

**Soave, Melissa**

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**Subject:** FW: Latino Studies GIS

**From:** Mccurley, Daniel  
**Sent:** Tuesday, November 15, 2011 3:51 PM  
**To:** Aldama, Frederick; Unzueta, Fernando  
**Subject:** RE:

Hi Frederick and Fernando,  
I believe we addressed these issues earlier this year internally – please let me know if the following sounds correct:

1. Students must take 9 hours outside their home program for the GIS. This is the overriding requirement, and all the entries in the chart should be in line with it. For SPPO or CS students, that means taking the required course in the non-home program. In most cases, this involves not having any credits in the home program.
2. The requirement for the GIS is the **core course + two (2) additional courses**.

If this sounds right, I can send it out as a memo to all included on Elliot's email before the meeting tomorrow.

Thanks!

Dan McCurley

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Academic Advisor | [Department of Spanish and Portuguese](#) | [The Ohio State University](#)  
[mccurley.3@osu.edu](mailto:mccurley.3@osu.edu) | 614-292-4958 (phone) | 614-292-7726 (fax)

**To schedule an appointment, please call the Dept. of Spanish at Portuguese: 614-292-4958.**

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**From:** Elliot Slotnick [<mailto:slotnick.1@gradsch.ohio-state.edu>]  
**Sent:** Sunday, November 13, 2011 11:27 PM  
**To:** Aldama, Frederick; Mccurley, Daniel; Unzueta, Fernando; Sanabria, Rachel  
**Cc:** Williams, Valarie; Smith, Randy; [soave.2@osu.edu](mailto:soave.2@osu.edu); [kay.wolf@osumc.edu](mailto:kay.wolf@osumc.edu); SHerness; Elliot Slotnick  
**Subject:**

Dear Colleagues,

I am writing with regard to your semester conversion proposal for a Graduate Interdisciplinary Specialization (GIS) in Latino Studies. There are some matters about which the Graduate School has some questions regarding a few facets of the proposal submission that need clarification and/or reconciliation. They can be addressed via a memo to all those copied here and/or at the CAA meeting this Wednesday. None of the issues seem to be of a kind that should delay approval of your submission at CAA.

Specifically, there are some apparent errors in the Credit Hour Explanation on CAA 1, some disconnects between that information and subsequent information in the proposal and, as well, discontinuities between the proposal and the College cover letter. All of these issues need to be reconciled via a memo of correction to all those copied on this email and/or through discussion at CAA on Wednesday. Specifically:

1. The chart on CAA 1 indicates that 10 credit hours are necessary for the GIS which is consistent with the information throughout the proposal and in the College cover letter. The chart, however, indicates that 4 credit hours are required by the unit which we take to reference the core course in Spanish and Portuguese which is cross-listed with Comparative Studies. A subsequent entry in the chart indicates that 0 credit hours are required outside of the unit. This is incorrect for two reasons. For one, at minimum, six hours would be required along with the core course to reach the 10 hour requirement for a GIS. More to the point, a GIS requires that 9 credit hours be taken outside of the home unit. Please clarify and/or explain what the requirement is and, specifically for Spanish and Portuguese and/or Comparative Studies students, how they will meet the GIS requirements. Can these students take the crosslisted core course in the non-home program and, by doing so, not necessarily have any credits in their home program? Also, please note that for some students, there may be instances where the GIS will be termed an Interdisciplinary Graduate Minor with coursework in

their home and one other program, The bottom line, however, whatever the explanation(s) offered, is that all GIS students must enroll in 9 hours (to include cross-listed courses taken in the "outside" program) that are not enrolled in in their home program.

2. The College's cover letter indicates that the GIS requires the core course and three additional courses. This is at odds with the body of the proposal itself which indicates in a number of places that two courses in addition to the core course are required for the program. Please confirm what the course requirement is.

These issues can, I think, be relatively easily addressed and clarified. Thanks, in advance, for your efforts at doing so prior to or at Wednesday's CAA meeting.

Best,  
elliot

Status: PENDING

**PROGRAM REQUEST**  
GIS Latino Studies

Last Updated: Gustafson, Terry Lee  
07/26/2011

<b>Fiscal Unit/Academic Org</b>	Spanish & Portuguese - D0596
<b>Administering College/Academic Group</b>	Humanities
<b>Co-administering College/Academic Group</b>	Arts And Sciences
<b>Semester Conversion Designation</b>	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
<b>Current Program/Plan Name</b>	Spanish Minor
<b>Proposed Program/Plan Name</b>	GIS Latino Studies
<b>Program/Plan Code Abbreviation</b>	SPANISH-MN
<b>Current Degree Title</b>	

**Credit Hour Explanation**

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		15	10.0	10	0.0
Required credit hours offered by the unit	Minimum	3	2.0	4	2.0
	Maximum	3	2.0	4	2.0
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

**Program Learning Goals**

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

**Program Learning Goals**                      •

**Assessment**

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

**Is this a degree program (undergraduate, graduate, or professional) or major proposal?** No

**Program Specializations/Sub-Plans**

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

**Pre-Major**

**Does this Program have a Pre-Major?** No

**Attachments**

- Cover Letter Semester Conv Rev2.docx: Cover Letter  
*(Letter from Program-offering Unit. Owner: Sanabria,Rachel A.)*
- Latino Studies GIS Transition Plan.doc: Transition Plan  
*(Transition Policy. Owner: Sanabria,Rachel A.)*
- Latino Studies GIS - QU.doc  
*(Quarter Advising Sheet(s). Owner: Sanabria,Rachel A.)*
- Latino Studies GIS - SEM.docx  
*(Semester Advising Sheet(s). Owner: Sanabria,Rachel A.)*
- A and H CL.SPPO.GIS.doc: A and H Cover Letter  
*(Letter from the College to OAA. Owner: Williams,Valarie Lucille)*

**Comments**

- This is an interdisciplinary GIS. *(by Sanabria,Rachel A. on 06/01/2011 12:22 PM)*

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Sanabria,Rachel A.	06/01/2011 12:22 PM	Submitted for Approval
Approved	Sanabria,Rachel A.	06/01/2011 12:23 PM	Unit Approval
Revision Requested	Williams,Valarie Lucille	07/21/2011 03:15 PM	College Approval
Submitted	Sanabria,Rachel A.	07/26/2011 11:51 AM	Submitted for Approval
Approved	Sanabria,Rachel A.	07/26/2011 11:52 AM	Unit Approval
Approved	Williams,Valarie Lucille	07/26/2011 11:53 AM	College Approval
Approved	Vankeerbergen,Bernadette Chantal	07/26/2011 11:56 AM	ASCCAO Approval
Approved	Gustafson,Terry Lee	07/26/2011 01:03 PM	ASC Approval
Pending Approval	Cameron,Erin Marie Soave,Melissa A	07/26/2011 01:03 PM	CAA Approval



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July 19, 2011

Elliot Slotnick, Associate Dean  
The Graduate School  
Semester Conversion Committee Review

Dear Elliot,

The Department of Spanish and Portuguese has completed and submitted its proposals for the semester versions of its graduate programs. The Disciplinary Advisory Panel for Curriculum from the Division of Arts and Humanities within the College of Arts and Sciences met, extensively reviewed, provided feedback to the department, and unanimously approved at its meeting on April 13, 2011, the proposals for semester versions of the programs from the Department of Spanish and Portuguese. We are forwarding the Graduate Interdisciplinary Specialization in Latino Studies with minimal change.

The **Graduate Interdisciplinary Specialization in Latino Studies** is converted with *minimal conversion*. The degree under quarters required 15 credit hours, and under semesters it will require 10 as a minimum, spread across three different courses. 9 of those 10 credit hours are taken outside the student's home unit. All students continue to take the core course that is cross-listed between Comparative Studies 6425 and Spanish 6705 (formerly ASC 705) *Graduate Introduction to Latino Studies*. Students then select three courses from one of the same three focus areas under semesters as under quarters: *Culture, Literature, and Arts; History; or Social Issues*.

We are sending this graduate program forward for review and approval in the next stage of curricular review at the Graduate School and Council on Academic Affairs. The courses that are specific to all of the programs are listed under the Book 3 Listings of Spanish and Portuguese and Quecha. The courses have been advanced in PACER. All programs from Spanish and Portuguese have the approval of Arts and Humanities. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or [williams.1415@osu.edu](mailto:williams.1415@osu.edu).

Thank you for your consideration of these proposals,

A handwritten signature in cursive script that reads 'Valarie Williams'.

Valarie Williams, Professor of Dance  
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Fernando Unzueta, Associate Professor and Chair, Department of SPPO  
Lisa Voigt, Associate Professor and Graduate Program Director  
Scott Schwenter, Associate Professor and Calendar Conversion Contact  
Rachel Sanabria, Program Coordinator for Calendar Conversion  
Frederick Aldama, Associate Professor and Director, Latino Studies Program  
Mark Shanda, Dean, College of Arts and Sciences, Arts and Humanities

To: Office of Academic Affairs  
From: Department of Spanish and Portuguese  
Re: Semester conversion  
Date: May 19, 2011

On behalf of the department of Spanish and Portuguese, I am pleased to submit and endorse our semester conversion plans.

While we took the opportunity to reassess our academic programs, in light of recent revisions to our undergraduate programs and regular updates to our graduate programs, we have decided to keep our programs relatively unchanged in terms of their course structure and pre-requisites, and to follow the standard conversion of 5 to 3 credits from quarters to semesters. The programs were reviewed and the conversion plans subsequently prepared by the respective committees (Language, Undergraduate, Graduate). These plans were further discussed by the faculty in regular Departmental Council meetings, which voted to support the conversion plans.

The following lines list the different programs in the department and provide a bit more detail about the conversion:

- a) Undergraduate bachelors programs
  - Spanish major (regular)
  - Spanish Honors major
  - Portuguese major
- b) Undergraduate minors
  - Spanish minor (regular)
  - Spanish Honors minor
  - Spanish Minor for Business
  - Portuguese minor
- c) Undergraduate interdisciplinary minors
  - Latin@ Studies minor
  - Andean and Amazonian Studies Minor
- d) Graduate Programs
  - Spanish MA
  - Spanish PhD
  - Portuguese MA – proposed new program, submitted separately
  - Portuguese PhD - proposed, submitted separately
- e) Graduate interdisciplinary specialization
  - Latin@ Studies GIS

All programs were converted with minimal or minor changes. Below I outline the rationale for these changes.

*Rationale for changes in the undergraduate curriculum*

The Spanish and Portuguese majors underwent thorough review and changes which were approved and implemented as of Autumn 2009. In Spanish, we implemented new tracks (Hispanic Linguistics; Latin American literatures and cultures; Iberian literatures and cultures; and a more general track in Hispanic Studies). In the conversion to semesters, we have made some minor changes to adapt to update and enhance our recently revised programs. These are the changes included in the plan:

- The language programs (Spanish, Portuguese, and Quechua), in coordination with other Foreign Language departments and the GE review committee, converted the 4-quarter (@ 5 credits) GE language sequence into a 3-semester (@ 4 sem. Credits) sequence.
- Quechua will provide a GE language sequence under semesters (5501-5502-5503).
- The Portuguese major and minor have undergone a straight conversion.

Spanish:

SLRPE (Spanish Listening and Reading Proficiency Exam): No changes. Spanish majors and minors have to take Spa 2202 (250) after the GE language sequence and pass both the Listening and Reading parts of the SLRPE in order to take 3000 (400)-level courses.

Slight changes made in the Spanish programs so that students will remain unharmed in the transition from quarters to semesters, permitting them to graduate within four years and allowing them to better track their own interests and progress:

- We “standardized” our orientation courses (401, 403, 404, and 450, currently 4, 4, 3, and 4 credit hrs., respectively) to 3 semester hrs. (3401, 3403, 3404, and 3450, respectively), consistent with the vast majority of the rest of our courses across the curricula. More specifically, however, as students enter OSU with increasingly higher levels of Spanish language, the scope of the “orientation” courses needed some revisions and expansion to satisfy the changing interests of the students, and that justify the changes in credit hours. We propose the following adjustments:
  - 3401 & 3404: Material was hastily being covered in both courses, and Hispanic linguistics professors found that core concepts were actually being covered/reviewed in the 4000-level courses. Subsequently, the 4000-level was re-numbered and re-evaluated and some material was transferred to these enhanced 3000-level courses.
  - 3403: With the major converting to concentrations, the Advanced Composition course, Spanish 603 (4603), was moved from the “Core” section of the Major program to the Electives section of the Major and deleted as a pre-requisite to the Spanish Senior Seminars in Literatures and Cultures (650 [5650] & 660 [5660]). In deleting this course as a core requirement, professors recognized the need for students to have expanded practice in writing at the 3000-level before reaching the 4000-level courses.
  - 3450: The course has been re-designed to better represent both Iberian and Latin American Literatures and Cultures, and expanded to include additional cultural expressions, such as film and music, in order to better prepare our Spanish Majors and Minors for the contents of the courses at the 4000-level.
  - As 450 (3450) has always been the pre-requisite for 500 (4500) level Literatures and Cultures, and 430 (3450) for the 500 and 600 (4500 & 4600) level courses in Hispanic Linguistics, it only made sense to make them equal in credit hour assignment for the semester conversion. The current plan corrects this previous problem in our major.
  - 3401-3403-3404 may be taken concurrently on the OSU campus and in several study programs abroad.
- 595 and 680H changes to 4595 and 5680H to .01-.02-.03 sections: These changes now reflect the different “Concentrations” of the Spanish major. With the different “track” numbers we will be better able to track the direction of the students’ interests for different purposes, including: 1)

study abroad locations, 2) estimating the number of courses in each concentration that we should offer per quarter (or semester), and 3) meeting the demand for particular Senior Seminars in each track (680H [5680.01-.02-.03H], 650 [5650], 660 [5660], 630 [5630]).

- Before the change of the Major program in AU09, students needed 603 (4603) and two courses at the 500-level (4500) in order to take the Senior Seminars in Literatures and Cultures (680H, 650, 660) or 3 courses in Hispanic Linguistics at the 500 or 600 levels (4500 or 4600) to take 630 (5630). As of AU09: 650 (5650) is specific to Iberian Literatures and Cultures, and students need 2 courses at the 4500 in Iberian Concentration as pre-reqs. 660 (5660) is specific to Latin American Literatures and Cultures and students need 2 courses at the 4500 in Latin American Concentration as pre-requisites. 630 (5630) is specific to Hispanic Linguistics and Cultures and students need 430 (3430) + 2 courses at the 4500 or 4600 level in Hispanic Linguistics as pre-requisites. H680 (5680H) was for Honors students only, and only offered in topics for Iberian and Latin American Concentration.
- 595 (4595) represented study abroad courses with content appropriate for the core concentration level, but for which our department did not have an exact equivalent – our advisors found that these courses were particularly difficult to track in the DARS system for students, as they often auto-posted to the wrong category within the major program.
- These last two points highlighted the need for 680H and 595 to be divided into .01-.02-.03 categories, adding Hispanic Linguistics to the Honors Senior Seminar course concentrations, as well as an indication of the concentration toward which students were taking courses abroad.
- Finally, as part of our regular revisions and updates of the curricula, we are proposing new courses (4515, and 4516).

### *Transition Plan*

- Language programs: see attached document.
- Major and minor programs:
  - Our department is taking active measures to correctly and efficiently transition students from quarters to semesters through major/minor e-mail listservs and use of the SIS TAP feature in academic advising. We are currently working with OIA to adjust current study abroad programs, as well as add new programs, at the pre-program and major/minor program levels to accommodate approximately 80% of our majors and 40% of our minors that study abroad.
  - We are not changing pre-requisites, credit hour requirements, or changing courses involved in the Spanish and Portuguese Major and Minor program plans. Therefore, students should be able to transition without any difficulties from quarters to semesters, no matter if they are at the 2000 level, at the Orientation (3000) level, or at the Concentration (4000+) level.

### *Rationale for changes in the graduate curriculum*

See attached document.

We propose that all programs in the Department continue, and we expect they will thrive under semesters. All necessary materials for the conversion are attached. Please let me know if you have any questions.



Sincerely,

Fernando Unzueta  
Associate Professor and Chair

## **Latino Studies GIS Requirements -- Semesters**

The graduate specialization under semesters will require 10 credit hours as a minimum spread across three different courses, with 9 of those 10 credit hours taken outside the student's home unit. All students will be required to take the core course: **CS 6425/SPAN 6705: Graduate Introduction to Latino Studies**. From there, students will select one of three focus areas: Culture and Literature; History; and Social Issues. These focus areas will provide for a more guided experience within the GIS and highlight the scholarship fields of our faculty. Additional requirements include: at least 9 hours must be taken outside the student's home graduate program but may include cross-listed courses so long as the student enrolls in a department other than his/her own; at least 6 of the 10 hours must be at the 6000-level or above.

### **Culture, Literature and Arts Focus**

Students choosing this area will focus their coursework on the various forms of creative expressions that have emerged from the U.S. Latina/o community: literature, film, art, dance, theater, music, comic books, and more. This might also occasion the exploration of Latina/o cultural phenomena as it interfaces with that arising out of communities in the Americas generally. Students will explore just how such Latina/o cultural making and engaging is a means of creative expression as well as a potential vehicle for social transformation.

**4 Hour Core Course:** CS 6425/SPAN 6705: Graduate Intro to Latino Studies

**Students choose 2 courses from the following:**

Comparative Studies 4804

EDT&L 8303, 8306

English 4575, 4578\*, 4581\*, 6758.01, 6760\*, 7864\*

Spanish 4560, 7550, 7600\*, 7605\*, 8580

### **History Focus**

This focus area will situate Latina/o history on the border between U.S. and Latin American history. Students will learn about the experiences of communities who had been rendered invisible by canonical histories in the U.S. and Latin America. Moreover, they will learn new methodologies for historical research and gain a greater understanding of the relationship between history and power.

**4 Hour Core Course:** CS 6425/SPAN 6705: Graduate Intro to Latino Studies

Students choose 2 courses from the following:

AAAS 4821, 7756

History 3100, 7100

Spanish 7550, 7570, 8560

### **Social Issues Focus**

The emphasis of this focus area will be the current issues affecting the Latina/o population in the U.S. These social issues (that stretch across the Americas) may include, though are not limited to, immigration, educational policy, language, labor, voting trends, etc. Classes will require students to analyze current media reports about the contemporary state of affairs in the Latina/o community and place these reports within a broader historical backdrop.

**4 Hour Core Course:** CS 6425/SPAN 6705: Graduate Intro to Latino Studies

**Students choose 2 courses from the following:**

C&RP 6310

EDT&L 7364, 8890, 8015

English 6791.01, 7864.01\*

Poli Sci 7140, 7910

Sociology 7756, 7761, 7780, 8884.06

Spanish 5689

Women's Studies 5620\*, 7710

\* Topics courses: A syllabus of the course must be submitted to the GIS coordinator (Latino Studies program coordinator) in order to be counted on the GIS.

**Website:**

<http://latino-astudies.osu.edu>

**Latino Studies Coordinating Advisors:**

Frederick Aldama ([aldama.1@osu.edu](mailto:aldama.1@osu.edu))

Department of English

421 Denney Hall

174 West 17th Avenue

(614) 292-6065

Dan McCurley ([mccurley.3@osu.edu](mailto:mccurley.3@osu.edu))

Department of Spanish and Portuguese

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## Latino/a Studies GIS -- Quarters

*Posted on: 10/23/2009*

### Latino/a Studies GIS Requirements

The graduate specialization will consist of 15 credit hours, comprised of at least four different courses. All students will be required to take the core course: ASC 705 Graduate Introduction to Latino/a Studies. From there, students will select one of three focus areas: Culture and Literature; History; and Social Issues. These focus areas will provide for a more guided experience within the GIS and highlight the scholarship fields of our faculty. Additional requirements include: at least 14 hours must be taken outside a student's home graduate program but may include cross-listed courses so long as the student enrolls in a department other than his/her own; at least 10 of the 15 hours must be at the 600-level or above.

#### **Culture, Literature and Arts Focus**

Students choosing this area will focus their coursework on the various forms of creative expressions that have emerged from the U.S. Latina/o community: literature, film, art, dance, theater, music, comic books, and more. This might also occasion the exploration of Latina/o cultural phenomena as it interfaces with that arising out of communities in the Americas generally. Students will explore just how such Latina/o cultural making and engaging is a means of creative expression as well as a potential vehicle for social transformation.

**5 Hour Core Course:** CS/SPPO 705: Graduate Intro to Latino/a Studies

**Students choose 2 courses from the following:**

Comparative Studies 544

EDT&L 803, 906

English 575, 578\*, 581\*, 758, 760\*, 864\*

Spanish 560, 760\*, 858

#### **History Focus**

This focus area will situate Latina/o history on the border between U.S. and Latin American history. Students will learn about the experiences of communities who had been rendered invisible by canonical histories in the U.S. and Latin America. Moreover, they will learn new methodologies for historical research and gain a greater understanding of the relationship between history and power.

**5 Hour Core Course:** CS/SPPO 705: Graduate Intro to Latino/a Studies

Students choose 2 courses from the following:

AAAS 595/756

History 533.01, 751

Spanish 757, 856

#### **Social Issues Focus**

The emphasis of this focus area will be the current issues affecting the Latina/o population in the U.S. These social issues (that stretch across the Americas) may include, though are not limited to, immigration, educational policy, language, labor, voting trends, etc. Classes will require students to analyze current media reports about the contemporary

state of affairs in the Latina/o community and place these reports within a broader historical backdrop.

**5 Hour Core Course:** CS/SPPO 705: Graduate Intro to Latino/a Studies

**Students choose 2 courses from the following:**

C&RP 765

EDT&L 864, 925, 976

English 791, 864\*

HDFS 771

Poli Sci 707, 737

Sociology 756, 761, 780, 884.06

Spanish 689

Women's Studies 620\*, 710

\* Topics courses: A syllabus of the course must be submitted to the GIS coordinator (Latino/a Studies program coordinator) in order to be counted on the GIS.

**Website:**

<http://latino-astudies.osu.edu>

**Latino/a Studies Coordinating Advisors:**

Frederick Aldama ([aldama.1@osu.edu](mailto:aldama.1@osu.edu))

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**Department of Spanish and Portuguese**  
**Semester Conversion Plan**  
**Transition to semesters in Latino Studies GIS**

**A) Transition Policy:**

All courses that count under quarters will be applied to the GIS under semesters.

The Graduate Interdisciplinary Specialization in Latino Studies is converted with minimal conversion. The degree under quarters required 15 credit hours, and under semesters it will require 10 as a minimum spread across three different courses, with 9 of those 10 credit hours taken outside the student's home unit. All students continue to take the core course that is cross-listed between Comparative Studies 6425 and Spanish 6705 (formerly ASC 705): Graduate Introduction to Latino Studies. Students then select two courses from one of the same three focus areas under semesters as under quarters: Culture, Literature, and Arts; History; or Social Issues.

**1) Transition courses**

There are no transition courses for this GIS.

**2) Interdisciplinary courses**

Given the interdisciplinary nature of this program, students will take courses from various departments. Students should plan to consult the individual departments with regards to scheduling and enrolling in these courses.