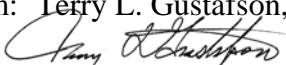




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September 2, 2011

To: W. Randy Smith, Vice Provost, Office of Academic Affairs
From: Terry L. Gustafson, Special Assistant to the Executive Dean for Semester Conversion
Re:  Program Proposals from Arts and Sciences

Arts and Sciences is pleased to submit the following programs to the Office of Academic Affairs for conversion from quarters to semesters. The vote for approval of the programs at the full CCI was unanimous.

Program Name	Academic Plan Code	Conversion Designation	CCI Approval	Last Revision
Aging Minor	AGING-MN	Converted	8/18/2011	Prior to 2006
Associate of Arts	ASSOC-AA	Converted	9/2/2011	Prior to 2006
Capital Program		Converted	8/24/2011	Prior to 2006
Entomology Minor	ENTOMOL-MN	Converted	8/26/2011	Prior to 2006
Legal Foundations of Society Minor	LEGFNTN-MN	Converted	8/18/2011	Prior to 2006
Survey Research Minor	SURVEYR-MN	Converted	8/18/2011	2/20/2008

College of Arts and Sciences Transition Policy: The College of Arts and Sciences is committed to the principles outlined in the university's Pledge to Undergraduate Students. Each unit has a plan on how best to assist its majors and minors through the transition. And the Arts and Sciences Academic Advising Services will advise students on how to transition their GE program. Dual advising is the existing process used in Arts and Sciences and will continue under semesters.

Additional Notes on the Submitted Program:

Note that the Aging Minor, the Capital Program, the Legal Foundations of Society Minor, and the Survey Research Minor are not new programs. The program codes were not in curriculum.osu.edu, so the programs were entered as new.

The following comments are recommended by CCI for CAA to consider:

Aging Minor:

- On the PACER table, numbers in Column C should probably be 14, 3, 7, 7, 11.
- The third goal is ungrammatical. It appears both on the PACER form and on pg 4 of the PDF.

- On the PACER form, the question as to whether this is a degree program should be marked No.
- In the comments under "Assessment practices" (bottom of Page 1 & top of Page 2 of the PACER form) and "Rationale for proposed program changes", suggestion to point out that communications and the social and behavioral sciences are within ASC, so that students attracted from these programs are coming from within ASC
- Pg 3 of 5, section 8, "Rationale": In the first sentence of the 3rd paragraph, "at" should be replaced by "from," to read, "moving ... from the College of Arts and Sciences."
- In the Transition Policy -- a student has to complete at least 2 elective courses in the quarter-version of the program, and will have to complete at least 2 elective courses in the semester-version. Why does the transition policy present the option of the student completing 1 or 2 electives? Why not require completion of 2 elective courses, in any combination of quarter and semester versions?
- On the semester advising sheet, it might be clearer, instead of "Electives: (minimum of 4 semester credits)," to say "Electives (4-5 semester credits)." This will alert students that the statement that the major requires a minimum of 14 hours takes precedence.
- Are there significant prerequisites for any of the required core courses or the electives, other than the single required course? If so, a general note should be added on the advising sheet, as we've requested for other minors.

The Capital Program:

- The Capital Program is officially a Course of Study, not a minor. The program is a collaboration between the Colleges of Business and Arts and Sciences. A letter of support from the College of Business is attached.

Legal Foundations of Society Minor:

- A student who is already underway in the minor might have chosen quarter courses that do not fulfill the 6 hours (or more) at 3000-level-plus needed under semesters; CCI assumes advisors will use their discretion in such cases.

Survey Research Minor:

- There are two "x"'s in the Faculty Advisor's letter should perhaps be replaced with the correct dates.

Status: PENDING

PROGRAM REQUEST
Associate of Arts

Last Updated: Vankeerbergen, Bernadette
Chantal
08/25/2011

Fiscal Unit/Academic Org	Arts & Sciences Administration - D4305
Administering College/Academic Group	Arts And Sciences
Co-administering College/Academic Group	
Semester Conversion Designation	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
Current Program/Plan Name	Associate of Arts
Proposed Program/Plan Name	Associate of Arts
Program/Plan Code Abbreviation	ASSOC-AA
Current Degree Title	Associate of Arts

Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		90	60.0	60	0.0
Required credit hours offered by the unit	Minimum				
	Maximum				
Required credit hours offered outside of the unit	Minimum				
	Maximum				
Required prerequisite credit hours not included above	Minimum				
	Maximum				

Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals • None assigned

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? Yes

Summarize how the program's current quarter-based assessment practices will be modified, if necessary, to fit the semester calendar.

None assigned

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Status: PENDING

PROGRAM REQUEST
Associate of Arts

Last Updated: Vankeerbergen, Bernadette
Chantal
08/25/2011

Pre-Major

Does this Program have a Pre-Major? No

Attachments

- AA Degree_Q2S_110825.pdf: Proposal Document
(Program Proposal. Owner: Meyers, Catherine Anne)

Comments

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Meyers, Catherine Anne	08/03/2011 08:31 AM	Submitted for Approval
Approved	Vankeerbergen, Bernadette Chantal	08/03/2011 09:33 AM	Unit Approval
Approved	Williams, Valarie Lucille	08/10/2011 03:23 AM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	08/10/2011 09:30 AM	ASCCAO Approval
Submitted	Meyers, Catherine Anne	08/25/2011 04:20 PM	Submitted for Approval
Approved	Vankeerbergen, Bernadette Chantal	08/25/2011 04:22 PM	Unit Approval
Pending Approval	Williams, Valarie Lucille	08/25/2011 04:22 PM	College Approval



July 29, 2011

Professor Larry Krissek
Chair, Arts and Sciences CCI
Re: Associate of Arts Degree

Dear Larry,

The Associate of Arts degree (AA) is administered by the College of Arts and Sciences, and attached is a proposal, for review by the Arts and Sciences Committee on Curriculum and Instruction, for converting the requirements for the degree from quarters to semesters. In considering appropriate conversions, I have worked closely with Assistant Executive Dean Mary Ellen Jenkins, and have also consulted with Vice Provost Randy Smith and Vice Provost and Undergraduate Dean Wayne Carlson.

Most of the changes involve straightforward conversions of quarter credits to semester credits in places where that seemed appropriate. (The requirement, for example, that a student have completed a minimum of 15 credits on a regional campus appeared to us to represent a term's worth of credit, so we kept that number the same, rather than converting it by $\frac{2}{3}$ to 10.)

The proposal makes only two substantive changes to the requirements that have been in place since the degree was instituted:

1. The Writing and Related Skills requirement, which has been a five-hour requirement of English 110, is extended to include the option of a Second Writing Course (XXXX 2367), in addition to requiring English 1110, so the hours for the category have changed to 3-6, rather than simply converting to 3.

At the time the original requirements for the degree were established, Ohio State did not have second writing courses. Given the current curricular requirements, as well as those now in place for semesters, it seemed to us to make good academic sense to encourage students to take a second course in writing during their second year and permit them to count it toward the hours for the core on the associate degree. AA students going on to complete a baccalaureate degree will all need to take a Second Writing Course, and we thought it advisable to have them take it sooner, rather than later. Students for whom the AA is to be a terminal degree will be well served by a course aimed to further develop their skills in writing.


2. The Quantitative and Logical Skills category, which has been an optional category of 0-10 credits, is changed to a requirement of 3-6 credits. We have made that change to conform to the most recent requirements being considered by the Ohio Board of Regents for all "Academic Associate Degrees" (as distinct from "Applied Associates Degrees"). Those requirements stipulate that a student must take "At least one course (3 semester credit hours) in **Mathematics and Data Analysis**

(College Algebra, Geometry, Calculus, Statistics, Logic)." This new requirement will be in effect only for students who first enroll in or after the summer term of 2012, or who return to enroll in course work after more than four consecutive years away from the university, not students currently progressing toward the degree.

I have informed both the Curricular Associate Deans and the Directors of Advising on the four regional campuses of these changes, and no one has expressed concerns. We do not anticipate the changes causing problems for students, but the Arts and Sciences Advising Office, in reviewing degree applications, questions from the advisors on the regional campuses, and petitions related to the AA, will work as flexibly as possible in determining when a transitional student has met the spirit of the requirements, should problems related to the conversion arise.

Please let me know if you have questions or concerns, or need additional information.

Sincerely,



John Wanzer
Assistant Provost

- c: Leslie Beyer-Hermsen, Assistant Dean, Marion Campus
- Wayne Carlson, Vice Provost and Dean, Office of Undergraduate Education
- Michael Cunningham, Associate Dean, Lima Campus
- Mary Ellen Jenkins, Assistant Executive Dean, College of Arts and Sciences
- Paul Sanders, Associate Dean, Newark Campus
- Randy Smith, Vice Provost for Academic Programs, Office of Academic Affairs
- Joseph Steinmetz, Executive Dean and Vice Provost, College of Arts and Sciences
- David Tovey, Associate Dean, Newark Campus

Proposed Revisions to the Requirements for the Associate of Arts Degree

The College of the Arts and Sciences Associate of Arts (AA) degree is available to undergraduate students who have attended or are attending the Lima, Mansfield, Marion, or Newark campuses and have met the requirements listed below. The degree is not awarded to students who have not completed at least 15 credit hours of course work on one or more of the regional campuses.

Total Hours

Candidates for the AA degree must complete a minimum of 60 hours as specified below. Remedial course work and other courses listed in the *Course Offerings Bulletin* as not counting toward the baccalaureate degree, repeat course work, and more than 8 technical special hours will not be counted toward this total.

Residency Requirement

Candidates for the degree must complete

- At least 20 of the last 30 credit hours of course work at The Ohio State University
- At least 15 of the required 60 credit hours on a regional campus
- A minimum of three credit hours in regular course enrollment at Ohio State during Summer Quarter 1980 or thereafter.

Remedial Course Work

- Quarter courses below the 100 level; semester courses below the 1100 level
- English 100.01 , 100.02, 109.01, 109.02, and 1109
- Mathematics 100, 102, and 103

Repeated course work

Repeated courses count only once`

Technical special credit

A maximum of 8 credit hours of technical special credit may be applied toward the degree

Mathematics placement level or course work

Mathematics Placement Level R or credit for Mathematics 1075 or above is required. (Mathematics 180, taken under quarters, will not fulfill this requirement.)

GEC core courses

A core of 33 credit hours selected from the General Education course list distributed as follows, with no overlap between areas (note the minimum and maximum distribution) is required. Course work graded Pass/Non-Pass cannot count on the core. If you decide to pursue a baccalaureate degree after receiving the AA, you will have to fulfill the General Education requirements of the unit granting that particular degree and should, therefore, select your General Education core courses with that baccalaureate program in mind.

Writing and Related Skills _____ 3-6

English 1110.01 or 1110.02 or 1110.03 **required** (3)

An approved General Education Second Writing Course.

Quantitative/Logical Skills 3-6

Select from the General Education lists for the BA. Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167 may also be counted here.

Natural Science 6-15

Select from the General Education lists for the BA or BS.

Social Science 6-9

Select from the General Education list for the BA.

Arts and Humanities 6-9

Select from the General Education list for the BA.

Foreign Language 0-12

Any courses approved under the General Education language requirement for the BA

Electives

In addition to the General Education core, a minimum of 27 hours of further course work is required for the AA degree.

Cumulative point-hour ratio

A cumulative point-hour ratio of at least 2.00 on all work attempted at Ohio State is required at the time of, or after, the completion of all other requirements.

Applications for the degree

Restrictions

- The AA degree will not be awarded to anyone who has received a baccalaureate or a professional degree from an accredited institution.
- Application must be made within four years after the requirements have been completed, assuming no other degrees have been awarded in the interim.

Where and when to file

- Candidates for the degree must file an application in person with a regional campus academic advisor. Columbus campus advisors are not authorized to accept AA applications
- Applications must be filed by Friday of the tenth week of the semester or the eighth week of the term in which the student intends to receive the diploma.

Approval of the application

After the regional campus advisor screens the application for eligibility and obtains the signature of the dean and director of the campus (or a designee), the application will be forwarded to the Arts and Sciences degree certification/graduation services coordinator for final approval.

Current requirements for the AA degree

8

Retroactive Graduate Credit

Students registered in an undergraduate college, in Continuing Education, or in a professional college cannot receive graduate credit for courses taken when the student is not enrolled in the Graduate School.

Graduate Credit for Undergraduates

An undergraduate may petition to take certain courses for graduate credit provided that:

- the student is a senior;
- the credit for the course is not used to meet baccalaureate degree requirements;
- the student's cumulative point-hour ratio is 3.00 or above;
- the student completes a Senior Petition form and secures permission by the end of the first day of classes from: the secretary of the student's college or school, the instructor in charge of the course; and the Graduate School; and
- the course is offered for graduate credit.

These courses may not be counted toward a graduate degree until the student has been admitted to the Graduate School, and until the Graduate Studies Committee accepts them and notifies the Graduate School. The hours are counted in the student's graduate earned and cumulative credit hours, and the grades are counted in the student's graduate cumulative point-hour ratio. Not more than 15 graduate credit hours may be completed under the Senior Petition.

Degrees and Certificates (Rule 3335-9-29)

Degrees and certificates shall be awarded undergraduate and professional students by the Board of Trustees upon recommendation of the college or school faculties and the University Senate, transmitted to the Board by the President.

Degrees and certificates shall be awarded graduate students by the Board of Trustees upon recommendation of the Council on Research and Graduate Studies and the University Senate, transmitted to the Board by the President: (See Rule 3335-5-35 of the Administrative Code.)

Requirements for the Associate of Arts Degree

The Colleges of the Arts and Sciences Associate of Arts (AA) degree is available to undergraduate students who have attended or are attending the Lima, Mansfield, Marion, or Newark campuses and have met the requirements listed below. The degree is not awarded to students who have not completed 15 credit hours of course work on one of the regional campuses.

Total Hours

Candidates for the AA degree must complete a minimum of 90 hours as specified below. Remedial course work and other courses listed in the *Course Offerings Bulletin* as not counting toward the baccalaureate degree, repeat course work, and more than 12 technical special hours will not be counted toward this total.

Residency requirement

- You must complete at least 30 of the last 45 credit hours of course work at The Ohio State University.
- You must complete at least 15 of the required 90 quarter credit hours on a regional campus.
- You must complete at least a minimum of three credit hours in regular course enrollment at Ohio State during Summer Quarter 1980 or thereafter.

Remedial course work

- Courses at the 000 level
- English 100.01, 100.02, 109.01, and 109.02
- Mathematics 100, 102, and 103

Repeated courses count only once.

Technical special credit

A maximum of 12 credit hours of technical special credit may be applied toward the degree.

Mathematics placement level or course work

Mathematics Placement Level R or credit for Mathematics 075 or 076 or 104 or above (excluding Mathematics 180) is required.

GEC core courses

A core of 50 credit hours selected from the GEC course list distributed as follows with no overlap between areas (note the minimum and maximum distribution) is required. Course work graded Pass/Non-Pass cannot count on the GEC core. If you decide to pursue a baccalaureate degree after receiving the AA you will have to fulfill the GEC requirements of that particular degree-granting unit. Therefore, you should select your GEC core courses with that baccalaureate program in mind.

Writing and Related Skills 05

English 110

Quantitative/Logical Skills 0-10

Select from the GEC BA list plus Mathematics 105 and 106.

Natural Science 10-15

Select from the GEC BA list

Social Science 10-15

Select from the GEC BA list

Arts and Humanities 10-15

Select from the GEC BA list

Foreign Language 00-10

Any GEC-approved language

Electives

In addition to the GEC core, a minimum of 40 hours of course work is required for the AA degree.

Cumulative point-hour ratio

You must have a cumulative point-hour ratio of at least 2.00 on all work attempted at Ohio State at the time of, or after, the completion of all other requirements.

Applications for the degree**Restrictions**

- The AA degree will not be awarded to anyone who has received a baccalaureate or a professional degree from an accredited institution.
- Application must be made within four years after the requirements have been completed, assuming no other degrees have been awarded in the interim.

Where and when to file

- You must file your application in person with your regional campus academic adviser. Columbus campus advisers are not authorized to accept AA applications.
- You must file your application by Friday of the fifth week of the quarter you intend to receive the diploma.

Approval of the application

After your regional campus adviser screens your application for eligibility to receive the AA and obtains the signature of the dean and director of the campus (or a designee), the application will then be forwarded to the Arts and Sciences degree certification/graduation services coordinator for final approval.

Degree Requirements and Guidelines For the Associate of Arts Degree

REQUIREMENTS

1. At least 60 semester hours of University credit.
 - a. All admission conditions courses must be completed before the AA degree can be received. (Admission conditions will no longer be assessed for students who enter the university in or after summer 2012.)
 - b. A maximum of 8 semester hours of technical credit may be applied to the 60-hour requirement.
 - c. Remedial courses, including English 040,050,051,052,053,060,100.01,100.02, 109.01, 109.02, and 1109; Mathematics 040, 050,075,076,100,102, 103, and 1075; Speech and Hearing Science 035 and 040; and credit hours earned in repeated course work do not count toward the maximum hours needed for the AA degree.
2. Placement level "R" on the mathematics placement exam, or credit for Mathematics 075, 076, or 1075 or above.
3. A core of 33 semester hours distributed as follows, with no overlap between areas, adhering to the minimum/maximum criteria of each area: Writing and Related Skills (3-6), Quantitative and Logical Skills (3-6), Natural Science (6-15), Social Science (6-9), Arts and Humanities (6-9), and Foreign Language (0-12). The Pass/Non-pass option may not be used for any of the 33 hours of courses. Students should discuss any use of the Pass/Non-pass option with their adviser.

Courses used to satisfy the Natural Science, Social Science, and Arts and Humanities components must be chosen from the list of courses approved for the University's General Education program. Courses applicable to the Quantitative and Logical skills area include any of the courses acceptable to that component of the baccalaureate requirements for the Colleges of the Arts and Sciences, plus Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167.

Not all General Education courses are appropriate to or acceptable for all baccalaureate programs. Students who intend to pursue a baccalaureate degree at Ohio State should carefully select courses that are applicable to the AA degree and their chosen baccalaureate program. Questions concerning General Education credit should be directed to the appropriate college office.

4. A cumulative point-hour ratio of at least 2.0 on all work attempted at OSU at the time of, or at the completion of, all other requirements.
5. Twenty of the last 30 credit hours must be earned through regular course enrollment at The Ohio State University (residency requirement).
6. At least 15 of the required 60 semester credit hours must be completed on a regional campus (residency requirement).
7. A student must complete a minimum of three credit hours in regular course enrollment at OSU during Summer Quarter 1980, or thereafter.
8. Returning students who have attended other colleges or universities must submit official transcripts to the admissions office for evaluation before the application can be approved.

SPECIAL NOTICE

The Associate of Arts degree will not be granted after the student has been awarded a bachelor's or a professional degree from an accredited institution.

WHERE TO FILE

You must file your application at the advising office of your regional campus.

DEADLINE DATES FOR FILING

To be eligible to receive the AA degree at the end of any semester, you must file an application before the tenth Friday of that semester. Applications filed later may delay your receiving the diploma. Students graduating in a summer term must file an application no later than Friday of the eighth week of the term.

TIME LIMIT FOR FILING

Applications may be filed within four years after all requirements for the AA degree have been completed, assuming no other degrees have been awarded in the interim.

FINAL APPROVAL OF APPLICATION

Your application will be screened and authorized for final approval by the Dean and Director of your regional campus and the Secretary for the Colleges of Arts and Sciences.

REQUIREMENTS

1. At least 90 quarter hours of University credit.
 - a. All admission conditions courses must be completed before the AA degree can be received.
 - b. A maximum of 12 quarter hours of technical credit may be applied to the 90-hour requirement. Additional technical credit on a student's record will be added to the total hours needed to complete the degree.
 - c. Remedial courses, including English 040,050,051,052,053,060,100.01,100.02, 109.01 and 109.02; Mathematics 040, 050,075,076,100,102, and 103; Speech and Hearing Science 035 and 040; and credit hours earned in repeated course work do not count toward the maximum hours needed for the AA degree.

2. Level III or R placement on the mathematics placement exam, or credit for Mathematics 075 or 076 or above.

3. A core of 50 hours distributed as follows, with no overlap between areas, adhering to the minimum/maximum criteria of each area: Writing and Related Skills (5), Arts and Humanities (10-15), Foreign Language (0-10), Social Science (10-15), Natural Science (10-15), and Quantitative and Logical Skills (0-10). The Pass/Non-pass option may not be used for any of the 50 hours of courses. Students should discuss any use of the Pass/Non-pass option with their adviser.

Courses used to satisfy the Arts and Humanities, Social Science, and Natural Science components must be chosen from the list of courses approved as University's General Education Curriculum (GEC). Courses applicable to the Quantitative and Logical skills area include any of the courses acceptable to that component of the baccalaureate requirements for the Colleges of the Arts and Sciences, plus Mathematics 105 and 106.

Not all GEC courses are acceptable to all baccalaureate programs. Therefore, students who intend to pursue a baccalaureate degree at Ohio State should carefully select courses that are applicable to the AA degree and their chosen baccalaureate program. Questions concerning GEC credit should be directed to the appropriate college office.

4. A cumulative point-hour ratio of at least 2.0 on all work attempted at OSU at the time of, or at the completion of, all other requirements.
5. Thirty of the last 45 credit hours must be earned through regular course enrollment at The Ohio State University (residency requirement).
6. At least 15 of the required 90 quarter credit hours must be completed on a regional campus (residency requirement).
7. A student must complete a minimum of three credit hours in regular course enrollment at OSU during Summer Quarter 1980, or thereafter.
8. Returning students who have attended other colleges or universities must submit official transcripts to the admissions office for evaluation before the application can be approved.

SPECIAL NOTICE

The Associate of Arts degree will not be granted after the student has been awarded a bachelor's or a professional degree from an accredited institution.

WHERE TO FILE

You must file your application at the advising office of your regional campus.

DEADLINE DATES FOR FILING

To be eligible to receive the AA degree at the end of any quarter, you must file an application before the end of the preceding quarter. Applications filed later may delay your receiving the diploma.

TIME LIMIT FOR FILING

Applications may be filed within four years after all requirements for the AA degree have been completed, assuming no other degrees have been awarded in the interim.

FINAL APPROVAL OF APPLICATION

Your application will be screened and authorized for final approval by the Dean and Director of your regional campus and the Secretary for the Colleges of Arts and Sciences.

General Education¹ Guidelines

Applied Associates Degrees

For applied associate degrees (Associate of Applied Business and Associate of Applied Science), general education must include at least 30 semester of hours of non-technical coursework, which can include both general education and applied general education (i.e., “basic”) courses. The general education portion of the non-technical coursework must include at least 15 semester credit hours distributed across the following five areas:

- At least one course (3 semester credit hours) in **Oral and Written Communication**² (e.g., *English Composition, Public Speaking*)
- At least one course (3 semester credit hours) in **Mathematics and Data Analysis** (e.g., *Algebra, Geometry, Calculus, Statistics, Logic*)
- At least one course (3 semester credit hours) in **Arts and Humanities** (e.g., *Art, Film Studies, History, Ethics, Literature, Foreign Language*)
- At least one course (3 semester credit hours) in **Social and Behavioral Sciences** (e.g., *Psychology, Sociology, Economics, Communication, Political Science*)
- At least one course (3 semester credit hours) in **Natural and Physical Sciences** (e.g., *Anatomy, Physiology, Biology, Chemistry, Physics, Environmental Science*)

¹ Developmental or remedial courses cannot be counted toward general education requirements for degree programs.

² Note that the Ohio Transfer Module (OTM) includes 3 credits of English Composition as a minimum general education requirement; for maximum transferability, students should complete a 3-semester English Composition course to fulfill this requirement.

Associate of Arts/Associate of Science

Associate of Arts and Associate of Science degree programs provide the first two years of a baccalaureate degree for students planning to transfer to a four-year institution. Each degree requires successful completion of a minimum of ninety quarter (or sixty semester) credit hours. Curricular standards for degrees are set forth in Rule 3333-1-04. (Appendix A)

- (1) *Associate of Arts:* For students wishing to complete the first two years of a Bachelor of Arts degree, as well as those desiring two years of a liberal arts/general education with emphasis in the Arts, Social Sciences or Humanities, the following minimum degree requirements should be met:

	<i>Quarter</i>	<i>Semester</i>	
English Composition and Literature	9	6	credits
Social and Behavioral Sciences	15	10	credits
Arts and Humanities	15 - 20	10 - 13	credits
Sciences and Mathematics	<u>15</u>	<u>9 - 10</u>	credits
Total Minimum Requirements	<u>54</u>	<u>35</u>	credits

- (2) *Associate of Science:* For students wishing to complete the first two years of a Bachelor of Science degree, as well as those desiring two years of a liberal arts / general education with emphasis in Natural Science and Mathematics, the following minimum degree requirements should be met:

	<i>Quarter</i>	<i>Semester</i>	
English Composition and Literature	9	6	credits
Social and Behavioral Sciences	15	10	credits
Arts and Humanities	15	9 - 10	credits
Sciences and Mathematics	<u>15 - 20</u>	<u>10 - 13</u>	credits
Total Minimum Requirements	<u>54</u>	<u>35</u>	

The Associate of Arts or Associate of Science degree shall not be used to deliver programs in technical education.

See Section 402 of this manual for degree program approval procedures.