

## COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

September 16, 2015

3-5 p.m.

### MINUTES

#### Attendance

##### Faculty:

- ✓ Dr. Audrey Begun (Social Work)
- ✓ Dr. John Buford (Physical Therapy, School of Health and Rehabilitation Sciences)
  - Dr. Jill Bystydzienski (Women's Gender and Sexuality Studies)
  - Dr. Susan Hadley (Dance)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Blaine Lilly (Mechanical and Aerospace Engineering), Chair
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Celia Wills (Nursing)
- ✓ Dr. Henry Zerby (Animal Sciences)

##### Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
  - Mr. Eugene Holowacz (CGS, Human Development and Family Science)
  - Mr. Asim Hussain (IPC, Pharmacy)
  - Ms. Yutian Tan (CGS, East Asian Languages and Literature)
- ✓ Mr. Sam Whipple (USG, Economics and Political Science)

##### Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

##### Guests:

- Dr. Gene Folden (College of Education and Human Ecology)
- Dr. Robert Griffiths (Office of Distance Education and eLearning)
- Dr. Scott Herness (Graduate School)
- Dr. Alan Kalish (University Center for the Advancement of Teaching)
- Mr. Brad Myers (University Registrar)
- Ms. Sarah Odum (College of Education and Human Ecology)
- Dr. Linda Parsons (College of Education and Human Ecology)
- Dr. Sarah Schoppe-Sullivan (College of Education and Human Ecology)
- Ms. Jen Simmons (Office of Distance Education and eLearning)

Dr. Bryan Warnick (College of Education and Human Ecology)  
Dr. John Wanzer (Office of Undergraduate Education)

**The meeting came to order at 3:05 p.m.**

**NEW MEMBER ORIENTATION—VICE PROVOST W. RANDY SMITH**

Smith provided an orientation for the new members of the Council. He directed members to Faculty Rule 3335-5-481, which details the Council's membership, duties and responsibilities, and organization.

Membership includes ten regular faculty, five students, and one administrator. The chair is elected in April and is typically a third year member of the Council. The full Council meets twice per month, with several Summer meetings, and the four subcommittees (ABCD) meet as necessary.

The Council reviews the following types of proposals: curricular change, structural changes, new centers and institutes, and clinical faculty tracks. Some activities move on to the University Senate, Board of Trustees, and Ohio Department of Higher Education for action.

The Council receives annual reports on the Student Evaluation of Instruction (SEI), dual enrollment, and clinical track faculty. It submits an annual Activities Report to the University Senate that reviews its approvals throughout the year.

Forthcoming activities include proposals for two new departments, two new centers, clinical faculty appointments, and a formal review of established centers/institutes.

**COMMENTS FROM THE CHAIR—PROFESSOR BLAINE LILLY**

Lilly reported that a joint committee has been created between this Council and the Graduate Council to streamline the dual review process. This year will serve as the pilot. John Buford and Celia Wills will serve as the Council's faculty representatives, with perhaps one additional member, and Eugene Holowacz will serve as the student CAA representative.

**COMMENTS FROM THE VICE CHAIR—VICE PROVOST W. RANDY SMITH**

Smith reported that one more faculty representative from the Senate is still needed for this year.

The process to establish the President's Institute for Teaching and Learning is moving forward and the Council will see a proposal later this year.

The University now has an updated list of all undergraduate degrees and majors. The Registrar's Office is currently working to update its records to match this list. It will become the base list from which we will work both within and outside (notably with the Ohio Department of Higher Education) the

University. We are working on a similar list for graduate programs. Smith will share the lists when they are finalized.

Smith is chairing a meeting of the CIC Accreditation Network in Chicago on September 18, 2015.

#### **SUBCOMMITTEE D—PROFESSORS BLAINE LILLY, and W. RANDY SMITH**

- **Revision to the Exercise Science Specialization, Exercise Science Education Major, Bachelor of Science in Education – College of Education and Human Ecology**

Guest: Gene Folden, Associate Chair for Curriculum, College of Education and Human Ecology (EHE)

The Department of Human Sciences proposes a revision to the Bachelor of Science in Education, Exercise Science Education major, Exercise Science specialization. The revision includes removing Pharmacy 4400 and allowing students to choose between Pharmacology 5600 and Pharmacy 2010. Pharmacy 4400 was recently reorganized and, after consultation with Pharmacy, two courses were identified that meet the pharmacology requirement for the specialization. Pharmacology 5600 is an online course and Pharmacy 2010 is a lecture course. Both course contents are appropriate for exercise science.

Lilly moved approval of the proposal; it was seconded by Zerby and it carried with all in favor.

- **Deactivation of the Health Promotion Specialization – College of Education and Human Ecology**

Guest: Gene Folden, Associate Chair for Curriculum, College of Education and Human Ecology (EHE)

This specialization was replaced with a new major, Health Promotion, Human Nutrition, and Exercise Science (HPNES). Currently, there are fewer than five students in the specialization and they will graduate by Summer 2017.

Lilly moved approval of the proposal; it was seconded by Buford and it carried with all in favor.

- **Pre-major GPA Requirement for the Bachelor of Science in Education (BSED) in Early Childhood Education; Middle Childhood Education; Science and Mathematics Education; Integrated Language Arts/English Education; Teaching English to Speakers of Other Languages; and Foreign Language Education – College of Education and Human Ecology**

Guest: Linda Parsons, Associate Professor of Teaching and Learning

The proposal focuses on 6 programs: Early Childhood Education; Middle Childhood Education; Science and Mathematics Education; Integrated Language Arts/English Education; Teaching English to Speakers of Other Languages; and Foreign Language Education.

This change is to help set students for success when they apply for the major and later for licensure. The licensure GPA requirement is 2.75 for the major and content areas. Students with a GPA below 2.5 could apply to the major.

The 2.75 GPA requirement only affects students in the licensure program. Currently, 71 of 886 students do not meet this requirement. There is a small number of majors who do not go into the licensure program. Those students are generally interested in working with school-aged children outside the classroom.

This change would not affect current students; it would affect students moving forward. Smith noted that communication on this new requirement needs to be clear to students and staff.

Council members believed that this was a good proposal because it helps protect students—particularly at the regional campuses.

It was also noted that, in the future, this Council needs to discuss what happens to students who are closed out of programs due to GPA minimums. More and more programs are requiring a minimum GPA.

Lilly moved approval of the proposal; it was seconded by Miriti and it carried with all in favor.

- **Associate of Arts (AA) Degree in Early Childhood Development and Education and Change of Delivery – College of Education and Human Ecology**

Guest: Gene Folden, Associate Chair for Curriculum, College of Education and Human Ecology (EHE)

The Department of Human Sciences proposes an online associate degree program for child care/preschool teachers. The proposed degree would be available to students from a wide area within and outside of Ohio. This proposal is in conjunction with the Department of Defense. An MOU between EHE and the Office of Distance Education and eLearning (ODEE) is pending. The degrees will be awarded by the College of Arts and Sciences.

This will be the first associates degree offered at the Columbus campus.

Lilly moved approval of the proposal; it was seconded by Begun and it carried with all in favor. The approval is contingent on the MOU between EHE and ODEE and the agreement between the university and the Department of Defense.

- **Revision to the Fashion and Retail Studies Minor – College of Education and Human Ecology**

Guest: Gene Folden, Associate Chair for Curriculum, College of Education and Human Ecology (EHE)

The revision includes requiring three courses from a list in the 2000 level and two courses from a list of courses in the 3000 and above level in Fashion and Retail Studies. This change gives students additional choice as well as depth of study by moving all 2000 level courses into the first area and 3000 or higher into the second. The current version of the minor requires four courses and one course that is chosen from a list.

Lilly moved approval of the proposal; it was seconded by Zerby and it carried with all in favor.

- **Deactivation of Family and Consumer Sciences Education Minor – College of Education and Human Ecology**

At the time of the proposal's submission, there were no students in the minor and no student had completed the minor in the last two years. The drop in enrollment has been due to a decrease in demand.

Lilly moved approval of the proposal; it was seconded by Buford and it carried with all in favor.

- **Add Campus of Offering: P-6 Mathematics and Middle Childhood Generalist Endorsement – College of Education and Human Ecology**

Guest: Linda Parsons, Associate Professor of Teaching and Learning

The Department of Teaching and Learning is requesting that the P-6 Mathematics and Middle Childhood Generalist Endorsements be made available on all campuses. There are College faculty on all campuses who are qualified to teach in these two programs and offerings will permit teachers from across the state to participate.

Lilly moved approval of the proposal; it was seconded by Wills and it carried with all in favor.

## **INSTITUTIONAL RE-ACCREDITATION UPDATE—VICE PROVOST W. RANDY SMITH**

Smith provided an update on the University's next re-accreditation in March 2017. The U.S. has six regional accrediting bodies. Our accrediting body is the Higher Learning Commission (HLC). The University has been accredited since 1913. Now all regional campuses, as well as the Agricultural Technical Institute (ATI), are under our umbrella and will be reviewed at the same time as the Columbus campus.

Our “assurance document” is limited to 35,000 words. The core criteria are mission, integrity, student learning resources, student learning outcomes, and resources/planning. We are also able to add a quality initiative section that will focus on academic advising. The report looks at all levels of education at the institution, although student learning outcomes does focus on undergraduates. We hope to have a solid draft of the document by January 2016.

The core team for the review is Smith, with: Professor Alexis Collier Assistant Provost; Julie Carpenter-Hubin, Sheila Craft, and Jay Johnson, all from the Office of Institutional Research and Planning; and Melinda Nelson, Assistant Provost. There is also a Steering Committee of approximately 20 members that meets monthly.

Moving forward, re-accreditation will become a more continuous process with a four year and 10 year review along with annual data submissions.

The Meeting adjourned at 4:38 p.m.

Respectfully submitted,

W. Randy Smith  
Katie Reed