

31 July 2011

Austin E. Knowlton School of Architecture
THE OHIO STATE UNIVERSITY

Anne Krabacher
Senior Associate Director
University Honors & Scholars Center

Architecture
Landscape Architecture
City & Regional Planning

Dear Anne,

I am writing in support of a proposal to create a unified honors program for the Knowlton School of Architecture, to be launched with the transition to semesters in 2012. The KSA is comprised of three academic sections – Architecture, Landscape Architecture, and City & Regional Planning – each with its own undergraduate and graduate degree programs and curricula. The Architecture section, under quarters, has already managed its own, very successful honors program. Landscape Architecture and City & Regional Planning (which only recently created an undergraduate degree program) did not. This proposal, then, presents an Architecture honors track, converted from quarters to semesters, and entirely new Landscape Architecture and City & Regional Planning tracks, but all resident within one KSA Honors Program, with standardized policies and criteria that cover the three individual tracks.

The only point of divergence among the three tracks relates to the Graduation with Research Distinction option. Architecture and Landscape Architecture are design disciplines that employ a studio-based model of education. Therefore, Architecture and Landscape Architecture honors students who wish to pursue Graduation with Research Distinction can do so by developing a studio-based project, which they must defend just before graduation. City & Regional Planning, on the other hand, is a more analytically, research-based discipline. Its honors students, therefore, will be required to develop a research-based, honors thesis project in order to achieve Graduation with Research Distinction. That said, the policies, procedures and deadlines for declaring, maintaining and graduating with honors status, and for Graduation with Research Distinction are uniform across all three sections.

Our pre-existing honors program in Architecture has been an invaluable part of our undergraduate recruitment strategy in that section, and has been popular among its students, for years. I strongly support the proposal to expand upon the successes of that program through the development of a KSA Honors Program that covers all three of our academic sections in the Knowlton School of Architecture.



Sincerely,
Mike Cadwell, Interim Director
The Knowlton School of Architecture

University Honors & Scholars Center Guidelines for the Proposal of Semester-based Honors Programs

Approval Process: Unit > College > University Honors & Scholars Center (Honors Faculty Advisory Committee) > Approval > Council on Academic Affairs

Introduction: In accordance with the mission of the university Honors program of developing and supporting the intellectual and personal development of high ability undergraduate students, the following expectations should be dealt with in some fashion in your responses below. Honors programs should:

- promote significant interaction between faculty and students;
- develop the creative abilities of Honors students;
- require high standards of academic achievement;
- include Honors courses that require enhanced breadth and depth of material;
- expose students to use of methodology and research techniques
- promote intellectual exchange among students;
- promote interdisciplinary work and study

Please address the following:

A. Purpose of continuing and converting this program:

This proposal is for an Honors Program in the Knowlton School of Architecture that provides standard criteria for individual Honors tracks within the School's three academic sections: Architecture, Landscape Architecture, and City and Regional Planning (CRP). The Architecture section Honors Program existed under quarters. Landscape Architecture and CRP are proposing to launch Honors tracks in their academic sections beginning with the shift to semesters in Autumn 2012. Coursework necessary to offer Honors tracks in each section has been included in the KSA's semester conversion course materials.

There are several primary reasons for continuing and converting the Honors track in Architecture, and for creating new Honors tracks in Landscape Architecture and City and Regional Planning:

- **Historically, the program in Architecture has been popular among students;**
- **The program is an effective recruitment tool for the Architecture Section, and will become one for Landscape Architecture and CRP;**
- **With the creation of an undergraduate CRP major a few years ago, all three sections now have undergraduate degree tracks, which for the first time afford the School the opportunity to offer a unified Honors Program that spans all three academic sections;**

- Because of the demanding nature of the School’s undergraduate curricula, students inherently take a large number of advanced courses as part of their core curriculum, and our students have a high average GPA. Many of them, therefore, meet University academic guidelines for Honors status;
- Maintaining a vibrant Honors Program dovetails with University-wide goals of recruiting high-ability students and providing an academically-challenging learning environment for them.

B. Students to be served (number to be advised, enrollment process, eligibility for continuance, reinstatement process (if applicable), communication with students, etc.)

Approximately 90 students are currently in the Architecture Honors Program. This equates to approximately 40% of the undergraduate student population in that section. There are approximately 75 Landscape Architecture and 150 CRP majors. Assuming a lower percentage of student involvement in these new Honors programs, an estimate for the total number of KSA undergraduates who may be served by the KSA Honors Program is 130-150.

Students may apply for the program after completing one semester with a cumulative GPA of at least 3.4.

C. Specific structure of Honors Program requirements - Note: The proposed college standards must be equal to or greater than the university standards listed below. If the college wishes to propose a substitution for a standard, a description and explanation of how this would fulfill the goals of the Honors requirement will be necessary.

1. GPA requirement to maintain Honors status:

University standard: 3.4 at the end of every year (if desired, 3.3 end of first year only)

Proposed standard: **3.4 at the end of every year**

2. Requirements to enter Honors program after matriculation or transfer to the university:

University standards: 3.4 GPA
Minimum 1 semesters of credit earned (15 credits) at Ohio State

Proposed standard: **3.4 GPA for 1 semester of credit earned (15 credits) at The Ohio State University**

3. Course requirements to maintain Honors status:

University standard: 6 Honors, upper division (3000+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)

Proposed standard: **6 Honors, upper division (3000+), or graduate-level courses over the first 2 years (maximum of 2 Honors embedded courses)**

Note: If requesting an exception for your college program or for specific major(s) within your college, please describe the proposed equivalent Honors experience and provide a rationale.

4. Program requirement to maintain Honors status/graduate in the Honors Program:

University standard: Progress towards completion of an approved Honors program, i.e., Honors thesis for graduation with distinction, or program to graduate with Honors in the discipline

Proposed standard: **See attached “The Knowlton School of Architecture Honors Program” (GHKSA) document.**

In addition to the attached document regarding graduating with Honors, KSA Honors students may pursue Graduation with Research Distinction:

Architecture and Landscape Architecture Honors students may pursue Graduation with Research Distinction through a Studio track that requires them to take, in their senior year, a research methods Honors Seminar (ARCH 4780H/LARCH 4780H), an Honors Studio (ARCH 4999H/LARCH 4999H), and honors evaluation by faculty review.

CRP Honors students may pursue Graduation with Research Distinction through a Research

track that requires them to take, in their senior year, a research methods Honors Seminar (CRP 4780H), an Undergraduate Thesis course (CRP 4999), and complete an Honors Thesis or Project. Honors Thesis Students will be advised by an assigned CRP Faculty Mentor.

KSA Honors students who pursue Graduation with Research Distinction must, no later than the end of the semester before they will graduate, submit an approved Graduation with Research Distinction Proposal. Proposals must be developed in coordination with the 4780H instructor or Faculty Mentor, and must be signed by both the student and the instructor or mentor.

Please provide details and any supporting documents or forms (e.g., checklists, contracts, etc.) to describe your proposed program.

D. Honors Courses (if applicable - new, modified)

Architecture:

ARCH 1100E: Architecture Survey
ARCH 1210E: Outlines of the Built Environment
ARCH 2220E: Sustainability and the Built Environment
ARCH 4780H: Undergraduate Research Methods
ARCH 4798H: Study Tour
ARCH 4999H: Architecture Honors Design Studio
ARCH 5110E: History of Architecture I
ARCH 5120E: History of Architecture II

Landscape Architecture:

LARCH 1100E: Landscape Architecture Survey
LARCH 1210E: Outlines of the Built Environment
LARCH 2367E: Making and Meaning of the American Landscape
LARCH 2600E: Outlines of Landscape Architecture: Visual Literacy in the Built Environment
LARCH 3597E: Environmental Stewardship & You
LARCH 4780H: Undergraduate Research Methods
LARCH 4999H: Landscape Architecture Honors Design Studio
LARCH 5610E: History & Theory I

LARCH 5620E: History & Theory II
LARCH 5630E: History & Theory III

City and Regional Planning:

CRP 1100E: CRP Survey
CRP 2110H: Creating Innovative Cities and Regions
CRP 2210E: Sustainable Urbanism
CRP 3100E: Analyzing the City
CRP 3200H: Place Making
CRP 4780H: Undergraduate Research Methods
CRP 4900E: Plan Making
CRP 4999H: Undergraduate Thesis in City and Regional Planning

E. Staffing of program (Honors committee, Honors advisors, faculty mentors, etc.)

KSA Honors and Scholars Director, Angela Vorwerk Beer
Architecture Faculty Honors Director, Associate Professor Lisa Tilder
Landscape Architecture Faculty Honors Director, Assistant Professor Jake Boswell
City & Regional Planning Faculty Honors Director, Clinical Associate Professor Kyle Ezell
KSA Honors and Scholars Committee

City & Regional Planning Faculty Mentors will be assigned from among the section's permanent faculty.

F. Letter of support from unit head (dean, chair, director, etc.)

Attached

This completed form and supporting materials should be sent electronically to Anne Krabacher (krabacher.4@osu.edu), Associate Director, University Honors and Scholars Center, for approval, and then forwarded to the Office of Academic Affairs for review by CAA. Questions? Contact Anne Krabacher at 292-3135.

The Knowlton School of Architecture Honors Program
Graduation with Honors in Architecture, Landscape Architecture, or City & Regional
Planning Program (GHKSA)

Program Information

- Eligibility for Enrollment
- Honors Advising
- Enrollment Process
- Eligibility for Continuance
- Revisions
- Completion

Developing Your Honors Program

Application, Approved Plan, & Completion Certification Form

- Schedule A. Honors & Graduate Coursework Component
- Schedule B. Investigational Studies Component
- Schedule C. Leadership & Service Component

Contacts

Angela Vorwerk Beer, **KSA Honors & Scholars Director**
Knowlton School of Architecture Student Services Office
100 Knowlton Hall
275 West Woodruff Avenue
Columbus, Ohio 43210

Lisa Tilder, **Associate Professor; Architecture Faculty Honors Director**
Jake Boswell, **Assistant Professor; Landscape Architecture Faculty Honors Director**
Kyle Ezell, **Clinical Associate Professor; City & Regional Planning Faculty Honors Director**

<http://knowlton.osu.edu>

Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning

Program Information

The Knowlton School of Architecture offers outstanding students several ways of distinguishing themselves including designation as an Honors Student, Latin Honors at graduation, Graduation with Research Distinction in their field of study, and Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning.

As an Honors student, you may participate in the Knowlton School of Architecture Honors Program (GHKSA):

1. To support and challenge you with access to more advanced levels of study,
2. To enable your creativity,
3. To encourage in you a sustaining interest in advanced education and research
4. To enhance your professional development, and
5. To provide opportunities for you to gain recognition at the time of graduation for advanced and distinguishing work as an undergraduate. This will be indicated on your diploma as a Bachelor of Science degree in your field with Honors in Architecture, Landscape Architecture, or City & Regional Planning.

Eligibility for Enrollment: To be eligible to become a candidate for Graduation with Honors at the KSA:

1. You must have Honors Student status at The Ohio State University.
2. You are encouraged to submit to the KSA Honors & Scholars Director your initial application for Graduation with Honors in the Knowlton School of Architecture Plan (Honors Plan) by the end of your sophomore year for maximum benefit from the program. An initial Plan must be submitted, and any revisions to a previously-submitted Plan must be made, no later than the date by which you apply for graduation.

Honors Advising: Honors advising provided by the Knowlton School of Architecture is key to your success in this program. The KSA Honors & Scholars Director is available to assist you in determining the choice of Honors and advanced courses that will provide a challenging and meaningful academic experience, assesses whether your submitted Honors Plan fulfills Program requirements, and offer recommendations for revisions to that Plan. Students pursuing Graduation with Research Distinction via an Honors Thesis track will be assigned a Faculty Mentor who will provide advising related to the proposed thesis project.

Enrollment Process: In consultation with advisors, develop an application to enroll in the program comprised of:

1. A curriculum of undergraduate study that is rich with advanced coursework; investigational challenges; and leadership and service efforts in all years as described below; and
2. A plan that meets your educational objectives and the objectives of the GHKSA Program.

Your application must use the GHKSA form available on the KSA website and in the KSA Student Services office. You should schedule a meeting with the KSA Honors & Scholars Director to discuss your GHKSA application. Once approved, the application becomes your GHKSA Honors Plan.

Eligibility for Continuance: To continue to participate in the GHKSA, you must maintain Honors status in the Knowlton School of Architecture and must make satisfactory progress toward completion of the curriculum and activities established in your Plan.

Revisions: Approved Honors Plans may be revised, as long as they continue to meet the stated requirements. Please meet with the KSA Honors & Scholars Director to discuss any revisions.

Completion: The semester before you graduate, you will indicate that you will complete the requirements for Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning by following the directions in the completion section of your approved GHKSA Honors Plan and submitting it to the KSA Honors & Scholars Director for concurrence. The KSA Honors Committee will validate that you will successfully complete the program by the time you graduate by signing the completion section of the GHKSA Honors Plan. The document with all required signatures shall be submitted to the KSA Student Services Office no later than noon of the first Friday of the semester in which you intend to graduate. Upon successful completion of the approved criteria of the GHKSA, you will be a candidate for a Bachelor of Science with Honors in Architecture, Landscape Architecture, or City and Regional Planning.

Developing Your Program

Your GHKSA program should be tailored to meet your specific needs, but must contain at least 80 points from the following three elements. The prudent student will plan for more than the minimum points for added flexibility.

A. Honors and Graduate Coursework

At least 20 points, but no more than 60 points, must be earned by completing Honors courses (or the equivalent); or courses for graduate credit (3,000-level and above) while an undergraduate student. One point will be earned for every credit hour completed of Honors courses or equivalent, including the following KSA courses: ARCH 1210E, ARCH 2220E, ARCH 4780H, ARCH 4798H, ARCH 4999H, ARCH 5110E, ARCH 5120E; LARCH 1210E, LARCH 2367E, LARCH 2600E, LARCH 3597E, LARCH 4780H, LARCH 4999H, LARCH 5610E, LARCH 5620E, LARCH 5630E; CRP 2110H, CRP 2210E, CRP 3100E, CRP 3200H, CRP 4780H, CRP 4900E, CRP 4999H.

Honors GE courses may count toward Graduation with Honors in Architecture with the exception of 1000 level survey courses. ARCH/LARCH/CRP 4780H and ARCH/LARCH/CRP 4999H, the senior Honors Project sequence (to earn Graduation with Distinction), cannot be counted in more than one category.

B. Investigational Studies

At least 30 points, but no more than 60 points, must be earned through investigational studies according to the following schedule:

B. Schedule of Points for the Investigational Studies Component of the GHKSA	
Double Major	30
Minor in non-KSA field	20
Minor in a KSA field	20
Participation in study abroad program (7-14 weeks)	20
Participation in study abroad course (1-7 weeks)	10
Participation in honors seminar (University or School seminar)	10
Senior Honors Project (Graduation with Research Distinction: 4780H/4999H)	20
Present research at Denman Undergraduate Research Forum	10
Participate in an internship experience such as the Columbus Neighborhood Design Center (NDC), or other as approved by the KSA Honors Committee	10
Other as approved by the KSA Honors Committee	10-20 points

Note that each course may only be counted once. For example, participation in 4798H may not be counted as both an honors course (A) and an investigational studies option (B). Participation in 4780H/4999H may not be counted twice as an honors course (A) and an investigational studies option (B).

C. Schedule of Points for the Leadership & Service Component of the GHKSA

You may select to participate in leadership opportunities and co-curriculum service programs at the University, College, School and section levels. In addition, professional and honorary societies exist in each of the major areas within the School. These societies promote scholarship, leadership, and fellowship while providing a chance for you to be a part of the University’s design and planning communities.

At least 10 points, but no more than 30 points, must be earned through leadership and service opportunities according to the following schedule:

C. Schedule of Points for the Leadership & Service Component of the GHKSA Program	
Serve as an officer of a non-honorary student organization such as a chapter of a professional organization or a school-wide student organization: AIAS-American Institute of Architecture Students chapter ASG-Architecture Student Government CRPSA-City & Regional Planning Student Association KSA Student Journal NOMAS-National Organization of Minority Architecture Students SCASLA-Student Chapter of the American Society of Landscape Architects WIE-Women in Engineering Servitecture-KSA Student Services Organization	5 points per year
Serve as an officer of the School, College, or University honorary societies: Mirrors- Sophomore year class honorary Romophos- Sophomore year class honorary Chimes- Junior year class honorary Bucket & Dipper- Junior year class honorary Mortar Board- Senior year class honorary Sphinx- Senior year class honorary	5 points per year
Serve as an active member of a campus student organization (as recognized by The Ohio Union/SOURCE)	5 points per year
Serve as an active member of section, School, College, or University committees	5 points per year
Service with the University Honors or Scholars program as an Honors & Scholars Community Counsel Member	10 points per year
Service with the University Honors or Scholars program as a volunteer	5 points per year
Service with section, School, College, or University recruitment efforts	5 points per year
Community or volunteer services as approved by the KSA Honors Committee	1 point per 10 hours of service
Other as approved by the KSA Honors Committee	1-10 points

A maximum of 10 points may be earned from any one item in the Leadership & Service component.

Honors Courses

Existing Honors courses are taught throughout the year. A listing of the Honors courses offered for the current semester and a sample list of the Honors courses typically offered each year can be found at the Honors and Scholars website. Additional courses may be offered by the School of Architecture and College of Engineering.

Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning Application, Approved Plan, & Completion Certification Form

Use this form to apply to the Graduation with Honors in the GHKSA. Once it is approved, this form becomes your official KSA Honors Plan and is then used for you to document completion of you plan prior to graduation.

Name:	
E-mail address:	Phone:

Points Grid (see instructions below)					
Schedule	Minimum	Maximum	Application	On Completion	
			Points Planned	Points Earned	Final Semester Points Pending
A	20	60			
B	30	60			
C	10	30			
Total >					

Instructions

TO APPLY to the GHKSA Program, use the attached Schedules A, B, and C:

1. Fill out the Points Planned columns of each schedule as completely as possible;
2. Sum up the Points Planned column on all three schedules;
3. Transfer the subtotals to the Points Grid (above); and calculate the totals;
4. Sign the form;
5. Schedule a Meeting with the KSA Honors & Scholars Director to discuss your application;
6. Obtain the KSA Honors & Scholars Director's signature;
7. Submit the form to the KSA Honors & Scholars Director **NO LATER THAN WHEN YOUR APPLICATION TO GRADUATE IS DUE.**

You will be notified about the status of your application.

TO CONFIRM COMPLETION of your GHKSA Honors Plan as you prepare to graduate,

1. Complete all remaining parts of Schedules A, B and C;
2. Sum up the Points Earned column and Final quarter Points Pending column on all three schedules;
3. Transfer the subtotal points to the Points Grid;
4. Calculate the Total for the Points Earned column and the Final Semester Points Pending column on the Points Grid;
5. Obtain the signatures indicated in the box titled Completion Signatures;
6. Submit the form with all signatures to your KSA Honors & Scholars Director no later than **NOON on FRIDAY of the FIRST WEEK OF THE SEMESTER YOU PLAN TO GRADUATE.**

Application Signatures (required prior to submitting application for review)

Applicant

Date

For official use only:

Date received:

Honors Status: Y N

Faculty Mentor assigned, if applicable:

Completion Signatures (required prior to submitting form at completion)

KSA Honors & Scholars Director

Date

For official use only:

Date received:

Honors Status: Y N

OK for GHIA:

Completion Signatures (completed by faculty/staff after submitting form at completion)

KSA Faculty Honors Director (from Applicant's section)

Date

KSA Honors & Scholars Director

Date

Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning (GHKSA)

Schedule A. Honors & Graduate Coursework Component

			Application	On Completion		
			Possible Points	Points Planned	Points Earned	Final Semester Points Pending
Honors Courses						
Department/	Course	Credit				

Participation in study abroad program (7-14 weeks) Description:	20	20	20	20
Participation in study abroad course (1-7 weeks) Description:	10	10	10	10
Participation in University Honors Involvement Community including Research Community; or Diversity, Arts and Culture Community Circle Community + list completion date:	20	20	20	20
Participation in honors seminar	10	10	10	10
Senior Honors Project	20	20	20	20
Present research at the Denman Undergraduate Research Forum Abstract Title: Advisors	10	10	10	10
Participation in an internship experience Details	10	10	10	10
Other as approved by the KSA Honors Committee Details:	10-20	Write number:	Write number:	Write number:
Subtotals for Schedule B > Must equal 30 or greater. Points in excess of 60 will not be included in total.				

Graduation with Honors in Architecture, Landscape Architecture, or City & Regional Planning (GHKSA)

Schedule C. Leadership & Service Component

		Application	On Completion	
	Possible Points	Points Planned	Points Earned	Final Semester Points Pending
Item Add information as requested for items you are planning/claiming; add additional documents as	10 max per item (except UHIC and Honors Ambassador)	Circle all that you plan to take.	Circle all that you are claiming.	Circle all that are pending completion.
Participation in University Honors Involvement Community (UHIC) including Service Community; or Leadership Community. Circle Community and list Completion Dates:	20 max	20	20	20
Officer of a non-honorary student organization Year Organization Office	5 max/year	5 5	5 5	5 5

Officer of an honorary student organization Year Organization Office	5 max/year	5 5	5 5	5 5
Member of a student organization Year Organization	5 max/year	5 5	5 5	5 5
Member of section , School, College, or University committee Year Committee	5 max/year	5 5	5 5	5 5
Service with the University Honors & Scholars program as Ambassador	10 max/year	10 10	10 10	10 10
Service with the University or Architecture Honors & Scholars program	5 max/year	5 5	5 5	5 5
Service with section, School, College or University recruitment efforts	5 max/year	5 5	5 5	5 5
Community/Volunteer service as approved by Honors Committee	1-10	Write number:	Write number:	Write number:
Other as approved by the KSA Honors Committee. Details:	1-10	Write number:	Write number:	Write number:
Subtotals for Schedule C > Must equal 10 or greater. Points in excess of 30 will not be included in total.				