

Newhouse, Melissa A.

From: Vankeerbergen, Bernadette
Sent: Monday, March 02, 2015 10:28 AM
To: Newhouse, Melissa A.
Cc: Fink, Steven; Jenkins, Mary Ellen; Daly, Marymegan; Heysel, Garrett
Subject: Revision to the Design Minor (Track 2)
Attachments: RevisedDesignMinor_CAA_petition.pdf; DesignMin Track 2-current.doc; DesignMin Track 2-revised--track changes.doc; DesignMin Track 2-revised--changes accepted.doc; Panel cover letter to ASCC.pdf

Follow Up Flag: Follow up
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Dear Melissa,

Please find attached a revision to Track 2 of the Design Minor. The changes were approved by ASCC on Friday, February 20, 2015. The revision will next need to be reviewed by CAA. The attached documents are: (1) cover letter from Paul Nini with explanation of changes (and request for an exception to the new university-wide minor rules), (2) current advising sheet, (3) proposed advising sheet with track changes, (4) clean proposed advising sheet, and (5) Arts and Humanities Panel cover letter to ASCC.

In another e-mail I will also share an fyi about changes to the Design Major. Those changes are minimal and were not formally voted on by ASCC; however, they help to explain the context of the changes to the minor. (Same course changes affect the major and the minor.)

Please let me know if you have any questions.

My best,
Bernadette

Bernadette Vankeerbergen, Ph.D.
Program Manager, Curriculum and Assessment
Arts and Sciences
The Ohio State University
154D Denney Hall
164 W 17th Ave.
Columbus, OH 43210
Phone: 614-688-5679
Fax: 614-292-6303
<http://ascas.osu.edu>



THE OHIO STATE UNIVERSITY

Department of Design

College of Arts and Sciences
Division of Arts and Humanities

100 Hayes Hall
108 N Oval Mall
Columbus OH 43210-1318

Phone 614.292-6746
Fax 614.292-0217

design.osu.edu

23 January 2015

To: Council on Academic Affairs (CAA)

Re: Proposed revisions to "Design Minor (Design-MN) Track Two: for Pre-Design students not accepted to a Design major."

Rationale for the revisions:

This version of the Design Minor is directly linked to the Department of Design's Industrial Design; Interior Design; and Visual Communication Design Bachelor of Science in Design (BSD) major programs' shared, first-year, foundation course sequence. Annually, approximately 90 Pre-Design students go through this required, 18 credit course sequence. Approximately 54 students (18 for each major) are eventually accepted to one of the major programs, and continue to the second year of study. The 36 non-accepted students typically go on to other major programs in the university, and if they've completed the 18 credit course sequence, will have also completed this version of the Design Minor.

As the Department of Design has recently requested revisions to the above-mentioned first-year course sequence, those changes necessarily affect this version of the Design Minor. Specifically, Design 2110 (AU), 2310 (AU), 2130 (SP), 2330 (SP) (currently all half-semester, 1.5 credits) will each switch to full-semester and 3 credit courses. As well, Design 2120 (AU), 2320 (AU), Design 2140 (SP), 2340 (SP) (currently all half-semester, 1.5 credits) will each be removed from the first-year course sequence.

Design 3505 (half-semester, 3 credits, currently only for students not accepted to a Design major program) will be removed from the minor's requirements, and its contents will be brought in to the above, revised 14 week courses. Design 2700 (AU) and 2750 (SP) (each full-semester, 3 credits) remain in the course sequence, and when combined with the four revised 14 week courses make up the minor's required 18 credits.

Petition to CAA:

The Department of Design is aware of the University's requirement that minor programs include at least 6 credits of upper-level course work (3000-level or above, in this case). The current version of this minor does not meet that requirement, as it only includes one upper-level course, Design 3505. The revised version will remove Design 3505 from its requirements, leaving no upper-level courses in the minor program.

As the current minor was approved during semester conversion with an exception to the 6 credits requirement, we petition CAA to also extend that exception to the revised version of the minor program. Our rationale for this exception is the same as was offered during semester conversion. Specifically, the contents of the first-year courses required for this minor are at a more advanced level than what is typically found in freshman courses in many disciplines within the university. The Design 2000-level foundational courses provide a significant grounding in Design process, visualization, history and basic practices that should serve non-accepted students well as they move to other major programs in the university, and complement those various areas of study.

Thank you in advance for your consideration of this petition, and please let me know if any further information is required.

Respectfully submitted,

Paul J. Nini, Professor and Undergraduate Studies Committee Chairperson

The Ohio State University
College of Arts and Sciences

Design Minor (Design-MN) Track Two: for Pre-Design Students not accepted to a Design Major

Department of Design

100 Hayes Hall, 108 North Oval Mall
Columbus, OH 43210-1318
614-292-6746; <http://design.osu.edu/>

The annual entrance review process for undergraduate Pre-Design students

The Department of Design allows a very limited number of Pre-Design students to go through its freshman foundation course sequence on an annual basis. The sequence is divided into seven-week modules during both Autumn and Spring semesters, as listed below.

An annual entrance review process occurs at the end of each Autumn semester, where students submit project outcomes from the below Autumn semester courses, along with other materials specified by the Department.

As a result of a process of Design faculty review, the following number of students will be offered acceptance to the Department's undergraduate major programs:

- 16-18 new major students in Industrial Design.
- 16-18 new major students in Interior Design.
- 16-18 new major students in Visual Communication Design.

Those students not accepted to one of the above major programs via the entrance review process will be directed to a slightly different course sequence for weeks 8 to 14 of Spring semester, as compared to students accepted to a Design Major. At that point those students will have completed this version of the Design Minor, and will be able to pursue another major in the University.

1st Year, Autumn - 9 credit hours:

- 1.5 Design 2110: Design Fundamentals 1 (weeks 1 to 7)
- 1.5 Design 2120: Design Fundamentals 2 (weeks 8 to 14)
- 1.5 Design 2310: Visual Principles 1 (weeks 1 to 7)
- 1.5 Design 2320: Visual Principles 2 (weeks 8 to 14)
- 3 Design 2700: Intro to Design Practice (weeks 1 to 14)

1st Year, Spring - 9 credit hours:

- 1.5 Design 2130: Design Fundamentals 3 (weeks 1 to 7)
- 1.5 Design 2330: Visual Principles 3 (weeks 1 to 7)
- 3 Design 2750: Design History (weeks 1 to 14)
- 3 Design 3505: Typographic Design for Non-Majors (weeks 8 to 14)

Design minor (Track Two) program guidelines

Required for graduation No

Credit hours required A minimum of 18 credit. 1000 level courses shall not be counted toward the 18 credit hr minimum.

Transfer credit hours allowed No more than one half of the credit hours required on the minor.

Overlap with the GE Permitted.

Overlap with the major. Not allowed and

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors. Each minor completed must contain 12 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Minor Approval The minor program must be approved by:

- A college/school counselor.
- Any substitutions to the course work on this minor sheet must be approved the by the academic unit offering the minor, or the students minor program advisor.

Filing the minor program form The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

Changing the minor Once the minor program is filed in the college office, any changes must be approved by:

- The academic unit offering the minor.

College of Arts and Sciences
Curriculum and Assessment Services
154 Denney Hall, 164 W. 17th Ave.
<http://artsandsciences.osu.edu>

Received 2/8/12 DH
Updated 4/18/13 DH

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An annual entrance review process occurs at the end of each ~~Autumn-Spring~~ semester, where students submit project outcomes from the below ~~Autumn semester~~ courses, along with other materials specified by the Department.

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1st Year, Autumn - 9 credit hours:

- ~~1-53~~ Design 2110: Design Fundamentals 1 (weeks 1 to 7)
- ~~1-5~~ Design 2120: Design Fundamentals 2 (weeks 8 to 14)
- ~~1-53~~ Design 2310: Visual Principles 1 (weeks 1 to 7)
- ~~1-5~~ Design 2320: Visual Principles 2 (weeks 8 to 14)
- 3 Design 2700: Intro to Design Practice (weeks 1 to 14)

1st Year, Spring - 9 credit hours:

- ~~1-53~~ Design 2130: Design Fundamentals 3 (weeks 1 to 7)
- ~~1-53~~ Design 2330: Visual Principles 3 (weeks 1 to 7)
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Design minor (Track Two) program guidelines

Required for graduation No

Credit hours required A minimum of 18 credits. 1000 level courses shall not be counted toward the 18 credit hr minimum.

Transfer and EM credit hours allowed ~~No more than one half of the credit hours required on the minor. A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination.~~

Overlap with the GE ~~Permitted. A student is permitted to overlap up to 6 credit hours between the GE and the minor.~~

Overlap with the major and additional minor(s). ~~Not allowed and~~

- The minor must be in a different subject than the major.
- The ~~minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s). same courses cannot count on the minor and on the major.~~

Overlap between minors. ~~Each minor completed must contain 12 unique hours.~~

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.
- ~~No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.~~

~~X193 credits No more than 3 credit hours.~~

Minor Approval The minor program must be approved by:

- A college/school counselor.
- Any substitutions to the course work on this minor sheet must be approved ~~the~~ by the academic unit offering the minor, or the student's minor program advisor.

Filing the minor program form The minor program form must be filed at least by the time the graduation application is submitted to a college/school counselor.

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College of Arts and Sciences

Design Minor (Design-MN) Track Two: for Pre-Design Students not accepted to a Design Major

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1st Year, Autumn - 9 credit hours:

- 3 Design 2110: Design Fundamentals 1
- 3 Design 2310: Visual Principles 1
- 3 Design 2700: Intro to Design Practice

1st Year, Spring - 9 credit hours:

- 3 Design 2130: Design Fundamentals 3
- 3 Design 2330: Visual Principles 3
- 3 Design 2750: Design History

Design minor (Track Two) program guidelines

Required for graduation No

Credit hours required A minimum of 18 credits. 1000 level courses shall not be counted toward the 18 credit hr minimum.

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Overlap with the GE A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s).

- The minor must be in a different subject than the major.
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Curriculum and Assessment Services
154 Denney Hall, 164 W. 17th Ave.
<http://artsandsciences.osu.edu>

Received 2/8/12 DH
Updated 4/18/13 DH



Department of French and Italian

200 Hagerty Hall
1775 College Road
Columbus, OH 43210-1340

Phone (614) 292-4938
Fax (614) 292-7403

February 18, 2015

To: Meg Daly, Chair of ASCC
From: Janice M. Aski, Chair of ASCC Arts and Humanities Panel

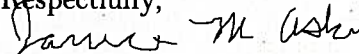
Dear Meg,

At our meeting on Friday, February 6, 2015 the Arts and Humanities Panel reviewed the revision to the Design minor. The changes to the minor are a result of the merging of 7-week courses into 14 week courses. Specifically, Design 2110 (AU), 2310 (AU), 2130 (SP), 2330 (SP) (currently all half-semester, 1.5 credits) will each switch to full-semester and 3 credit courses. As well, Design 2120 (AU), 2320 (AU), Design 2140 (SP), 2340 (SP) (currently all half-semester, 1.5 credits) will each be removed from first-year course sequence. In addition, Design 3505 is removed from the minor's requirements and its content folded into the other courses in the minor. Design 2700 (AU) and 2750 (SP) (each full-semester, 3 credits) remain in the course sequence, and when combined with the four revised 14 week courses make up the minor's required 18 credits.

The Department of Design is aware of the University's requirement that minor programs include at least 6 credits of upper-level course work (3000-level or above, in this case). The Department of Design is petitioning CAA to be allowed to offer the minor with no upper-level courses. As the current minor was approved during semester conversion with an exception to the 6 credits requirement, they petition to extend that exception to the revised version of their minor program. The rationale for this exception is the same as was offered during semester conversion. Specifically, the contents of the first-year courses required for this minor are at a more advanced level than what is typically found in freshman courses in many disciplines within the university. The Design 2000-level foundational courses provide a significant grounding in Design process, visualization, history and basic practices that should serve non-accepted students well as they move to other major programs in the university, and complement those various areas of study. Given the nature of the minor (for pre-Design students not accepted to a Design major at the end of their freshman year), they consider it normal that the course work would have been taken at the 2000-level.

The panel concluded that it would not be acceptable to overturn a previous ruling by CAA and unanimously approved the changes to the minor.

Respectfully,


Janice M. Aski