



Arts and Sciences

Curriculum and Assessment Services
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January 31, 2012

W. Randy Smith
Vice Provost
Office of Academic Affairs
203 Bricker Hall, 190 N. Oval Mall
CAMPUS

Dear Randy:

On January 27, 2012, the Arts and Sciences Curriculum Committee (ASCC) unanimously approved a request from the Department of Slavic and East European Languages and Literatures to change its name to the **Department of Slavic and East European Languages and Cultures**. The requested change will also be reflected in the names of the minor, the MA, the PhD, and the Book 3 Listing:

- Minor in Slavic Languages and Cultures
- MA in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
- MA in Slavic Languages and Cultures with a Specialization in Linguistics
- PhD in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
- PhD in Slavic Languages and Cultures with a Specialization in Linguistics
- Book 3: Slavic Languages and Cultures
- Book 3: East European Languages and Cultures

Please let me know if I can be of further assistance as CAA considers this proposal.

Sincerely,

A handwritten signature in black ink that reads "Mitch Masters".

Wm. Mitchell Masters,
Chair, ASC Committee on Curriculum and Instruction

c: Melissa Soave
Steve Fink
Mary Ellen Jenkins

Subject: Department of Slavic and East European Languages and Literatures name change

TO: Mitch Masters (ASCC Chair)
FROM: Tim Leasure (A&H Panel Chair)

Dear Mitch:

In December 2011, the Arts and Humanities panel reviewed a proposal from the Department of Slavic and East European Languages and Literatures requesting a name change to Department of Slavic and East European Languages and Cultures. The requested change will also be reflected in the names of the minor, the MA, the PhD, and in Book 3 as follows:

- Minor in Slavic Languages and Cultures
- MA in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
- MA in Slavic Languages and Cultures with a Specialization in Linguistics
- PhD in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies
- PhD in Slavic Languages and Cultures with a Specialization in Linguistics
- Book 3: Slavic Languages and Cultures
- Book 3: East European Languages and Cultures

The A&H panel reviewed the proposal and voted unanimously to approve the name changes in December 2011.

Tim Leasure
Associate Professor
Associate Director
School of Music



College of Arts and Sciences

186 University Hall
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December 5, 2011

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W. Randy Smith
Vice Provost for Academic Affairs
200 Bricker Hall
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Elliot Slotnick
Associate Dean for Graduate Programs
200 University Hall
CAMPUS

Steven Fink
Associate Executive Dean for Curriculum, ASC
114 University Hall

Dear Randy, Elliot, and Steve,

The Department of Slavic and East European Languages and Literatures has submitted a request for a name change from its current title of Department of Slavic and East European Languages and Literatures to **Department of Slavic and East European Languages and Cultures**.

Currently, the department offers an undergraduate degree in Russian, minors in two language areas, and MA and PhD degrees that focus on various aspects within Eastern European studies. The change in the department name is accompanied by a request for a change in one undergraduate minor offering, both MA and PhD degrees with the request for recognized transcriptable designations. In addition, two Book 3 Listings will need to change. Please see the accompanying enclosure that outlines what remains the same and what changes with all undergraduate, graduate, and Course Offerings Bulletin entries. . Following previous practices, we are submitting them simultaneously to the ASC Curriculum Committee, the Graduate School, and CAA for consideration.

On behalf of the Department of Slavic and East European Languages and Literatures, I am submitting the following:

- Letter of request for the name change from Helena Goscilo, Professor and Departmental Chair
- Enclosure outlining the name change, the minor name change, the MA name change, the PhD name change, and the Book 3 Listing changes
- Jointly signed supporting letter from Joe Steinmetz, Executive Dean, College of Arts and Sciences and Mark Shanda, Dean, Arts and Humanities

Lastly, the name and degree changes are appropriate reflections of the scholarship and courses within the department, and this change aligns with the other foreign language units with the College of Arts and Sciences. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or williams.1415@osu.edu.

Thank you for your consideration of the proposal,

A handwritten signature in black ink that reads "Valarie Williams".

Valarie Williams, Professor of Dance
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Helena Goscilo, Professor and Chair, Department of Slavic Languages and Literatures
Mark Shanda, Dean, Arts and Humanities
Garett Heysel, Assistant Dean, Arts and Humanities



Department of Slavic and East European Languages and Literatures

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17 April 2011

Dean Mark Shanda
186 University Hall
The Ohio State University
Columbus OH 43210

Dear Mark:

In its report issued after an intensive on-campus visit in 2010, the External Review Committee constituted to appraise the Department of Slavic & East European Languages and Literatures (DSEELL) recommended that the Department alter its name so as to reflect more accurately its new orientation. Considerable debate among the faculty regarding what would characterize best the Department's current and future activities finally resulted in a majority vote in favor of the Department of Slavic & East European Languages and Cultures (DSEELC).

I am therefore formally requesting that you approve this change and send it on to the appropriate administrative body. Thank you in advance.

Sincerely,

A handwritten signature in cursive script that reads "Helena Goscilo".

Helena Goscilo
Professor & Chair
DSEELL/DSEELC

HG/g
Cc: file

Name Changes in Arts and Humanities

Current: Department of Slavic and East European Languages and Literatures

Proposed: Department of Slavic and East European Languages and Cultures

Degree Names:

Current: Bachelor of Arts in Russian

Proposed: same

Current: Minor in Russian

Proposed: same

Current: Minor in Romanian (deactivated beginning 2012)

Proposed: same

Current: Minor in Slavic Languages and Literatures

Proposed: Minor in Slavic Languages and Cultures

Current: MA in Slavic Languages and Literatures with a Specialization in Literature, Film, and Cultural Studies

Proposed: MA in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies

Current: MA in Slavic Languages and Literatures with a Specialization in Linguistics

Proposed: MA in Slavic Languages and Cultures with a Specialization in Linguistics

Current: PhD in Slavic Languages and Literatures with a Specialization in Literature, Film, and Cultural Studies

Proposed: PhD in Slavic Languages and Cultures with a Specialization in Literature, Film, and Cultural Studies

Current: PhD in Slavic Languages and Literatures with a Specialization in Linguistics

Proposed: PhD in Slavic Languages and Cultures with a Specialization in Linguistics

Book 3 Listings:

Remaining the same: Czech, Georgian, Hungarian, Polish, Romanian, Russian, Serbo-Croatian

Changing:
Current: Slavic Languages and Literatures
Proposed: Slavic Languages and Cultures
Current: East European Languages and Literatures
Proposed: East European Languages and Cultures



December 5, 2011

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Dear Randy, Elliot, and Steve,

The name change for the Department of Slavic and East European Languages and Literatures to the Department of Slavic and East European Languages and Culture has our full support. The name change is an appropriate reflection of the scholarship and course offerings within the department and aligns with the other foreign language units with the College of Arts and Sciences.

The change in the department name is accompanied by a request to change the degrees in the following: one undergraduate minor, the MA and PhD degrees with recognized transcriptable designations, and two Book 3 Listings.

Thank you for your consideration of this request,

Joseph E. Steinmetz
Executive Dean and Vice Provost
College of Arts and Sciences
Professor of Psychology and Neuroscience

Mark W. Shanda
Divisional Dean, Arts and Humanities
College of Arts and Sciences
Professor of Theatre

**Graduate Council
January 09, 2012
226 University Hall
Meeting Minutes**

Graduate Council Members Present:

Lynley Anderman, Elizabeth Davis, Lisa Florman, Ben Givens, Sneha Gupta, Margaret Newell (chair), John Oberdick, Jeff Parvin, Robert Perry, Roberto Rojas

Graduate School Staff Present: Angela Brintlinger, Scott Herness, Patrick Osmer, Ann Salimbene, Kathleen Wallace, Susan Reeser (recorder)

A. Approval of Minutes

- Professor Newell called the meeting to order and asked for a review of the minutes from the November 28, 2011, Graduate Council meeting. The minutes were approved as submitted with an attendee correction.

B. Announcements – Dean Pat Osmer

Reported that the Graduate School will hold its quarterly meeting for department chairs, graduate studies committee chairs (GSCC), and graduate program coordinators on Thursday, February 2, from 3:30-5:00 p.m. in the Blackwell Ballrooms B&C. The quarterly meeting will include operational issues and updates on initiatives. Council members are welcome to attend.

C. Business

1. Ways to insure integrity of the candidacy exam

a. Tim Watson, director, Graduation Services, Graduate School, describe several instances where programs are failing to notify graduation services about the dates of the candidacy exam and who the committee members are. Tim said that compliance with the guidelines are needed for student record verification and problem resolution. Council said that ideally the graduate studies committee chair would look after these issues but that it is ultimately incumbent on the student to ensure that Graduate School rules/guidelines are followed. The Graduate School will continue to communicate the guidelines to the GSCCs, program coordinators, and students.

b. Tim stated that a program asked if both the written and oral portion of the candidacy exam is required on the 2nd attempt or if only the failed portion of the exam needs to be retaken. Professor Perry said that the written and oral parts of the candidacy exam comprise one exam with the oral portion being based on the strong knowledge of the field expressed in the written portion. While there was some differences of opinion about the importance of a second written portion, Tim was asked to draft some language for the Handbook that would address the potential for a waiver of a second written exam.

2. Integrity of the final oral exam

a. Tim reported that some programs are rushing students to take the final oral exam before the dissertation is completed. Council said that the problems should be communicated to college deans and programs and that a checklist/template outlining the Ph.D. steps and procedures should be widely communicated to avert problems.

- b. Tim also reported that some committees are signing the evaluation forms prior to the completion of the dissertation. Council agreed that programs must follow Graduate School rules and that it is incumbent on the graduate faculty representative (GFR) to cancel the oral defense if the dissertation isn't complete or if blatant problems exist. Council said that emergency phone numbers should be made available to the GFR so they can quickly reach someone in the Graduate School for assistance if problems occur.

3. Post-candidacy penalty

Tim reiterated for council the continuous enrollment (CE) policy stating that doctoral students must be enrolled in every quarter, except summer, until graduation for at least three credits a quarter. The CE policy states that any student who fails to enroll when required will be suspended from continuing in the doctoral program and must petition their department and the Graduate School for reinstatement. If reinstatement is granted, the student will retroactively be enrolled for three credits and pay the tuition and a \$500 late registration penalty for every quarter of missed enrollment. Concern has been expressed that the penalty may be too cost prohibitive and that students may be forced to permanently withdraw from the University.

Tim asked Council's opinion of Brad Myers, university registrar, suggestion to retroactively enroll post-candidacy students as a way to reinstate those students who have neglected to follow the CE policy. Brad supports this approach because students will automatically generate a fee assessment and can be processed as any other retroactive enrollment.

Tim says that there are more than 500 students under the CE policy and that monitoring this group of students can be problematic. He said that the process will remain the same under the semester system and that a petition process to discontinue CE can be initiated for military, family, and medical reasons. He asked Council to let him know about any concerns that haven't been addressed. Some in attendance felt that the CE policy will need to be reviewed periodically to make sure it is applied rationally and fairly.

4. 2012 fellowship competition

Associate Dean Scott Herness reported that the 2012 fellowship competition will be a learning experience for him and that he will not implement any significant changes until next year's competition.

Dean Herness asked council for its assistance in either volunteering for or suggesting faculty to serve on the university fellowship and graduate enrichment fellowship committees. Five faculty members from each committee are rotating off and must be replaced by faculty who encompass the ten broad areas of study. Council said that recommendations can be obtained from college deans or the graduate studies chairs. They suggested that a one-page description of the committees service should be prepared detailing historical guideline, workload, length of service, and time commitment.

D. Update on strategic activities

1. Dean Osmer introduced Angela Brintlinger, professor, Department of Slavic and East European Languages and Literatures, who will be working on a special 25% appointment

in the Graduate School during winter quarter reviewing future directions in doctoral education. Professor Brintlinger reported to Council that she is outlining the parameters of the initiative and is developing a set of questions for discussions with faculty that will enable her to collect data on the successes and best practices in student career preparation and placement. Some of the questions are:

- What are the goals for doctoral education and doctoral programs at Ohio State for the 21st century?
- What techniques and methodologies appropriate for 21st century work should our students learn?
- How can we help them acquire the appropriate intellectual and research breadth to address important topics and problems for the 21st century?
- How should we best prepare students for future academic careers?
- How should we best prepare students for careers in government, business, non-profits, etc.?

Professor Brintlinger said that she will be examining the doctoral programs to find ways to assist them in helping their students find career opportunities after graduation. It was mentioned that the Alumni Association maintains a large alumni data base that may be part of this effort. The Alumni Association may also be able to connect graduates with alumni career/professional networks.

Professor Givens said that faculty are academia-focused and frequently don't know how to advise students about job opportunities in the corporate world. Dean Osmer said that he is attempting to identify people in other sectors who can serve on an advisory board to initiate a network of opportunities. Dean Osmer plans to hold another lunch with a different group of people to expand on the ideas that were expressed at the earlier meeting.

D. Graduate Council Curriculum Committee Reports and Actions

— Enrico Bonello, Liaison

1. Proposal to change the name of the Department of Slavic and East European Languages and Literatures to the Department of Slavic and East European Languages and Cultures

➤ **Associate Dean Scott Herness explained the reason and rationale for the program's name change and answered questions. The name change proposal was approved by Graduate Council. The proposal will be forwarded to the Council on Academic Affairs for further processing.**

E. For discussion at the next meeting

- Fellowship centralization process and its effect on faculty and the college.
- Review of the Graduate School's policy of requiring that the master's exam be 4-hours in length, and if this requirement will be continued in semesters. Associate Dean Herness will provide a report on the policy.

Professor Newell adjourned the meeting at 5:03 p.m.