

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

October 21, 2015

3-5 p.m.

MINUTES

Attendance

Faculty:

- ✓ Dr. Audrey Begun (Social Work)
- ✓ Dr. John Buford (Physical Therapy, School of Health and Rehabilitation Sciences)
Dr. Jill Bystydzienski (Women's Gender and Sexuality Studies)
- ✓ Dr. Susan Hadley (Dance)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Blaine Lilly (Mechanical and Aerospace Engineering), Chair
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Celia Wills (Nursing)
Dr. Henry Zerby (Animal Sciences)

Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Mr. Eugene Holowacz (CGS, Human Development and Family Science)
Mr. Asim Hussain (IPC, Pharmacy)
- ✓ Ms. Yutian Tan (CGS, East Asian Languages and Literature)
- ✓ Mr. Sam Whipple (USG, Economics and Political Science)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Ms. Connie Boehm (Student Wellness Center and Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery)
- Dr. Ann Christy (Department of Food, Agricultural and Biological Engineering and Engineering Education Innovation Center)
- Dr. John Clapp (College of Social Work and Higher Education Center for Alcohol and Drug Misuse, Prevention and Recovery)
- Ms. Kristin Dahlquist (Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery)
- Dr. Steve Fink (College of Arts and Sciences)

Dr. Margaret Graham (College of Nursing)
Dr. Robert Griffiths (Office of Distance Education and eLearning)
Dr. Kate Hallihan (John Glenn College of Public Affairs)
Dr. Scott Herness (Graduate School)
Dr. Ken Hale (College of Pharmacy and Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery)
Ms. Jill Hampshire (Office of Enrollment Services)
Dr. Gonul Kaletunc (Department of Food, Agricultural and Biological Engineering)
Dr. Bernadette Melnyk (College of Nursing)
Mr. Brad Myers (Office of University Registrar)
Dr. Steve Neal (College of Food, Agricultural and Environmental Sciences)
Ms. Sarah Odum (College of Education and Human Ecology)
Ms. Jeanne Osborne (Agricultural Technical Institute)
Dr. Rick Voithofer (Department of Educational Studies)
Dr. John Wanzer (Office of Undergraduate Education)
Dr. Bryan Warnick (College of Education and Human Ecology)
Dr. Joe Wheaton (Department of Educational Studies)

The meeting came to order at 3:00 p.m.

APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 7, 2015

Lilly moved approval of the Minutes of the meeting of October 7, 2015; and carried with all in favor.

COMMENTS FROM THE CHAIR—PROFESSOR BLAINE LILLY

Lilly reminded the group that guests normally leave after the Council discusses a proposal and before the vote occurs. While the Council cannot require a guest to leave, it is appreciated.

COMMENTS FROM THE VICE CHAIR—VICE PROVOST W. RANDY SMITH

Smith reported that Provost Steinmetz has accepted a position as Chancellor at the University of Arkansas.

The University hosts an annual assessment conference. It will be on February 12, 2016 at the Fawcett Center.

The University-Level Advisory Committee (ULAC) for General Education has begun meeting again. ULAC will make a report to this Council during the 2015-16 academic year.

Smith attended the State of Wexner Medical Center's Address on October 13, 2015 by Dr. Sheldon Retchin, Chief Executive Officer.

The STEP Executive Steering Committee toured parts of the new North Residential District Project on October 12, 2015. Smith encouraged Council members to visit the new facilities.

UPDATE AND VOTE ON SUMMER TERM CALENDAR—VICE PROVOST W. RANDY SMITH

Smith provided the Council with some background on the proposed Summer Term calendar. After the implementation of semesters, it was agreed that the University would assess the effectiveness of the new Summer. There have been issues with enrollments and extent of programmatic offerings.

The proposed calendar, discussed here on September 2, 2015, was endorsed by the Council on Enrollment and Student Progress (CESP) at its meeting on October 6, 2015. Smith, Brad Myers, and Vice Provost Wayne Carlson met with the Undergraduate Student Government (USG) that same day, and received a favorable response. Smith also shared the calendar with Faculty Council, on October 8, 2015, which expressed initial support.

If approved by this Council, the calendar will go to the University Senate for approval, after another discussion with Faculty Council. Smith is working on a list of implementation issues such as staffing, and funding issues – all of which are being addressed.

Whipple noted that when USG met, it had concerns about the loss of three free credit hours, including its impact on study abroad. The group would like to see an incentive for students to take courses during Summer term. Smith noted that specific suggestions on tuition should go to Provost Steinmetz and Vice President Chatas.

During Council discussion it was noted that the change in the Summer Term calendar should not result in delayed graduation for students and that required courses should not be offered only in Summer unless they are also offered in other semesters.

Lilly moved for approval of the proposal; it was seconded by Belfiglio and it carried with all in favor.

SUBCOMMITTEE C—PROFESSORS JOHN BUFORD, LAURICE JOSEPH, AND AUDREY BEGUN; MR. ASIM HUSSAIN AND MS. YUITAN TAN

- **Curriculum Update: Revision to the Business Education and Family and Consumer Sciences Education Specializations in the Technical Education Major, leading to the Bachelor of Science in Education Degree – College of Education and Human Ecology**

Guests: Sarah Odum, Curriculum Coordinator, College of Education and Human Ecology; Bryan Warnick, Associate Dean, College of Education and Human Ecology; Joe Wheaton, Associate Professor, Department of Educational Studies

The College of Education and Human Ecology (EHE) has submitted revisions to the Business Education and Family Consumer Sciences Education Specializations in the Technical Education major, leading to the Bachelor of Science in Education (BSEd) degree. The curriculum updates allow both specializations to meet learning objectives from the same set of courses, rather than separate courses for each specialization.

The Family and Consumer Science Education (FCS ED) specialization has resided within the BSEd degree in Technical Education and Training in Workforce Development and Education (WDE), and the MA degree also has a specialization in FCS Ed, also within WDE. With the retirement of the major faculty advisor, the WDE program area proposes some minor changes to the Business Education specialization and some significant changes to the FCS ED specializations, in order to keep all three specializations viable.

At present, the program can be operated with current staffing levels, but another position has been requested for 2016-17.

While enrollments are relatively low in the FCS Ed program, there is a critical need for FCS educators in the state and discontinuing the program would have negative implications for important college relationships. This merger allows FCS Ed students to share courses among students with similar needs.

The proposal has been vetted and approved by EHE departments.

Lilly moved for approval of the proposal; and it carried with all in favor.

SUBCOMMITTEE D—PROFESSORS BLAINE LILLY AND W. RANDY SMITH

- **Proposal to Create the Department of Engineering Education (EED) – College of Engineering**

Guest: Ann Christy, Professor, Food, Agricultural and Biological Engineering

The Council discussed the proposal to create the Department of Engineering Education at its meeting on October 7, 2015. Lilly and Smith met with the Faculty Council on October 8, 2015 to discuss the proposal. The Faculty Council response was positive.

Lilly moved for approval of the proposal; it was seconded by Wills and carried in favor with one abstention.

The next steps are to present this proposal to the University Senate on October 29, 2015. If approved, it will be on the agenda of the meeting of the Board of Trustees at its November 6, 2015 meeting.

The Council congratulated Professor Ann Christy on the proposal's approval.

SUBCOMMITTEE A—PROFESSORS CELIA WILLS, SUSAN HADLEY, AND MARIE MIRITI; MR. SAM WHIPPLE

- **Proposal to Establish the Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery**

Guests: Connie Boehm, Director, Student Wellness Center; John Clapp, Professor, College of Social Work; Ken Hale, Associate Professor, College of Pharmacy; Kristin Dahlquist, Managing Director, Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery

The vision of The Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery (HECAOD) is to contribute to student success nationally by achieving a measurable reduction in alcohol and drug misuse on America's campuses and promoting recovery efforts. The mission of HECAOD in partnership with the nation's college and universities, is to promote student success nationally by providing data-driven solutions to alcohol and drug misuse, lead the dialogue on collegiate alcohol and drug misuse and recovery in the national agenda, and ensure the long-term sustainability and effectiveness of the Center's efforts.

Within the mission and vision, the Higher Education Center has four primary functions. The functions include education and training, research and evaluation, technical assistance and technology development.

HECAOD was brought to the university by way of a gift from the Conrad N. Hilton Foundation. The Higher Education Center was formerly a federally funded center for nearly 20 years before it was closed due to sequestration in 2012. It has been up and running in its current form as a 'small c' for a year in the College of Social Work.

The center focuses on collegiate prevention. Its resources are for students only—not faculty and staff. The Council asked for a footnote to be added to the proposal stating that the center is available to both Columbus and regional campus students.

HECAOD is working on getting a patent for the screening software tool that it created. Profits from the software will make up a large part of the center's budget. In addition to the profits from the software, there is the gift from the Conrad N. Hilton foundation, other development initiatives, and the possibility of sponsorships from Athletics and other units.

Lilly moved for approval of the proposal; it and carried with 11 in favor with one abstention.

SUBCOMMITTEE D—PROFESSORS BLAINE LILLY AND W. RANDY SMITH

- **Addition of Regional Campuses and Change of Delivery: Computer/Technology Endorsement**

Guests: Sarah Odum, Curriculum Coordinator, College of Education and Human Ecology; Rick Voithofer, Associate Professor, Department of Educational Studies; Bryan Warnick, Associate Dean, College of Education and Human Ecology

The College of Education and Human Ecology (EHE) would like to add the Computer/Technology Endorsement on the Marion, Mansfield, Lima, and Newark campuses and for the endorsement to be deliverable 100% online from the Department of Educational Studies.

The Computer/Technology Endorsement consists of four graduate level -courses, with a minimum of 12 credit hours required. EHE and the regional campuses have entered into a cost sharing agreement MOU to allow for students to enroll through each campus. Allowing for enrollment at Columbus, Marion, Mansfield, Lima, and Newark allows for local districts outside of Columbus to utilize school district fee waivers, which has not been possible previously.

A teaching license is required to pursue an endorsement, so mainly licensed teachers will be enrolled in these courses. An endorsement allows teachers to add courses to their portfolio.

No new faculty are required because the course content is taught out of Columbus. Since the courses already exist, a new MOU with ODEE is not required.

If approved, the courses will go to the Ohio Department of Higher Education for additional approval.

Lilly moved for approval of the proposal; it was seconded by Buford and carried in favor with one abstention.

- **Revision to the Landscape Construction Minor**

Guests: Gonul Kaletunc, Professor, Department of Food, Agricultural and Biological Engineering; Steve Neal, Associate Dean, College of Food, Agricultural and Environmental Sciences

The College of Food, Agricultural and Environmental Sciences proposes to revise its minor in Landscape Construction to bring it into compliance with the university's new guidelines for minors.

The Landscape Construction minor consists of 16 credit hours of which six hours must be at the 3000 level or above. The three required courses (10 credit hours) provide a basic foundation in construction management and the materials, methods and equipment used for constructing landscapes. The remaining six credit hours are selected based on student interests and career goals.

1000 level courses cannot be counted towards a minor. The prerequisite course (CONSYSM 1205) is listed for transparency.

No new faculty are needed to cover the increased number of course offerings for the minor.

Lilly moved for approval of the proposal; it was seconded by Buford and carried with 11 in favor with one abstention.

- **Revision to the Specialization in the Greenhouse and Nursey Management Major and addition of a Greenhouse Engineering Technology Specialization, ATI**

Guests: Steve Neal, Associate Dean, College of Food, Agricultural and Environmental Sciences; Jeanne Osborne, Assistant Director, ATI.

The Nursery specialization and the Greenhouse specialization in the Greenhouse and Nursery Management major are being revised in accordance from new requirements from the Ohio Department of Higher Education (ODHE).

The changes in both specializations reduce the number of credits in the Non-Technical Studies' General Education category Arts and Humanities by three, reduce the number of credits in the Technical category by three, and increase the number of credits in the Applied General Education category by six. The number of credits for both the Greenhouse and Nursery Specializations remain unchanged at 63.

Also included in this proposal is the new specialization of Greenhouse Engineering Technology (GET). The GET Specialization is proposed to meet increasing engineering technology needs of the horticulture industry for sustainable ornamental, vegetable, and fruit production, particularly with regard to installation, programming, operation and maintenance of computerized environmental control systems and automated plant production equipment. As more advanced technologies have been incorporated into horticultural plant production, there are critical needs for qualified industry personnel to effectively and efficiently implement these technologies to more profitably manage greenhouse businesses in keeping with the goals of sustainable agriculture.

The GET Specialization closely parallels both the Greenhouse Specialization and the Nursery Specialization within the Greenhouse and Nursey Management program. Total credit hours mirror the 63 credits required in those specializations, as well. Three new courses have been developed for this specialization.

It was noted that Greenhouse Specialization students' course schedules are adjusted in the Spring for the growing and planting season. Paid internships are a requirement of the program.

The Council learned that the ATI acronym, not the full name, is a branding strategy. ATI has expanded beyond its original focus on farming. Smith noted that the ATI campus is wonderful and encouraged Council members and guests to visit.

Lilly moved for approval of the proposal; it was seconded by Joseph and carried in favor with one abstention.

PROPOSAL FROM SUBCOMMITTEE B—PROFESSORS HENRY ZERBY AND JILL BYSTYDZIENSKI; MR. MARIO BELFIGLIO AND MR. EUGENE HOLOWACZ

Guests: Margaret Graham, Vice Dean, College of Nursing; Bernadette Melnyk, Dean, College of Nursing

Prior to the guests from the College of Nursing joining the meeting, the Council discussed the background of clinical faculty appointments at the University. Historically, clinical faculty were limited to the health sciences. Slowly, non-health science colleges have asked to add clinical faculty. This Council reviews and approves clinical track faculty proposals.

Currently, the only college with no clinical faculty cap is the College of Medicine.

The topic of clinical faculty appointments has always been complex and sensitive on campus, particularly with the faculty. Smith reminded the Council that it is only discussing the Nursing proposal to remove its current cap; it is not addressing issues relating to clinical appointments across the University.

The College of Nursing (CON) now requests the elimination of its cap on regular clinical track faculty.

The proposal does not entail any change in the role of regular clinical track faculty in CON. University rules will be followed for their appointments and promotion.

The University's current clinical cap rule is a major limitation for CON. The state and national demand for nurses prepared at the bachelor's, master's, and doctoral level; the state required ratio of clinical faculty to students in the clinical area; and the American Association of Colleges of Nursing's recommendation to move education of Advanced Practice Nurses (APN) to the clinical doctoral level (DNP), all require a greater number of expert, doctorally-prepared clinical faculty than the current clinical track allows. In short, the college needs to produce more students and, therefore, the College needs more faculty to teach them.

In order for the College to accomplish the transition of changing requirements for APNs to be at the DNP level, grow the enrollment in the program, and maintain the highest academic standards and clinical preparation of graduates, the College needs more doctorally-prepared faculty to teach in these advanced practice programs.

Clinical faculty teach and engage in clinical practice as their primary responsibility. The college wants to retain its current clinical faculty and recruit more individuals. Doctorally-prepared faculty desire appointments as clinical faculty rather than associated clinical track appointments. Clinical faculty appointments have longer contracts and stronger benefits. If the CON does not receive exempt status, it risks losing well-qualified doctorally-prepared faculty who will be recruited to other institutions. Many peer and aspirational peer institutions do not have a clinical cap or allow a higher percentage of clinical faculty.

At the same time, in order to meet the needs of the healthcare workforce and to increase National Institutes of Health funding and scholarship within the CON, the college must increase the number of PhD-prepared faculty to support the growth of the PhD program and to continue to advance the funded

research. These faculty will conduct research as their primary responsibility and will be appointed to the tenure-track and will follow the university's rules on promotion and tenure.

The University is in support of the college's faculty expansion. Student enrollment has increased, the budget has doubled, and the college is in good shape financially. Recruitment is ongoing and going well. Space issues have occurred, but have been resolved. The increase in faculty has not/should not affect the price of students' tuition and fees.

Ultimately, the Dean envisions a 50/50 or 40/60 ratio of clinical faculty to tenure-track faculty. The College is deeply committed to having tenure-track faculty focus on research, scholarship, and grant-writing.

Smith noted that it would be helpful to have a document that has the status of clinical faculty on campus today, as a context for each proposal that comes forward and that he and Vice Provost Kay Wolf will develop one.

The Council found Dean Melynk's presentation very helpful. Members stated the proposal is solid, but they also expect concern from the Faculty Council over the issue of clinical faculty appointments.

Lilly and Smith will next discuss this proposal with the Faculty Council on November 5, 2015. With that input the Council will vote on it at the November 18, 2015 meeting. If the Council approves, the proposal will move on to the University Senate for action in either November 2015 or January 2016, and then to the Board of Trustees (January 29, 2016).

Lilly did call for a straw vote and the Council unanimously voted in favor.

The Meeting adjourned at 4:59 p.m.

Respectfully submitted,

W. Randy Smith
Katie Reed