

## **University Honors & Scholars Center Guidelines for the Proposal of New or Modified Honors Programs (rev 7-11-08)**

**Approval Process:** Unit > College > University Honors & Scholars Center (Honors Faculty Advisory Committee) > Approval > Council on Academic Affairs

**Introduction:** In accordance with the mission of the university Honors program of developing and supporting the intellectual and personal development of high ability undergraduate students, the following expectations should be dealt with in some fashion in your responses below. Honors programs should:

- promote significant interaction between faculty and students;
- develop the creative abilities of Honors students;
- require high standards of academic achievement;
- include Honors courses that require enhanced breadth and depth of material;
- expose students to use of methodology and research techniques
- promote intellectual exchange among students;
- promote interdisciplinary work and study

### **Check one or both:**

**Proposal for new or modified Honors program**

**Proposal for graduation with Honors in a college or department within an existing Honors program**

### **Please address the following:**

#### **A. Purpose of creating this program:**

The John Glenn School of Public Affairs has recently developed a new undergraduate degree program, the Bachelor of Arts in Public Affairs. In less than a year, the major has already attracted over eighty students. As the major grows, it is likely to continue to attract a large number of high ability students who strive for success in the classroom and community. In order to better serve these individuals, and to allow them to best take advantage of all the opportunities available at Ohio State, we propose the creation of an Honors program for students enrolled in the Public Affairs major.

**B. Students to be served** (number to be advised, enrollment process, eligibility for continuance, reinstatement process (if applicable), communication with students, etc

On average, 25% of Public Affairs majors will be Honors students. In order to retain Honors status during their first two years, students must adhere to the Glenn School and University academic standards. Honors students should meet with their academic advisor during their first quarter on campus in order to begin mapping out their Honors curriculum requirements, and must have their Honors contracts approved by spring quarter of their sophomore year. In order to graduate with Honors in Public Affairs, students will need to complete the courses outlined in their approved Honors contract. Deviation from the Honors contract without prior approval can result in dismissal from the Honors program. Students dismissed from the Honors program, will be ineligible for reinstatement.

**C. Specific structure of Honors Program requirements** - Note: The proposed college standards must be equal to or greater than the university standards listed below. If the college wishes to propose a substitution for a standard, a description and explanation of how this would fulfill the goals of the Honors requirement will be necessary.

**1. GPA requirement to maintain Honors status:**

**University standard:** 3.4 at the end of every year (if desired, 3.3 end of first year only)

**Proposed college standard:** 3.4 at the end of every year

**2. Requirements to enter Honors program after matriculation or transfer to the university:**

**University standards:** 3.4 GPA  
Minimum 2 quarters of OSU credit

**Proposed college standard:** 3.4 GPA  
Minimum 2 quarters of OSU credit

**3. Course requirements to maintain Honors status:**

**University standard:** 6 Honors, upper division (500+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)

**Proposed college standard:** 6 Honors, upper division (500+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)

**Note:** If requesting an exception for your college program or for specific major(s) within your college, please describe the proposed equivalent Honors experience and provide a rationale.

**4. Program requirement to maintain Honors status/graduate in the Honors Program:**

**University standard:** Progress towards completion of an approved Honors program, i.e., Honors thesis for graduation with distinction, or program to graduate with Honors in the discipline

**Proposed college standard:** Progress towards completion of an approved Honors program as designated by the John Glenn School of Public Affairs Honors Committee. The JGSPA Honors curriculum will require students to complete approved GEC classes which will include honors, upper division, and other relevant courses. Students must also complete the Public Affairs core courses, as well as a specialization track approved by the JGSPA Honors Committee. Currently the Public Affairs major includes three interdisciplinary specialization tracks (see attached documents) with the intention of developing additional tracks after the conversion to semesters. Non-honors students have the option of choosing one of these tracks OR an approved minor in order to complete the specialization requirement. Honors students will be required to take the most challenging courses in order to complete the specialization requirements, and therefore will need to have their specialization coursework approved in advance by the Glenn School Honors Committee. Honors students may also consider a dual degree program instead of a specialization area. Students must complete the curriculum outlined in their approved Honors contract in order to graduate with Honors in Public Affairs. Finally, Honors students will have the option of writing an Honors thesis with a Glenn School faculty member. A thesis will not be required in order to graduate with Honors in Public Affairs, but the option will be available to interested students.

**D. Honors Courses (if applicable - new, modified)**

At this time, the Glenn School will not be proposing any new Honors courses. Our plan is to introduce some new Honors courses after the conversion to semesters is complete.

**E. Staffing of program (Honors committee, Honors advisors, faculty mentors, etc.)**

All Honors students will be assigned an academic advisor from the Glenn School. This person will work with the Honors students to develop their respective curricula and select courses for the GEC and specialization track(s). Honors contracts will be approved by a JGSPA Honors committee consisting of two faculty members, the Coordinator of Undergraduate Programs, and the Director of Admissions and Student Services. Honors students will also have the opportunity to perform research with members of the JGSPA faculty.

**F. Resources**

An undergraduate student advisory board will be established to assist in program development and assessment. The curriculum will be supervised by the Undergraduate JGSPA Honors Committee, outlined above.

The Glenn School's various program and support offices will assist the Glenn Honors program including the Management Development Programs office, Philanthropy, events staff, and Alumni Affairs.

**G. Periodic Program review**

Program reviews will take place every four years, led by Associate Director for Academic Affairs and Research, Trevor Brown, along with the JGSPA Honors committee, and student representatives from the Honors student advisory board.

**H. Letter of support from unit head (dean, chair, director, etc.)**

See attached

This completed form and supporting materials should be sent electronically to Anne Krabacher ([krabacher.4@osu.edu](mailto:krabacher.4@osu.edu)), Associate Director, University Honors and Scholars Center, for feedback and letter of support, and then forwarded to the Office of Academic Affairs for review by CAA. Questions? Contact Anne Krabacher at 292-3951.



JOHN GLENN  
SCHOOL OF PUBLIC AFFAIRS

March 8, 2011

Dr. Linn Van Woerkom  
Associate Provost & Director  
University Honors & Scholars Center

Dear Dr. Van Woerkom:

On behalf of the John Glenn School of Public Affairs, I am very pleased to submit the attached proposal for an Honors Program in Public Affairs. Since being approved in May 2010, the Glenn School's Bachelor of Art degree program has thrived at Ohio State. As of March 8, 2011, eighty-four students are enrolled in the program. This represents a 560% increase over what was expected in the first year, according to the projections included in the initial proposal.

Included in this first group of Public Affairs majors is a large number of high-ability students. In autumn 2010, 38% of all undergraduate students in the Public Affairs qualified for Dean's List distinction. As of February 1, 2011, 18% of Public Affairs majors carried Honors designation. In order to best serve the needs of these individuals, as well as future students who will choose to major in Public Affairs, we present to you the attached proposal for an Honors Program in Public Affairs.

The proposed Honors program adheres to all University Honors guidelines, and is in line with a number of pre-existing Honors curricula from Colleges throughout Ohio State. We feel that it allows Honors students to take the most challenging course load possible, including a large number of Honors and upper division courses. As no two students are alike in terms of academic interest or goals, our Honors program has a high degree of flexibility, and allows students to craft individual programs of study to fit their unique needs. All Public Affairs Honors curricula must be sufficiently rigorous, and are subject to approval by the Glenn School's Honors Committee.

The faculty and staff at the Glenn School are very excited about the possibility of having an Honors program available to our ever growing population of Public Affairs Majors. We hope that the Honors and Scholars review committee will find our proposal to be acceptable, and we look forward to working with you in the future. Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Brown", followed by a long horizontal line extending to the right.

Trevor Brown, PhD  
Associate Director for Academic Affairs and Research  
John Glenn School of Public Affairs

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## HONORS CONTRACT (GEC-R)

Candidacy for Graduation *with honors from the John Glenn School of Public Affairs*

.....  
PLEASE TYPE OR PRINT (black ink only)

Date: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

OSU ID \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Local Address:

\_\_\_\_\_ Apt. Address Street

\_\_\_\_\_ City State Zip

Local Phone \_\_\_\_\_

Home Address:

\_\_\_\_\_ Apt. Address Street

\_\_\_\_\_ City State Zip

Home Phone \_\_\_\_\_

Degree Sought: BA \_\_\_\_\_ Two Degrees \_\_\_\_\_

Second Degree (IF APPLICABLE) \_\_\_\_\_

Specialization (see below) \_\_\_\_\_

First Minor \_\_\_\_\_ Second Minor \_\_\_\_\_

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**Student Statement:** If you are proposing to meet a requirement with courses from disciplines other than those in the categories, explain the rationale for these aspects of your program. **Include your explanation, typed, on a separate page.**

Name \_\_\_\_\_

**General Education Curriculum (GEC) Requirements:** Space is provided for courses within each of the areas of the GEC. Include all of the courses you will take that are not a part of the major area and list them under the appropriate GEC category. If you propose to meet a requirement with courses from disciplines other than those within the category, include your reasons in the Student Statement requested on page one.

## A. Writing and Related Skills

(1) First Course		Credits	Grade	(2) Second Course		Credits	Grade
_____		_____	_____	_____		_____	_____

## B. Quantitative and Logical Skills

(1) **Basic Computational Skills** (Check the appropriate box below, and fill in any additional information.)

Placement Level L M N R (Circle one)

Remedial Course Work (Hours do not count toward minimum of 181 required for graduation.) List courses below:

_____		Credits	Grade	_____		Credits	Grade
		_____	_____			_____	_____

Course work at the level of Math 104 or beyond. List courses in section B.(2) below.

(2) **Mathematical and Logical Analysis** (Math 148 or 150)

(1) First Course				(2) Second Course			
_____		_____	_____	_____		_____	_____
(2) Second Course		_____	_____	_____		_____	_____

## C. Data Analysis (one course)

_____		Credits	Grade	_____		Credits	Grade
		_____	_____			_____	_____

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## D. Natural Science (at least three courses)

(1) First Course	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____
(2) Second Course					
_____	_____	_____	_____	_____	_____
3) Third Course					
_____	_____	_____	_____	_____	_____

## E. Social Science (at least two courses)

(1) First Course					
_____	_____	_____	_____	_____	_____
(2) Second Course					
_____	_____	_____	_____	_____	_____

## F. Arts and Humanities (at least two courses)

(1) First Course	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____
(2) Second Course					
_____	_____	_____	_____	_____	_____

## G. Additional Breadth Selections (at least one course)

_____	_____	_____	_____	_____	_____
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## H. HISTORICAL STUDY (at least two courses)

(1) First Course					
_____	_____	_____	_____	_____	_____
(2) Second Course					
_____	_____	_____	_____	_____	_____



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**I. FOREIGN LANGUAGE** (course work through at least 104)

	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**J. ISSUES OF THE CONTEMPORARY WORLD** (at least one courses)

	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____

**K. DIVERSITY EXPERIENCES**

(1) Social Diversity in the United States (one course; may overlap with another category or the major)

	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____

(2) International Issues (one course; may overlap with another GEC category or the major)

	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____

**Additional Course Listings**

	Credits	Grade	Course	Credits	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Total Hours on GEC** (Count credit only once for courses listed under more than one requirement.)

Name \_\_\_\_\_



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**ADDITIONAL MINOR OR SECOND DEGREE:** Remember to enter the descriptive course titles as found in the *Course Offerings Bulletin*.

Department Course No.	Credits	Grade	Course Title
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Total Hours in Major/Minor Area**

**Total Contract Hours**

**Cumulative Grade-Point Average**

**Estimated Quarter and Year of Graduation**

**To the Advisor(s):** Your signature indicates that you have reviewed this program and that the courses listed in the major/minor area meet honors requirements in your department.

**Name and department** (please print) \_\_\_\_\_

Signature (please date) \_\_\_\_\_

CAMPUS Address (phone) \_\_\_\_\_

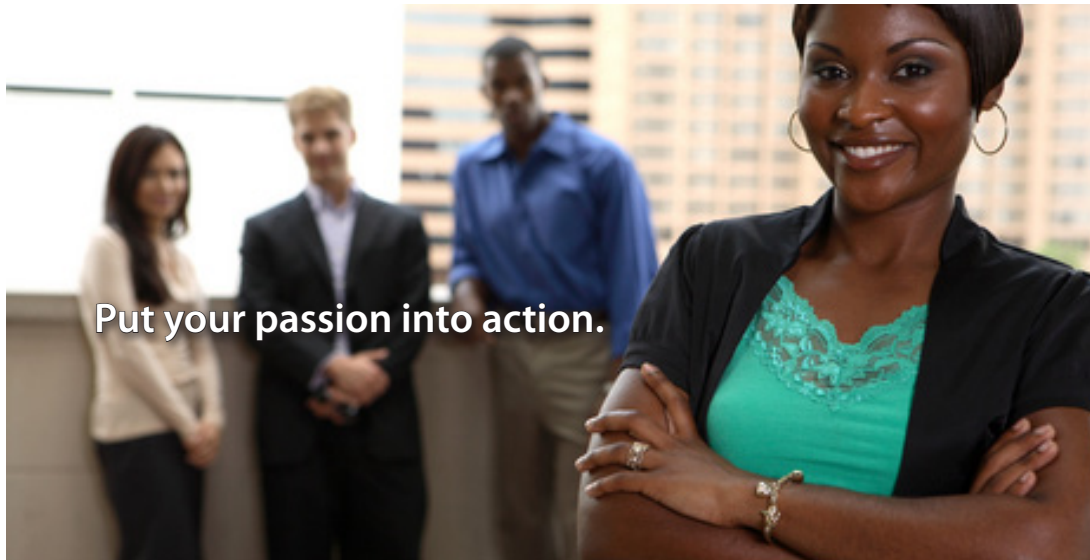
**Student's Signature** (please date) \_\_\_\_\_

JGSPA Honors Counselor Signature (please date) \_\_\_\_\_

JGSPA Honors Committee Approval (please date) \_\_\_\_\_

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## Community Organization & Civic Engagement Public Affairs Track


The civic engagement specialization track explores the role of the citizen in our communities and examines a variety of ways that people can work together to influence the public policy decisions our governments make. By analyzing ideas and concepts like community, leadership, service, organization, capacity building, and social change, students in the civic engagement track will be prepared to empower members of a community and lead them in making a difference. Drawing upon courses from a variety of academic disciplines, students will learn about how social change occurs, how members of a community can work together, and how individuals can have an effect on public policy issues. This track will help students realize their potential to impact their communities and will help answer the long-standing question, “Can one person really make a difference?”

To learn more, go to our website at:

 [glenn.osu.edu](http://glenn.osu.edu)

Or contact us at:

 [GlennUG@jgipm.ohio-state.edu](mailto:GlennUG@jgipm.ohio-state.edu)

 614.292.8696

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Students in the civic engagement track are required to take two foundational courses and then select at least 15-credit hours of elective courses from a list of courses that draws from across the Ohio State University. Students are encouraged, but not required, to undertake an internship with a nonprofit organization during their degree program; students who enroll in an internship experience for credit (e.g. PUB AFRS 589) can count the credit towards the fifteen credit hours of elective track credit.

## **Foundational Courses (Take these courses)**

- EDUPL 271 Leadership in Community Service (5 hours)
- POLITSC 503 Public Opinion (5 hours)

## **Other Courses (at least 15 hours):**

- AFAMAST 495 Service-Learning in Urban Communities (5 hours)
- AFAMAST 504 Black Politics (5 hours)
- COMM 653 Political Communication and e-Democracy (5 hours)
- COMM 665 Communication and Community (5 hours)
- ECON 348 Ethics and Social Responsibility (5 hours)
- POLITSC 502 Campaign Politics (5 hours)
- POLITSC 574 Political Participation and Voting Behavior (5 hours)
- SOCIOL 391 Building Community Capacity (5 hours)
- SOCIOL 407 20th Century Social Movements in the United States (5 hours)
- SOCIOL 463 Social Stratification: Race, Class, and Gender (5 hours)
- WOMSTDS 385 Women and Political Leadership Internship (5 hours)
- WOMSTDS 513 Women, Government and Public Policy (5 hours)

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## Nonprofit Management Public Affairs Track

**D**esigned for individuals who wish to pursue leadership positions in nonprofit organizations, the Nonprofit Management track serves as an excellent option if you aspire to serve in the nonprofit sector, a government agency that deals extensively with nonprofits, or the philanthropy field. Nonprofits are engaged in a wide range of sectors, including social welfare, public health, education, arts and culture, to name a few. As mission-driven organizations, nonprofits provide participants in the organization an opportunity to use their expertise to serve others. In the nonprofit track, you'll gain the skills and knowledge most relevant for a professional career in the nonprofit sector. The concentration addresses the distinctive features and practices of nonprofit organizations and emphasizes management techniques helpful to nonprofit leaders.

To learn more, go to our website at:

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Or contact us at:

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Students in the nonprofit management track are required to take two foundational courses and then select at least 15-credit hours of elective courses from a list of courses that draws from across the Ohio State University. Students are encouraged, but not required, to undertake an internship with a nonprofit organization during their degree program; students who enroll in an internship experience for credit (e.g. PUB AFRS 589) can count the credit towards the 15 credit hours of elective track credit.

## **Foundational Courses (Take these courses)**

- ASC 337 Introduction to Nonprofit Organizations (5 hours)
- PUB AFRS 330 Introduction to Nonprofit Management (5 hours)

## **Other Courses (at least 15 hours):**

- English 567S Rhetoric in the Community (5 hours)
- Art Education 481 Managing Arts Organizations (5 hours)
- Art Education 595A Exploring the Creative Sector: Art in the 21st Century (5 hours)
- COMM 325 Introduction to Organizational Communication (5 hours)
- COMM 656 Information Technology and Organizational Communication (5 hours)
- BUS MHR 290 Entrepreneurship (5 hours)
- BUS MHR 694H52 Value Creation in the Social Enterprise (5 hours)
- BUS MHR 590 Leading High Performance Ventures (4 hours)
- BUS MHR 701 Managing Individuals in Organizations: Organizational Behavior and Human Resources (5 hours)
- BUS M&L 450 Foundations of Marketing Management (4 credit hours)
- BUS MHR 400 Foundations of Management and Human Resources (4 credit hours)
- BUS FIN 420 Foundations of Finance (4 credit hours)
- ACCTMIS 310 Foundations of Accounting (5 credit hours)



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## Urban Policy and Management Public Affairs Track

The Urban Policy specialization track offers undergraduate students a unique opportunity to study the important public policy issues facing our cities and urban areas today. Drawing upon courses from a variety of academic disciplines, including economics, city and regional planning, political science, geography, sociology, and others, students will gain an understanding of the difficult problems local and regional governments must face on a daily basis. Graduates of this program will be well-suited for a variety of positions in government, nonprofit organizations, and the private sectors. Whether our students are serving in programmatic or analytical positions within local, county and regional government or coordinating services to people in need within the nonprofit community, cities and communities will look to our graduates as leaders in public service.

To learn more, go to our website at:

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Students in the urban policy and management track are required to take two foundational courses and then select at least 15 credit hours of elective courses from a list of courses that draws from various departments across the Ohio State University. Students are encouraged, but not required, to undertake an internship with a local government agency or nonprofit during their degree program; students who enroll in an internship experience for credit (e.g. PUB AFRS 589) can count the credit towards the fifteen credit hours of elective track credit.

## **Foundational Courses (Take these courses)**

- GEOG 650 Urban Geography (5 hours)
- POLITSC 505 Urban Government (5 hours)

## **Elective Courses (at least 15 credit hours)**

- AFAMAST 218 Black Urban Experience (5 hours)
- BUSFIN 670 Real Estate and Urban Land Economics (5 hours)
- CRPLAN 210 Introduction to City Planning History (5 hours)
- COMPSTD 531 The City and Culture (5 hours)
- CRPLAN 330 Planning and Urban Design (4 hours)
- CRPLAN 597 City Planning in the Contemporary World (5 hours)
- ECON 532 Public Expenditure and Cost-Benefit Analysis (5 hours)
- ECON 550 Economic Development (5 hours)
- ECON 592 Housing Economics (5 hours)
- EDUTL 559 Urban Teaching and Learning (5 hours)
- GEODSCI 607 Fundamentals of GIS (5 hours)
- GEOG 597.01 World Urbanization (5 hours)
- GEOG 652 Cities, Cultures, and the Political Geography of Difference (5 hours)
- POLITSC 608 Ethnic Politics in American Cities (5 hours)
- POLITSC 614 Urban Politics (5 hours)
- SOCIOL 367.02 Cities and Urban Life (5 hours)

## College Requirements to Maintain Honors Status Quarter Version

**Program Name:** John Glenn School of Public Affairs

**Honors Director:**

**Name:** Chris Adams  
**Office:** 110F Page Hall  
**email:** adams.615@osu.edu  
**Phone:** 247-2512

**GPA Requirement:**

3.4 at the end of every year

**Course Requirements:**

6 Honors, upper division (500+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)

**Graduation Program Requirement:**

Students must complete the curriculum outlined in their approved Honors contract in order to graduate with Honors in Public Affairs. Honors students will have the option of writing an Honors thesis with a Glenn School faculty member.

**Requirements to Enter Honors after Enrollment at OSU or Transfer to OSU:** University Standard (3.4 GPA and a minimum of 2 quarters of OSU graded course credit).