

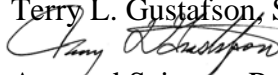


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Columbus, OH 43210

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artsandsciences.osu.edu

June 15, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion

Re: Arts and Sciences Program Proposals from the Social and Behavioral Sciences Division

Arts and Sciences is pleased to submit the following programs from the Social and Behavioral Sciences Division to the Office of Academic Affairs for conversion from quarters to semesters. The programs have been approved by the faculty members and chair of the originating unit, and reviewed and approved by the divisional advisory panel, a subcommittee of the ASC Committee on Curriculum and Instruction (CCI), and the full CCI. The vote for approval of all programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
Journalism BA	JOURNAL-BA	Converted	6/7/2011	2/19/2010
Communication Minor	COMM-MN	Converted	6/7/2011	Prior to 2006
Communication Technology Minor	COMTECH-MN	New	6/7/2011	N/A
Media in Society Minor	MEDIASC-MN	Converted	6/7/2011	Prior to 2006
Organizational Communication Minor	ORGLCOM-MN	New	6/7/2011	N/A
Speech and Hearing Science Minor	SPHHRNU-MN	Converted	6/2/2011	Prior to 2006

Arts and Sciences General Education (GE) Program: The GE program for untagged B.A. and B.S. degrees in Arts and Sciences was approved by the Council on Academic Affairs on May 26, 2010, after receiving approval from the Arts and Sciences Faculty Senate. All the programs presented here follow the approved GE program.

College of Arts and Sciences Transition Policy: The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

Status: PENDING

PROGRAM REQUEST
Media in Society Minor

Last Updated: Mumy, Gene Elwood
06/01/2011

Fiscal Unit/Academic Org	School Of Communication - D0744
Administering College/Academic Group	Social And Behavioral Sciences
Co-administering College/Academic Group	
Semester Conversion Designation	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name	Media in Society Minor
Proposed Program/Plan Name	Media in Society Minor
Program/Plan Code Abbreviation	MEDIASC-MN
Current Degree Title	

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		20	13.3	12	1.3
Required credit hours offered by the unit	Minimum	20	13.3	12	1.3
	Maximum	20	13.3	13	0.3
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals •

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? No

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No

Attachments

- Division Letter for Communication.doc: Division Letter
(Letter from the College to OAA. Owner: Mumy, Gene Elwood)
- CCI Subcommittee Chair Letter CommMinors.doc: CCI Subcommittee Chair Letter
(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)
- Proposal M&S minor.pdf
(Program Proposal. Owner: McDonald, Daniel Gary)
- Division Letter for Communication.doc: Division Letter
(Letter from the College to OAA. Owner: Mumy, Gene Elwood)

Comments

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	McDonald, Daniel Gary	10/29/2010 02:23 PM	Submitted for Approval
Approved	Nathanson, Amy Ilene	11/01/2010 07:15 AM	Unit Approval
Approved	Vanarsdale, Sonya Renee	11/02/2010 11:22 AM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	11/03/2010 12:51 PM	ASCCAO Approval
Submitted	VanPelt, Susan J	11/03/2010 03:15 PM	Submitted for Approval
Approved	McDonald, Daniel Gary	11/03/2010 03:44 PM	Unit Approval
Revision Requested	Mumy, Gene Elwood	11/23/2010 08:43 PM	College Approval
Submitted	McDonald, Daniel Gary	12/12/2010 10:46 AM	Submitted for Approval
Approved	McDonald, Daniel Gary	12/12/2010 10:49 AM	Unit Approval
Revision Requested	Mumy, Gene Elwood	01/18/2011 10:41 AM	College Approval
Submitted	VanPelt, Susan J	01/19/2011 09:07 AM	Submitted for Approval
Approved	McDonald, Daniel Gary	01/19/2011 01:41 PM	Unit Approval
Approved	Mumy, Gene Elwood	01/21/2011 07:07 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	02/01/2011 12:31 PM	ASCCAO Approval
Submitted	McDonald, Daniel Gary	03/08/2011 01:40 PM	Submitted for Approval
Approved	McDonald, Daniel Gary	03/08/2011 01:45 PM	Unit Approval
Approved	Mumy, Gene Elwood	04/07/2011 03:18 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	04/22/2011 04:35 PM	ASCCAO Approval
Submitted	McDonald, Daniel Gary	05/31/2011 11:17 AM	Submitted for Approval
Approved	McDonald, Daniel Gary	06/01/2011 09:23 AM	Unit Approval
Approved	Mumy, Gene Elwood	06/01/2011 08:57 PM	College Approval
Pending Approval	Nolen, Dawn Jenkins, Mary Ellen Bigler Meyers, Catherine Anne Vankeerbergen, Bernadette Chantal Hanlin, Deborah Kay	06/01/2011 08:57 PM	ASCCAO Approval



Department of English

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164 W. 17th St.
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Phone (614) 292-0695

TO: Larry Krissek, CCI Chair
FROM: James Fredal, CCI Sciences Subcommittee Chair
RE: Semester Conversion Proposals for Communication Minors

Date: April 11, 2011

Larry:

The Sciences subcommittee of the CCI reviewed semester conversion proposals for three Communication Minors (Organizational Communication, Communication, and Media in Society) at their meeting on January 24 and voted unanimously to approve all three with a few minor contingencies, which have been addressed. Though a couple of the minors are listed as new, they are all in fact straight conversions from their quarter versions (as explained in Gene Mumy's letter).

We also approved the Communication Technology Minor on April 11 with two contingencies:

- They need to include a statement to the effect that 6 hours of electives must be taken at the 3000 level or above (it is currently possible to take only two credit hours at the advanced level).
- They also need to rephrase their learning goals to be student centered (and parallel with their other minors). Alternatively, they could simply delete those goals.

With the unanimous approval of the subcommittee, I forward these 4 Communication minor proposals to the full CCI with a recommendation for approval.

Thanks very much.

Jim

Cc: Bernadette Vankeerbergen



College of Arts and Sciences

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May 27, 2011

Chairs of Arts and Sciences CCI and CAA

Dear Chairs:

At the undergraduate level the School of Communication has two major programs:

The Communication Bachelor of Art with three areas of concentration: 1) Strategic Communication; 2) New Media and Communication Technology; and 3) Communication Analysis and Practice.

The Public Affairs Journalism Bachelor of Art (a tagged degree).

In her cover letter, School Director Carroll describes the careful consideration given by the School to the semester conversion plans for all programs, especially these two majors and the minimal changes made to the majors in the conversion. The only changes worth noticing at all are the repackaging of some courses into more concentrated modules.

It also needs to be noted that even though the Journalism BA is a tagged degree students taking that degree do the regular GE for BAs in Arts and Sciences. As a result the credit hour table in PACER is filled in following the rules for an untagged degree rather than accounting for all of the GE in hours for the major.

The conversion plans for both majors were reviewed and endorsed by the Social Sciences Disciplinary Advisory Panel (SS DAP). As a result I approve Communication's conversion plans for its two majors and submit them for CCI's consideration.

At the undergraduate level Communication also has four minors. In addition to the General Communication minor, there are three specialized minors:

- A) Communication Technology
- B) Media and Society
- C) Organizational Communication

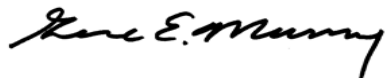
The three specialized minors were developed during 2007 and were approved as new minors in Spring 2008; and the general minor was reassessed at the same time. Because of technical issues with PACER the Communication Technology and Organizational Communication minors are listed as new, when they are in fact straight conversions of the minors approved in 2008 at 20 quarter credit hours. Indeed all of the minors are straight conversions because they are new or were reconsidered as part of the 2007-2008 process. As a result the SS DAP has endorsed the semester versions and I have approved them and submit them for CCI's consideration.

At the graduate level Communication offers the Ph.D. and MA. In her letter, School Director Glynn notes that much thought was given to the structure of the programs but in the end the faculty was satisfied with the current structure of the programs and both were converted with very minimal change.

The approval process for all Ph.D. and MA programs in SBS was that all of them were first examined and discussed for feedback and improvement by the SBS Graduate Committee, which is made up of the graduate directors. When ready for final consideration in the Division they move to the Social Sciences Disciplinary Advisory Panel (SS DAP). For other graduate programs in SBS the departments work with the associate dean and then the programs are sent to the SS DAP when ready.

The SS DAP has approved the Communication Ph.D. and MA programs after minor changes and I endorse that decision and now submit them to CAA and the Graduate School for their consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Gene E. Mumy". The signature is written in a cursive style with a prominent initial "G".

Gene E. Mumy

Associate Dean of Arts and Sciences/Social and Behavioral Sciences



School of Communication

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Date: January 14, 2011

To: Reviewing Committee

From: Carroll Glynn 
Director
School of Communication

Subject: Program Conversion

The School of Communication is pleased to recommend the adoption of the enclosed materials for semester conversion. These materials include templates for the following programs:

Program:

Ph.D., Communication

M.A., Communication

BA, Communication (sub-plan in Strategic Communication)

BA, Communication (sub-plan in New Media and Communication Technology)

BA, Communication (sub-plan in Communication Analysis and Practice)

BA in Journalism, Public Affairs Journalism

Minors:

Communication (general)

Organizational Communication

Communication Technology

Media and Society

Our conversion, as with all major curriculum initiatives and revisions, followed the School of Communication Pattern of Administration guidelines through discussions and deliberations involving all department faculty. In this instance, these discussions and deliberations were pursued by our Semester Conversion Committee, discussions with all departmental faculty by area and at faculty meetings, discussions amongst the chairs of the Undergraduate and Graduate Studies committees with the department chair, and solicited input (including focus group discussions) from undergraduate and graduate students. In addition, we sought advice and information about experiences from benchmark institutions that had undergone calendar conversion in recent years.

Our Associate Director for Planning and Research and our Associate Director for Undergraduate Studies worked with our Undergraduate Program Coordinator and members of the faculty representing each area of study to develop our undergraduate plans. The Director of Graduate Studies and members of the School of Communication Graduate Studies Committee worked together to put together the M.A. and Ph.D. semester conversion graduate programs.

Votes were taken within committees and at faculty meetings to develop consensus in support of the programs. The plans were presented to the full School of Communication faculty and

feedback was provided and taken into account in revisions. A final vote was taken and results were strongly supportive of the proposed semester conversions of our undergraduate and graduate programs as reflected in these documents.

We believe that we have followed all guidelines and provided what is required at upper administrative levels. While our programs fall within the scope of 'minimal programmatic changes,' our faculty and staff had put a great deal of thought and effort into the conversion. In addition, we have sought input from our graduate and undergraduate students, conducted focus groups on semester conversion as well as on what they would like to see changed, examine potential overlap in courses with the transition to semester, run simulations for course enrollments for majors and non-majors with the move to semesters. In addition, we have developed plans for staffing courses with faculty and graduate teaching assistants, assessing our needs and running simulations based on projected enrollments. The results reflect, I think, the best programs we can develop that will insure that all of our students can remain on track for graduation while obtaining a high-quality education in Communication and Journalism.

A number of courses have been dropped, or merged, there are several new courses, and we have considered the implications of all the changes for our undergraduates. Minimal programmatic change also reflects the fact that our curriculum has been in continual update and change for the past 10 years. We have seen a number of programs at our peer institutions follow our lead in developing concentrations within communication, and reforming our journalism major to keep apace with industry evolution. Because of these efforts, much of our work was focused on maintaining the integrity of our programs while converting to semesters, identifying weak spots and/or potential problems, and ensuring that students in the transition years will not be harmed by the process.

I recommend approval of our plan for semester conversion.

Rationale for Program Changes – Communication Media & Society Minor

The minor in media and society is designed for students who have an interest in aspects of media and society, are planning to enter graduate school in communication, or are planning to work in media, but are majoring in other areas. The Communication minor was re-evaluated during 2008 when three new specialized minors were developed and approved. Because of the scrutiny the minor received then the conversion to semesters contains only small changes in course numbering and is a straightforward conversion from quarter courses.

Table highlighting credit hour changes

Minor Area: Communication	Quarter Hours	2/3 of Quarter Hours	Proposed Semester Hours
Core Requirements	5	3.35	3
Electives	15	10.05	9
Total	20	13.4	12

Rationale for credit hour changes

Our credit hours remain as close as we can get to our quarter programs, subject to rounding error and straight conversion of courses.

List of Courses in the Minor:

Required foundation course: (3 credit hours)

3440 – Mass Comm and Society

Electives: (min. 3 courses and min. 9 cr.)

3240(H) – Science Communication (3)

3402 – Crime and the News Media (3)

3404(H) -- Media Law & Ethics (3)

3413 – Media Entertainment (3)

3466 – Communication and Popular Culture (2)

4401 – Mass Communication and Youth (3)

4406(H) – Development of Mass Media in America (3)

4814 – Political Communication (3)

4820(H) – Public Opinion and Communication (3)

4853.01 – New Media and Democracy (2)

4853.02 – Media and Social Movements (2)

Semester Advising Sheet:

The Ohio State University
College of Arts & Sciences

Media and Society Minor (Comm Media & Society)

Program Advisors: School of Communication
Undergraduate Coordinator, 3033 Derby Hall,
154 N. Oval Mall, Columbus, Ohio 43210

The minor in Media and Society is intended to provide students with an understanding of the impact of media on everyday life. The minor requires completion of one foundation course and at least three additional courses chosen from among electives ranging from the 3000 level to the 4000-level. Students are strongly encouraged to complete the foundation course before enrolling in the electives.

Upon completion of the minor, students should file the Minor Program Form with a college or school counselor. Any variation from the program described below needs the approval of an undergraduate advisor in the School of Communication.

Required foundation course: (3 credit hours)
3440 – Mass Comm and Society (3)

Choose at least three courses from these electives: (minimum of 9 credit hours)
3240(H) – Science Communication (3)
3402 – Crime and the News Media (3)
3404(H) – Media Law & Ethics (3)
3413 – Media Entertainment (3)
3486 – Communication and Popular Culture (2)
4401 – Mass Communication and Youth (3)
4406(H) – Dev. of Mass Media in America (3)
4814 – Political Communication (3)
4820(H) – Public Opinion and Communication (3)
4853.01 – New Media and Democracy (2)
4853.02 – Media and Social Movements (2)

Arts and Sciences minor program guidelines
The following guidelines govern minors:

Required for graduation No

Credit hours required A minimum of 12

Transfer credit hours allowed A maximum of 6

Overlap with the GE Permitted, unless specifically disallowed by an individual minor program.

Overlap with the major Not allowed and

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Each minor completed must contain 12 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count for the minor.

1000-level course: For every three credit hours of 1000-level course work on the minor, the minimum total required for the minor is increased by three.

Approval required The minor program description sheet indicates if the minor course work must be approved by:

- The academic unit offering the minor, or
- A college/school counselor.

Filing the minor program form The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

Changing the minor Once the minor program is filed in the college office, any changes must be approved by:

- The academic unit offering the minor, or
- A college/school counselor (depending on the minor).

Arts and Sciences Curriculum Office <http://artsandsciences.osu.edu>
The Ohio State University
103 Brown Hall, 190 W. 17th Ave.

Quarter Advising Sheet:

The Ohio State University
Colleges of the Arts and Sciences
College of Social and Behavioral Sciences

Media and Society Minor (Comm Media & Society)

Program Advisors: School of Communication
Undergraduate Coordinator, 3033 Derby Hall, 154
N. Oval Mall, Columbus, Ohio 43210

The minor in Media and Society is intended to provide students with an understanding of the impact of media on everyday life. The minor requires completion of one foundational course and at least three additional courses chosen from among seven alternatives ranging from the 500-level to the 600-level. Students are strongly encouraged to complete the foundational course before enrolling in the electives.

The Media and Society minor requires the completion of at least four courses for 20 credits, including one foundational course. Upon completion of the minor, students should file the Minor Program Form with a college or school counselor. **Any** variation from the program described below needs the approval of an undergraduate advisor in the School of Communication.

Required foundational courses (5 credit hours)

Comm 642 – Mass Comm and Society (5)

Choose at least three from these electives (15 credit hours)

Comm 501 – Mass Communication and Youth (5)

Comm 502 – Crime and News Media (5)

Comm 604- Media Ethics (5)

Comm 606 – Development of Mass Media in America (5)

Comm 607 – Mass Comm Law (5)

Comm 613 – Media Entertainment (5)

Comm 614 – Political Communication (5)

Comm 620 – Public Opinion and Communication (5)

Comm 640 – Science Communication (5)

Comm 653 – Political Communication and e-Democracy (5)

Comm 666 – Communication and Popular Culture (5)

Arts and Sciences minor program guidelines

The following guidelines govern minors:

Required for graduation No

Credit hours required A minimum of 20 (some minors require more)

Transfer credit hours allowed A maximum of 10

Overlap with the GEC Permitted, unless specifically disallowed by an individual minor program.

Overlap with the major Not allowed and

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Each minor completed must contain 20 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

100-level course: For every five credit hours of 100-level course work on the minor, the minimum total required for the minor is increased by five.

Approval required The minor program description sheet indicates if the minor course work must be approved by:

- The academic unit offering the minor, or
- A college/school counselor.

Filing the minor program form The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

Changing the minor Once the minor program is filed in the college office, any changes must be approved by:

- The academic unit offering the minor, or
- A college/school counselor (depending on the minor).

ASC Curriculum and Assessment Office
<http://artsandsciences.osu.edu>
The Ohio State University
4132 Smith Laboratory, 174 W. 18th Ave.
KMH 8/27/09

Transition policy

Our changes to the minors only involve a conversion of credit hours and no changes in the requirements. We will continue to offer the same courses in the minors with good frequency, just as we have under the quarter system. As a result, we do not expect to have significant transition issues for the minors. We are committed to ensuring that students will not be penalized or delayed as we transition to semesters.