

Status: PENDING

**PROGRAM REQUEST**  
Personalized Study Program - ASC

Last Updated: Fink, Steven Scott  
01/28/2013

<b>Fiscal Unit/Academic Org</b>	ASC Administration - D4350
<b>Administering College/Academic Group</b>	Arts and Sciences
<b>Co-administering College/Academic Group</b>	
<b>Semester Conversion Designation</b>	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
<b>Current Program/Plan Name</b>	Personalized Study Program - ASC
<b>Proposed Program/Plan Name</b>	Personalized Study Program - ASC
<b>Program/Plan Code Abbreviation</b>	PSPASC-BS
<b>Current Degree Title</b>	Bachelor of Science

**Credit Hour Explanation**

Program credit hour requirements	A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
<b>Total minimum credit hours required for completion of program</b>	50	33.3	33	0.3
Required credit hours offered by the unit	Minimum			
	Maximum			
Required credit hours offered outside of the unit	Minimum			
	Maximum			
Required prerequisite credit hours not included above	Minimum			
	Maximum			

**Program Learning Goals**

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

**Program Learning Goals**      \* See attached email: "PSP Assessment."

**Assessment**

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

**Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes**

**Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? No**

**A full assessment plan has been submitting using the survey form**

**Program Specializations/Sub-Plans**

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

**Pre-Major**

Status: PENDING

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Does this Program have a Pre-Major? No

**Attachments**

- PSP Unit Letter.pdf  
*(Letter from Program-offering Unit. Owner: Bitters, Todd A.)*
- PSP Rationale.pdf  
*(Program Rationale Statement. Owner: Bitters, Todd A.)*
- PSP Transition Policy.pdf  
*(Transition Policy. Owner: Bitters, Todd A.)*
- PSP Application.pdf  
*(Other Supporting Documentation. Owner: Bitters, Todd A.)*
- PSP Assessment.pdf  
*(Other Supporting Documentation. Owner: Bitters, Todd A.)*

**Comments**

- 1-18-13: Approved by ASCC. *(by Vankeerbergen, Bernadette Chantal on 01/25/2013 03:04 PM)*

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Bitters, Todd A.	12/18/2012 02:20 PM	Submitted for Approval
Approved	Blackburn, Mollie	12/18/2012 04:00 PM	Unit Approval
Approved	Carlson, Wayne Earl	12/19/2012 03:09 PM	College Approval
Approved	Vankeerbergen, Bernadette Chantal	01/25/2013 03:04 PM	ASCCAO Approval
Approved	Fink, Steven Scott	01/28/2013 04:26 PM	ASC Approval
Pending Approval	Soave, Melissa A	01/28/2013 04:26 PM	CAA Approval



College of Arts and Sciences

Advising and Academic Services  
100 Denney Hall  
164 West 17<sup>th</sup> Avenue  
Columbus, OH 43210

Phone (614) 292-6961

Fax (614) 292-6303

<http://www.ascadvising.osu.edu>

Mitch Masters  
240C Jennings Hall  
1735 Neil Avenue  
Columbus, OH 43210

December 5, 2012

Dear Mitch:

I am pleased to present the Personalized Study Program (PSP) for semester conversion. Please see the general introduction to the PSP below, along with the attached rationale, application, and transition policy.

The Personalized Study Program (PSP) offers students who are self-motivated and have specific, individual academic goals the opportunity to design, in close consultation with faculty advisors, a unique, alternative interdisciplinary major. A student planning to pursue a PSP must seek, as early as possible, faculty members willing and qualified to help shape the program and select appropriate courses. The academic counselors in Arts and Sciences Advising may assist with the selection of appropriate course work for the General Education (GE) requirements and offer general guidelines and course possibilities for the major, but the approval of a PSP ultimately comes from faculty members who can assess the appropriate level of depth for an interdisciplinary major.

In completing the PSP application, the student must explain the reasons for the courses selected, the principles of coherence behind the program's design, and the individuality of the program—why the program cannot be completed through an existing Ohio State program. The PSP major must include 33 or more semester credit hours comprising interdisciplinary course work. Up to 6 hours of the PSP major can be at the 2000 level and at least 27 hours must be at the 3000 level or above. To ensure that the Personalized Study Program will lead to timely graduation, students are encouraged to submit an application as soon as possible in their academic career.

The College of Arts and Sciences offers four PSP degrees: the BA, BS, BFA, and the PSP in Integrated Social Studies (ISS). This letter and the enclosed materials apply to the BA and BS programs. The BFA and PSP in ISS conversion proposal materials each will be submitted separately with separate cover letters.

Thank you for your help in bringing the PSP through the semester conversion process.

With my best regards,

A handwritten signature in cursive script that reads "Mary Ellen Jenkins".

Mary Ellen Jenkins

attachments

### **PSP Semester Conversion Rationale**

The Personalized Study Program (PSP) requires two changes for semester conversion. First, the major program must adjust for semester values; the proposal is to change the minimum requirement from 50 quarter hours to 33 semester hours (50 hours x 0.67 conversion factor = 33.5). As a result, the semester major requires a half credit hour less than the quarter major but one more overall course (10 quarter courses, 11 semester courses). The limit of two 200-level quarter courses (2000-level courses on semesters) will stay the same. Second, the semester conversion presents an opportunity to implement the requirement, suggested by faculty, that a student have a 3.0 cumulative grade point average for a PSP to be approved.

The above changes apply to both Bachelor of Arts the Bachelor of Science degrees.

**PSP Transition Policy**

Each Personalized Study Program (PSP) is unique, so there is no standard semester transition plan. If a student has an approved quarter PSP and particular courses are not offered on semesters, the PSP will be adjusted with the faculty advisor(s) and reviewed as appropriate.

COLLEGE OF ARTS AND SCIENCES  
**ADVISING AND ACADEMIC SERVICES**  
THE OHIO STATE UNIVERSITY

***Instructions for Application to the Personalized Study Program***  
(Revised for Semesters)

The Personalized Study Program (PSP) offers students who are self-motivated and have specific, individual academic goals the opportunity to design, in close consultation with faculty advisors, a unique, alternative interdisciplinary major. A student planning to pursue a PSP must seek, as early as possible, faculty members willing and qualified to help shape the program and select appropriate courses. The academic counselors in Arts and Sciences Advising may assist with the selection of appropriate course work for the General Education (GE) requirements and offer general guidelines and course possibilities for the major, but the approval of a PSP ultimately comes from faculty members who can assess the appropriate level of depth for an interdisciplinary major.

In completing the PSP application, the student should explain the reasons for the courses selected, the principles of coherence behind the program's design, and the individuality of the program—why the program cannot be completed through an existing Ohio State program. The PSP major must include 33 or more semester credit hours comprising interdisciplinary course work. To ensure that the Personalized Study Program will lead to timely graduation, students are encouraged to submit an application as soon as possible in their academic career.

A complete PSP application consists of three parts:

1. The cover page, which includes faculty signatures and the title of the PSP;
2. The motives and rationale for the PSP major;
3. The specific courses that make up the major.

***Application and Program Guidelines***

**Part 1: Cover Page**

Fill out the top portion of the form (name, etc.), giving special attention to a precise, descriptive title for the PSP major. The signatures of the faculty who will serve as advisors are required, to indicate support for the creation and implementation of the major. (In most cases, the PSP will require more than one faculty advisor, as the proposed major coursework must represent more than one department. ***In all cases, at least one Arts and Sciences faculty member must serve as advisor.*** See your ASC counselor for more information.) Turn in the form with an ASC counselor, who will provide a preliminary check and, if appropriate, sign it and submit it for final review and approval by the Assistant Executive Dean for ASC Advising.

**Part 2: Motives and Rationale for the PSP Major**

Include experiences and current goals that have led to the PSP major proposal. Integral to the PSP is its individualized nature, so the statement should include an explanation of how this PSP incorporates opportunities not available in any existing major/minor.

(continued on reverse)

Part 3: Courses in the PSP Major

- A. List all courses included in the PSP major.
- B. These courses must be distinct from course work taken to fulfill GE requirements.
- C. ***A significant number of the courses on the major must be courses offered by Arts and Sciences departments.***
- D. At least 27 hours of the major must be at the upper-division level. (Upper-division courses are defined as all Arts and Sciences courses at the 3000 level or above, Philosophy 2500, all courses taught by departments in mathematical and physical sciences at the 2000 level and above [except for courses numbered 2194], and foreign language courses taught in the language at the 2000 level.) No courses at the 1000-level may be included on the major.
- E. When the proposed curriculum includes any course work from the Departments of Art, Art Education, Dance, Design, or Theatre; from the School of Music; or from the course listings under Arts College, the signature of an assistant or associate dean for Arts and Humanities is required, so that appropriate faculty can be consulted. These units offer professional degrees, and using courses from their major curricula usually requires admission by portfolio or audition and therefore may complicate the development of a PSP.

Part 4: Grade Point Average

Your cumulative GPA at Ohio State must be 3.0 in order for the PSP to be approved.

***College of Arts and Sciences requirements for graduation:***

- a grade of C- or better for any course included in your PSP major
- a minimum of 39 hours of upper-division coursework (upper-division courses are all courses at the 3000 level and above, plus Philosophy 2500, 2000 level courses taught in a foreign language, and 2000 level courses in the following departments: Astronomy, Chemistry, Computer Science and Engineering, Earth Sciences, Mathematics, Physics, and Statistics)
- a 2.0 overall GPA
- a minimum of 121 total degree hours, inclusive of your PSP major program, GE requirements, and elective course work.

The Ohio State University  
College of Arts and Sciences  
*Personalized Study Program (PSP)*

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID: \_\_\_\_\_ OSU E-Mail Address: \_\_\_\_\_

Local Address: \_\_\_\_\_  
Number Street Apt. #

City State Zip Code Telephone: \_\_\_\_\_

Title of PSP: \_\_\_\_\_

Degree (check one):  BA  BS Cumulative GPA: \_\_\_\_\_

\* \* \* \* \*

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Advisor (print name): \_\_\_\_\_

Title and Department: \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Advisor (print name): \_\_\_\_\_

Title and Department: \_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

ASC Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Asst/Assoc Dean, Arts and Humanities: \_\_\_\_\_ Date: \_\_\_\_\_

(This signature is required only if any of the major courses are in Art, Art Education, Arts College, Dance, Design, Music, or Theatre)

ASC Assistant Executive Dean: \_\_\_\_\_ Date: \_\_\_\_\_



***Motives and Rationale for the PSP Major***

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Ohio State e-mail: \_\_\_\_\_

Title of PSP: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Ohio State e-mail: \_\_\_\_\_

Title of PSP: \_\_\_\_\_

**Major Courses**

<u>Dept. and Course Number</u>	<u>Credits</u>	<u>Term/Yr Taken</u>	<u>Grade</u>	<u>Course Title</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____

Total Hours in Major: \_\_\_\_\_ (must be at least 33)  
Total Upper Division Hours in Major: \_\_\_\_\_ (must be at least 27)  
Cumulative GPA: \_\_\_\_\_

**Bitters, Todd**

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**From:** Collier, Alexis [Collier.1@osu.edu]  
**Sent:** Monday, December 17, 2012 2:05 PM  
**To:** Fink, Steven  
**Cc:** Craft, Sheila; Bitters, Todd  
**Subject:** RE: Personalized Study Program Assessment

Steve,

I discussed the need for formal assessment plans for PSP programs with Randy, and our inclination is not to insist on this given the points you made about the unique aspects to each one.

That said, I think it would be useful to begin to think about student learning outcomes in this program option more generally as you suggest (e.g., in depth-knowledge in an area of concentration; other skills and perspectives), to have a rationale for whatever is decided, and consider whether there is a way to gather evidence about how this option overall is working. The PSP students I was most familiar with were those who designed their own neuroscience program before there was a major in that content area. Most seemed to be engaged in research, and it would have been fairly easy for their faculty advisor to summarize outcome evidence from any capstone type experiences (research projects/papers) they were already reviewing. I think it would be great if we could highlight how to do this. It would also be good if those who oversee these programs could take a look at PSP student responses on the university exit survey.

I'm happy to discuss this further.

Alexis

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**From:** Fink, Steven [mailto:fink.5@osu.edu]  
**Sent:** Monday, December 17, 2012 8:43 AM  
**To:** Bitters, Todd  
**Cc:** Collier, Alexis  
**Subject:** RE: Personalized Study Program Assessment

Since each PSP is unique, there isn't much point in assessing them individually except in general terms. So one option would be to waive the requirement for PSP program assessment. If we need something, individual PSP students could all be given a generic survey, asking such questions as "did you get sufficient advising and direction in shaping your PSP"; "What were the benefits of doing a PSP? In terms of the academic program; career plans/prospects; working with faculty; etc." We could devise a set of PSP survey questions of some sort without much trouble. Beyond that, there is no real program assessment. Students are assessed by means of individual course assessment in the PSP—exams, papers, etc.

I'll forward this to Alexis Collier to see if she has any thoughts about it.

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**From:** Bitters, Todd  
**Sent:** Friday, December 14, 2012 8:50 AM  
**To:** Fink, Steven  
**Subject:** Personalized Study Program Assessment

Hi Steve,

I've started to submit the Personalized Study Program (BA and BS programs) for conversion, and I've run into a snag. Sheila Craft-Morgan informed us that there is not an assessment plan on file for the PSP. How do you think we should proceed? By design, each PSP major program is unique and may not resemble any other PSP. Given the disparate nature

of the programs, general assessment does not seem practicable. Currently there are about 39 PSP programs on file (one is a BFA).

Thanks,

Todd