



Office of Academic Affairs
172 Arps Hall, 1945 N. High Street
614 688-4571

Date: May 12, 2011

To: Randy Smith, Vice Provost of Academic Programs

From: Jackie Blount, EHE Associate Dean of Academic Affairs

RE: Support for proposed EHE Honors Program

I am pleased to support the attached proposal for the EHE Honors Program. This proposal addresses two primary purposes.

1. It represents a long-overdue unification of the honors programs of our two previously-merged colleges. Policies and practices across these units have been examined with fresh eyes and made consistent for all programs. A newly required college-wide honors seminar (with "EHE" designation) has been added to give students a more coherent experience. Requirements and standards have been made standard. Overall, I believe this is an important strengthening of our honors program.
2. It effectively offers us a semester-based program and, as such, is part of our semester conversion process.

This proposal was spear-headed by Assistant Dean Jennifer Klosterman-Lando and Andy Zircher, our Curriculum Coordinator. Klosterman-Lando and Zircher created the proposal in full consultation/collaboration with honors-active faculty members across the college. The College Curriculum Committee reviewed and approved it during its May 4th meeting. The EHE College Council then approved the proposal during its May 6th meeting.

University Honors & Scholars Center Guidelines for the Proposal of Semester-based Honors Programs

Approval Process: Unit > College > University Honors & Scholars Center (Honors Faculty Advisory Committee) > Approval > Council on Academic Affairs

Introduction: In accordance with the mission of the university Honors program of developing and supporting the intellectual and personal development of high ability undergraduate students, the following expectations should be dealt with in some fashion in your responses below. Honors programs should:

- promote significant interaction between faculty and students;
- develop the creative abilities of Honors students;
- require high standards of academic achievement;
- include Honors courses that require enhanced breadth and depth of material;
- expose students to use of methodology and research techniques
- promote intellectual exchange among students;
- promote interdisciplinary work and study

EDUCATION AND HUMAN ECOLOGY

Please address the following:

A. Purpose of continuing and converting this program:

EHE plans to continue and convert our Honors program in order to provide significant, rigorous academic experiences for our students. Our faculty believes in the value of research, scholarship, and creative activities that supplements the curriculum; a written component is paramount to the EHE Honors Program.

B. Students to be served (number to be advised, enrollment process, eligibility for continuance, reinstatement process (if applicable), communication with students, etc.)

Number to be advised: Currently, we have 111 students enrolled in the EHE Honors program, which represents approximately 3% of our undergraduate student population. We anticipate this number to remain steady, with the potential for growth as we add new degree programs with the advent of semesters. Advising is conducted by the EHE Honors Director, and additional advising will be conducted by three academic advisors who will advise students as part of their caseload. Once students have identified a faculty member

to serve as their thesis advisor, who will also be advising the student. Faculty advisors will work with students on suggesting advanced courses in the discipline, methodology and research courses. The official Honors contract will be completed once the faculty advisor is secured.

Enrollment Process: New freshmen will be enrolled in Honors via University policy. Eligibility for continuance: New freshmen will be required to complete a curriculum planning guide/ Honors degree projection during the EHE 100 survey course.

Transfer students, campus changers, and major changers will complete an application for membership in the EHE Honors program, which includes the curriculum planning guide/ Honors degree projection. This will be reviewed by the EHE Honors Director and a unit representative, most often the Director of Undergraduate Studies or the Undergraduate Studies Chair, for approval.

Eligibility for Continuance: During the freshman and sophomore years, students will be required to complete the course requirements (see below).

Students nearing completion of Honors course requirements and beginning the thesis proposal process will enroll in EHE 2788H, Undergraduate Honors Seminar, which will introduce students to the basic components of a thesis and the research process. By the end of the course, students will be expected to secure a faculty advisor. Students will then take additional methodology courses in their discipline as they move into the thesis proposal writing stage.

During the junior year, students should begin work on their thesis proposal.

During the senior year, students will work on completing their thesis.

All EHE Honors students will be reviewed annually during Summer Term for progress toward Honors requirements.

Reinstatement Process: If students are not making progress toward completing Honors requirements, their Honors status will be removed prior to the start of Autumn semester. To be reinstated, students must present a plan to complete the remaining requirements and secure a faculty advisor. They will meet with the EHE Honors Director to determine reinstatement.

Communication with students: An Honors Update email will be sent to all EHE Honors students at least once per semester. Additional information and opportunities will be posted to our website regularly. Email communication will also be sent to students by rank to remind them of their Honors requirements and to encourage them to submit appropriate forms, schedule advising appointments, and adhere to the timeline for completion of Honors requirements, including coursework, thesis proposal, and thesis.

C. Specific structure of Honors Program requirements - Note: The proposed college standards must be equal to or greater than the university standards listed below. If the college wishes to propose a substitution for a standard, a description and explanation of how this would fulfill the goals of the Honors requirement will be necessary.

1. GPA requirement to maintain Honors status:

University standard: 3.4 at the end of every year (if desired, 3.3 end of first year only)

Proposed college standard: 3.4 cumulative GPA at the end of every year.

2. Requirements to enter Honors program after matriculation or transfer to the university:

University standards: 3.4 GPA
Minimum 1 semesters of credit earned (15 credits) at Ohio State

Proposed college standard: 3.4 cumulative GPA and a minimum of 1 semester/15 graded Ohio State credit hours.

3. Course requirements to maintain Honors status:

University standard: 6 Honors, upper division (3000+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)

Proposed college standard: A minimum of 6 Honors, approved upper division (3000+) or graduate-level courses, with a maximum of 2 Honors embedded courses. Overall rigor of curriculum, as approved by

advisor and Honors Director. Completion of EHE 2788H.

Note: If requesting an exception for your college program or for specific major(s) within your college, please describe the proposed equivalent Honors experience and provide a rationale.

4. Program requirement to maintain Honors status/graduate in the Honors Program:

University standard: Progress towards completion of an approved Honors program, i.e., Honors thesis for graduation with distinction, or program to graduate with Honors in the discipline

Proposed college standard: Progress toward completion of the approved Honors program, which includes:

- **Curriculum Planning Guide/Honors Degree Projection**
- **Application (if they did not enter as a new freshman)**
- **Course contract, approved by faculty advisor**
- **Declaration of Faculty Advisor and Thesis Topic**
- **1-page Thesis Abstract and Evaluation including Declaration of Thesis Committee**
- **Thesis Proposal**
- **Application to Graduate *with Honors Research Distinction***
- **Notification of Oral Defense of Thesis (successful)**
- **Participation in the Denman Forum or other faculty advisor-approved conference**
- **The upload of the thesis to the Knowledgebank**

Please provide details and any supporting documents or forms (e.g., checklists, contracts, etc.) to describe your proposed program.

See attached

D. Honors Courses (if applicable - new, modified)

EHE 2788H –Undergraduate Honors Seminar

Human Nutrition 3780H – Research Methods in Nutrition (for Human Nutrition and Nutrition Honors students only)

E. Staffing of program (Honors committee, Honors advisors, faculty mentors, etc.)

The EHE Honors Workgroup consists of ten faculty members from all of the units who house undergraduate majors in the college, as well as the Honors Director, three Academic Advisors, and the EHE Curriculum Coordinator.

Honors advisors will consist of Jennifer Klosterman-Lando, Assistant Dean and EHE Honors Director, and 3-4 academic advisors, depending on enrollment: Julia Richardson, Alexa Ford, Ben Forche, and Sarah Odum. They will be responsible for teaching the EHE 1100H survey course and assisting in the facilitation of EHE 2788H, Undergraduate Honors Seminar, advising students on Honors requirements, course selection, and information about special Honors opportunities.

Faculty mentors/advisors will consist of any faculty member with M status, as mutually agreed upon by the faculty member and student. A webpage will be developed to assist in linking students to potential faculty advisors, who will serve as intellectual mentors to guide students through the research/thesis process. Additionally, the unit Director of Undergraduate Studies or Undergraduate Studies Chair will review Honors applications and meet with the students, as necessary.

F. Letter of support from unit head (dean, chair, director, etc.)

(Attached)

This completed form and supporting materials should be sent electronically to Anne Krabacher (krabacher.4@osu.edu), Associate Director, University Honors and Scholars Center, for approval, and then forwarded to the Office of Academic Affairs for review by CAA. Questions? Contact Anne Krabacher at 292-3135.

College Requirements to Maintain Honors Status (for students entering Ohio State Summer 2012 and after)

Program Name: College of Education and Human Ecology Honors Program

Honors Director:

Name: Jennifer Klosterman-Lando
Email: klosterman-lando.1@osu.edu
Phone: 292-6612

GPA Requirement: 3.4 (see Honors Director for exceptions)

Course Requirements:

6 Honors, upper division (500+), or graduate-level courses over the first 2 years;
(maximum of 2 honors embedded courses can be used toward 6 course requirement);
Overall rigorous contract of courses approved by faculty advisor and Honors Director

Graduation Program Requirement:

Progress toward completion of an approved scholarly Honors thesis/project to be completed in final 2-4 semesters of enrollment for graduation *with Honors Research Distinction*

Other Requirements or Information:

Core EHE course: EHE 2788H Undergraduate Honors Seminar

Requirements to Enter Honors after Enrollment at OSU or Transfer to OSU:

3.4 GPA and a minimum of 15 Ohio State semester credit hours



Graduating *with Honors Research Distinction*: EHE Honors Thesis Requirements for Semesters

Honors students in good standing may complete a thesis or creative project and graduate *with Honors Research Distinction in the field of study* (for example, *with Honors Research Distinction in Fashion and Retail Studies*).

Becoming an Honors Student

To become an Honors student in EHE, students can be admitted upon matriculation to the University via the University Honors acceptance process. Current Ohio State students need a minimum of a 3.4 GPA on at least one semester/15 graded Ohio State credit hours, to enter the Honors program, complete the **Application for Admission to the EHE Honors Program** and **Honors Curriculum Planning Guide**, and be approved by a unit representative and the Honors Director.

Thesis Committee

Students may complete a thesis within the major or in other fields of study. Students must have a **faculty advisor** who has M status (the ability to advise Master's students) within their unit.

Students must also secure **two other committee members (three in total)**, who will comprise the thesis committee. The committee members must be involved in the thesis process from proposal through the completion of the oral defense. The second committee member must be a faculty member with M status, and the third committee member can be a regular or auxiliary faculty member, or, where appropriate, a doctoral student who is at least in his/her second full year. At least one committee member must be from the unit that houses the student's major.

Program Requirements

Honors students must maintain a minimum of a 3.4 GPA at the conclusion of each academic year, and their records will be reviewed for progress. At the time of graduation, students must have a **minimum overall GPA of 3.4** on at least 60 graded Ohio State credit hours, and must meet the **minimum Honors course requirements** (6 Honors, approved upper division (500+) or graduate-level courses, with a maximum of 2 Honors embedded courses; EHE 2788H; overall increased rigor as approved by your advisor and Honors Director) and have completed both the **Honors Curriculum Planning Guide** (for admittance into the Honors Program) and **Honors Course Contract** (when you have secured a faculty advisor) to graduate *with honors research distinction*.

Students must enroll in at least one **research methodology** course, as agreed upon by the faculty advisor. Students must also complete a minimum of **5 research thesis hours**, which is designated by course number 4999H.

Forms and Timeline

To certify that progress is made throughout the student's program to qualify him or her for graduation *with Honors Research Distinction*, the student must complete the following forms and return them to the EHE Undergraduate Student Services Office at the appropriate due dates: **Declaration of Faculty Advisor and Thesis Topic; Thesis Abstract, Evaluation and Declaration of Thesis Committee; EHE Graduation Application; and Application to Graduate with Honors Research Distinction**. Several of the forms require signatures from the faculty advisor and thesis committee, to ensure that students and committee members have a common understanding of the plan and timeline to complete the thesis.

The **Declaration of Faculty Advisor and Thesis Topic Form** is due a minimum of three semesters prior to graduation. **The Thesis Abstract, Evaluation, and Declaration of Thesis Committee, Graduation Application, and Application to Graduate with Honors Research Distinction Forms** are due at least two semesters prior to graduation.

Standards for the thesis will be determined by the thesis committee, but must include a written research or scholarly component.

A final **oral defense** of the thesis or project is required, at which all committee members must be present. The oral

defense typically lasts approximately one hour. Upon successful completion of the oral defense, the **Notification of Honors Thesis Oral Defense Form** must be submitted, a minimum of two weeks prior to the Friday of Commencement weekend. The defense of the thesis can occur in **autumn and spring semesters only**; the defense of the thesis cannot be conducted in May or Summer Terms. The proposal and defense cannot be completed in the same semester.

Honors students are expected to participate in the annual Denman Forum on Undergraduate Research. Additionally, the final, approved thesis must be submitted to the Ohio State University **Knowledge Bank**. The thesis can be embargoed for a period of up to 3 years when it is submitted, by completing the form available from the Honors Director. Instructions for submissions of Undergraduate Research Theses to the Knowledge Bank are available at <https://kb.osu.edu/dspace/community-list>.

Additional Information about the Thesis Process

It is the responsibility of the faculty advisor to oversee the thesis process. Thus, it is recommended that units consider an Honors student advisee count as a 1=1 (Master's student) in consideration of faculty workload. The student and faculty advisor/thesis committee should establish guidelines, a plan, and a timeline for completion, which includes the various components of the thesis, drafts of the sections, and the frequency of advising and consultation.

It is the responsibility of the faculty advisor to determine if the student's research will require approval of the Institutional Review Board (IRB) for human subjects research or approval of the Institutional Animal Care and Use Committee (ILACUC) for animal subjects research. Students will obtain Collaborative Institutional Training Initiative (CITI) certification through EHE 2788H, but it is the responsibility of the faculty advisor to guide the student through the IRB or ILACUC process, if necessary.

During the semester of graduation, it is the responsibility of the student to determine final deadlines with their thesis committee for feedback. Students should also schedule their oral defense date, leaving time for final edits to the completed thesis. The oral defense must be completed and the Notification of Oral Defense Form submitted no later than two weeks prior to the Friday of Commencement weekend. Successful completion of the oral defense certifies the student as qualifying for graduation *with Honors Research Distinction*. Students may complete the oral defense earlier than the semester of commencement, and should notify the Honors Director if this is the case.

Graduation with Honors Research Distinction

Candidates for graduation *with Honors Research Distinction* still must submit the standard EHE Graduation Application with their **Application for Graduation with Honors Research Distinction**. These applications should be submitted through an appointment with an honors advisor or the Honors Director, a minimum of two semesters prior to graduation.

Graduation With Research Distinction

Students who do not have Honors status, or who cannot complete the Honors course requirements may still complete a thesis. A minimum of a 3.0 GPA is required, and the process for the thesis is the same as described above.

Final Copy and Title Page of the Thesis

Deadline: The thesis must be submitted electronically to the University Libraries' Knowledge Bank **no later than** the last day of final examination week of the semester in which the student will graduate.

Title Page: The title page for the thesis should follow the examples below.

Any questions should be directed to Jennifer Klosterman-Lando, Assistant Dean, jklosterman-lando@ehe.osu.edu or 201 Campbell Hall.

Running Head: Evaluation of Plant Derived Extracts 1

Evaluation of Plant Derived Extracts for the Simulation of Alternative Chloride Channels in Cell Lines with and without Normal Channel Activity

Honors Research Thesis

Presented in Partial Fulfillment of the Requirements
for graduation *with Honors Research Distinction in Nutrition*
in the College of Education and Human Ecology
at The Ohio State University

by Jane Doe

The Ohio State University
June 2012

Project Advisor: Professor Joe Smith, Department of Human Nutrition
Professor Lucia Nuñez, Department of Human Nutrition
Professor Martha Jones, Department of Human Nutrition



Application for Admission EHE Honors Program

First Name, Last Name.#		Phone (cell) ()	OSU ID
Major:	Minor (if applicable):	Academic Advisor:	Qtr/Year:
GPA: As of (term):	Class rank: As of (term): 1 2 3 4	Expected term of graduation:	Date submitted:

College and Community Activities and Memberships:

Honors Received:

Objectives to be achieved through admission to the EHE Honors Program:

Possible Research Interests:

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<p>Cumulative Credit Hours Earned: _____</p> <p>Cumulative Grade Point Average: _____</p> <p>Email to applicant: Date: _____</p>	<p>I approve this application for admission: _____</p> <p>Honors Academic Advisor: _____</p> <p>Assistant Dean & EHE Honors Director: _____</p> <p>Unit Undergraduate Studies Committee Representative: _____</p>
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EHE Declaration of Faculty Advisor And Thesis Topic

First Name, Last Name.#		Phone (cell) ()	Major:
Minor (if applicable):	Qtr/Year:	Expected term of graduation:	Date submitted:

After your advisor approves your thesis topic, complete this form and return it to Jennifer Klosterman-Lando, EHE Honors Director, via email at jklosterman-lando@ehe.osu.edu or in person in 201 Campbell Hall. This form is due at the beginning of the junior year. In some cases, it may be submitted during the spring semester of the junior year, if accompanied by the thesis proposal and abstract. **Failure to secure a thesis advisor and determine a thesis topic by this point may result in loss of honors status.**

Honors Thesis/Project Topic:

Faculty Advisor for the Thesis/Project:

(Please print first name, last name.#)

(Signature)

(Unit)



EHE Honors Contract

First Name, Last Name.#		Phone (cell) ()	OSU ID
Major:	Minor (if applicable):	Academic Advisor:	Qtr/Year:
GPA: As of (term):	Class rank: As of (term): 1 2 3 4	Expected term of graduation:	Date submitted:

Complete the form below with your faculty/thesis advisor. This form is intended to supplement your approved Curriculum Planning Guide and your major program sheet. In consultation with your faculty advisor, you will review your Honors Degree Plan and make any necessary changes to increase rigor and select appropriate methodology courses. After obtaining your advisor's signature, return the form to 201 Campbell Hall for final approval. Students are responsible for submitting and gaining approval for changes **PRIOR** to adding/dropping courses.

Category (e.g. Major, Professional Specialization, Visual/Performing Arts, etc)	Course Number and Title to be Removed	Credit Hours	Course Number and Title to be Added	Credit Hours

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Faculty/Thesis Advisor Approval: Date: _____ Name (please print): _____ Signature: _____	Honors Director Approval: Signature: _____ Comments: _____
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Honors Curriculum Planning Guide

Name (include .#): _____ Major: _____

The College of Education and Human Ecology offers four undergraduate degrees: Bachelor of Science in Education (BSEd), Bachelor of Science in Hospitality Management (BSHospMgt), Bachelor of Science in Human Ecology (BSHE), and the Bachelor of Science in Nutrition (BSNutrition). **Some major programs have specific GEC requirements; please consult your major program sheet and with your Honors advisor to assure you are completing the necessary coursework for your program.**

Honors students are required to take a *minimum* of six Honors courses over their first two years and incorporate additional rigor throughout your curriculum.

KEY: ◊ = overlap with another GEC category, * = non-western (global) course, + = western (non-U.S.) course, L = course with lab component, H = honors, E = Honors Embedded

1. SKILLS

A. Writing and Related Skills

(1) First Course (5 hours)

If you have AP or Post-Secondary credit for English 110, this requirement is complete. Students without credit for English 110 need to take 110.01H or 110.02H.

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

(2) Second Course (5 hours)

Choose a 367H course from the approved list. Honors students are encouraged to take challenging courses that emphasize writing throughout the curriculum:

ART EDUCATION 367.01H◊; COMMUNICATION 367H; COMPARATIVE STUDIES 367.01H◊, 367.02H◊; DANCE 367.01H; ENGLISH 367.01H◊, 367.02H◊, 367.04H◊, 367.05H◊; LINGUISTICS 367.01H◊; POLITICAL SCIENCE 367.01H; PSYCHOLOGY 367.01H◊; SOCIOLOGY 367.01H, 367.03H; THEATRE 367.01H◊

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

(3) Third Course – for Nutrition majors

Course work is most often taken as part of the major program; please consult your major program sheet for specifics.

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

B. Quantitative and Logical Skills (Typically 5- 10 hours)

(1) Basic Computational Skills

Math Placement Level R or higher, or completion of MATH 104 Math placement level (circle): L M N R

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

(2) Mathematical and Logical Analysis

Unless otherwise noted on the major program sheet, students should complete at least one 5 credit hour math course above 104. Students are encouraged to pursue additional Mathematics coursework. Some majors require the completion of a CS&E course; consult with an advisor.

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

(3) Data Analysis

The majority of programs require Statistics 145, but you may also complete the course recommended by your faculty advisor.

ASTRONOMY 350; CHEMISTRY 221H; ECON 443; INT STDS 443; LINGUISTICS 286H; PHILOSOPHY 153; PHYSICS 416; POLITICAL SCIENCE 485H; PSYCHOLOGY 220H; SOCIAL WORK 570; SOCIOLOGY 549H; STATISTICS 145, 245, 427, 520

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____

2. BREADTH

A. Natural Sciences (20 hours)

To increase rigor, Honors students should complete this requirement with higher level courses, such as Biology 113 instead of 101.

Biological Science Sequences

BIOLOGY 101L – 102L, 113L - 114L, 115HL – 116HL; BIOLOGY 101L – ANIMSCI 200HL; BIOLOGY 101L – HUMN NTR 210

Physical Science Sequences

ASTRONOMY 161H – 162H; CHEMISTRY 101L - 102L, 121L - 122L, 201HL – 202HL; EARTH SCIENCES 121HL – 122HL, PHYSICS 111L - 112L, 131HL – 132HL

Biological Science Courses

ANIMAL SCIENCES 310H; ANTHROPOLOGY 200H, 601.04, 610; BIOCHEMISTRY 521H; BIOLOGY 113, 113EL, 114L, 114EL, 115HL, 116hL; ENTOMOLOGY 444H; EVOLUTION, ECOLOGY & ORGANISMAL BIOLOGY 232, 235L, 400H, 410H, 415H, 503.01H, 557H; HUMAN NUTRITION 210; MICR BIOLOGY 509L, 520, 521; MOLECULAR GENETICS 500H

Physical Science Courses

ASTRONOMY 161H, 162H, 163H; CHEMISTRY 101L, 102L, 121L, 122L, 123L, 161, 162, 163, 201HL, 202HL, 203HL, 221H, 251H, 252H, 253H, 254H, 255H; EARTH SCIENCES 108H, 110H, 121HL, 122HL, 220H; GEOGRAPHY 410HL; PHYSICS 111L, 112L, 113L, 131HL, 132HL, 133HL

Courses	Credits	Term	Grade	Courses	Credits	Term	Grade
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

B. Social Sciences (10-20 hours, depending on major)

Take at least two strong courses in this category, which include H and 500 or 600 level courses.

AFRICAN-AMERICAN & AFRICAN STUDIES 507, 527, 530, 545, 561, 565, 571, 575, 580, 595; ANTHROPOLOGY 201H*, 202H*, 601.01; COMMUNICATION 531H, 606H, 607H, 620H, 640H, 642, 643, 654, 662; CS FSNRTS 372; ECONOMICS 200H, 201H, 271H, 520H, 556H; EDUCATION: TEACHING & LEARNING 559H; HDFS 360, 361, 364; GEOGRAPHY 200H, 240H, 400H, 410H, 460H, 511, 512, 513, 580, 605, 608; INTERNATIONAL STUDIES 201H, 215H, 230H, 240H, 350H, 501H, 551, 552, 553, 554, 556H; LINGUISTICS 371H, 372H⁹, 505; POLITICAL SCIENCE 100H, 101H, 145H, 165H, 201H, 210H, 245H, 511H, 521H, 531H, 565H, 567H, any 500-level course; PSYCHOLOGY 100H⁹, 325H, 331H, 240H, 371H, 415H, 508H, 511, 515, 522, 530, 540, 543, 545, 550, 551, 552, 600, 602, 646, 550H, ; SOCIOLOGY 101H, 345H, 410H, 463H, 487H, 605; SPEECH & HEARING 330H; WOMENS STUDIES 101H, 110H⁹, 296H, 322H, 372H, 510H, 513, 524

Courses	Credits	Term	Grade	Courses	Credits	Term	Grade
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

C. Arts and Humanities (10-15 hours, depending on major)

You should take a minimum of two strong courses in this category, depending on major. Appropriate courses include Honors courses or 500- or 600- level courses, focusing on literature, the visual and performing arts, and cultures and ideas.

AFRICAN AMERICAN & AFRICAN STUDIES 342H, 551, 552, 581, 582, 584H; ARABIC 241H, 372H*; ART 205H, 206H, 300.02H, 340H, 455H, 671, 672; CHINESE 501*, 502*, 503*, 504*, 505; CLASSICS 102H+, 222H+, 223H, 505, 506, 508; COMPARATIVE STUDIES 100H*, 201H+, 202.01H*, 203H+, 204H, 240H, 270H, 301H, 314H, 358H, 376H, 508, 510, 515, 525, 526, 531, 535, 541, 542, 543, 544, 550; EAST ASIAN LANGUAGES AND LITERATURES 399H; ENGLISH 201H+, 202H+, 220H+, 260H, 261H, 262H, 280H, 296H, 590.01H, 590.02H, 590.03H, 590.04H, 590.05H, 590.06H, 590.07H, 590.08H, any 500-level course; FILM STUDIES 670H; FRENCH 201.01H, 425H, 426H, 427H; GERMAN 263H+, 670H; HEBREW 241H, 370H, 372H, 376H; HISTORY OF ART 201H, 202H, 512H, 514H, 519H, 530H any 500-level course; JAPANESE 501; LINGUISTICS 201H ; MEDIEVAL AND RENAISSANCE STUDIES 504; MODERN GREEK 241H, 250H ; MUSIC 251H, 345.01H ; PHILOSOPHY 101H, 130H, 240H, 242H, 276H ; PHYSICS 455H; RUSSIAN 250H, 251H , 520, 521, 522, 523; SCANDINAVIAN 500, 520; SLAVIC LANGUAGES AND LITERATURES 583H, 584H; SPANISH 450H , 520, 552H, 560H, 561H, 565H, 590H; THEATRE 100H, 101H, 230H, 271H, 531, 532, 533; WOMEN'S STUDIES 101H, 296H, 372H

Courses	Credits	Term	Grade	Courses	Credits	Term	Grade
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

Historical Study (10 hours)

Select two courses. Choose any appropriate Honors or 500-level course(s) (except courses numbered 398 or 597) from the Department of History and/or course(s) from the list below. Five hours of AP/IB/EM History credit may be applied to this requirement.

Economics 515, 516, 613, 614 ; History 111H, 112H, 151H, 152H, 171H, 172H, 322H, 325H, 500-level courses (Except 598); History of Art 201H, 202H ; Philosophy 111H, 112H

Course	Credits	Term Planned/Taken	Grade
_____	_____	_____	_____
_____	_____	_____	_____

Diversity Experiences

You should plan to overlap these courses with another GEC category or your major. If you do not plan such overlap, the diversity experiences requirement must still be met.

Social Diversity in the United States

As you complete the Natural Science, the Social Science, the Arts and Humanities, and the Historical Study categories (or your major), you are required to include at least one course that provides exposure to issues of social diversity in the United States.

International Issues

As you complete the Natural Science, the Social Science, the Arts and Humanities, and the Historical Study categories (or your major), you are required to include at least two courses that provide exposure to international, global, and non-western society and culture.

Issues of the Contemporary World (for Nutrition majors only)

Select one course from the following list, or select a 500- or 600-level course that covers both interdisciplinary concerns and contemporary issues, and also makes connections among the different parts of your curriculum.

Anthropology 597.03H, 597.05H; English 597.04H; International Studies 597.01H; Political Science 597.01H, 597.02H

<i>Course</i>	<i>Credits</i>	<i>Term Planned/Taken</i>	<i>Grade</i>
_____	_____	_____	_____

Other Prerequisites and Research

Use this section to list any other prerequisite courses and research course not listed above. Additionally, indicate the number of research hours you will complete (between 7-10 hours):

<i>Courses</i>	<i>Credits</i>	<i>Term</i>	<i>Grade</i>	<i>Courses</i>	<i>Credits</i>	<i>Term</i>	<i>Grade</i>
_____	_____	_____	_____	_____	_____	_____	_____

Research: 699H _____ credit hours

Major list specialization or strand:

Use this section to list all of your major coursework.

<i>Course</i>	<i>Credits</i>	<i>Term</i>	<i>Grade</i>	<i>Course</i>	<i>Credits</i>	<i>Term</i>	<i>Grade</i>
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Honors Thesis Abstract, Evaluation, And Declaration of Thesis Committee

First Name, Last Name.#		Phone (cell) ()		Major:	
Minor (if applicable):	Qtr/Year:	Expected term of graduation:		Date submitted:	

This form is due in the Undergraduate Student Services Office, 201 Campbell Hall, after your committee has approved your thesis proposal, and at least three full semesters prior to graduation, and should be accompanied by the Application for Graduation *with Honors Research Distinction* Form. **Failure to submit this form by this point may result in loss of honors status.**

Honors Thesis/Project Title:

Abstract. Please include a description of your Honors thesis, including the purpose, problem statement, procedures, findings, and conclusion:

Committee Feedback. Please provide your reactions to the proposal by commenting as appropriate:

	Superior	Excellent	Acceptable	Questionable	Unacceptable
Organization					
Clarity of Presentation					
Soundness of Approach					
Feasibility					
Scope-Importance of Problem					

Comments:

Faculty Advisor for the Thesis/Project: _____
 (Please print first name, last name.#)

 (Signature) (Unit)

Second Committee Member: _____
 (Please print first name, last name.#)

 (Signature) (Unit)

Student Signature: _____



Application to Graduate With (Honors) Research Distinction

First Name, Last Name.#		Phone (cell) ()	Major:
Minor (if applicable):	Qtr/Year:	Expected term of graduation:	Date submitted:

This form must be completed with the **EHE Graduation Application** during an appointment with an Honors Advisor or the Honors Director.

Intended Graduation Honor:

_____ *With Honors Research Distinction in* _____
(major field of study)

This honor is awarded for the successful completion of the EHE Honors program and a defense of the honors thesis in the field of study and a cumulative 3.4 GPA.

_____ *With Research Distinction in* _____
(major field of study)

This honor is awarded for the successful completion and defense of a thesis in the field of study and a cumulative 3.0 GPA.

Candidacy Information:

Name (as appears in SIS):

Name.#:

Major(s):

Expected semester/year of graduation:

Cumulative Ohio State GPA:

Number of completed credit hours (not including the current semester):

Thesis Title:

Faculty Advisor, email, unit:

Second Committee Member, email, unit:

You must enroll in a minimum of 5 credit hours of 4999H (Honors) or 4998 (non-Honors) for your research. Please include the quarters in which you plan to complete these research hours on your EHE Graduation Application.

Signature: _____

↓ Office Use Only ↓

FORMS COMPLETED: <input type="checkbox"/> Curriculum Planning Guide/Degree Projection <input type="checkbox"/> Course Contract <input type="checkbox"/> Declaration of Faculty Advisor and Thesis Topic <input type="checkbox"/> Thesis Abstract, Evaluation, and Declaration of Thesis Committee <input type="checkbox"/> Notification of Oral Defense <input type="checkbox"/> EHE Graduation Application <input type="checkbox"/> Participation in the Denman <input type="checkbox"/> Thesis uploaded to Knowledgebank <input type="checkbox"/> Final GPA:	DATES:	FINAL GPA:
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COURSE REQUEST
2788H - Status: PENDING

Last Updated: Zircher, Andrew Paul
04/29/2011

Course Bulletin Listing/Subject Area	Human Ecology
Fiscal Unit/Academic Org	Educ and Human Ecology - D1200
College/Academic Group	Education & Human Ecology
Level/Career	Undergraduate
Course Number/Catalog	2788H
Course Title	Education and Human Ecology Undergraduate Honors Seminar
Transcript Abbreviation	EHE Honors Seminar
Course Description	Seminar for sophomores and juniors in the Education and Human Ecology undergraduate honors program. Students will explore research topics, and learn about the process of completing a scholarly research project.
Semester Credit Hours/Units	Fixed: 1

Offering Information

Length Of Course	14 Week
Flexibly Scheduled Course	Never
Does any section of this course have a distance education component?	No
Grading Basis	Letter Grade
Repeatable	No
Course Components	Seminar
Grade Roster Component	Seminar
Credit Available by Exam	No
Admission Condition Course	No
Off Campus	Never
Campus of Offering	Columbus

Prerequisites and Exclusions

Prerequisites/Corequisites	Honors status, enrolled in EHE major or premajor, and sophomore or junior status
Exclusions	

Cross-Listings

Cross-Listings

Subject/CIP Code

Subject/CIP Code	19.0101
Subsidy Level	Baccalaureate Course
Intended Rank	Sophomore, Junior

Quarters to Semesters

Quarters to Semesters	New course
Give a rationale statement explaining the purpose of the new course	As EHE reconstitutes its honors program for semesters, we find it would benefit our honors students if we held a seminar to help them better understand undergrad research and the honors student/advisor relationship.
Sought concurrence from the following Fiscal Units or College	

COURSE REQUEST
2788H - Status: PENDING

Last Updated: Zircher, Andrew Paul
04/29/2011

Requirement/Elective Designation

The course is an elective (for this or other units) or is a service course for other units

Course Details

Course goals or learning objectives/outcomes

- The successful student completing this course will understand the process for conducting a scholarly research project.
- The successful student completing this course will understand the process for completing an undergraduate research thesis.
- The successful student completing this course will be able to identify, acquire, and annotate relevant resources for a literature review.
- The successful student completing this course will understand the nuances of working with a honors faculty adviser.

Content Topic List

- What is undergraduate research?
- Undergraduate research and the faculty advisor relationship
- addressing grievances with advisors
- Research questions, what are they?
- Process and timelines for writing a thesis
- Components of thesis in student's academic area
- University resources for research, scholarships
- Referencing sources, proper citation
- Ethical standards for research, IRB

Attachments

- EHE 2788 Course syllabus.pdf: Syllabus

(Syllabus. Owner: Zircher, Andrew Paul)

Comments

- We currently do not have a catalog listing for "Education and Human Ecology", so I selected "Human Ecology" as that college no longer exists, we would like to do away with the "Human Ecology" listing and have this course listed under "Education and Human Ecology". *(by Zircher, Andrew Paul on 04/29/2011 03:51 PM)*

COURSE REQUEST
2788H - Status: PENDINGLast Updated: Zircher, Andrew Paul
04/29/2011**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Zircher, Andrew Paul	04/29/2011 03:51 PM	Submitted for Approval
Approved	Zircher, Andrew Paul	04/29/2011 03:51 PM	Unit Approval
Pending Approval	Lang, Sarah Naomi Achterberg, Cheryl L Blount, Jackie Marie Zircher, Andrew Paul	04/29/2011 03:51 PM	College Approval

The Ohio State University
College of Education and Human Ecology
EHE 2788
Spring 2011
Class Meeting Day/Time/Location- TBD

Preparer name: Andrew Zircher 4/27/11

Instructor Name: Phone:

Office: Email:

Office Hours:

EHE 2788- Education and Human Ecology Undergraduate Honors Seminar

Course Description: Seminar for sophomores and juniors in the Education and Human Ecology undergraduate honors program. Students will explore research topics, and learn about the process of completing a scholarly research project.

Level: Undergraduate

Credits: 1 semester credit hour

Time distribution: 55 minutes once per week

Offered: Spring semester

Prerequisites: Honors status, enrolled in EHE major or pre-major, and sophomore or junior status

Course Goals:

1. The successful student completing this course will understand the process for conducting a scholarly research project.
2. The successful student completing this course will understand the process for completing an undergraduate research thesis.
3. The successful student completing this course will be able to identify, acquire, and annotate relevant resources for a literature review.
4. The successful student completing this course will understand the nuances of working with a honors faculty adviser.

Learning Objectives:

1. a. Upon successful completion of this course, students will be able to develop research questions.
1. b. Upon successful completion of this course, students will understand and be able to apply ethical standards for research.
1. c. Upon successful completion of this course, students will be able to communicate with their faculty research advisor regarding proper methodology.
2. a. Upon successful completion of this course, students will be able to write an abstract for a potential honors research project.
2. b. Upon successful completion of this course, students will be able to describe the components that are required of undergraduate honors theses in their academic area.

2. c. Upon successful completion of this course, students will be able to describe the process by which a student completes an undergraduate research thesis for their academic area.
2. d. Upon successful completion of this course, students will be able to express time lines relevant to completing a research thesis for their academic area.
2. e. Upon successful completion of this course, students will be aware of resources available to undergraduate students conducting research at Ohio State, including scholarships, the Undergraduate Research Office, etc.
3. a. Upon successful completion of this course, students will be able to identify relevant sources for the scope of the research questions.
3. b. Upon successful completion of this course, students will be able to identify appropriate resources and cite them correctly.
3. c. Upon successful completion of this course, students will understand and be able to apply academic integrity.
3. d. Upon successful completion of this course, students will be able to annotate relevant resources for a literature review
4. a. Upon successful completion of this course, students will know the importance of working on their proposal with the assistance of their faculty advisor.
4. b. Upon successful completion of this course, students will know what questions are important to ask their advisor prior to starting a research project.
4. c. Upon successful completion of this course, students will know what to do in the event that a grievance arises between the advisor and the student.

Required Course Materials: Students will read abstracts and research articles from faculty in their unit and read undergraduate thesis research projects from other students in their area. These materials will vary depending on each student’s interests and area of study. The materials will be provided, or instructions for accessing these materials will be available on the course’s Carmen site.

Grading Plan:

Reaction to abstracts from faculty research articles- 2 reactions	10pts ea
Interview with faculty member and written reaction- 2 interviews and reactions	10pts ea
Reaction to undergraduate thesis from another student	20pts
Written ideas for possible research questions	10pts
Annotated bibliography	30pts
Total	100pts

Grading Scale:

A 93-100%	B+ 87-89.99	C+ 77-79.99	D+ 67-69.99
A- 90-92.99	B 83-86.99	C 73-76.99	D 60-66.99
	B- 80-82.99	C- 70-72.99	E 59.99% or less

Week	Content	Activities/Teaching methods	Assignment
1	What is undergraduate research?	Small group work, reading, panel of other undergrads who have completed research	
2	Undergraduate research and the faculty advisor relationship	Lecture	
3	Advising relationships continued, addressing grievances with advisors	Lecture, students conducting skits, and feedback with clickers	
4	Research questions, what are they?	Small group, lecture, reflections	First reaction to abstracts due
5	Process and timelines for writing a thesis	Reading texts, lecture	Students to have completed interview with one faculty member with interests similar to those of the student
6	Components of thesis in student's academic area	Discussions, small group work	Read at least one undergraduate thesis from students academic area
7	Components of thesis in student's academic area	Discussions, small group work	
8	University resources for research, scholarships	Lecture	Second reaction to abstracts due
9	Referencing sources, proper citation	Lecture, worksheets, discussions, clicker academic integrity activity	
10	Referencing sources, proper citation	Lecture, worksheets, discussions, clicker academic integrity activity	Students to have completed interview with second faculty member with interests similar to those of the student
11	Research questions	Student presentation/ discussion of ideas for their research questions	Submit possible research questions
12	Research questions	Student presentation/ discussion of ideas for their research questions	
13	Ethical standards for research, IRB	Lecture, small group discussions, clicker ethical research activity	
14	Ethical standards for research, IRB	Lecture, small group discussions, clicker ethical research activity	
Exam week			Annotated bibliography due

Expectations for Student Conduct and Participation:

Students are expected to read the material assigned before coming to class. Both the material presented by the instructor in this class and the discussion generated by students in the class will yield unique insights that will be helpful to all as they proceed to begin development of their thesis proposal. Therefore, it is vital that students attend classes and participate in class discussions. Participation will be important for students to make the most of this seminar class.

Academic Misconduct:

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the University, or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the University's *Code of Student Conduct* is never considered an "excuse" for academic misconduct.

If I suspect that a student has committed academic misconduct in this course, I am obligated by University Rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University. For additional information, see the Code of Student Conduct (http://studentaffairs.osu.edu/pdfs/csc_12-31-07.pdf).

ODS Statement:

Any student who feels s/he may need an accommodation based on the impact of a disability should contact one of the instructors privately to discuss specific needs. The Office of Disability Services is relied upon for assistance in verifying the need for accommodations and developing accommodation strategies. Please contact the Office for Disability Services at 614-292-3307 (V) or 614-292-0901 (TDD) in room 150 Pomeranian Hall to coordinate reasonable accommodations; <http://www.ods.ohio-state.edu/>. Students will be expected to follow Americans with Disabilities Act Guidelines for access to technology.

Grievances and Solving Problems:

According to University Policies, available from the Division of Student Affairs, if you have a problem with this class, "You should seek to resolve a grievance concerning a grade or academic practice by **speaking first with the instructor or professor**. Then, if necessary, with the department chairperson, college dean, and provost, in that order. Specific procedures are outlined in Faculty Rule 3335-7-23, which is available from the Office of Student Life, 208 Ohio Union."

Statement on Diversity:

The College of Education and Human Ecology affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. Discrimination against any individual based upon protected status, which is defined as age, color,

disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.