

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

November 4, 2015

3-5 p.m.

MINUTES

Attendance

Faculty:

- Dr. Audrey Begun (Social Work)
- ✓ Dr. John Buford (Physical Therapy, School of Health and Rehabilitation Sciences)
- Dr. Jill Bystydzienski (Women's Gender and Sexuality Studies)
- ✓ Dr. Susan Hadley (Dance)
- Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Blaine Lilly (Mechanical and Aerospace Engineering), Chair
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Celia Wills (Nursing)
- ✓ Dr. Henry Zerby (Animal Sciences)

Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Mr. Eugene Holowacz (CGS, Human Development and Family Science)
- ✓ Mr. Asim Hussain (IPC, Pharmacy)
- ✓ Ms. Yutian Tan (CGS, East Asian Languages and Literatures)
- ✓ Mr. Sam Whipple (USG, Economics and Political Science)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Lisa Abrams (College of Engineering)
- Dr. Cindy Anderson (College of Nursing)
- Ms. Jennifer Belisle (Office of Undergraduate Education)
- Dr. John S. Carlarne (International Studies Program)
- Dr. Luis Casian (Department of Mathematics)
- Dr. Steve Fink (College of Arts and Sciences)
- Dr. Ryan Friedman (Department of English)
- Dr. Robert Griffiths (Office of Distance Education and eLearning)
- Dr. Scott Herness (Graduate School)

Ms. Jill Hampshire (Office of Enrollment Services)
Dr. Ed McCaul (College of Engineering)
Mr. Rand McGlaughlin (Office of University Registrar)
Dr. Linda Mizejewski (Department of Women's, Gender and Sexuality Studies)
Dr. Tony Mughan (Department of Political Science)
Ms. Sarah Odum (College of Education and Human Ecology)
Mr. Bernie Savarese (Office of Enrollment Services)
Dr. Deborah Steward (College of Nursing)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. Yael Vodovotz (Department of Food Science and Technology)

The meeting came to order at 3:05 pm

APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 21, 2015

Lilly moved approval of the Minutes of the meeting of October 21, 2015; and it carried with all in favor.

COMMENTS FROM THE CHAIR—PROFESSOR BLAINE LILLY

The proposal to establish the Department of Engineering Education was approved by the University Senate at its meeting on October 29, 2015 and is on the agenda for action by the Board of Trustees at its meeting on November 6, 2015. Lilly and Smith will meet with the University Senate's Faculty Council on November 5, 2015 for discussion of the proposed new Summer Term, and of the proposal from the College of Nursing to remove the cap on clinical track faculty.

COMMENTS FROM THE VICE CHAIR—VICE PROVOST W. RANDY SMITH

The dinner for Council member with the Provost scheduled for this evening has been cancelled.

Smith gave brief updates on the status of activities on: development of a proposal for a University-level Institute on Teaching and Learning; two faculty Fellows associated with the Discovery Themes who will be working with the Colleges on ideas for any new programs related to data analytics (beyond the new undergraduate major); state authorization for on-line and internship placements in other states; and recent state legislation relating to the transfer, and application of credit for completed associate degrees –he has been asked to serve on an implementation team.

UPDATE ON DEPARTMENT OF MATHEMATICS AND UNIVERSITY OF PUERTO RICE MOU – PROFESSOR LUIS CASIAN, CHAIR

For informational purposes, Casian outlined the Department's ongoing relationship, at the graduate level, with the University of Puerto Rico – Mayaguez (UPRM). A Memorandum of Understanding (MOU) is being developed to formalize an agreement where UPRM Master's students will come here to complete a Ph.D. in Mathematics. It is not a dual-degree program. The Graduate School and the Office of Legal Affairs will be involved as the MOU is developed and implemented.

Smith acknowledged the highly cooperative spirit this Department shows with other units on campus and beyond and thanked Casian for his leadership role in it.

UPDATE AND VOTE ON CO-CURRICULAR COMPETENCIES – MR. BERNIE SAVARESE

To support the reaffirmation of accreditation scheduled for 2017 and to unify several different university guiding documents, the Offices of Undergraduate Education, Enrollment Services and Student Life came together to form a collaborative task force to compile co-curricular competencies. Having one set of agreed-upon, broad, co-curricular competencies helps units design international programs and interventions that integrate and enhance the curricular experience and prepare students for careers and post-graduate study. Unified co-curricular competencies allow for the sharing of data for program development, assessment, accountability, and accreditation.

From February 2014 through October 2015, the task force has sought feedback from a number of sources including co-curricular units, Office of Academic Affairs leadership, and governance committees including this Council, the Council on Student Affairs, the Council on Enrollment and Student Progress, and the University-Level Advisory Committee on the General Education. Their feedback was incorporated into the final proposal.

The proposed undergraduate co-curricular competencies are: communication; critical thinking and problem solving; information literacy; ethical and moral reasoning; global citizenship and civic engagement; interpersonal engagement; self-efficacy and self-awareness.

If endorsed by CAA and the University Senate, a standing committee will be created in Spring 2016 to implement the co-curricular competencies, organize common assessment measures, and compile data for use in the reaffirmation of reaccreditation.

Smith moved approval of the proposal; it was seconded by Lilly, and it carried with all in favor.

SUBCOMMITTEE D—PROFESSORS BLAINE LILLY AND W. RANDY SMITH

- **RN-to-BSN Proposal, College of Nursing**

Guests: Cindy Anderson, Associate Dean, College of Nursing; Deborah Steward, Associate Professor, College of Nursing; Celia Wills, Associate Professor, College of Nursing

The College of Nursing proposes revisions to its existing online RN-to-BSN option. The online RN-to-BSN option is intended for Registered Nurses (RNs) to earn a Bachelor of Science in Nursing degree, who have completed an Associate Arts degree or Diploma in Nursing program prior to matriculation in the BS in Nursing program. These minor curriculum revisions would better meet the needs of the current RN-to-BSN students and of future applicants who are employed within an ever-changing health care system.

The proposed curriculum revisions do not alter the total minimum program credits, program goals, curriculum map with leveling of courses, pre-requisites, or general education requirements for the program. Based on program review feedback from students and faculty about the intensity of the current 7-week format for courses, all required Nursing Advancement courses will transition from a 7-week semester format to a full semester format, except for the two 2-credit courses. The curriculum will also be organized so students are better enabled to complete the program within 12 to 15 months.

Students who are currently enrolled will take the revised versions of existing courses as applicable. The existing curriculum will continue for one year in order to accommodate any students who cannot be transitioned fully into the revised curriculum.

The proposal has the unanimous support of the faculty and administration in the College of Nursing. If approved today, the revised program will go into effect in Spring 2016.

Lilly moved approval of the proposal; it was seconded by Zerby and it carried with all in favor.

- **Graduate Minor in Food Science and Technology**

Guests: Yael Vodovotz, Professor, Department of Food Science and Technology

The Department of Food Science and Technology requests the approval of a Graduate Minor in Food Science and Technology. The faculty feels that this minor would be beneficial to students in various graduate programs at the University.

Over half of the employees in food research positions in major food companies in the United States did not major in Food Science. Many of these employees come from engineering, biology, chemistry, and related fields, and then learn the intricacies of food science on the job. Based on past experience, graduate programs of particular relevance are OSUN (Interdisciplinary Ph.D. Program in Nutrition), Veterinary Public Health, FABE (Food, Agricultural and Biological Engineering), and Animal Science. Obtaining a graduate minor in Food Science would help these students be better prepared for their future careers.

The minor will require a minimum of 12 but no more than 20 credit hours of graduate-level coursework in the Department of Food Science and Technology. At least six credits should be at the 6000 level or higher. At least one course from each of the following categories is required: Food Microbiology, Food Chemistry, and Food Processing.

It is anticipated that approximately five students at a time will be enrolled in the minor. No new faculty or staff are required for this minor.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried in favor with one abstention.

- **Establishment of a Film Studies Program Leading to a Master of Arts Degree, College of Arts and Sciences**

Guests: Ryan Friedman, Associate Professor, Department of English and Director, Film Studies Program, and Professor Linda Mizejewski, Department of Women's, Gender and Sexuality Studies

The Film Studies Program (FS) proposes to create an M.A. degree as the next step in the development of the University's growing and prestigious work in cinema studies. As an independent program within the Division of Arts and Humanities, FS currently offers an undergraduate major and minor as well as a Graduate Interdisciplinary Specialization (GIS) so that graduate students in any discipline can obtain documentation of advanced studies in film theory and analysis. As of Autumn 2014, there are eight graduate students enrolled in the GIS, which is the largest number in the history of this FS certification. The GIS option will remain in place with the implementation of the new graduate degree.

FS is an interdisciplinary program that draws on 17 units throughout the university. The units include tenure-initiative departments, centers, and programs. Concurrences from the departments have been received.

The Film Studies M.A. would serve two basic purposes: 1.) to give students substantial advanced training in film analysis, history, and theory, and 2.) to afford students an opportunity to learn about various film-related disciplines in order to make an informed career choice. Students who complete this Film Studies M.A. may go on to another advanced degree or go into film distribution, film programming, archival work, or arts management. Because cinema is a major global art, industry, and cultural force, as well as a recognized academic discipline, and because world-class film scholarship already has a vigorous presence at the University, the M.A. would contribute to and enhance the discipline through the program's international and interdisciplinary faculty and courses.

Students will be required to take a minimum of 30 coursework hours plus six thesis hours. Students will take four core courses for a total of 12 credit hours and a minimum of 18 hours from the program's list of electives.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

- **Proposal to Establish an Undergraduate Minor Program in Peace Studies, College of Arts and Sciences**

Guests: Steve Fink, Associate Executive Dean, College of Arts and Sciences; Tony Mughan, Professor, Department of Political Science; Bernadette Vankeerbegen, Program Director, College of Arts and Sciences, and Dr. John S. Carlarne, International Studies Program

The Undergraduate International Studies Program (IS) proposes the creation of a Peace Studies minor within IS whose focus will be the theory and practice of peace studies on both a national and global scale. This minor will be independent of the existing IS track structure, but will not be open to International Relations and Diplomacy (IR&D) majors or minors.

Peace Studies' primary goal is the promotion and maintenance of human wellbeing. The proposed minor is intended to graduate students with the necessary knowledge, skills, and informed commitment to contribute effectively to the construction of a more secure, just, and peaceful world.

The proposal is for a 12-hour multidisciplinary minor in Peace Studies that is separate from the IR&D specialization in the IS curriculum. All students minoring in Peace Studies will take the same introductory course and nine hours of electives. There are two groupings of electives—theory and applied courses. Students must choose at least one course from each grouping, with at least two of the three courses being at the 4000-level or above.

Lilly moved approval of the proposal; it was seconded by Belfiglio, and it carried with all in favor.

- **Revision to the Aviation Minor, College of Engineering**

Guest: Ed McCaul, Assistant Dean, College of Engineering

The Council tabled the discussion of the proposed changes to the Aviation Minor until the College of Engineering makes revisions to its elective list, credit hours, and grading systems.

- **Revision to the Computer and Information Science Minor, College of Engineering**

Guest: Ed McCaul, Assistant Dean, College of Engineering

The Department of Computer Science and Engineering (CSE) proposes changes to its current minor program in Computer and Information Science. The idea of the changes is to make the program more flexible, in particular, to allow students in the program to take elective courses in areas of computer science, such as databases and artificial intelligence, in which they may have a special interest.

The minimum credit hours required to complete the minor is 17 plus one prerequisite at three hours for a total minimum of 20 credit hours. 11 credit hours are required with a minimum of six hours of elective courses. The department does provide a recommended sequence of classes.

Lilly moved approval of the proposal; it was seconded by Belfiglio and it carried in favor with one abstention.

- **Revision and Exception Approval to the Engineering Sciences Minor, College of Engineering**

Guests: Lisa Abrams, Associate Director, Engineering Education Innovation Center; Ed McCaul, Assistant Dean, College of Engineering

The Engineering Education Innovation Center proposes changes and an exception to University policy to the Engineering Sciences Minor (ESM). The minor is designed for non-engineering students with an interest in learning more about technology's role in today's society and who may be working with engineers in the future.

The requested exception to University policy is to allow four credit hours counted toward the minor to be at the 1000-level. The exception request accounts for the ESM core curriculum component to be within out Fundamentals of Engineering course sequence. This sequence is an important first year sequence required for all engineers and should also be required for non-engineers pursuing the minor.

The minor is a 15-17 credit hours minimum: Core (four credits); Engineering Science (two-four credits); Technology and Society (three credits); and Capstone Interdisciplinary Teamwork Experience (six credits). The minor also requires a first calculus course.

Lilly moved approval of the proposal; it was seconded by Buford and it carried in favor with one abstention.

- **Request to Postpone Submittal of Technological Studies Minor, College of Engineering**

Guest: Ed McCaul, Assistant Dean, College of Engineering

The Engineering Education Innovation Center requests that the Technological Studies Minor be held in limbo for another year. The minor is designed for non-engineering students with an interest in learning more about technology's role in today's society and who may be working with engineers in the future. Unlike the Engineering Sciences Minor, the Technological Studies Minor (TSM) does not require calculus as a pre-requisite to required courses in the minor.

The TSM was designed under the University's quarter-based curriculum, but not officially launched before the transition to semesters. Most of the required course modules have been built and several faculty have expressed interest in developing the rest of the curriculum. The minor will be under the purview of the new Department of Engineering Education once it is up and running.

Lilly moved approval of the proposal; it was seconded by Smith and it carried in favor with one abstention.

The Meeting adjourned at 5:00 pm

Respectfully submitted,

W. Randy Smith

Katie Reed