

University Honors & Scholars Center Guidelines for the Proposal of Semester-based Honors Programs

Approval Process: Unit > College > University Honors & Scholars Center (Honors Faculty Advisory Committee) > Approval > Council on Academic Affairs

Introduction: In accordance with the mission of the university Honors program of developing and supporting the intellectual and personal development of high ability undergraduate students, the following expectations should be dealt with in some fashion in your responses below. Honors programs should:

- promote significant interaction between faculty and students;
- develop the creative abilities of Honors students;
- require high standards of academic achievement;
- include Honors courses that require enhanced breadth and depth of material;
- expose students to use of methodology and research techniques
- promote intellectual exchange among students;
- promote interdisciplinary work and study

Please address the following:

A. Purpose of continuing and converting this program:

The College of Public Health has recently developed a new undergraduate degree program, the Bachelor of Science in Public Health (BSPH). This program has two areas of interdisciplinary specialization: Public Health Sociology and Environmental Public Health. We anticipate by the conclusion of the 2011-2012 year, approximately 60- 80 students will have designated the BSPH as their major. We have begun to attract a number of high ability students and anticipate that these numbers will continue to increase. Our faculty believes in the value of research and scholarship for our undergraduate students and having an Honors program would enhance the overall undergraduate experience.

B. Students to be served (number to be advised, enrollment process, eligibility for continuance, reinstatement process (if applicable), communication with students, etc.)

We anticipate that 20% (n=12-16) of admitted students enrolled in the BSPH major will be eligible annually for the College of Public Health Honors program. Therefore, by the 4th year of the BSPH program, total projected numbers of Honors students is approximately 64. We anticipate maintaining this annual enrollment thereafter.

Students interested in the BSPH enrolled through the College as pre-majors are also eligible to apply to the Honors program. We anticipate these numbers to be in the range of 40-60 students annually. Of these, we anticipate 20% (n=8-12) will be eligible for the Honors program.

Incoming New First Year Students directly admitted to the University Honors program who specify Public Health as their major will be admitted directly into the College of Public Health Honors program. We anticipate this number to be 10 students annually.

C. Specific structure of Honors Program requirements - Note: The proposed college standards must be equal to or greater than the university standards listed below. If the college wishes to propose a substitution for a standard, a description and explanation of how this would fulfill the goals of the Honors requirement will be necessary.

1. GPA requirement to maintain Honors status:

University standard: 3.4 at the end of every year (if desired, 3.3 end of first year only)

Proposed college standard: 3.4 at the end of every year

2. Requirements to enter Honors program after matriculation or transfer to the university:

University standards: 3.4 GPA
Minimum one semester of credit earned (15 credits) at Ohio State

Proposed college standard: 3.4 GPA
Minimum one semesters of credit earned (15 credits) at Ohio State

3. Course requirements to maintain Honors status:

University standard: Six Honors, upper division (3000+), or graduate-level courses over the first two years (maximum of two Honors embedded courses)

Proposed college standard: Six Honors, upper division (3000+), or graduate-level courses over the first two years (maximum of two Honors embedded courses)

Note: If requesting an exception for your college program or for specific major(s) within your college, please describe the proposed equivalent Honors experience and provide a rationale.

4. Program requirement to maintain Honors status/graduate in the Honors Program:

University standard: Progress towards completion of an approved Honors program, i.e., Honors thesis for graduation with distinction, or program to graduate with Honors in the discipline

Proposed college standard: Progress towards completion of an approved Honors program as designated by the College of Public Health Honors Committee. The College of Public Health Honors contract will include approved GE classes which will include honors, upper division, graduate-level, or other relevant courses. Students must also complete the BSPH core courses, as well as a specialization. Students must complete the curriculum outlined in their approved Honors contract and either an Honors Internship or an Honors Research Thesis in order to graduate with Honors in Public Health.

Please provide details and any supporting documents or forms (e.g., checklists, contracts, etc.) to describe your proposed program.

D. Honors Courses (if applicable - new, modified)

Development of an Honors embedded version of PUBHLTH 3191 Internship is in progress. There is an Honors Research Thesis course PUBHLTH 4999.0xH
Our plan is to introduce additional new Honors courses within the next year.

E. Staffing of program (Honors committee, Honors advisors, faculty mentors, etc.)

All Honors students will be assigned an academic advisor from the College of Public Health. This person will work with the Honors students to develop their respective curricula and develop their Honors contract. Honors contracts will be approved by the Honors Director, the Director of the Undergraduate Program, and the Director of Student Services.

F. Plan for students in transition from Quarters-to-Semesters

While the BSPH will begin in Autumn 2012, students currently enrolled at the University, who want to maintain their Honors status, will be required to have a 3.4 cumulative GPA in order to develop their Honors contract with the BSPH academic

advisor. Honors contracts will be approved by the Honors Director, the Director of the Undergraduate Program, and the Director of Student Services.

G. Letter of support from unit head (dean, chair, director, etc.)

This completed form and supporting materials should be sent electronically to Anne Krabacher (krabacher.4@osu.edu), Associate Director, University Honors and Scholars Center, for approval, and then forwarded to the Office of Academic Affairs for review by CAA. Questions? Contact Anne Krabacher at 292-3135.

Revision Form for CPH Honors Contract

Name		Date
Local Address		
OSU Email Address		Telephone

Revision Requested:
<input type="checkbox"/> Cancel Honors Contract
<input type="checkbox"/> Changes to Honors Contract
<input type="checkbox"/> Change Graduation Date from _____ to _____

Contract Category (ex. Major, Minor, GE Social Science)	Course to be removed	Credit Hours	Course to be added	Credit Hours

Decision
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with modifications <input type="checkbox"/> Rejected
Signature of Honors Committee Representative

College of Public Health Honors Contract

The Honors Contract allows you to construct an especially challenging curriculum by incorporating strong course work, such as honors classes and 3000+ level classes throughout your program of study. When approved by the College of Public Health (CPH) Honors Committee, an Honors Contract admits you to candidacy for graduation *with honors in Public Health*. If you complete your Honors Contract curriculum with a minimum 3.4 cumulative grade point average on at least 60 graded (semester) credit hours at Ohio State, you will graduate *with honors in Public Health*, which will be noted on your diploma and transcript.

Completing the Contract:

1. Fill in the appropriate lines for each class you have taken or plan to take to complete each degree requirement. Fill in the quarter course numbers and credit hours for classes that you completed prior to Summer 2012 (if you were enrolled as a student at Ohio State). Fill in the semester course numbers and credit hours for classes you will take Summer 2012 or later. The *Course Catalog*, available on Buckeye Link, provides a complete listing of both quarter and semester courses. The *Quarter-to-Semester Course Conversion Guide* (also available on Buckeye Link) will allow you to identify the semester equivalents of courses you may know better by their quarter course numbers.
2. You will need to complete the General Education (GE) section of the Honors Contract. Consult with your academic advisor in the Office of Academic Programs and Student Services (OAPSS) if you have questions about GE requirements and course options.
3. Pay very close attention while adding up the total number of credit hours. Do not simply add quarter credit hours and semester hours together. Follow the directions on the form. You will need to add up quarter hours and semester hours separately. Quarter hours will need to be converted to semester hours before being added to the total number of semester credit hours being taken on semesters. Be careful not to count courses twice that appear in more than one place on your Honors Contract.

What Happens Next:

Your Honors Contract will be reviewed by the CPH Honors Committee, a committee made up of faculty in the College of Public Health and faculty in the College of Arts and Sciences. If the committee determines that you have submitted a suitably rigorous program of study, your Honors Contract will be approved. Your Honors Contract will then represent your requirements for graduation *with honors in Public Health*. You will receive a copy of your approved Honors Contract. You should keep this copy and refer to it often to make sure you are following your approved curriculum.

If the committee decides that your program of study would benefit from additional or different course work, your Honors Contract will not be approved. The committee will return your Honors Contract along with a letter indicating the specific changes you would need to make for approval. If you are willing to make these changes, you will bring your Honors Contract to an appointment with your CPH academic advisor. Your advisor will make the required changes and then approve the Honors Contract on behalf of the committee. Once approved, you will receive a copy of your approved Honors Contract. As noted above, the Honors Contract will constitute your requirements for graduation with honors in Public Health. Therefore, you should keep your copy of your Honors Contract to ensure you are following your approved program of study.

Changing Your Honors Contract:

1. Any time you need to change your approved Honors Contract, you must file a **Revision Form** in consultation with your CPH academic advisor. Forms are available in the OAPSS office and on our website.
2. Changes to your Honors Contract **should be approved before you take the substitute class**. Changes that either maintain or increase the strength or focus of your program will receive routine approval.
3. **Changes which diminish the strength of your Honors Contract** (e.g., replacing an honors course with the non-honors version of the course) will require the deliberation of the CPH Honors Committee and may not be approved.

HONORS CONTRACT

for Graduation *with honors in Public Health*

Date: _____

Last Name _____ First Name _____ Middle Name _____

OSU ID _____ E-Mail Address _____

Local Address _____
Please include number, street, apartment, city, state, and zip

Home Address _____
Please include number, street, apartment, city, state, and zip

Local Phone _____ Home Phone _____

Select Specialization: **Public Health Sociology** **Environmental Public Health**

SECOND DEGREE (IF APPLICABLE) _____

Specialization _____

First Minor _____ Second Minor _____

STUDENT STATEMENT: If you are proposing to meet a requirement with courses from disciplines other than those in the categories, explain the rationale for these aspects of your program. Include your explanation, typed, on a separate page.

Name _____

General Education (GE) Requirements: Space is provided for courses within each of the areas of the GE. Include all of the courses you will take *that are not a part of the major area* and list them under the appropriate GE category. If you propose to meet a requirement with courses from disciplines other than those within the category, include your reasons in the Student Statement requested on page one.

WRITING AND RELATED SKILLS

First Course	Credits	Grade	
_____	_____	_____	

Second Course (Literature)			
_____	_____	_____	

ARTS

_____	_____	_____	
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QUANTITATIVE AND LOGICAL SKILLS

Math

_____	_____	_____	
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Data Analysis

_____	_____	_____	
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SCIENCE (at least three courses)

_____	_____	_____	_____
_____	_____	_____	_____

HISTORICAL STUDY (1-2 courses)

_____	_____	_____	_____
_____	_____	_____	_____

SOCIAL SCIENCE (two courses, one must be Sociology H1101 or equivalent)

CULTURES & IDEAS (0-1 course)

FOREIGN LANGUAGE (course work through at least 1104)

SOCIAL DIVERSITY IN THE UNITED STATES (one course; may overlap with another GE category)

GLOBAL STUDIES (two courses; may overlap with other GE categories)

Additional Course Listings

Total Hours on GE (Count credit only once for courses listed under more than one requirement.) _____

Name _____

PUBLIC HEALTH CORE:

Department Course No.	Credits	Grade	Course Title
<u>PUBHHLTH 2010</u>	3 _____	_____	Introduction to Global Public Health _____
<u>PUBHBIO 2210</u>	3 _____	_____	Biostatistics for Public Health Research _____
<u>PUBHEHS 3310</u>	3 _____	_____	Global Environmental Health _____
<u>PUBHEPI 2410</u>	3 _____	_____	Introduction to Epidemiology _____
<u>PUBHHBP 3510</u>	3 _____	_____	Role of Behavior in Public Health _____
<u>PUBHHMP 4650</u>	3 _____	_____	US and International Health Care _____

Total Hours in Public Health Core 18 _____

PUBLIC HEALTH SOCIOLOGY SPECIALIZATION COURSES:

Department Course No.	Credits	Grade	Course Title
<u>PUBHEHS 3320</u>	3 _____	_____	Fundamentals of Risk Assessment _____
<u>PUBHEHS 5320</u>	3 _____	_____	Climate Change/Human Health _____
<u>PUBHEPI 5411</u>	2 _____	_____	Outbreak Investigation _____
<u>PUBHEPI 5412</u>	2 _____	_____	Infectious Diseases in a Developing World _____
<u>SOCIOLOGY 3410</u>	3 _____	_____	Criminology _____
<u>SOCIOLOGY 3460</u>	3 _____	_____	Environmental Justice _____
<u>SOCIOLOGY 3463 (H)</u>	3 _____	_____	Social Stratification _____
<u>SOCIOLOGY 3487 (H)</u>	3 _____	_____	Research Methods in Sociology _____
<u>SOCIOLOGY 3630</u>	3 _____	_____	Medical Sociology _____
<u>SOCIOLOGY 4508</u>	3 _____	_____	Violence _____
<u>SOCIOLOGY 5450</u>	3 _____	_____	Sociology of Health, Illness, and Healthcare _____
<u>SOCIOLOGY 5629</u>	3 _____	_____	Health Disparities in Soc Context _____

PUBLIC HEALTH SOCIOLOGY CAPSTONE:

<u>PUBHLTH OR SOC 3191</u>	3 _____	_____	Internship _____
<u>PUBHLTH or SOC 4998</u>	3 _____	_____	Undergraduate Research _____
<u>PUBHLTH or SOC 4999.0XH</u>	3 _____	_____	Senior Honors Thesis _____
<u>Graduate PH or SOC course</u>	3 _____	_____	(list course) _____

PUBLIC HEALTH SOCIOLOGY MAJOR ELECTIVES:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ENVIRONMENTAL PUBLIC HEALTH SPECIALIZATION COURSES:

Department Course No.	Credits	Grade	Course Title
CHEMISTRY 1210	5		General Chemistry I
CHEMISTRY 1220	5		General Chemistry II
CHEMISTRY 2510	4		Organic Chemistry Lecture
CHEMISTRY 2540	2		Organic Chemistry Lab

Select 3 from the following:

Department Course No.	Credits	Grade	Course Title
EARTH SCIENCE 2203	3		Environmental Geoscience
EARTH SCIENCE 3203	3		Earth & Env. Sci-Integrated Approach
EARTH SCIENCE 3411	3		Water Security
EARTH SCIENCE 5203	3		Geo-Environmental/Human Health
CHEM & BIOMOL ENG 5571	3		Air Pollution

Select 3 from the following:

PUBHEPI 5411	2		Outbreak Investigation
PUBHEHS 3320	3		Fundamentals of Risk Assessment
*PUBHEHS 4530	2		Food Safety and Public Health
PUBHEHS 5320	3		Climate Change/Human Health
PUBHEHS 5315	3		Principles of Toxicology
PUBHEHS 5325	3		Principles of Occupational Health

*cross-listed with Food Science and Technology 4530

ENVIRONMENTAL PUBLIC HEALTH CAPSTONE:

PUBHLTH 3191	3		Internship
PUBHLTH 4998	3		Undergraduate Research
PUBHLTH 4999.OXH	3		Senior Honors Thesis
Graduate PUBHLTH course	3		(list course)

ENVIRONMENTAL PUBLIC HEALTH MAJOR ELECTIVES:

