

Status: PENDING

PROGRAM REQUEST
Arts Policy and Administration

Last Updated: Williams, Valarie Lucille
07/13/2011

| | |
|--|--|
| Fiscal Unit/Academic Org | Art Education - D0225 |
| Administering College/Academic Group | The Arts |
| Co-administering College/Academic Group | |
| Semester Conversion Designation | Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content) |
| Current Program/Plan Name | Arts Policy and Administration |
| Proposed Program/Plan Name | Arts Policy and Administration |
| Program/Plan Code Abbreviation | ARTSPA-MA |
| Current Degree Title | Master of Arts |

Credit Hour Explanation

| Program credit hour requirements | | A) Number of credit hours in current program (Quarter credit hours) | B) Calculated result for 2/3rds of current (Semester credit hours) | C) Number of credit hours required for proposed program (Semester credit hours) | D) Change in credit hours |
|---|---------|---|--|---|---------------------------|
| Total minimum credit hours required for completion of program | | 72 | 48.0 | 49 | 1.0 |
| Required credit hours offered by the unit | Minimum | 37 | 24.7 | 27 | 2.3 |
| | Maximum | 54 | 36.0 | 27 | 9.0 |
| Required credit hours offered outside of the unit | Minimum | 35 | 23.3 | 25 | 1.7 |
| | Maximum | 43 | 28.7 | 27 | 1.7 |
| Required prerequisite credit hours not included above | Minimum | 0 | 0.0 | 0 | 0.0 |
| | Maximum | 0 | 0.0 | 0 | 0.0 |

Explain any change in credit hours if the difference is more than 4 semester credit hours between the values listed in columns B and C for any row in the above table

The John Glenn School of Public Affairs is keeping their core courses at 4 credit hours. To keep the total minimum credit hours required for degree completion at a semester equivalent, the previously required internship is now recommended rather than required. Additionally, the minimum number of credit hours for electives was reduced from 6 to 3.

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals •

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? No

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

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Pre-Major

Does this Program have a Pre-Major? No

Attachments

- Semester Packet APA.pdf: APA-MA Program
(Program Proposal. Owner: Thomas, Kirsten Rae)
- A and H CL.ArtEd.G.doc: A and H Cover Letter
(Letter from the College to OAA. Owner: Williams, Valarie Lucille)

Comments

Workflow Information

| Status | User(s) | Date/Time | Step |
|--------------------|---|---------------------|------------------------|
| Submitted | Thomas, Kirsten Rae | 05/25/2011 10:15 AM | Submitted for Approval |
| Approved | Thomas, Kirsten Rae | 05/25/2011 10:15 AM | Unit Approval |
| Revision Requested | Williams, Valarie Lucille | 06/01/2011 10:00 AM | College Approval |
| Submitted | Thomas, Kirsten Rae | 06/02/2011 10:52 AM | Submitted for Approval |
| Approved | Thomas, Kirsten Rae | 06/02/2011 10:52 AM | Unit Approval |
| Approved | Williams, Valarie Lucille | 07/13/2011 03:27 PM | College Approval |
| Pending Approval | Slotnick, Elliot E Myers, Dena Elizabeth | 07/13/2011 03:27 PM | GradSchool Approval |



July 12, 2011

College of Arts and Sciences

186 University Hall
230 North Oval Mall
Columbus, OH 43210

Elliot Slotnick, Associate Dean
The Graduate School
Semester Conversion Committee Review

Phone (614) 292-1667
Fax (614) 292-8666
Web artsandsciences.osu.edu

Dear Elliot,

The Disciplinary Advisory Committee for Curriculum from the Division of Arts and Humanities within the College of Arts and Sciences met, reviewed, and unanimously approved the proposals for semester versions of the MA and PhD from the Department of Art Education on February 25, 2011, with a unanimous vote on June 8, 2011 for the Arts Policy and Administration Proposal. The programs include the following:

MA in Arts Policy and Administration—minimal status

MA in Art Education—re-envisioned status

PhD in Art Education—minimal status

The **MA in Arts Policy and Administration** is moving forward with *minimal change*. The degree under quarters required 72 credit hours, and under semesters it will require 49. The APA degree draws on coursework from The John Glenn School of Public Affairs, who is keeping their core courses at 4 credit hours. In order to keep the total minimum credit hours required for degree to the semester equivalent, the department is not requiring the previously required internship. Additionally, the department reduced the minimum number of credit hours for electives from 6 credit hours to 3 credit hours. The rest of the program remains essentially the same.

The **MA in Art Education** is moving forward with *re-envisioned status*. The MA in Art Education was 60 credit hours under quarters and will be 30 hours under semesters. The department combined coursework and reduced the number of courses required to complete the MA, thus resulting in a 10-hour decrease in the semester version of the MA. One additional course was added to the already required course, making the semester requirement 6 credit hours of foundational coursework. Thus, this is the main reason for the MA moving forward with *re-envisioned status*.

The **PhD in Art Education** is moving forward with *minimal change*. The degree under quarters required 120 credit hours, and under semesters it will require 80 credit hours. The PhD semester proposal includes the listing of coursework by requirement and an extensive advising sheet. There are separate quarter and semester advising sheets specific to the 80 hours required for the PhD, and a separate transition plan for students in the program. The program remained the same under semesters as it was under quarters.

We are sending these graduate programs forward for review and approval in the next stage of curricular review at the Graduate School and Council on Academic Affairs. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or williams.1415@osu.edu.

Thank you for your consideration of these proposals,

A handwritten signature in cursive script that reads "Valarie Williams".

Valarie Williams, M.F.A., Ph.D., Professor of Dance
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Debra Smith-Shank, Professor and Chair, Department of Art Education
Mark Shanda, Interim Divisional Dean, Arts and Humanities and Professor of Theatre
Shari Savage, Calendar Coordinator, Department of Art Education



Department of Art Education

258 Hopkins Hall
128 North Oval Mall
Columbus, OH 43210-1363

Phone 614-292-7183
Fax 614-688-4483

October 19, 2010

William Randall Smith
Vice Provost – Curriculum & Instruction Relations
Office of Academic Affairs
203 Bricker Hall
190 Oval Mall
CAMPUS

Dear Vice Provost Smith,

Semester Conversion Cover Letter

Summarizes department's review processes for programs and courses

Undergraduate and Licensure

The Undergraduate and Licensure Committee, which is comprised of approximately half of the tenure track faculty, and chaired by a faculty member appointed by the chair, reviewed all programs, our minor, and courses. During the 2009-2010 academic year, the Undergraduate and Licensure Studies Committee was chaired by Dr. Kevin Tavin, who was administratively assisted by Dr. Shari Savage. This academic year 2010-2011, the committee is chaired by Dr. Deborah Smith-Shank, who is also assisted administratively by Dr. Shari Savage. The process for converting the BAE and MA Licensure program for our core teacher education students was as follows. A draft proposal was created by Dr. Kevin Tavin and Dr. Shari Savage after they had done extensive research on how other Art Education teacher education programs were constituted for semesters throughout the state. The proposal was also checked to make sure they were aligned with our accrediting bodies NCATE and NASAD and the State of Ohio's Education Standards. The chair of the Undergraduate and Licensure Studies Committee brought the draft to the entire committee and they discussed and refined the draft to a finished form, and voted unanimously to accept it. The chair then brought the plan to the entire faculty at a Faculty Meeting. Some of the faculty had questions and requested further information. The chair provided the requested information at the next Faculty meeting and a vote was taken by the entire faculty to approve the proposed program. The vote was unanimous in favor and the new four year teacher preparation program was approved. The Undergraduate and Licensure Committee, with the assistance of the faculty who supervised particular GEC courses and the GTAs who taught them, provided updated material for these and other service courses provided by the department to the university. The undergraduate minor in art

education, Entrepreneurship in the Arts, was reviewed and revised by faculty who taught in the Arts Policy and Administration area of our department. The minor revisions were brought to the Undergraduate and Licensure Committee and unanimously approved and then presented at a later Faculty Meeting, where the revisions were also unanimously approved. A new undergraduate Arts Management Program, B.A., was developed and brought to the Undergraduate and Licensure Committee for approval. The new program was created because of student demand and interdisciplinary interest in the program. It was approved by the Undergraduate and Licensure Committee and then brought to the entire faculty for their approval. The new Arts Management undergraduate program was approved unanimously by the faculty.

Graduate Studies

The Graduate Studies Committee, which is comprised of approximately half of the tenure track faculty, and chaired by a faculty member appointed by the chair, reviewed all graduate programs and courses. During Autumn Quarter 2009 and Winter Quarter 2010, the Graduate Studies Committee was chaired by Dr. Christine Ballengee-Morris, and in Spring Quarter 2010 Dr. Vesta Daniel served as the committee chair. Both Graduate Studies Chairs were administratively assisted by the Graduate Program Coordinator, Ms. Kirsten Thomas. This academic year, 2010-2011, the committee continues to be chaired by Dr. Vesta Daniel, assisted administratively by Ms. Kirsten Thomas. The process for converting the MA programs and the Ph.D. Program for our graduate students from quarters to semesters was as follows. Each program's courses were reviewed by the entire Graduate Studies Committee and preliminary course reductions and combinations were suggested including new Programs of Study for each degree. All faculty members were responsible for providing the information required by the Office of Academic Affairs for the courses they taught. Many of the required courses for our programs were looked at intently and several courses were combined and reorganized to update content and assignments. The MA program requirement category heading of Foundations was changed to Theory and Concepts and courses were combined in this area. Courses were also combined under the heading of Area of Specialization reducing the number of required credits. This resulted in an overall decrease of 10 credit hours in the MA Program. The Ph D. Program course conversion process did not result in a significant reduction of required credit hours. A subcommittee of the Graduate Studies Committee met twice for several hours and discussed the new Programs of Study for all programs. The revised Programs of Study were presented to the full Graduate Studies Committee and unanimously approved with minor changes. The Graduate Studies Chair brought the new Graduate semester program conversion documents to the Faculty retreat held in September 2010. After discussion, the faculty unanimously approved all of the revised semester conversion Graduate Programs of Study.

Recommends approval

As department chair, I agree with our tenure track faculty's decision, and approve all of the Undergraduate and Graduate Programs proposed.

List all current programs in the department

- a. Undergraduate bachelors degree programs and /or majors: BAE in Art Education; BA in Art Management
- b. Undergraduate minors: Art Education Minor – Entrepreneurship in the Arts

- c. Undergraduate associate degree programs: NA
- d. Graduate degree programs: MA in Art Education, MA in Arts Policy & Administration, Ph.D. in Art Education
- e. Graduate minors: NA
- f. Graduate certificate programs: NA
- g. Graduate Specializations: Material Culture; Museum Education and Administration
- h. Professional degree programs: NA
- i. Combined programs: NA

Indicate which, if any program is being withdrawn

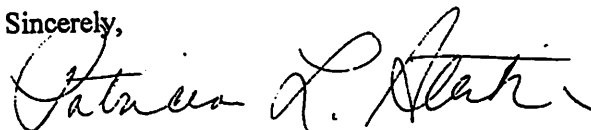
MA portion of BAE Licensure Program is being withdrawn. This was a hold-out from the Holmes Education Reform Movement when the College of Education along with the Department of Art Education agreed to endorse certification of teachers only at the MA level. In keeping with all other teacher certification programs in the state of Ohio, we now plan to provide a four year teacher preparation program. We remain in compliance with all our accrediting bodies and the State Education Standards.

Includes any additional materials required for the college-level program review of programs and courses

The department is including a new undergraduate program in the area of Arts Management. The program was developed due to student interest and arts communities' needs. There is a ready job market for these students since the cultural enterprise job market is still viable.

We have plans in place for the transition year at both the undergraduate and graduate levels to ensure all students are effectively assisted in the semester conversion process. All students will be assisted by group advising and their own personal faculty advisor during this time to make sure they do not miss any program requirements.

Sincerely,



Patricia L. Stuhr,
Professor and Chair

Program Rationale

Masters in Arts Policy and Administration

The M.A. program in arts policy and administration is offered in cooperation with the John Glenn School of Public Affairs. The M.A. program in arts policy and administration is oriented towards professional development, research, and public service pursued for both theoretical and practical ends. Graduates are exposed to the latest research findings, policies in practice and in the making, and best practices in arts administration. Studies may emphasize arts policy and administration in a range of settings, including schools, colleges, community arts service organizations, creative arts businesses, museums, galleries, and popular media. The research emphasis may be local, national or international in scope; may use a specific disciplinary approach to research (such as those in the fields of arts policy, arts administration, arts education, business, history, sociology, psychology, etc.); or be directed toward a topic that requires cross-disciplinary studies.

As a professional degree program that prepares students for careers in managing arts organizations and activities as well as working in public agencies that administer arts and cultural programs, the semester converted program is designed to provide relevant knowledge and skills. As part of the Association for Arts Administrator Educators, the semester converted degree is designed to meet curriculum guidelines of the field.

List of Semester Graduate Courses Cultural Arts Professions and Practices MA Program in Arts Policy and Administration

A. Arts Policy and Administration

| | | |
|----------------|---|------|
| ARTEDUC 7000.2 | Concepts, Theories, and Issues in Arts/Culture Policy | 3.00 |
| ARTEDUC 7100 | Histories and Policies of Arts Education | 3.00 |
| ARTEDUC 7670 | Public Policy and the Arts | 3.00 |
| ARTEDUC 7674 | The Creative Sector and Creative Cities | 3.00 |
| ARTEDUC 7681 | Arts/Cultural Institutions, Organizational Theories & Management Practice | 3.00 |

B. Arts Policy and Administration Professional Practice

| | | |
|--------------|------------------|------|
| ARTEDUC 7891 | Symposium Issues | 3.00 |
|--------------|------------------|------|

C. Research Methods

| | | |
|----------------|--|------|
| ARTEDUC 7200.2 | Introduction to Research Methodologies, Methods and Proposal Writing | 3.00 |
|----------------|--|------|

D. Public Policy Process and Economics

| | | |
|--------------|--|------|
| PUBAFRS 6000 | Public Policy Formulation and Implementation | 4.00 |
| PUBAFRS 6010 | Legal Environment of Public Organizations | 4.00 |
| PUBAFRS 7525 | Policy and Strategy in the Non-Profit Sector | 3.00 |
| PUBAFRS 6030 | Public Sector Economics | 4.00 |
| PUBAFRS 6040 | Public Budgeting and Finance | 4.00 |
| PUBAFRS 6070 | Public Affairs Statistics | 4.00 |
| PUBAFRS 6080 | Public Affairs Program Evaluation | 4.00 |

E. Public Management

| | | |
|--------------|---|------|
| ARTEDUC 7782 | Non-Profit Arts Institution Governance and Board Leadership | 3.00 |
| PUBAFRS 6060 | Managing Human Resources in Public Organizations | 4.00 |
| PUBAFRS 7553 | Non-Profit Management and Governance | 3.00 |

F. Electives

Group 1 Policy Practice

| | | |
|--------------|-----------------------------------|------|
| ARTEDUC 7672 | Managing Cultural Policy Change | 3.00 |
| ARTEDUC 7675 | International Cultural Relations | 3.00 |
| ARTEDUC 7676 | Arts Advocacy and Interest Groups | 3.00 |

Group 2 Arts Management

| | | |
|--------------|--|------|
| ARTEDUC 7684 | Arts Participation, Cultural Literacy, and Audience Development | 3.00 |
| ARTEDUC 7685 | Arts/Cultural Organizations: Resource Management & Revenue Streams | 3.00 |
| ARTEDUC 7686 | Cultural Program Design, Implementation, and Evaluation | 3.00 |

Group 3 Public Affairs

| | | |
|---------------|--------------------------------------|------|
| PUBAFRS 6050 | Managing Public Sector Organizations | 4.00 |
| PUBAFRS 7515 | Grant Writing in the Public Sector | 3.00 |
| PUB AFRS 7552 | Managing Innovation and Change | 3.00 |

Group 4 Museum Education and Administration

| | | |
|--------------|----------------------------|------|
| ARTEDUC 7735 | Museum History | 3.00 |
| ARTEDUC 7736 | Museums and Teaching | 3.00 |
| ARTEDUC 7748 | Museum Education Practicum | 3.00 |

G. Thesis Research

ARTEDUC 6999 Research for Thesis 1.00-9.00

| | |
|--|-----------------------------------|
| Name: | Date: |
| Advisor: | Museum Education (Y or N): |
| 1st Sem/Yr Enrolled: | Expected Graduation: |

REQUIRED COURSEWORK

A. Arts Policy and Administration (15 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|---|--------------|-------|-----|
| AE 7000.2 | Concepts, Theories, and Issues in Arts/Culture Policy (3) | | | |
| AE 7100 | Histories and Policies of Arts Education (3) | | | |
| AE 7670 | Public Policy and the Arts (3)* | | | |
| AE 7674 | The Creative Sector and Creative Cities (3) | | | |
| AE 7681 | Arts/Cultural Institutions, Organizational Theories & Management Practice (3) | | | |

* This is a foundational course that must be completed before subsequent courses in this series.

B. Arts Policy and Administration Professional Practice (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|----------|----------------------|--------------|-------|-----|
| AE 7891 | Symposium Issues (3) | | | |

C. Research Methods (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|--|--------------|-------|-----|
| AE 7200.2 | Introduction to Research Methodologies, Methods and Proposal Writing (3) | | | |

D. Public Policy Process and Economics (19-20 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|---|--|--------------|-------|-----|
| PUBAFRS 6000 (was PPM 801) | Public Policy Formulation and Implementation (4)* | | | |
| PUBAFRS 6010 (was PPM 802) OR PUBAFRS 7525 (was PPM 880.06) | Legal Environment of Public Organizations (4)** Policy and Strategy in the Nonprofit Sector (3) | | | |
| PUBAFRS 6030 (was PPM 830) | Public Sector Economics (4) Prerequisite for PUBAFRS 6040 | | | |
| PUBAFRS 6040 (combined PPM 730/834/852) OR PUBAFRS 6070 | Public Budgeting and Finance (4) Public Affairs Statistics (4) | | | |
| PUBAFRS 6080 (was PPM 804) | Public Affairs Program Evaluation (4) | | | |

* This is a foundational course that must be completed before subsequent courses in this series.

** Students who have not previously taken an undergraduate introductory microeconomics course are strongly advised to do so prior to enrolling in PUBAFRS 6030. Credits for undergraduate courses do not count toward earning a graduate degree.

E. Public Management (3-4 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|--|---|--------------|-------|-----|
| PUBAFRS 6060 (was PPM 811) OR AE 7782 OR PUBAFRS 7553 (was PPM 880.06) | Managing Human Resources in Public Organizations (4) Non-Profit Arts Institution Governance and Board Leadership (3) Non-Profit Management and Governance (3) | | | |

F. Electives (3 hrs)

To meet the elective requirement, pick one course from Group 1, 2, or 3. Students who are taking the Museum Education and Administration specialization may pick from Group 4.

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|--------------|--|--------------|-------|-----|
| | Group 1 Policy Practice | | | |
| AE 7672 | Managing Cultural Policy Change (3) | | | |
| AE 7675 | International Cultural Relations (3) | | | |
| AE 7676 | Arts Advocacy and Interest Groups (3) | | | |
| | Group 2 Arts Management | | | |
| AE 7684 | Participation, Cultural Literacy, and Audience Development (3) | | | |
| AE 7685 | Arts/Cultural Organizations: Resource Management & Revenue Streams (3) | | | |
| AE 7686 | Cultural Program Design, Implementation, and Evaluation (3) | | | |
| | Group 3 Public Affairs | | | |
| PUBAFRS 6050 | Managing Public Sector Organizations (4) | | | |
| PUBAFRS 7515 | Grant Writing in the Public Sector (3) | | | |
| PUBAFRS 7552 | Managing Innovation and Change (3) | | | |

| | | | | |
|---------|--|--|--|--|
| | Group 4 Museum Education and Administration | | | |
| AE 7735 | Museum History (3) | | | |
| AE 7736 | Museums and Teaching (3) | | | |
| AE 7748 | Museum Education Practicum (3) | | | |

G. Thesis Research (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|----------|---|--------------|-------|-----|
| AE 6999 | Thesis Research in Arts Policy and Administration | | | |

MINIMUM REQUIRED HOURS: 49-51

Total: _____

Students are strongly recommended to undertake internship experiences. Arrangements should be made in consultation with the advisor.

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|--|--------------|-------|-----|
| AE 8189.X | Internship in Arts Policy & Administration | | | |

| | |
|----------------------|-------|
| Advisor's Signature: | Date: |
|----------------------|-------|

Reactivation Policy

Students who go two years without registration or do not complete their degree within six years must petition the Graduate Studies Committee for reactivation. It may decide to reactivate or deny reactivation. It may also decide that reactivation requires additional study of recent developments in the field. Reactivation is needed for graduates seeking continuing education courses.

I have read and understand this policy.

Student Signature

Date

SAMPLE SEMESTER PLAN

| | |
|---|-------------------------------------|
| Name: Scarlet Gray | Date: |
| Advisor: Brutus Buckeye | Museum Education (Y or N): N |
| 1st Sem/Yr Enrolled: AU12 | Expected Graduation: SP14 |

REQUIRED COURSEWORK

A. Arts Policy and Administration (15 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|---|--------------|-------|-----|
| AE 7000.2 | Concepts, Theories, and Issues in Arts/Culture Policy (3) | AU12 | | 3 |
| AE 7100 | Histories and Policies of Arts Education (3) | SP13 | | 3 |
| AE 7670 | Public Policy and the Arts (3)* | AU12 | | 3 |
| AE 7674 | The Creative Sector and Creative Cities (3) | SP13 | | 3 |
| AE 7681 | Arts/Cultural Institutions, Organizational Theories & Management Practice (3) | AU13 | | 3 |

* This is a foundational course that must be completed before subsequent courses in this series.

B. Arts Policy and Administration Professional Practice (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|----------|----------------------|--------------|-------|-----|
| AE 7891 | Symposium Issues (3) | SP14 | | 3 |

C. Research Methods (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|--|--------------|-------|-----|
| AE 7200.2 | Introduction to Research Methodologies, Methods and Proposal Writing (3) | SP13 | | 3 |

D. Public Policy Process and Economics (19-20 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|---|---|--------------|-------|-----|
| PUBAFRS 6000 (was PPM 801) | Public Policy Formulation and Implementation (4)* | AU12 | | 4 |
| PUBAFRS 6010 (was PPM 802) OR PUBAFRS 7525 (was PPM 880.06) | Legal Environment of Public Organizations (4)** Policy and Strategy in the Non-Profit Sector (3) | AU13 | | 4 |
| PUBAFRS 6030 (was PPM 830) | Public Sector Economics (4) Prerequisite for PUBAFRS 6040 | AU13 | | 4 |
| PUBAFRS 6040 (combined PPM 730/834/852) OR PUBAFRS 6070 | Public Budgeting and Finance (4) Public Affairs Statistics (4) | SP14 | | 4 |
| PUBAFRS 6080 (was PPM 804) | Public Affairs Program Evaluation (4) | SP14 | | 4 |

* This is a foundational course that must be completed before subsequent courses in this series.

** Students who have not previously taken an undergraduate introductory microeconomics course are strongly advised to do so prior to enrolling in PUBAFRS 6030. Credits for undergraduate courses do not count toward earning a graduate degree.

E. Public Management (3-4 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|--|---|--------------|-------|-----|
| PUBAFRS 6060 (was PPM 811) OR AE 7782 OR PUBAFRS 7553 (was PPM 880.06) | Managing Human Resources in Public Organizations (4) Non-Profit Arts Institution Governance and Board Leadership (3) Non-Profit Management and Governance (3) | AU13 | | 3 |

F. Electives (3 hrs)

To meet the elective requirement, pick one course from Group 1, 2, or 3. Students who are taking the Museum Education and Administration specialization may pick from Group 4.

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|--------------|--|--------------|-------|-----|
| | Group 1 Policy Practice | | | |
| AE 7672 | Managing Cultural Policy Change (3) | | | |
| AE 7675 | International Cultural Relations (3) | SP14 | | 3 |
| AE 7676 | Arts Advocacy and Interest Groups (3) | | | |
| | Group 2 Arts Management | | | |
| AE 7684 | Participation, Cultural Literacy, and Audience Development (3) | | | |
| AE 7685 | Arts/Cultural Organizations: Resource Management & Revenue Streams (3) | | | |
| AE 7686 | Cultural Program Design, Implementation, and Evaluation (3) | | | |
| | Group 3 Public Affairs | | | |
| PUBAFRS 6050 | Managing Public Sector Organizations (4) | | | |
| PUBAFRS 7515 | Grant Writing in the Public Sector (3) | | | |
| PUBAFRS 7552 | Managing Innovation and Change (3) | | | |

| | | | | |
|---------|--|--|--|--|
| | Group 4 Museum Education and Administration | | | |
| AE 7735 | Museum History (3) | | | |
| AE 7736 | Museums and Teaching (3) | | | |
| AE 7748 | Museum Education Practicum (3) | | | |

G. Thesis Research (3 hrs)

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|----------|---|--------------|-------|-----|
| AE 6999 | Thesis Research in Arts Policy and Administration | SU14 | | 3 |

MINIMUM REQUIRED HOURS: 49-51

Total: _____

Students are strongly recommended to undertake internship experiences. Arrangements should be made in consultation with the advisor.

| Course # | Course Title | Sem/Yr Taken | Grade | Hrs |
|-----------|--|--------------|-------|-----|
| AE 8189.X | Internship in Arts Policy & Administration | | | |

| | |
|----------------------------|-------------|
| Advisor's Signature: _____ | Date: _____ |
|----------------------------|-------------|

Reactivation Policy

Students who go two years without registration or do not complete their degree within six years must petition the Graduate Studies Committee for reactivation. It may decide to reactivate or deny reactivation. It may also decide that reactivation requires additional study of recent developments in the field. Reactivation is needed for graduates seeking continuing education courses.

I have read and understand this policy.

Student Signature

Date

**MASTER OF ARTS IN
ARTS POLICY & ADMINISTRATION
PLAN OF STUDY**

**DEPARTMENT OF ART EDUCATION
THE OHIO STATE UNIVERSITY**

QUARTER PLAN

| | |
|------------------|-----------------------------------|
| Name: | Date: |
| Advisor: | Museum Education Strand (Y or N): |
| Qtr/Yr Enrolled: | Expected Qtr/Yr of Degree: |

REQUIRED COURSEWORK

A. Foundations of Arts Policy and Administration (23 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|---|--------------|-------|-----|
| AE 670 | Public Policy and the Arts (5)* | | | |
| AE 672 | Managing Cultural Policy Change (5 hrs) | | | |
| AE 673 | Issues Across the Arts (3 hrs) | | | |
| AE 681 | Arts/Cultural Institutions: Organizational Theory & Management Practice (5 hrs) | | | |
| AE 704 | Policy Perspectives on Arts Education (5 hrs) | | | |

* Indicates Gateway Course. Gateway Courses are foundational courses that must be completed before subsequent courses in a required series are taken.

B. Arts Policy and Administration Internship (4-16 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|--|--------------|-------|-----|
| AE 889 | Internship in Arts Policy & Administration | | | |
| | | | | |
| | | | | |

C. Research Methods (5 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|---|--------------|-------|-----|
| AE 705 | Overview of Research Methods in Art Education (5) | | | |

D. Policy Formulation, Implementation, Analysis and Evaluation (13 hrs) *

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|---|--|--------------|-------|-----|
| PPM 801 | Public Policy Formulation and Implementation (5)** | | | |
| PPM 802 OR LAW 794 OR PPM 880.06 | Legal Environment of Public Organizations (4) Nonprofit Organizations (3 sem. hrs) Issues in the Non-Profit Sector (1-6) | | | |
| PPM 804 | Public and Non-Profit Program Evaluation (4) | | | |

* Students admitted to the APA program without having taken an introductory political science course must take Political Science 100 or 300 or History 152 before beginning or concurrently with the first course in this sequence. Credit for these courses does not count toward earning a graduate degree or toward minimum quarter hour requirements.

** Indicates Gateway Course. Gateway Courses are foundational courses that must be completed before subsequent courses in a required series are taken.

E. Public Sector Economics and Fiscal Management (8-9 hrs) *

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|---|--|--------------|-------|-----|
| PPM 730 OR PPM 834 OR PPM 852 | Public Finance (5) Public Budgeting (4) Government & Non-Profit Accounting (4) | | | |
| PPM 830 | Economics of Public and Non-Profit Management (4)** | | | |

* Students admitted to the APA program without having taken an introductory economics course must take Economics 200 before starting this sequence. Credit for these courses does not count toward earning a graduate degree or toward minimum quarter hour requirements.

** Indicates Gateway Course. Gateway Courses are foundational courses that must be completed before subsequent courses in a required series are taken.

F. Resource Management (8-9 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|---|---|--------------|-------|-----|
| PPM 810 | Managing Public Organizations (4) | | | |
| PPM 811 OR AE 782 OR PPM 880.06 | Leadership and Human Resources in Public Organizations (4) Non-Profit Arts Institution Governance and Board Leadership (5) Non-Profit Management and Governance | | | |

G. Electives (6-12 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|--------------|--------------|-------|-----|
| | | | | |
| | | | | |
| | | | | |

H. Thesis Research (5-10 hrs)

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|---|--------------|-------|-----|
| AE 998 | Thesis Research in Arts Policy and Administration | | | |
| | | | | |
| | | | | |

MINIMUM REQUIRED HOURS: 72

Total: _____

**MUSEUM EDUCATION AND ADMINISTRATION GRADUATE SPECIALIZATION
WITH APA PROGRAM**

| Course # | Course Title | Qtr/Yr Taken | Grade | Hrs |
|----------|--------------------------------|--------------|-------|-----|
| AE 735 | Museum History (5) | | | |
| AE 745 | Museums and Teaching (5) | | | |
| AE 748 | Museum Education Practicum (5) | | | |

Total: _____

| | |
|-------------------------------|-------|
| Thesis Title: | |
| | |
| Student's Signature: | Date: |
| Tentative Plan Approval Date: | |
| Thesis Advisor's Signature: | |
| Finalized Plan Approval Date: | |

Reactivation Policy

The Graduate School requires a departmental level decision about reactivation after two years of null registration. It makes it clear that reactivation is not automatically granted. The Department separately has a policy that requires the MA to be completed within six years of beginning. Students who exceed either of the limits (i.e., go two years without registration or do not complete their degree within six years) must petition the Graduate Studies Committee for reactivation. A reactivation is needed for teachers seeking continuing education courses as well. In making its decision, the department Graduate Committee considers the degree of sustained engagement with the field during the time of absence from the program and any extenuating considerations. It may decide to reactivate or deny reactivation. It may also decide that reactivation requires additional study of recent developments in the field.

I have read and understand this policy.

Signature

Date

Department of Art Education Transition Policy

The Department of Art Education is committed to protecting the academic progress of its students. Students should find that the shift from quarters to semesters does not disrupt their progress towards a degree in Art Education if they actively develop and follow academic plans in consultation with their advisor and the Graduate Studies Committee.

Students completing their degrees in Art Education within this transition will receive approximately the same amount of instruction as students enrolled under either the quarter or the semester model, and the changes to our programs will not affect the quality of the education provided by Art Education. To ensure the conversion will not harm our students' progress, we will continue to provide intentional and purposeful advising by understanding how the changes in our courses and program requirements will affect our students' degree programs.

We will maintain flexibility with our students' progress through their degrees and assist them in planning their programs to graduation. Since students' plans can vary considerably, Art Education will stay alert to the many possibilities for individual variation in how semester conversion affects its students. Our students should be responsible for getting and using advice that assures progress toward their degrees.

The Department of Art Education has approximately 90 master's students and 40 PhD students each year in various stages of their degree programs. With a dedicated full time professional staff member who oversees graduate student affairs and records, 13 full time faculty and 1 part time faculty, the Department is well equipped to personally handle the needs of its students during the semester conversion process. We are committed to individually serving our students to ensure their success and achievement throughout the semester conversion process.

The Department of Art Education also commits to updating all documents, forms, and materials that are available in person or electronically to reflect these changes and the semester requirements, including our website, handbooks, advising sheets, and program forms available through the Graduate School and Graduate Admissions.