, 4504, 4581, 4582, 4583, 4586, 4588  
Geography 5601  
History 2060, 2065, 2070, 2071, 2075, 2080, 2081, 2085, 2750, 2752, 3010, 3011, 3012, 3013, 3017, 3070, 3071, 3075, 3080, 3081, 3082, 3083, 3085, 3089, 3610, 3750, 4080  
Linguistics 2601, 2602, 4601  
Music 2288  
Political Science 3220, 4141, 5140  
Psychology 2375  
Sociology 2380, 3463  
Women's, Gender and Sexuality Studies 2340, 2367.04, 4520, 4540

Independent Research or Fieldwork: Students can develop an independent project in consultation with an adviser (3 credits maximum).

*\* Note: Topics courses, when the content is appropriate, may be approved by the adviser for credit toward the minor.*

**Asian American Studies minor program guidelines**

Required for graduation No

Credit hours required A minimum of 12

Transfer credit hours allowed A maximum of 6

Overlap with the GE Permitted

Overlap with the major Not allowed and

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Each minor completed must contain 12 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor program form must be approved by the coordinating adviser.

Filing the minor program form The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

Changing the minor Once the minor program form is filed in the college office, any changes must be approved by the coordinating adviser.

College of Arts and Sciences  
Curriculum and Assessment Services  
154 Denney Hall, 164 W. 17<sup>th</sup> Ave.  
<http://artsandsciences.osu.edu>

JLM Rev. 10/7/09  
Update 8/9/10 DH



Asian American Studies Minor (ASIANAM-MN)

**Asian American Studies Coordinating Advisor:**

Martin Joseph Ponce  
421 Denney Hall  
164 West 17th Avenue,  
Columbus, OH 43210  
(614) 292-6065  
[asianamericanstudies.osu.edu](http://asianamericanstudies.osu.edu)

Asian American studies is an interdisciplinary and comparative field of study that examines the cultures, history, experiences, concerns, and contributions of Asian/Pacific Islander Americans and their communities. It focuses on the American experience of persons from Asian countries of the Pacific Rim and the Pacific Islands, and maintains its relationship with the Asian American community and the broader society.

The minor in Asian American studies requires 25 credit hours of course work that comes from several departments and colleges. Four courses (20 credit hours) are to be taken in Asian American studies. The remaining five credits must come from the electives in either Asian studies or U.S race/ethnicity studies. No more than five hours of 200-level course work may count toward the minor. Courses may overlap between the minor and the General Education Curriculum (GEC). After the coordinating advisor has approved your Minor Program Form, you should file the form with your college or school counselor. For further information about the minor please contact: [ponce.8@osu.edu](mailto:ponce.8@osu.edu).

**Asian American Studies courses (20 credit hours)**

Chinese 678  
Comparative Studies 241, 314, 345, 543, 545, 645, 665, 678  
East Asian Languages and Literatures 346  
English 587, 681.01, 681.02, 681.03  
History 346, 525\*  
Japanese 665  
Korean 645  
Political Science 508  
Psychology 646  
Sociology 382

**Electives (5 credit hours)**

**Asian studies**

Anthropology 421.01  
Chinese 231, 232, 251, 501, 502, 503, 504, 505, 600  
Comparative Studies 323  
East Asian Languages and Literatures 323, 341, 399, 675, 677, 683  
Economics 672  
History 308, 543.01, 543.02, 543.03, 543.04, 546, 548.01, 548.02  
History of Art 213, 576, 582, 669, 670, 671, 672, 673, 674, 675, 676, 677.01, 677.02, 678.01, 678.02, 679, 681, 682, 690.02  
International Studies 235, 539  
Japanese 231, 251, 252, 501, 600, 641, 654, 655, 656  
Korean 231, 251, 600, 654  
Philosophy 215  
Political Science 536, 537, 539, 635, 636

**U.S. race/ethnicity studies**

African American and African Studies 303, 323.01, 323.02, 326, 345, 361, 367.02, 367.03, 367.04, 378, 379, 451, 504, 505, 545, 551, 555.01, 555.02, 561, 565, 571, 582, 595, 630  
Anthropology 421.08

Art Education 367.01  
Chinese 678  
Communications 368, 645  
Comp Studies 205, 242, 243, 274, 322, 339, 367.04, 542, 544, 641  
Educational Policy and Leadership 551, 552  
English 281, 367, 505, 581, 582, 583, 586, 588  
Geography 643  
History 309, 323.01, 323.02, 325, 555.01, 555.02, 557.03, 559, 568.01, 568.02, 577.01, 577.02  
Linguistics 303, 372, 505  
Music 288  
Political Science 504, 541, 608  
Psychology 375  
Social Work 300, 301  
Sociology 345, 380, 463  
Women's Studies H296, 300, 340, 367.04, 370, 505, 510, 520, 540

Independent Research or Fieldwork: (5 credits maximum) Students can develop an independent project in consultation with an advisor.

\* Note: Topics courses, when the content is appropriate, may be approved by the advisor for credit toward the minor.

**Asian American Studies minor program guidelines**

The following guidelines govern this minor.

**Required for graduation** No

**Credit hours required** A minimum of 25

**Transfer credit hours allowed** A maximum of 10

**Overlap with the GEC** Permitted

**Overlap with the major** Not allowed and

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

**Overlap between minors** Each minor completed must contain 20 unique hours.

**100-level course:** For every five credit hours of 100-level course work on the minor, the minimum total required for the minor is increased by five.

**Grades required**

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

**Approval required** The minor program description sheet indicates if the minor course work must be approved by:

- The academic unit offering the minor

**Filing the minor program form** The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

**Changing the minor** Once the minor program is filed in the college office, any changes must be approved by the academic unit offering the minor.

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**Transitional policy**

We will apply quarter courses toward the Minor.