

Status: PENDING

PROGRAM REQUEST
Agricultural and Extension Education - AEE-MS

Last Updated: Myers, Dena Elizabeth
01/19/2011

Fiscal Unit/Academic Org Human & Community Resource Dev - D1118
Administering College/Academic Group Food, Agric & Environ Science
Co-administering College/Academic Group
Semester Conversion Designation Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name Agricultural and Extension Education
Proposed Program/Plan Name Agricultural and Extension Education - AEE-MS
Program/Plan Code Abbreviation AGREduc-MS
Current Degree Title Master of Science

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		45	30.0	30	0.0
Required credit hours offered by the unit	Minimum	20	13.3	20	6.7
	Maximum	36	24.0	24	0.0
Required credit hours offered outside of the unit	Minimum	9	6.0	6	0.0
	Maximum	25	16.7	10	6.7
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

Explain any change in credit hours if the difference is more than 4 semester credit hours between the values listed in columns B and C for any row in the above table

Historically, the M.S. curriculum requirements were determined by the student, in concert with his/her advisor. The department faculty has decided to restructure the curriculum and build in more required courses, using historical enrollment trend data to inform their decisions. The non-thesis option would not change requirements for courses taken inside the department. Additional credit hours could be taken inside or outside the department; this would not change the minimum hours, but would change the maximum.

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

- Program Learning Goals**
- Articulate a personal a professional philosophy based on the history and foundation sof the discipline.
 - Develop quality programs based on assessed needs and appropriate planning models.
 - Model effective communication based on knowledge of learning and delivery systems.
 - Implement appropriate formative and summative evaluation strategies.

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

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Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? No

DIRECT MEASURES (means of assessment that measure performance directly, are authentic and minimize mitigating or intervening factors)

Classroom assignments

- Other classroom assessment methods (e.g., writing assignments, oral presentations, oral exams)

Direct assessment methods specifically applicable to graduate programs

- Candidacy exams
- Thesis/dissertation oral defense and/or other oral presentation
- Thesis/dissertation (written document)

INDIRECT MEASURES (means of assessment that are related to direct measures but are steps removed from those measures)

Surveys and Interviews

- Student evaluation of instruction

Additional types of indirect evidence

- Job or post-baccalaureate education placement

USE OF DATA (how the program uses or will use the evaluation data to make evidence-based improvements to the program periodically)

- Meet with students directly to discuss their performance
- Make improvements in course delivery and learning activities within courses

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No

Attachments

- M. S. Proposal.pdf
(Program Proposal. Owner: Trefz,Marilyn Kaye)
- HCRD Semester Plan of Courses - Final.xlsx
(List of Semester Courses. Owner: Trefz,Marilyn Kaye)

Comments

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Trefz,Marilyn Kaye	11/18/2010 04:18 PM	Submitted for Approval
Revision Requested	Stokoe,Laurie Anne	11/23/2010 09:05 AM	Unit Approval
Submitted	Trefz,Marilyn Kaye	12/09/2010 08:37 AM	Submitted for Approval
Approved	Cano,Jamie M	12/13/2010 12:48 PM	Unit Approval
Approved	Pfister,Jill Ann	01/14/2011 05:36 PM	College Approval
Approved	Myers,Dena Elizabeth	01/19/2011 10:12 AM	GradSchool Approval
Pending Approval	Soave,Melissa A	01/19/2011 10:12 AM	CAA Approval



Department of Human and Community Resource Development

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November 18, 2010

Phone (614) 292-6321
Fax (614) 292-7007

Dr. Jill Pfister
Assistant Dean, Academic Affairs
College of Food, Agricultural, and Environmental Sciences
100 Agricultural Administration Building
2120 Fyffe Road
Columbus, OH 43210

Dear Jill:

This letter is to lend departmental administrative support to the efforts made by the Human and Community Resource Development faculty as they planned the graduate curriculum transition from a quarter to a semester academic calendar. The planning process has been thorough and extensively involved all faculty in the department. Their work has resulted in continuation of the three graduate programs, with appropriate changes and updates. At this time there is no plan to change the names of the graduate programs:

- M. S. in Agricultural and Extension Education
- M.Ed. in Agricultural and Extension Education
- Ph.D. in Agricultural and Extension Education

Research Methods Minor – Minor changes have been made to the graduate Research Methods minor. These changes have been made to better serve the needs of students, within our department and those within other academic units across the University campus.

Faculty met several times from August through November. We had essentially 100% participation. These changes were adopted by near unanimous consensus in every case. Input was also solicited from faculty members in other academic departments whose students enroll in our research courses.

Many thanks to you and the College Academic Affairs Committee for your efforts in this process.

Sincerely,

A handwritten signature in black ink, appearing to read "L. H. Newcomb", with a long horizontal line extending to the right.

L. H. Newcomb
Interim Chair

**Master of Science (M.S.)
Agricultural and Extension Education (AEE)**

Program Approval Checklist

Student Name:		
	Yes	No
Was Program Plan submitted to GSC Chair by the end of the second semester?		
Was the Program Plan and Program Approval Checklist returned to adviser?		
Requirement		
Does the Program Plan reflect how these requirements are met?		
• AEE 7000 – Graduate Orientation Seminar (1)		
• AEE 8000 – Leading Through Historical Perspectives (3)		
• AEE 8850 – Research Methods (2)		
• AEE 8851 – Proposal I (1) [concurrent with AEE 8850]		
Minimum of 30 total semester credit hours – Option A (Thesis)		
Minimum of 35 total semester credit hours – Option B (non-Thesis)		
• At least 20 semester credit hours in AEE.		
• At least 6 semester credit hours of coursework outside AEE. (Other than Individual Studies)		
• No more than 10 semester credit hours of Individual Studies (maximum of 7 semester hours within AEE)		
Prerequisites / Deficiencies / Internship completed (if required)?		
Program completed within a six year time period? Term of admission began: <insert term of admission>		
Final Program Plan (signed by advisory committee) and Advising Report (and/or transcript) submitted to the AEE Graduate Studies Committee Chair <u>prior to the beginning</u> of the final term of enrollment?		
Application to Graduate submitted to Graduate School by the second Friday of semester of graduation?		

COMMENTS:

Initial Approval

Final Approval

AEE GSC Chair Signature

Date

AEE GSC Chair Signature

Date

Copies to: GSC Secretary, Advisor, Student

APPROVAL CHECKLIST MS DEGREE IN AEE

Student Name: _____

_____ Program submitted to GSC Chair prior to end of the second quarter of enrollment.

_____ Program reviewed and returned to adviser.

Met	Not Met	Requirement
		20 credit hours in AEE
		9 credit hours in minor
		No more than 12 hours of AEE 889 and/or 993
		No more than 21 total hours of independent study
		Program must include these courses:
		Foundations: AEE 700
		Core: AEE 723, 730(or 840*), 770
		Research: AEE 885 and 887
		Minimum of two quarters of residency (enrolled in at least one course on the Columbus campus)
		Minimum of 45 total credit hours
		Plans for meeting conditions of admission, if any
		Internship, if needed
		Program completed within a six-year period
		Final program submitted to GSC Chair prior to beginning of final quarter of enrollment

- * Only for Ag Comm specialization students

COMMENTS:



Initial Approval

Final Approval

Signature of AEE GSC Chair / Date

Signature of AEE GSC Chair / Date

Copies to: GSC Secretary, Adviser; Student

Human and Community Resource Development - Semester Course Listings and Teaching Assignments - Draft 11/17/2010

UNDERGRADUATE										
QUARTER COURSE INFORMATION			SEMESTER COURSE INFORMATION							
Qtr. Course No.	Name of Quarter Course	Hours	Semester Course No.	Name of Semester Course	Hours	Cl Hrs	Lab Hrs	Semester(s) Taught	Program(s) Served	Faculty
Agricultural Communication, Education, and Leadership										
AEE 230; AC 200	Introduction to AEE; Introduction to Agr. Communication	3 to 5	ACEL 2530	Introduction to Agr. Communication, Education and Leadership - Lecture	2	2		Fall	ACEL	Whittington
			ACEL 2530E	Introduction to Agr. Communication, Education and Leadership - Lecture-	2	2		Fall	ACEL	Whittington
AEE 280	Early Field Experience in Agricultural and Extension Education		ACEL 2880	Early Experience in Agricultural Education and Extension	1	Off-campus		May Term	ACEL	Whittington
NEW COURSE			ACEL 5794	FAES Egyptian Program - Pre-Program Seminar	2			Spring	ACEL	Cano
NEW COURSE			ACEL 5797	FAES Egyptian Program In-Country Course	3			May Term	ACEL, CFAES, OSU	Cano
AG COMM 293	Individual Studies	1 to 5	ACEL 2193	Individual Studies	1 to 3			All	ASE, AG COM	Whittington
AG COMM 294	Group Studies	1 to 5	ACEL 2194	Group Studies	1 to 3			All	ASE, AG COM	Whittington
AG COMM 693	Individual Studies	1 to 5	ACEL 5193	Individual Studies	1 to 3			All	ASE, AG COM	Whittington
AG COMM 594	Group Studies	1 to 5	ACEL 5194	Group Studies	1 to 3			All	ASE, AG COM	Whittington
NEW COURSE			ACEL 4683H	Research with Distinction	1 to 10			All	ACEL	
AEE 683H, AC 683H	Honors Projects		ACEL 4683H	Honors Project	1 to 10			All	ACEL	Whittington
NEW COURSE			ACEL 4998	Undergraduate Research	1 to 10			All	ACEL	
Agriscience Education (ASE)										
AEE 480	Field Experience	3	ASE 4280	Context-Based Learning in Agriscience Education	2	Off-campus		Fall	ASE	Cano
			ASE 4388	Professional Development in Agr. Communication, Ed., and Leadership	1 to 3			Fall/Spring	ASE	Whittington
AEE 530.02	Methods of Teaching Agricultural Education	5	ASE 5230	Methods of Teaching in Agriscience Education	3	2	1	Fall	ASE	Whittington
AEE 531	Experiential Education in Public Schools	3	ASE 5231	Experiential Learning in Agriscience Education	2	2		Fall	ASE	Whittington
AEE 585	Program Development in Public Schools	3	ASE 5255	Program Planning in Agriscience Education	2	2		Spring	ASE	Whittington
AEE 580.01	Field Experience in Public Schools I	5	ASE 5280	Internship in Agriscience Education	4	Off-campus		Spring	ASE	Cano
AEE 580.02	Field Experience in Public Schools II	5	ASE 5281	Capstone in Agriscience Education	4	Off-campus		Spring	ASE	Cano
AEE 380.03	Field Experience in Public Schools III	5	ASE 5282	Evaluation in Agriscience Education	4	Off-campus		Spring	ASE	Cano
COMMUNITY LEADERSHIP (COM LDR)										
AEE 293	Individual Studies	1 to 5	COM LDR 2193	Individual Studies	1 to 3			All	CL-CEE, CL-L	Scheer and King
AEE 294	Group Studies	1 to 5	COM LDR 2194	Group Studies	1 to 3			All	CL-CEE, CL-L	Scheer and King
NEW COURSE			COM LDR 2550	Land Grant Influence (proposed GEC History course)						
AEE 420	Program Development in Extension	3	COM LDR 3330	Program Development and Evaluation	3	3			CL-CEE	Scheer
AEE 342	Fundamentals of Personal and Professional Leadership	3	COM LDR 3530	Foundations of Personal and Professional Leadership	3	3		Fall	ACEL, OSU	Birkenholz
			COM LDR 3530E	Foundations of Personal and Professional Leadership - Honors Embedded	3	3		Fall	ACEL, OSU	Birkenholz
AEE 594	Toward Cultural Proficiency		COM LDR 3535S	Toward Cultural Proficiency	3	3		Spring	ACEL, OSU	Whittington
AEE 387	Data Analysis in Applied Sciences	5	COM LDR 3537	Data Analysis in the Applied Sciences	3	2	1	Fall/Spring	ACEL	Cano
AEE 489	Internship in Agricultural Occupations	1 to 5	COM LDR 4191	Internship in Community Leadership	2 to 3			All	CL-CEE, CL-L	King
AEE 442	Leadership in Teams and Community Organizations	5	COM LDR 4430	Leadership in Teams and Community Organizations	3	3		Spring	CL-CEE,CL-L	????
NEW COURSE			COM LDR 4480	Leadership Practicum	3 to 6	Off-campus		All	CLL	Birkenholz
AEE 693	Individual Studies	1 to 5	COM LDR 5193	Individual Studies	1 to 3			All	CL-CEE, CL-L	Scheer and King
AEE 594	Group Studies	1 to 5	COM LDR 5194	Group Studies	1 to 3			All	CL-CEE, CL-L	Scheer and King
AEE 530.01	Methods of Teaching in Non-Formal Learning Environments	5	COM LDR 5330	Methods of Teaching in Non-formal Learning Environments	3	2	1	Fall	CL-CEE, CL-L	Whittington
NEW COURSE			COM LDR 5335	Volunteer and Human Resource Management	3			Fall	CL-CEE, CL-L	Cochran
AEE 642 and 643	Youth Organizations/Youth Program Mgt. in Non-School Settings	3 + 3	COM LDR 5350	Youth Organizations and Program Management	4	4		Spring	CL-CEE	Scheer and Cochran
AEE560.01	Field Experience in Extension I	5	COM LDR 5380	Internship in Community and Extension Education	4	Off-campus		All	CL-CEE	Thomas
AEE 560.02	Field Experience in Extension II	5	COM LDR 5381	Capstone in Community and Extension Education	4	Off-campus		All	CL-CEE	Thomas
AEE 560.03	Field Experience in Extension III	5	COM LDR 5382	Issues in Community and Extension Education	4	Off-campus		All	CL-CEE	Thomas
NEW COURSE			COM LDR 5430	Professional Leadership Ethics	3	3		Fall	CL-CEE, CL-L, AC	King

KEY: Bold - Core Courses

